

# MAPLE RUN UNIFIED SCHOOL DISTRICT

## Job Description

**Job Title:** Cafeteria Monitor  
**Location:** Bellows Free Academy/North West Technical Center  
**Job Group:** Non-Certified, Non-Union  
**Reports To:** Principal

**Summary:** Monitors student behavior in the cafeteria.

### **Essential Duties and Responsibilities:**

1. Circulates among students and employees to assist students, preserve order and protect school property.
2. Monitors the behavior of students. Takes appropriate action to quell disruption and/or inappropriate behavior in accordance with school policy.
3. Recommends measures for improving cafeteria services to Supervisor/Principal.
4. Other duties as assigned.

**General Responsibilities:** The ability to work in a collaborative team environment is essential to the employee's successful job performance

**Qualification Requirements:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are typical of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Education and/or Experience:** High school graduate or equivalent.

**Language Skills:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to communicate effectively with others is required.

**Mathematical Skills:** basic math skills including addition, subtraction,

**Reasoning Ability:** Ability to solve practical problems and deal with a variety of concrete variables in situations where standardization exists. Ability to interpret written, oral, diagram, or scheduled instructions is required.

**Other Skills and Abilities:** Knowledge of adolescent development, appropriate and effective behavior change techniques as well as direct experienced in working with adolescents is essential.

***Physical Demands:*** *The physical demands described here are typical of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations as defined by the Supervisory Union may be made to enable individuals with disabilities to perform the essential functions.*

The employee is required to stand and sometimes sit. Short and long-range vision is required. The ability to speak with authority is required.

***Work Environment:*** *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is moderate to loud. Work is primarily performed inside.

**Terms of Employment:** School Year

**Evaluation:** Annually

**Date:** August 29, 2018

*The information contained in this job description is for compliance with the Americans With Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual holding this position and additional duties may be assigned. The Board reserves the right to amend the requirements contained in this job description.*