

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION
October 19, 2022 - Regular Meeting Minutes**

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, State of New York, was held at the District Office Conference Rooms 1 & 2, 89 Midland Drive, Norwich, New York, in said District on Wednesday, October 19, 2022.

PRESENT: Mr. Christopher Olds, President; Mr. Clyde Birch; Mr. Brian Burton; Mrs. Roz DeRensis; Mrs. Kiernan Hamilton; Mrs. Debra Phelps; Mr. Scott Ryan, Superintendent; Mr. Brian Bartlett, Dir. of Business Services & Transportation; Mr. Rafael Olazagasti, Dir. of Human Resources; and Mrs. Pamela Salvati, Assistant District Clerk.

ABSENT: Mr. Brian Reid, Vice-President.

Mr. Olds, President, called the meeting to order at 6:02 p.m. Pledge of Allegiance was recited by the Board.

1. **MINUTES** – Upon the recommendation by the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education adopted the minutes from the September 28, 2022, Regular Meeting of the Board of Education.

2. SUPERINTENDENT'S REPORTS –

- National School Board Recognition Week -

Mr. Ryan took a moment to thank the Board Members for everything they do for the students and the Norwich City School District. (Small celebration following the Regular Meeting.)

- Practice vs. Policy: Ferrara Fiorenza - Lindsay Plantholt, Esq. Lindsay shared a presentation with the Board. She explained the difference between Practice and Policy and the importance of having both. They are currently reviewing NCSB Policy Handbook for updates and removal of outdated policies. Some discussion took place following the presentation. (Presentation is attached to the official minutes of the District.)
- State of Technology – Jake Resnick, BT BOCES IT – Jake reviewed the technology presentation in full detail, with the Board and asked for questions following the presentation. Mr. Ryan informed the Board that there is lots of work going on daily behind the scenes! (Presentation is attached to the official minutes.)

3. DISCUSSION ITEM –

- 2023 – 2024 Cell Phone Policy – Mr. Ryan informed the Board that he tried to find another school district with a Cell Phone Policy and was unsuccessful. He will use the Thought Exchange with the Staff, Students and Community.

Mr. Olds asked about reintroducing the topic of having students from the high school attend the board meetings and having a voice at the meetings. This would be a youth leadership role. The other members agreed.

4. SUBCOMMITTEE UPDATE –

- Subcommittee updates as presented by the Board Committee Members – None. Capitol Project meeting is next week.

5. **CONSENT ITEMS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved / accepted the following Consent Agenda Items: (Information attached to the official minutes of the District.)

- October 2022 Special Education & Preschool Special Education Report
- September 2022 Income / Expense Report
- September 2022 Treasurer's Reports
- October 2022 BOCES Bill
- Budget Transfer A-6 #730
- Budget Transfer A-12 #721
- September 2022 Claims Audit Report

6. ACTION ITEMS –

- **Board Policies A408.10; A407.2; A301.14; A302.5; and A303.5** - Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the *first reading* of the following policies: **A408.10 Gender Neutral Bathroom; A407.2 Protection of Pupil Rights; A301.14 Interpreters for Hearing Impaired Parents; A302.5 Dissection of Animals; and A303.5 Significant Disproportionality.** (Policies are attached to the official minutes of the District.)
- **Budget-Election Calendar** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Phelps and carried 6-0, the Board of Education approved the Budget-Election Calendar for the 2023-2024 school year. (Information is attached to the official minutes of the District.)
- **2021-2022 Extra Classroom Activity Fund CAP** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education approved attached *FY 2021-2022 Extra Classroom Activity Fund Corrective Active Plan* from the 2021-2022 annual external audit. (Information is attached to the official minutes of the District.)
- **2021-2022 Financial Statement CAP** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Hamilton and carried 6-0, the Board of Education approved the attached *FY 2021-2022 Financial Statement Corrective Action Plan* for the 2021-2022 annual external audit. (Information is attached to the official minutes of the District.)
- **Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the attached Resolution awarding contracts for the Norwich City School District Capital Improvement Project – Phase I – Roofing. (Resolution is attached to the official minutes of the District.)

