

# Sawmill Woods Preschool Press



Sawmill Woods Preschool  
700 Sawmill Road  
New Whiteland, IN 46184  
Office 317.535.2069  
Fax 317.535.5530



Parents,

Thank you so much for entrusting us with your child. Our staff has spent so much time in preparing each day for your child to learn, play, and have fun at school. We finished our seventh school day on Friday. This is a good time for all of us to think about and work together with your preschooler.

## **Maintaining Order & Staying on Track**

As we begin this school year, now is a great time to reestablish comforting routines for your preschooler. Routines help children build self-confidence and independence, cope with transitions, and gain a better understanding of the world around them.

A part of our curriculum promotes students' social and emotional development, which is necessary for following directions and demonstrating self-control. Our teachers focus on the importance of healthy living and safety routines in the curriculum.

**In the classroom:** Our students follow an arrival routine at the start of every school day. They say goodbye to their parents and put away their belongings. Students (3-4's) select picture charts to help remind themselves what to do when they enter the classroom while Pre-K students begin learning at independent or choice stations in the room before announcements.

**At home:** Mornings are critical for setting the tone for a successful and positive day. Establish a morning routine for your child with a maximum of four steps. For example, get dressed, brush hair, brush teeth, eat breakfast.

**Recommended reading:** *Waking Up is Hard to Do* by Neil Sedaka & Howard Greenfield

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## **Upcoming Events**

**August 29**

**Mid-Terms of 1st Nine Weeks**

**August 31**

**Distribute Mid-Terms**

**September 3**

**No School Labor Day**

**September 4**

**School Resumes**

## **2 Hour Delay Information**

**In the event of a two hour delay, the pre-school schedule will be as follows:**

**A.M. – 10:30 to 12:15**

**P.M. – 1:45 to 3:30**

**Full Day – 10:30 to 3:30**

Following routines helps children develop the habits of responsibility that will be crucial for their future success and well-being. Kindergarten students are expected to follow instructions, listen to their teacher and complete specific tasks. By setting routines in the preschool years, your child will be better prepared as he enters elementary school and beyond.

Sincerely,

Terry Magnuson

Preschool Director

tmagnuson@cpcsc.k12.in.us



## Reminders

Here are a few reminders and updates to keep us on track for the rest of the school year:

**Contact and Emergency Information:** Please remember to update your information at the front desk if there are any changes.

**Tuition:** Monthly payments are due starting August 1<sup>st</sup> - May. The monthly tuition amount is due regardless of the number of days the child actually attends. A yearly tuition has been determined that can be made in 10 installments. The monthly amount is the same regardless of how many days school is in session.

**Sick Policy:** Children may be sent home if they have any concerning symptoms. In addition, a child must be free of all of these symptoms for at least 24 hours before he/she can return to school.

*These symptoms include:*

- ◆ A fever of 99.6 degrees or more
- ◆ Vomiting within the previous 24-hour period
- ◆ Diarrhea within the previous 24-hour period
- ◆ Red or inflamed eyes
- ◆ Undiagnosed skin rash.



Please help us keep all of our children healthy by following these rules.

Sawmill Woods staff may not distribute medications such as: ibuprofen, acetaminophen, Benadryl, Calamine lotion, or cough drops. We follow Indiana State Department of Health guidelines in which children with a temperature of 99.6 degrees F and over will be sent home

If you have any questions or concerns please let us know. You can talk with your child's teacher or any one of us in the front office. Also, call our attendance line (317) 535-2069 select option 1. As always our door is always open, please feel free to stop by, or call with any questions, concerns or comments. Our goal is to provide each family with a fulfilling educational experience.

To ensure that each child receives the best care possible, it is critical that parents and teachers maintain frequent and accurate communication.