

**NORWICH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
March 15, 2023
6:00 p.m.
District Office Conference Room**

PLEDGE OF ALLEGIANCE

- 1) **MINUTES** – It is recommended that the Board of Education adopt minutes from the February 22, 2023, Regular Meeting.
- 2) **PUBLIC COMMENT**
- 3) **SUPERINTENDENT'S REPORT**
 - 2023-2024 Proposed Budget Presentation
 - Thought Exchange Review
- 4) **DISCUSSION ITEM**
 - Student BOE Member/Timeline
 - Public Comment
 - Legislative Breakfast
 - Chenango County Board Updates
 - Standing Agenda Items – Adding Board Announcements/Correspondence
- 5) **SUBCOMMITTEE UPDATE**
 - Subcommittee updates as presented by the Board Committee Members
- 6) **CONSENT ITEM**
 - Approval of – March 2023 Special Education and Preschool Special Education Report
 - Approval of – February 2023 Income / Expense Report
 - Approval of – February 2023 Treasurer's Report
 - Approval of – Revised January 2023 Treasurer's Report – School Lunch Fund
 - Approval of – March 2023 BOCES Bill
 - Approval of – February 2023 Claims Audit Report
 - Approval of – Surplus of three Middle Atlantic steel black AV racks for \$75 each
- 7) **ACTION ITEMS**
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy Chapter for *second reading*: Board Policy Notebook Chapter 1
 - 2023-2024 Instructional Calendar Approval: It is recommended that the Board of Education approve the *second reading* of the attached Instructional Calendar for the 2023-2024 school year.
 - Approval of 2022-2023 Counseling Plan: It is recommended that the Board of Education approve the attached Counseling Plan for the 2022-2023 school year.
 - Approval of Resolution for the Purchase of Technology Equipment: It is recommended that the Board of Education approve the attached Resolution committing to the purchase of technology equipment for the instructional technology and South Central Regional Information Center Services from the Broome-Tioga BOCES.
 - Approval of SEQRA Resolution: It is recommended that the Board of Education approve the attached State Environmental Quality Review Act Resolution.

- Approval of Resolution of Necessity: It is recommended that the Board of Education approve the attached Building Project Resolution of Necessity authorizing the need for certain capital improvements.
- Approval of Bond Resolution: It is recommended that the Board of Education approve the attached Building Project Bond Resolution authorizing general bonds to finance certain capital improvements.
- Approval of Capital Outlay SEQRA Type II Resolution: It is recommended that the Board of Education approve the attached NCSD Capital Outlay SEQRA Type II Resolution for fiscal year 2023-2024.
- Approval of Transfer to Capital SEQRA Type II Resolution: It is recommended that the Board of Education approve the attached NCSD Transfer to Capital SEQRA Type II Resolution for fiscal year 2023-2024.
- Approval of Proposition 1: It is recommended that the Board of Education approve the attached Proposition 1 to be added to the Legal Notice of Election/Public Hearing.
- Approval of Legal Notice of Election/Public Hearing Resolution: Be it resolved that the Board of Education approve the attached 2022-2023 Annual Budget Notice as presented.
- Inspectors of Election for Annual Budget Vote: It is recommended that the Board of Education appoint at least six (6) Inspectors of Election for District #1; and set the rate of pay at \$14.20/hr. (Pay may not exceed “the basic compensations paid to inspectors of election at the preceding general election”).

8) PERSONNEL RECOMMENDATIONS

9) PUBLIC COMMENT

10) EXECUTIVE SESSION

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION
March 15, 2023 - Regular Meeting Minutes**

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, State of New York, was held at the District Office Conference Rooms 1 & 2, 89 Midland Drive, Norwich, New York, in said District on Wednesday, March 15, 2023.

PRESENT: Mr. Christopher Olds, President; Mr. Brian Reid, Vice-President; Mr. Clyde Birch; Mrs. Roz DeRensis; Mrs. Kiernan Hamilton; Mrs. Debra Phelps; and Mr. Scott Ryan, Superintendent; Mrs. Jessica Poyer, Dir. of Teaching & Learning; Mr. Brian Bartlett, Dir. of Business Services; and Mrs. Pamela Salvati, Asst. District Clerk.