7. PERSONNEL RECOMMENDATIONS - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education approved the following Instructional and Support Staff Personnel Recommendations:

INSTRUCTIONAL STAFF

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Smith, Jessica	Special Education Teacher	MS	Resignation	11/13/2022
Brybag, Brandon	Teaching Assistant	MS	Termination	10/19/2022

APPOINTMENT – REGULAR SUBSTITUTE ADJUSTMENT

Name	Position	Bldg	Original Effective Date	Adjusted Effective Date
Ragonese, Amy	English Teacher	HS-CARE	10/24/2022	10/03/2022

APPOINTMENTS – TENURE

Name	Position	Bldg	Effective
Challan, Dierdre	Elementary Education	SG	12/06/2021
Button, Jessica	Social Worker	MS	09/04/2022

APPOINTMENTS – EXTRA DUTY

Name	Position	Bldg	Stipend	Effective
Canfield, Linda	Healthy Gardens Club	MS	\$1,960.00	07/01/2022 – 06/30/2023
Fleury, Jenna	PLT Lead CARE	HS	\$3,500.00	07/01/2022 – 06/30/2023
Benson, Sarah	Marching Band Colorguard Instructor	HS	\$2,000.00	07/01/2022 – 06/30/2023

APPOINTMENTS – WINTER COACHING

Name	Position	Stipend
Budd, Christina	Varsity Head Cheerleading Coach	\$6,445.00
Horan, Shaun	Varsity Head Indoor Track Coach	\$6,445.00
Stoddard, Thomas	Track Assistant Coach	\$5,140.00
Budd, Brendon	Co-Varsity Head Bowling Coach	\$2,570.00
Ellis, Kyle	Co-Varsity Head Bowling Coach	\$2,570.00
Hagenbuch, Robert	Varsity Head Wrestling Coach	\$7,805.00
Marvin, Luke	JV Head Wrestling Coach	\$5,140.00
Sylstra, Garrett	Modified Head Wrestling Coach	\$4,215.00
Curley, Phil	Varsity Head Boys Basketball Coach	\$7,805.00
Foote, Nathan	JV Head Boys Basketball Coach	\$4,215.00
Stewart, Alexander	Modified Head Boys Basketball Coach	\$4,215.00
Dabbraccio, Michael	Modified Head Boys Basketball Coach	\$4,215.00
Eaton, Dennis	Varsity Head Girls Basketball Coach	\$7,805.00
Portelli, Eric	Modified Head Girls Basketball Coach	\$4,215.00
Nial, Connor	Modified Head Girls Basketball Coach	\$4,215.00
Gantt, Sandra	Varsity Head Boys Swimming Coach	\$7,805.00
Wenzel, Kyle	Modified Head Boys Swimming Coach	\$4,215.00

APPOINTMENT - SUBSTITUTE

Name	Effective
LoGerfo, Shelly	10/24/2022

SUPPORT STAFF**END OF EMPLOYMENT**

Name	Position	Bldg	Reason	Effective
VanIngen, John	School Bus Aide	BG	Resignation	09/29/2022
O'Neil, Michelle	School Bus Aide	BG	Resignation	09/30/2022

APPOINTMENTS – NESSA - PROBATIONARY

Name	Position	Bldg	Salary	Effective
Kramnich, Jon	Cleaner	MS/HS	\$14.70/hr.	10/03/2022
Reichard, Sherri	Cleaner	MS/HS	\$14.70/hr.	10/03/2022
Murphy, Scott	Maintenance Worker	BG	\$17.00/hr.	10/17/2022
Grant, Larry	Cleaner	MS/HS	\$14.70/hr.	11/01/2022

APPOINTMENT

Name	Position	Differential	Effective
Murphy, Scott	Groundskeeper	\$1.00 p/hr.	10/17/2022

APPOINTMENTS – SUBSTITUTES


Name	Position	Effective
McIntyre, Judith	Substitute Food Service Worker	10/04/2022
Hackett, Gladys	Substitute Food Service Worker	10/05/2022
Hackett, Gladys	Substitute Teacher Aide/Assistant	10/05/2022
Lawton, Lisa	Substitute Teacher Aide/Assistant	10/11/2022
Moore, Lacie	Substitute Teacher Aide/Assistant	10/17/2022
LoGerfo, Shelly	Substitute Teacher Aide/Assistant	10/24/2022

8. PUBLIC COMMENT – None

- 9. EXECUTIVE SESSION** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Birch and carried 6-0, the Board of Education ended the Regular Meeting to go into Executive Session at 7:45 p.m. to discuss legal and personnel matters. Mr. Olds invited Mr. Brian Bartlett to the Executive Session. The Board took a brief break and then entered Executive Session at 7:50 p.m.

On a motion by Mrs. Hamilton, seconded by Mr. Burton and carried 6-0, the Board of Education left Executive Session at 8:15 p.m. With no further business the Regular Meeting of the Board of Education was adjourned at 8:15 p.m.

Respectfully Submitted,



Pamela Salvati
Assistant District Clerk
pgs