

**NORWICH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
November 16, 2022
6:00 p.m.
District Office Conference Room**

PLEDGE OF ALLEGIANCE

- 1) **MINUTES** – It is recommended that the Board of Education adopt minutes from the October 19, 2022 Regular Meeting.
- 2) **SUPERINTENDENT’S REPORT**
 - HS Principal Search Update
 - 10-Week Update
- 3) **DISCUSSION ITEM**
 - 2023-2024 Cell Phone Policy
- 4) **SUBCOMMITTEE UPDATE**
 - Subcommittee updates as presented by the Board Committee Members
- 5) **CONSENT ITEM**
 - Approval of – November 2022 Special Education and Preschool Special Education Report
 - Approval of – October 2022 Income / Expense Report
 - Approval of – October 2022 Treasurer’s Report
 - Approval of – November 2022 BOCES Bill
 - Approval of – November 2022 Central Treasurer’s Report
 - Approval of – October 2022 Claims Audit Report
 - Approval of – Facility Request for Perkins School of the Arts
 - Approval of – Unneeded Surplus Items: 48 flat screen televisions
- 6) **ACTION ITEMS**
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *first reading*: A209 Purchasing
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *second reading*: A408.10 Gender Neutral Bathroom
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *second reading*: A407.2 Protection of Pupil Rights
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *second reading*: A301.14 Interpreters for Hearing Impaired Parents
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *second reading*: A302.5 Dissection of Animals
 - Board Policy Approval: It is recommended that the Board of Education approve the attached Board Policy for *second reading*: A303.5 Significant Disproportionality
 - Approval of OMNIA Partners Resolution: It is recommended that the Board of Education approve the attached Resolution authorizing the use of OMNIA Partners.
 - Approval of Overnight Trip for Senior Class: It is recommended that the Board of Education approve an overnight trip for the Senior Class of 2023 to Boston area on May 26th and May 27th.
- 7) **PERSONNEL RECOMMENDATIONS**
- 8) **PUBLIC COMMENT**
- 9) **EXECUTIVE SESSION**

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

November 16, 2022 - Regular Meeting Minutes

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, State of New York, was held at the District Office Conference Rooms 1 & 2, 89 Midland Drive, Norwich, New York, in said District on Wednesday, November 16, 2022.

PRESENT: Mr. Christopher Olds, President; Mr. Clyde Birch; Mrs. Roz DeRensis; Mrs. Kiernan Hamilton; Mrs. Debra Phelps; Mr. Scott Ryan, Superintendent; Mr. Brian Bartlett, Dir. of Business Services & Transportation; Mrs. Jessica Poyer, Dir. of Teaching & Learning; and Mrs. Pamela Salvati, Assistant District Clerk.

ABSENT: Mr. Brian Reid, Vice-President.

Mr. Olds, President, called the meeting to order at 6:01 p.m. Pledge of Allegiance was recited by the Board.

1. **MINUTES** – Upon the recommendation by the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education adopted the minutes from the October 19, 2022, Regular Meeting of the Board of Education.
2. **SUPERINTENDENT’S REPORTS** –
 - High School Principal Search Update - Scott Ryan Shared information with the Board regarding the vacancy. Started advertising on November 7th with no end date for application. Would like to have 4-6 candidates to choose from. May have to consider interim candidates as well!
 - 10 Week Update – Jessica Poyer – 10-week honors chart. Absence comparison 2019 & 2022. Protocol for excused and unexcused absences. How are absences being recorded at the buildings? New Report Card format. Number of students failing. New school app adding edurooms to the app for parents to check on child’s class/teacher. (Presentation is attached.)
3. **DISCUSSION ITEM** – None
4. **SUBCOMMITTEE UPDATE** –
 - Subcommittee updates as presented by the Board Committee Members – Policy Committee – Brian Burton shared information from the committee meeting held on 11/25/22. A review of several mandated policies that we do not have in place at this time. The Parent’s Bill of Rights for the website requires updating. Chris Olds shared that a building project meeting was held, and update will be provide at the December meeting.
5. **CONSENT ITEMS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved / accepted the following Consent Agenda Items: (Information attached to the official minutes of the District.)
 - November 2022 Special Education & Preschool Special Education Report
 - October 2022 Income / Expense Report
 - October 2022 Treasurer’s Reports
 - November 2022 Central Treasurer’s Report
 - October 2022 Claims Audit Report
 - Facility Request for Perkins School of the Arts
 - Unneeded Surplus Items: 48 flat screen televisions

6. ACTION ITEMS –

- **Board Policies A209 Purchasing** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education approved the *first reading* of the following policies: A209.1 – A209.7. (Attached to the official minutes of the District.)
- **Board Policies A408.10; A407.2; A301.14; A302.5; and A303.5** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the *second reading* of the following policies: **A408.10 Gender Neutral Bathroom; A407.2 Protection of Pupil Rights; A301.14 Interpreters for Hearing Impaired Parents; A302.5 Dissection of Animals; and A303.5 Significant Disproportionality.** (Policies are attached to the official minutes of the District.)
- **OMNIA Partners Resolution** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the attached resolution authorizing the use of OMNIA Partners. (Resolution is attached to the official minutes of the District.)
- **Senior Class Trip** - Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the Senior Class Trip to Boston on May 26th & 27th. (Information is attached to the official minutes of the District.)

