

Wiscasset School Department Technology Laptop Responsibilities

Introduction:

The Laptop and carrying case that are issued to students grades 7-12 are the property of the State of Maine or are leased from Apple and registered to the Wiscasset School Department.

Laptops in grades 7-12 have been configured by the Wiscasset School Department through the State of Maine MLTI project, to meet project goals. The laptops come equipped with everything a student will need as a tool for learning. They are loaned to the student and his/her family and must be returned at the end of the school year or upon leaving the Wiscasset School Department.

Each student in grades 7-12 will be issued a laptop as part of their school program. Students must realize that usage of this laptop is a privilege, not a right. Please see the Wiscasset School Department Acceptable Use Policy as guidelines for using these laptops. Copies of these can be reviewed by request.

Section I

Policy IJNDB Student Computer and Internet Use Policy

Policy IJNDB-R Student Computer and Internet Use Rules

The Maine Learning Technology Initiative is about teaching and learning, not about the computer. We believe this tool will support and enhance the teaching and learning process.

General Information

A laptop and carrying case will be issued to each student 7-12 at the beginning of the school year.

Students are expected to have their laptop charged for the school day.

Any inappropriate or careless use of laptop or its carrying case needs to be reported immediately. Misuse will result in consequences listed in the Student Handbook.

The laptop should be in your possession or secured in the Mac Lab. Laptops are not allowed to be in lockers at anytime.

Care of the Laptop

Laptops are not to be stored in student lockers.

Once the Laptop is issued to the student and his/her family, the student is responsible for it at all times. The normal school rules of showing respect for property applies to the care of the laptop.

Please keep the laptop and case clean at all times, free of marks. Remember these laptops do not belong to the student or the Wiscasset School Department; they are leased to the State of Maine by Apple.

Students are responsible to update laptops when notified. The laptops may be inspected periodically throughout the year.

The laptops should only be used within the classroom setting and when all paperwork is complete and approved for home use. Never use the laptop on the bus, while in transit.

Protect the laptop from weather and extreme temperatures.

Please use the laptop on a flat stable surface. If it falls, it may break resulting in damage.