ABSENT: Mr. Brian Burton.

Mr. Olds, President, called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited by the Board.

1. **MINUTES** – Upon the recommendation by the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board of Education adopted the minutes from the February 22, 2023, Regular Meeting of the Board of Education.
2. **PUBLIC COMMENT** – None

Mr. Ryan mentioned Mr. Burton's loss of a family member and to keep him in your thoughts.

He also wanted to congratulate the cast, crew & directors of the musical "Mamma Mia" for their solid performance. "Hats off to all!" What a great job!!

3. SUPERINTENDENT'S REPORTS –

- 2023-2024 Proposed Budget Presentation (attached) – Brian Bartlett reviewed the 23-24 budget proposal with the Board. Scott Ryan reviewed the sports complex portion of the presentation.
- Thought Exchange Review – Scott Ryan shared his results of the feedback from the community through Thought Exchange regarding the capital project. Positive comments were made.

In addition, Mr. Ryan informed the Board that the three Administrators will be presenting the Proposed budget and capital project to the community: They will be at the Firehouse, NBT Bank, and two additional presentations to the NCSD staff.

Mr. Olds asked the Board if the Public Comment could be reopened at this time. Board agreed to reopen Public Comment:

Jessica Patterson addressed the Board with her concerns regarding bullying of students to students and staff to students. She would like to see the Bullying policy reviewed and changed!!!

4. DISCUSSION ITEM –

- Student BOE Member / Timeline – Deb Phelps shared information regarding Student BOE members at Delhi Academy – discussion took place and ideas were shared.
- Public Comment – Roz DeRensis shared her thoughts on getting the public to understand what the Public Comment is about/for and getting the community to attend the meetings.
- Standing Agenda Items – Adding Board Announcements/Correspondence – Responding to emails and acknowledging community with concerns.
- Legislative Breakfast – Deb Phelps shared some information from the recent legislative breakfast. She also noted that a Spring Dinner is coming up.
- Chenango County Board Updates - None

5. SUBCOMMITTEE UPDATE –

- Subcommittee updates as presented by the Board Committee Members – Chris Olds stated that the information at the Capital Project meetings is great, and the architects are so professional.
- Policy Committee was cancelled due to the snowstorm.

6. CONSENT ITEMS – Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mr. Reid and carried 6-0, the Board of Education approved the following Consent Agenda Items: (Information attached to the official minutes of the District.)

- March 2023 Special Education & Preschool Special Education Report
- February 2023 Income / Expense Report
- February 2023 Treasurer's Reports
- Revised January 2023 Treasurer's Report – (School Lunch Fund)
- March 2023 BOCES Bill
- February 2023 Claims Audit Report
- Surplus of (3) Middle Atlantic steel black AV racks for \$75.00 each

7. ACTION ITEMS –

- **Board Policies A100 – A105 Chapter 1 Board of Education and the 2023 – 2024 Instructional Calendar** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the *second reading* of the following: *Chapter 1 Board Policies: A100 through A105 and the 2023-2024 Instructional Calendar*. (Chapter 1 policies & Instructional Calendar are attached to the official minutes of the District.)
- **2022-2023 Counseling Plan** - Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the *Counseling Plan for the 2022-2023 School Year*. (Plan is attached to the official minutes of the District.)
- **Resolution Committing to the Purchase of Technology Equipment** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the *Resolution Committing to the Purchase of Technology Equipment*. (Resolution is attached to the official minutes of the District.)
- **SEQRA Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Birch and carried 6-0, the Board of Education approved the *State Environmental Quality Review Act Resolution*. (Resolution is attached to the official minutes of the District.)
- **Resolution of Necessity** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the *Building Project Resolution of Necessity*. (Resolution is attached to the official minutes of the District.)
- **Bond Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Birch and carried 6-0, the Board of Education approved the *Building Project Bond Resolution*. (Resolution is attached to the official minutes of the District.)
- **Capital Outlay SEQRA Type II Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the *NCSD Capital Outlay SEQRA Type II Resolution* for the fiscal year 2023-2024. (Resolution is attached to the official minutes of the District.)
- **Transfer to Capital Outlay SEQRA Type II Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mrs. Hamilton and carried 6-0, the

Board of Education approved *the NCS D Transfer to Capital Outlay SEQRA Type II Resolution* for the fiscal year 2023-2024. (Resolution is attached to the official minutes of the District.)

