

**WILLINGBORO TOWNSHIP BOARD OF EDUCATION  
BOARD MEETING OF  
TUESDAY JULY 30, 2013**

The Board Meeting of the Willingboro Board of Education was held on Tuesday July 30, 2013 in the Professional Development Center of the Country Club Administration Building. The meeting was called to order by Board President, Sarah Holley at 6:05 P.M.

The opening statement was read as follows:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting has been satisfied.

On July 23, 2013 advanced written notice of this meeting was posted on the bulletin board outside the Board Secretary's Office.

On July 23, 2013 advanced written notice of this meeting was emailed to the Courier Post, 301 Cuthbert Blvd., Cherry Hill.

On July 23, 2013 advanced written notice of this meeting was filed with the Township Clerk.

The Board Secretary shall enter into the minutes of this meeting, this public announcement.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

JoAnn Carter	-	Present	Kimbrali Davis	-	Present
Tony John	-	Absent	Gary Johnson	-	Present
Austin McIntosh	-	Present	Theresa Owens	-	Absent
Dennis Tunstall	-	Present	Rebecca Perrone	-	Present
Sarah Holley	-	Present			
<b>9</b> Members	<b>7</b>	Present	<b>2</b>	Absent	

(Mr. John arrived at 6:07PM and Mrs. Owens arrived at 6:12 PM)

Also present were: Ronald Taylor, Superintendent of Schools, Dale Talbert, Assistant Superintendent/Kelvin L. Smith, Business Administrator/Board Secretary, Malcolm X. Outlaw, Assistant Superintendent/, Kevin Guyton, Assistant Superintendent/Operations, Abdel Gutierrez, Director of Special Services, Norman Perry, Director of Safety, Security and Student Attendance, Susan Niedelman, Comptroller, and Brian Horsley, Esq., Board Solicitor.

**APPROVAL OF DRAFT AGENDA**

Moved by Gary Johnson

**APPROVAL OF DRAFT AGENDA  
WITH ADDENDUM**

Seconded by JoAnn Carter

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Dennis Tunstall	-	Yes
Rebecca Perrone	-	Yes	Sarah Holley	-	Yes

8 Voting: 8 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**BOARD MEETING COMMENTS**

**Board President’s Statement**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**SUPERINTENDENT**

He visited the schools under construction and the schools that have been moved back to their home sites and he thanked staff managing all the construction and movements that has been happening.

**PUBLIC**

Jackie Mack – Maplewick Lane:

- Ms. Mack spoke about the Academic Dean job description that was back on the agenda with an increase in salary.

Dr. Taylor responded to comments by Ms. Mack

**BOARD MEMBERS**

Mrs. Holley:

- Mrs. Holley also responded to Ms. Mack comment about the Academic Dean position and indicated that the Academic Dean position is mandated by the State.

July 30, 2013

## **ACTION ITEMS**

### **8.1.1 APPROVAL OF SUMMER STAFF FOR THE 2013-2014 SCHOOL YEAR**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the correction of summer certificated staff.

**ACTION ITEMS**

**8.1.1 APPROVAL OF SUMMER STAFF FOR THE 2013-2014 SCHOOL YEAR (cont'd)**

Moved by Rebecca Perrone

**APPROVAL OF SUMMER STAFF  
FOR THE 2013-2014 SCHOOL  
YEAR**

Seconded by Austin McIntosh

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**8.1.2 APPROVAL OF JOB DESCRIPTION: ACADEMIC DEAN**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the Academic Dean job description. The salary range for this position will be approximately \$85,000.00.

See Attached

July 30, 2013

**ACTION ITEMS**

**8.1.2 APPROVAL OF JOB DESCRIPTION: ACADEMIC DEAN (cont'd)**

**ACTION ITEMS**

**8.1.2 APPROVAL OF JOB DESCRIPTION: ACADEMIC DEAN (cont'd)**

Moved by Rebecca Perrone

**APPROVAL OF JOB DESCRIPTION  
W/CORRECTIONS: ACADEMIC  
DEAN**

Seconded by Gary Johnson

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**9.2.1 APPROVAL OF APPOINTMENT OF CERTIFICATED STAFF FOR  
THE 2013-2014 SCHOOL YEAR**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following, pending receipt of passing medical exam and fingerprinting qualifications.

