

In-District Boundary Transfer 2018-19

Application forms for students requesting a transfer between Union Ridge and South Ridge Elementary Schools will be accepted April 9 through May 1 and reviewed at the end of May. Applications received after the May 1 deadline will be placed on a waiting list and may not be processed until the end of August. Transfer requests for Kindergartners will most likely not be processed until late August. **New students must register at their resident elementary school prior to applying for an In-District Boundary Transfer.**

COMPLETED FORM MAY BE SUBMITTED IN PERSON, BY MAIL, FAX, OR EMAILED TO: maggie.butler@ridgefieldsd.org

Resident School: _____ Requested School: _____	<input type="checkbox"/> New Request <input type="checkbox"/> Renewal
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STUDENT INFORMATION *(one form per student)*

Student's Legal Name: _____ <small>(LAST) (FIRST) (MIDDLE)</small>	Birth Date: _____ Grade Level: _____ <i>(of transfer year)</i>
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Parent/Guardian's Name: _____ Parent/Guardian's Email: _____	Relationship to Student: _____ Primary Phone: _____ Alternate Phone: _____
Current or Last School Attended: _____	

Reason for transfer request: _____

Residence Address: _____ _____ _____	Mailing Address: <i>(if different from residence)</i> _____ _____
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*I understand that all boundary exceptions and transfers are for all or part of the current school year in which an application is accepted. Applicants for nonresident and in-district admission must complete a new application for each school year. **If a nonresident or in-district student is accepted, the student or the student's parent/guardian is responsible for providing transportation for the accepted student.***

Signature of Parent/Guardian _____ Date _____

FOR SUPERINTENDENT'S USE

FORM RECEIVED: _____

The Ridgefield School District

- AGREES to accept the in-district boundary transfer to the requested school.
- DENIES this application due to the lack of available space in the requested grade level.

 Superintendent/Designee

 Date of Approval/Denial