

DECATUR CITY SCHOOLS


Office of Human Resources

212 FOURTH AVENUE, SE
DECATUR, ALABAMA 35601
www.dcs.edu



PHONE (256) 552-3000
Email: Yvette.Evans@dcs.edu

MEMORANDUM

TO: All Personnel
FROM: Yvette Evans 
DATE: July 28, 2023
SUBJECT: **Teacher Vacancies**

The following positions are open and will be filled by the Decatur City Board of Education:

AUSTIN HIGH SCHOOL

**Spanish Teacher
Instructional Coach**

OPEN UNTIL FILLED

Persons interested in the above positions should have a completed application in the online application system with the State of Alabama "Teach Alabama."

A link to the online system, "Teach Alabama," can be found at the Decatur City School's website: www.dcs.edu entitled "Jobs."

Once you have completed your online application, to be considered for a specific job you **MUST**:

Click on "All Jobs."

Click the "View/Apply" link next to any position for which you wish to be considered, then click the button provided to express interest.

NOTE: You will not be considered for a position if you have not expressed interest by clicking the APPLY button.

April 5, 1996

Decatur City Schools

JOB TITLE: Secondary Education Teacher

SUMMARY: Instructs students in one or more subjects using various teaching methods performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:
Prepare course objectives and outline for course of study following curriculum guidelines or requirements of state and school.

Demonstrates the ability to decide on the best use of methods and materials to help students acquire necessary skills, taking into account the different needs and abilities of individual students.

Demonstrates qualities of patience, understanding, trustworthiness and attention to work.

Possesses a thorough knowledge of the subject matter.

Administers tests to evaluate pupil progress and records results.

Issues reports to inform parents of student progress.

Keeps attendance records.

Establishes and maintains standards of student behavior to achieve a functional learning atmosphere.

Meets with parents to discuss student progress and problems.

Participates in faculty and professional meetings, educational conferences, and teacher training workshops.

Assists pupils in selecting course of study.

Counsels students in adjustment and academic problems.

NON-ESSENTIAL DUTIES AND RESPONSIBILITIES:

Other duties as assigned.

TERMS OF EMPLOYMENT:

9 Month Contract.

QUALIFICATION REQUIREMENTS

EDUCATION and/or EXPERIENCE:

Bachelor's degree (B.A./B.S.) from four-year college or university.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret teacher textbook, general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of students, parents, and the general public.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent. Ability to figure student percentages for grades and explain how the percentage is derived.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

Alabama Class B Certificate with appropriate endorsement.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand, walk, talk and hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls. The employee is frequently required to sit and reach with hands and arms.

The employee must regularly lift and/or move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The noise level in the work environment is usually moderate.

The employee is occasionally exposed to outside weather conditions.

DISCLAIMER:

The preceding job description has been designed to indicate the general nature and level of work performed by an employee(s) within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of an employee(s) to this job.

The Decatur City School System does not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The Title IX Coordinator for Decatur City Schools is responsible for handling inquiries regarding the non-discrimination policies. The Title IX Coordinator can be reached by calling the Decatur City Board of Education at: (256) 552-3000.

REVISED: April 10, 2018

Decatur City School

JOB TITLE: Instructional Coach

SUMMARY: To assist teachers in implementing targeted teaching practices selected to accelerate student achievement.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Attends professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.

Works collaboratively with other members of the school faculty to implement, strengthen, and support instruction and intervention.

Demonstrates a high level of skill in instructional coaching at all tiers of instruction.

Uses age-appropriate instructional strategies in all tiers of instruction to improve student achievement.

Works collaboratively with other members of the school faculty to monitor, analyze, and use data daily in all tiers of instruction to assist in making decisions for improved teaching and learning.

Demonstrates the ability to help teachers decide on the best use of methods and materials to help students acquire necessary skills, taking into account the different needs and abilities of individual students.

Plans and/or facilitates professional learning to improve instruction and student learning.

Utilizes a variety of coaching strategies to differentiate support (grade level, departmental and vertical team meetings; individual and peer coaching).

Uses a collaborative approach to determine, design, and deliver professional development.

Exhibits effective communication skills.

Demonstrates depth of content knowledge and a strong commitment to the improvement of teaching practices.

Participates in school co-curricular programs and district program improvement efforts.

Instructional Coach

Page 2

Demonstrates a high degree of professionalism and ethics, and works cooperatively with the Board, Superintendent, administrators, board employees, parents, and students.

Implements professional learning plans and maintains proper certification.

Meets with teachers and other professionals as deemed appropriate to discuss the individual needs of students.

Uses computers, audio-visual aids, and other equipment and materials to supplement presentations.

Attends staff meetings and serve on committees, as required.

Demonstrates qualities of patience, understanding, trustworthiness and attention to work.