- 7. RECOMMENDATIONS** - Upon the recommendation of the Superintendent and on a motion by Mr. Birch, seconded by Mr. Burton and carried 6-0, the Board of Education approved the following Administrative, Instructional, and Support Staff Personnel Recommendations:

ADMINISTRATIVE STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Taylor, Michael St. Elmo	CARE Coordinator	HS	Resignation	10/29/2022
Graham, Scott	Secondary Principal	HS	Resignation	01/01/2023

APPOINTMENT – SUBSTITUTE

Name	Position	Bldg	Per Diem	Effective
LaHart, Elise	Student Success Coordinator	SG	\$285.00	10/24/2022

INSTRUCTIONAL STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
McLaughlin, Anna	Teaching Assistant	SG	Position Change	10/31/2022
Colley, Jessica	Teaching Assistant	MS	Resignation	11/04/2022
Colley, Jessica	Co-Advisor Student Council	MS	Resignation	11/04/2022
Gross, Amy	Teaching Assistant	PB	Resignation	11/02/2022
Bliss, Taylor (aka: Addams, Eddie)	Teaching Assistant	MS	Resignation	11/10/2022
Wynn, Wendy	PLT Lead Grade 2	SG	Resignation	11/13/2022
Bennett, Teresa	Teaching Assistant	HS	Resignation	11/25/2022
Bonnell, Patricia	Teaching Assistant	HS	Resignation	12/31/2022

APPOINTMENT – TEMPORARY

Name	Position	Bldg	Effective
Squires, Lauren	TOSA – PK-5 MTSS Coordinator	HS	07/01/2022 – 06/30/2023

APPOINTMENTS - PROBATIONARY

Name	Position	Bldg	Salary	Effective
Snyder, Hayleigh	Social Studies Teacher	HS	\$47,655.00/yr.	09/07/2022
Gregory, Carrie	Teaching Assistant	SG	\$13.55/hr.	10/04/2022
Nial, Connor	Physical Education Teacher	MS	\$46,155.00/yr.	11/04/2022
Gould, Sarah	Special Education Teacher	MS	\$48,155.00/yr.	11/28/2022
Dwyer, James	Special Education Teacher	MS	\$73,000.00/yr.	12/01/2022

APPOINTMENTS - REGULAR SUBSTITUTE

Name	Position	Bldg	Salary	Effective
Nial, Makenna	Teaching Assistant	SG	\$13.55/hr.	10/31/2022 - 12/30/2022
Arment, Audrey	School Counselor	PB	\$49,155.00/yr.	11/01/2022 - 06/30/2023
Jacquette, Arielle	Art Teacher	MS	\$46,155.00/yr.	11/01/2022 - 06/30/2023
Demeo, Julia	Teaching Assistant	MS	\$13.55/hr.	11/02/2022 - 12/20/2022
Bliss, Taylor (aka: Addams, Eddie)	Teaching Assistant	MS	\$13.55/hr.	11/07/2022 - 11/10/2022
Hunt, Tagina	Teaching Assistant	SG	\$13.55/hr.	11/09/2022 - 12/30/2022

APPOINTMENT - TENURE

Name	Area	Bldg	Effective
Astor, Steven	General Special Education	SG	11/12/2022

APPOINTMENT - FALL COACHING

Name	Position	Stipend
DAbbraccio, Michael	Modified Soccer Volunteer Coach	\$0

APPOINTMENTS - WINTER COACHING

Name	Position	Stipend
Smith, Jessica	JV Head Girls Basketball Coach	\$5,140.00
Vinal, Jordan	Volunteer Boys Basketball Coach	\$0
Dye, Mark	Volunteer Track/Cross Country Coach	\$0
Chaffee, Sydney	Volunteer Indoor Track Coach	\$0
Miller, Brent	Volunteer Wrestling Coach	\$0