Murry, Jenee  
Willingboro, NJ  
Twin Hills Elementary School  
Special Education Teacher  
Standard, Elementary K-5  
Standard, Teacher of Students with Disabilities  
Salary: \$64,089.00, Step #9 MA  
Effective: 9/1/13

O'Neal, Steve  
Hamilton Square, NJ  
Alternative Education Program  
Social Studies Teacher  
Certificate of Eligibility, Teacher of Social Studies  
Salary: \$55,933.00, Step #2 MA  
Effective: 9/1/13

Robinson, Sharnaya  
Willingboro, NJ  
Twin Hills Elementary School  
Special Education Teacher  
Certificate of Eligibility with Advance Standing, Teacher of Students with Disabilities  
Salary: \$55,933.00, Step #2 MA  
Effective: 9/1/13

**SUPERINTENDENT’S REPORT**

**9.2.1 APPROVAL OF APPOINTMENT OF CERTIFICATED STAFF FOR THE 2013-2014 SCHOOL YEAR (cont’d)**

DeVaughn, Iris  
Lindenwold, NJ  
Stuart Elementary School  
Special Education Teacher  
Certificate of Eligibility, Teacher of Students with Disabilities  
Salary: \$50,015.00, Step #1 BA  
Effective: 9/1/13

Moved by Rebecca Perrone

**APPROVAL OF APPOINTMENT OF CERTIFICATED STAFF FOR THE 2013-2014 SCHOOL YEAR**

Seconded by Austin McIntosh

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**9.2.2 APPROVAL OF CHANGE TO APPOINTMENT OF DIRECTOR OF HUMAN RESOURCES**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following.

McIver, LaMonica  
Country Club Administration Building  
Director of Human Resources  
Salary:” \$115,000.00  
**From:** Effective Date: 9/23/13  
**To:** Effective Date: 9/1/13

Moved by Rebecca Perrone

**APPROVAL OF CHANGE TO APPOINTMENT OF DIRECTOR OF HUMAN RESOURCES**

Seconded by Austin McIntosh

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

July 30, 2013

**SECRETARY'S REPORT**

**10.1.1 APPROVAL OF TRANSFER OF FUNDS – MAY 2013**

Be it resolved that the Board of Education approves transfer of funds.

July 30, 2013

**SECRETARY'S REPORT**

**10.1.1 APPROVAL OF TRANSFER OF FUNDS – MAY 2013 (cont'd)**

**SECRETARY’S REPORT**

**10.1.1 APPROVAL OF TRANSFER OF FUNDS – MAY 2013 (cont’d)**

Moved by JoAnn Carter

**APPROVAL OF TRANSFER OF FUNDS – MAY 2013**

Seconded by Kimbrali Davis

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**10.1.2 APPROVAL TO ACCEPT THE TREASURER’S REPORT – MAY 2013**

Be it resolved that the Board of Education accepts the Treasurer’s Report for the period ending May 31, 2013.

See Attached

July 30, 2013

**SECRETARY'S REPORT**

**10.1.2 APPROVAL TO ACCEPT THE TREASURER'S REPORT – MAY 2013 (cont'd)**

**SECRETARY’S REPORT**

**10.1.2 APPROVAL TO ACCEPT THE TREASURER’S REPORT – MAY 2013 (cont’d)**

Moved by JoAnn Carter

**APPROVAL TO ACCEPT THE  
TREASURER’S REPORT – MAY  
2013**

Seconded by Kimbrali Davis

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**10.1.3 APPROVAL TO ACCEPT THE BOARD SECRETARY’S REPORT – MAY 2013**

Be it resolved that the Board of Education accepts the Board Secretary’s Report for the period ending May 31, 2013.

See Attached

July 30, 2013

**SECRETARY'S REPORT**

**10.1.3 APPROVAL TO ACCEPT THE BOARD SECRETARY'S REPORT  
– MAY 2013 (cont'd)**

**SECRETARY’S REPORT**

**10.1.3 APPROVAL TO ACCEPT THE BOARD SECRETARY’S REPORT – MAY 2013 (cont’d)**

Moved by JoAnn Carter

**APPROVAL TO ACCEPT THE BOARD SECRETARY’S REPORT – MAY 2013**

Seconded by Kimbrali Davis

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**10.1.4 APPROVAL OF CERTIFICATION OF APPROPRIATIONS: MAY 2013**

Be it resolved that the Board after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of its knowledge certify that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by JoAnn Carter

**APPROVAL OF CERTIFICATION OF APPROPRIATIONS: MAY 2013**

Seconded by Kimbrali Davis

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	No	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 8 Affirmatives, 1 Negative, 0 Abstentions

**MOTION PASSED**

**SECRETARY’S REPORT**

**10.2.1 APPROVAL TO ACCEPT THE NCLB GRANT FOR THE 2013-2014 SCHOOL YEAR**

Be it resolved that the Willingboro Board of Education approve the acceptance of the 2013-2014 NCLB Grant.