Maintains accurate, complete and correct records as required by law, board policy, and school principal and submits records and reports in a timely manner.

Models appropriate personal characteristics and work habits that are consistent with personal development goals established for students.

Adheres to school system rules, administrative procedures, local board policies, and state and federal rules and regulations.

Implements and follows state and local curriculum guides.

Assumes responsibility to perform any other tasks assigned by the principal.

Instructional Coach

Page 3

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Other duties as assigned.

TERMS OF EMPLOYMENT:

10 Month Contract

QUALIFICATIONS/LICENSES/CERTIFICATIONS:

A Master's degree or higher from an accredited institution

A valid Alabama State teaching certificate

Certification in Instructional Leadership preferred

Minimum of (5) years successful teaching experience

LANGUAGE SKILLS:

Ability to read, analyze, and interpret teacher textbooks, electronic media, general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of students, parents, and the general public.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand, walk, and talk and hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee is occasionally required to sit, stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 10 pounds and infrequently lift and/or move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perceptions, and the ability to adjust focus.

WORK ENVIRONMENT:

The noise level in the work environment is usually moderate.

DISCLAIMER:

The preceding job description has been designed to indicate the general nature and level of work performed by an employee(s) within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of an employee(s) to this job.

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DECATUR CITY SCHOOLS
Annual Salary Schedule
2023-2024

Schedule A2
Teacher
9 Months, 187 Days

Years Experience/ Step	Degree/Rank			
	BS	MA	AA	ID
0	44,746	51,444	56,006	59,484
1	45,038	51,556	56,414	59,653
2	45,409	51,696	56,828	60,060
3	50,128	57,057	62,675	66,023
4	51,115	58,089	63,700	67,049
5	51,518	58,535	64,144	67,500
6	54,003	60,729	66,510	69,960
7	54,003	61,186	66,971	70,422
8	54,294	61,647	67,431	70,880
9	55,408	62,811	68,589	72,041
10-11	55,831	63,270	69,050	72,500
12-13	57,125	64,598	70,406	73,874
14	57,450	64,926	70,739	74,199
15	57,999	65,546	71,415	74,908
16-17	58,334	65,885	71,746	76,087
18	59,168	66,717	72,581	76,847
19	59,168	67,111	72,581	77,615
20	59,168	67,782	73,106	78,392
21	59,532	68,460	73,838	79,176
22	60,960	69,145	74,575	79,967
23	60,960	69,836	75,321	80,767
24	61,621	70,535	76,075	81,575
25	61,949	71,240	76,836	82,391
26	62,568	71,952	77,604	83,215
27	63,669	72,671	78,380	84,047
28	63,827	73,398	79,163	84,887
29	64,465	74,133	79,955	85,736
30	65,109	74,874	80,754	86,594
31	65,759	75,622	81,562	87,459
32	66,418	76,379	82,378	88,333
33	67,081	77,143	83,202	89,217
34	67,752	77,914	84,034	90,110
35	68,430	78,693	84,874	91,010

DECATUR CITY SCHOOLS

Annual Salary Schedule

2023-2024

Schedule AA

Teacher

10 Months, 202 Days

Years Experience/ Step	Degree/Rank			
	BS	MA	AA	ID
0	48,336	55,571	60,498	64,256
1	48,651	55,692	60,939	64,437
2	49,052	55,842	61,387	64,877
3	54,149	61,634	67,703	71,318
4	55,216	62,748	68,810	72,427
5	55,651	63,230	69,289	72,914
6	58,335	65,600	71,845	75,572
7	58,335	66,094	72,344	76,071
8	58,649	66,592	72,839	76,565
9	59,853	67,848	74,091	77,820
10-11	60,310	68,345	74,589	78,315
12-13	61,707	69,779	76,053	79,800
14	62,059	70,134	76,413	80,151
15	62,651	70,804	77,144	80,917
16-17	63,014	71,169	77,502	82,190
18	63,914	72,068	78,402	83,011
19	63,914	72,494	78,402	83,841
20	63,914	73,219	78,970	84,680
21	64,308	73,951	79,760	85,527
22	65,850	74,692	80,558	86,382
23	65,850	75,438	81,362	87,246
24	66,564	76,193	82,177	88,118
25	66,918	76,954	82,998	88,999
26	67,587	77,724	83,829	89,890
27	68,777	78,500	84,667	90,788
28	68,946	79,287	85,514	91,697
29	69,635	80,078	86,369	92,614
30	70,331	80,880	87,231	93,539
31	71,035	81,688	88,105	94,474
32	71,746	82,506	88,986	95,419
33	72,463	83,330	89,876	96,374
34	73,187	84,164	90,774	97,338
35	73,919	85,005	91,682	98,311

12 Pay Periods

Approved: June 13, 2023