APPOINTMENTS - EXTRA DUTY

Name	Position	Bldg	Salary	Effective
Keyes, Lucinda	Co-Advisor Healthy Gardens Club	MS	\$980.00	07/01/2022 - 06/30/2023
Hagenbuch, Terry	Archery Club	MS/HS	\$5,415.00	07/01/2022 - 06/30/2023
Beckwith, Nicole	Archery Club	MS/HS	\$5,415.00	07/01/2022 - 06/30/2023
Rehn, Allison	Chamber Orchestra	HS	\$3,595.00	07/01/2022 - 06/30/2023
Skinner, Kiersten	Spelling Bee Advisor	MS	\$925.00	11/05/2022 - 06/30/2023
Skinner, Kiersten	Co-Advisor Student Council	MS	\$1,155.00	11/12/2022 - 06/30/2023
Parry, Jacquelyn	Athletic Trainer	DW	\$10,000.00 (Prorated)	07/01/2022 - 06/30/2023
Squires, Lauren	PLT Lead Grade 2	SG	\$3,500.00 (Prorated)	11/14/2022 - 06/30/2023

APPOINTMENT - EXTRA DUTY ADJUSTMENT

Name	Original Position	New Title	Bldg	Salary	Effective
Canfield, Linda	Healthy Gardens Club	Co-Advisor Healthy Gardens Club	MS	\$980.00	07/01/2022 - 06/30/2023

APPOINTMENTS - SUBSTITUTE

Name	Effective
Keator, Rebekah	11/08/2022
Bennett, Teresa	11/28/2022

SUPPORT STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Smith, Sabrina	Secretary II	MS	Resignation	11/29/2022
Caputo, Giuseppa	School Lunch Cook	HS	Retirement	03/12/2023

APPOINTMENT – PROBATIONARY

Name	Position	Bldg	Salary	Effective
McLaughlin, Anna	Keyboard Specialist	SG	\$13.63	10/31/2022

MINIMUM WAGE SALARY INCREASE

Name	Position	Current Rate	New Rate	Effective
Bernard Jerevy	Latchkey	\$13.45	\$14.45	12/31/2022
Brown, Beth	Latchkey	\$13.45	\$14.45	12/31/2022
Camiel, Jacob	Latchkey	\$13.45	\$14.45	12/31/2022
Cooper, Lori	Latchkey	\$13.45	\$14.45	12/31/2022
Flanagan, Deborah	Latchkey	\$13.45	\$14.45	12/31/2022
Macalalad, Elaine	Latchkey	\$13.45	\$14.45	12/31/2022
Valashinas Samantha	Latchkey	\$13.45	\$14.45	12/31/2022
Yanowiak, Jennifer	Latchkey	\$13.45	\$14.45	12/31/2022
Alberts, Georgene	Food Service Worker	\$13.45	\$14.20	12/31/2022
DeForest, Shirley	Food Service Worker	\$13.45	\$14.20	12/31/2022
McLaughlin, Anna	Keyboard Specialist	\$13.63	\$14.20	12/31/2022
Beardslee, Dorothy	Secretary I	\$13.95	\$14.20	12/31/2022
Jenkins, Stephanie	Secretary II	\$13.99	\$14.20	12/31/2022
Thompson, Diane	Teacher Aide	\$13.63	\$14.20	12/31/2022
Camiel, Jacob	Teaching Assistant	\$13.51	\$14.20	12/31/2022
Cruger, Teresa	Teaching Assistant	\$13.73	\$14.20	12/31/2022
DAbbraccio, Michael	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Demeo, Julia	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Dunham, Daniel	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Gelsomin, Alicia	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Gregory, Carrie	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Hait, Kevin	Teaching Assistant	\$13.73	\$14.20	12/31/2022
Hunt, Tagina	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Kenyon, Gretchen	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Natoli, Jillian	Teaching Assistant	\$13.73	\$14.20	12/31/2022
Newell, Ariella	Teaching Assistant	\$13.73	\$14.20	12/31/2022
Nial, Makenna	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Parmalee, Brooke	Teaching Assistant	\$13.51	\$14.20	12/31/2022
Ritter, Heidi	Teaching Assistant	\$13.73	\$14.20	12/31/2022
Skinner, Kiersten	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Smith, Kerri	Teaching Assistant	\$13.73	\$14.20	12/31/2022
Turnbull, Stephanie	Teaching Assistant	\$13.55	\$14.20	12/31/2022
Woods, Sarah	Teaching Assistant	\$13.73	\$14.20	12/31/2022

APPOINTMENTS - SUBSTITUTE

Name	Area	Effective
Matott, Maria	Teacher Aide/Assistant	10/31/2022
Bennett, Teresa	Teacher Aide/Assistant	11/28/2022
DeTomi, Margaret	Clerical	12/03/2022

8. PUBLIC COMMENT – None

9. **EXECUTIVE SESSION** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education ended the Regular Meeting to go into Executive Session at 6:58 p.m. to discuss personnel matters.

On a motion by Mrs. Hamilton, seconded by Mr. Birch and carried 6-0, the Board of Education left Executive Session at 7:29 p.m. With no further business the Regular Meeting of the Board of Education was adjourned at 7:29 p.m.

Respectfully Submitted,



Pamela Salvati
Assistant District Clerk
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