Title 1A	\$554,199
Title 2A	201,871
Title 3	9,012
Total	\$765,082

Moved by JoAnn Carter

**APPROVAL TO ACCEPT THE NCLB GRANT FOR THE 2013-2014 SCHOOL YEAR**

Seconded by Kimbrali Davis

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**10.2.2 APPROVAL TO ACCEPT THE NON PUBLIC GRANT FOR THE 2013-2014 SCHOOL YEAR**

Be it resolved that the Willingboro Board of Education approve the acceptance of the 2013-2014 Non Public Grants.

Non-Public Nursing	\$ 15,054.00
Non-Public Technology	3,900.00
Non-Public Textbooks	10,696.00
Ch192-193	125,098.00

Moved by JoAnn Carter

**APPROVAL TO ACCEPT THE NON-PUBLIC GRANT FOR THE 2013-2014 SCHOOL YEAR**

Seconded by Kimbrali Davis

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

July 30, 2013

**APPROVAL OF RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION**

**RESOLUTION OF THE WILLINGBORO TOWNSHIP BOARD OF EDUCATION TO GO INTO EXECUTIVE SESSION**

**WHEREAS**, the Board of Education is now assembled at a public meeting, and

**WHEREAS**, the Board of Education now determines to go into closed/executive session for the purpose of discussing the following:

**[Contract]**  
**[Litigation]**

**NOW, THEREFORE BE IT RESOLVED THAT** pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged.

At the conclusion of this closed/executive session, it is anticipated that the Board would reconvene in public session.

This resolution is adopted at 6:51 PM on July 30, 2013.

\_\_\_\_\_  
Dennis Tunstall  
Board President

**Attested To By:**

Moved by Austin McIntosh

**APPROVAL TO GO INTO CLOSED EXECUTIVE SESSION**

Seconded by Theresa Owens

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**SECRETARY'S REPORT**

**10.2.3 APPROVAL OF CONTRACT: CHARTWELLS FOOD SERVICES**

Be it resolved that the Board of Education approves the contract for Chartwells Food Services.

Moved by JoAnn Carter

**APPROVAL OF CONTRACT:  
CHARTWELLS FOOD SERVICES**

Seconded by Rebecca Perrone

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**10.2.4 APPROVAL OF FOOD PRICES FOR THE 2013-2014 SCHOOL YEAR**

Be it resolved the Board of Education approves the following Food Prices for the 2013-2014 School Year.

	Full Price <u>2012-2013</u>	Reduced Price <u>2012-2013</u>	Full Price <u>2013-2014</u>	Reduced Price <u>2013-2014</u>
Elementary Breakfast	\$1.00	\$0.30	\$1.05	\$0.30
Secondary Breakfast	\$1.25	\$0.30	\$1.30	\$0.30
Middle School Breakfast	\$1.25	\$0.30	\$1.30	\$0.30
Elementary Lunch	\$1.95	\$0.40	\$2.05	\$0.40
Middle School Lunch	\$2.45	\$0.40	\$2.55	\$0.40
Secondary Lunch	\$2.45	\$0.40	\$2.55	\$0.40

Moved by JoAnn Carter

**APPROVAL OF FOOD PRICES  
FOR THE 2013-2014 SCHOOL  
YEAR**

Seconded by Rebecca Perrone

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			

9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

**ADJOURNMENT**

Moved by JoAnn Carter

**APPROVAL OF ADJOURNMENT**

Seconded by Rebecca Perrone

A roll call resulted as follows:

JoAnn Carter	-	Yes	Kimbrali Davis	-	Yes
Tony John	-	Yes	Gary Johnson	-	Yes
Austin McIntosh	-	Yes	Theresa Owens	-	Yes
Dennis Tunstall	-	Yes	Rebecca Perrone	-	Yes
Sarah Holley	-	Yes			


9 Voting: 9 Affirmatives, 0 Negatives, 0 Abstentions

**MOTION PASSED**

The Meeting adjourned at 7:30pm.

9/13/13

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kelvin L. Smith  
Business Administrator/Board Secretary