- **Proposition #1** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Birch and carried 6-0, the Board of Education approved *Proposition #1* to be added to the Legal Notice for the Annual Meeting and Election. (Proposition is attached to the official minutes of the District.)
 - **Legal Notice of Annual Meeting & Election Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mr. Reid and carried 6-0, the Board of Education approved the *2023-2024 Legal Notice of Annual Meeting and Election* for publication. (Notice is attached to the official minutes of the District.)
 - **Inspectors of Election** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the *Inspectors of Election* for the May 16, 2023 Annual Meeting. (Information is attached to the official minutes of the District.)
8. **RECOMMENDATIONS** - Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the following Managerial, Instructional and Support Staff Personnel Recommendations:

MANAGERIAL STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Bartlett, Brian	Dir. of Business Services & Transportation	DO	Resignation	07/04/2023

INSTRUCTIONAL STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Guzewich, Suzanne	Elementary Teacher	SG	See File	03/01/2023

APPOINTMENTS – PROBATIONARY

Name	Position	Bldg	Salary	Effective	Reason
Trunfio, Tony	Health Teacher	HS	\$68,228.00	03/06/2023	New Position
Qureshi, Naila	Mathematics Teacher	HS	\$61,230.00	03/16/2023	Vacancy due to Resignation

APPOINTMENTS – REGULAR SUBSTITUTE

Name	Position	Bldg	Salary	Effective
Schader, Brittany	Teaching Assistant	MS	\$14.20	03/07/2023
Natoli, Erica	Teaching Assistant	HS	\$14.20	03/10/2023

APPOINTMENT – SPRING COACHING

Name	Position	Salary
Gojani, Gabriel	Modified Head Baseball Coach	\$4,215.00

APPOINTMENTS - SUBSTITUTE

Name	Effective
Thomas, Suzanne	02/27/2023
Carpenter, Rose	03/15/2023
Winn, Allison	03/16/2023

SUPPORT STAFF

END EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Haggerty, Brian	Cleaner	SG	Position Change	03/19/2023
Brown, Randy	Maintenance Mechanic	BG	Position Change	03/19/2023
McCann, Patricia	School Nurse RN	SG	Retirement	09/08/2023

APPOINTMENTS – PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Salary</u>	<u>Effective</u>	<u>Reason</u>
Backus, Mary	Cleaner	PB	\$14.70	03/13/2023	Replacing Cleantec
Ward, Elizabeth	Bus Driver	BG	\$17.00	03/13/2023	Vacancy due to resignation
Meyers, Tiffany	Cleaner	SG	\$14.70	03/20/2023	Replacing Cleantec
Haggerty, Brian	Maintenance Worker	DW	\$17.00	03/20/2023	Vacancy due to resignation
Brown, Randy	Head Building Maintenance Mechanic	DW	\$20.50	03/20/2023	Vacancy due to promotion
Lindenthaler, Sonya	Cleaner	PB	\$14.70	03/20/2023	Replacing Cleantec

APPOINTMENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Differential</u>	<u>Effective</u>
Haggerty, Brian	Groundskeeper	DW	\$1	03/20/2023

APPOINTMENTS - SUBSTITUTE

<u>Name</u>	<u>Area</u>	<u>Effective</u>
Thomas, Suzanne.	Teacher Aide	02/27/2023
Carpenter, Rose	Teacher Aide	03/15/2023

9. PUBLIC COMMENT – None

10. EXECUTIVE SESSION –

Mr. Olds announced that the Board will be going into Executive Session with no action being taken.

On a motion by Mr. Reid, seconded by Mrs. Hamilton, and carried 6-0, the Board went into Executive Session at 7:33 p.m. to discuss a personnel matter. Mr. Brian Bartlett and Mr. Rafael Olazagasti were asked to attend.

With no further business, Mr. Olds asked for a motion to adjourn the meeting. On a motion by Mr. Reid, seconded by Mrs. Hamilton and carried 6-0, the Regular Meeting was adjourned at 8:05 p.m.

Respectfully Submitted,



Pamela Salvati
Assistant District Clerk
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