

## HARRISBURG SCHOOL DISTRICT #41-2 BOARD OF EDUCATION MINUTES

The June 30, 2017 special school board meeting was called to order at 7:32 a.m. by Chairperson Mike Knudson. Board members present were Mike Knudson (via phone), Amber Ellingsen, Stacy Haber (via phone), Linda Heerde and Mike Christopherson. Also in attendance were Superintendent Holbeck, Business Manager Conway and community members.

The Pledge of Allegiance was recited.

**Action 239-17** Motion by Ellingsen, seconded by Heerde to approve the claims. Heerde- Y, Christopherson-Y, Ellingsen-Y, Haber-Y, Knudson-Y. Motion carried 5-0

### Claims:

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<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
<u>Checking</u>	1	
<b>Checking</b>	<b>1 Fund: 10 GENERAL FUND</b>	
<u>Description:</u>	ATHLETIC TRAINING SUPPLIES	
	MEDCO	53.04
<u>Description:</u>	BUSH GRANT TRAVEL	
	NORTH STAR TRAVEL	122.80
<u>Description:</u>	BUSINESS OFFICE SUPPLIES	
	VISA #2	34.00
<u>Description:</u>	COMMUNICATION/TELEPHONE	
	MIDCONTINENT COMMUNICATIONS	5,894.00
<u>Description:</u>	ENDEAVOR ELECTRICITY	
	XCEL ENERGY	4,573.25
<u>Description:</u>	ENDEAVOR REPAIRS & MTNCE	
	HILLYARD/SIOUX FALLS	3,118.02
<u>Description:</u>	ENDEAVOR SUPPLIES- CUSTODIAL	
	HILLYARD/SIOUX FALLS	129.78
<u>Description:</u>	ENDEAVOR SUPPLIES- MAINTENANCE	
	NYBERG'S ACE HARDWARE	14.38
	SCHOENEMAN BROS LUMBER CO	0.48
<u>Description:</u>	EPSCOR PROFESSIONAL SERVICES	
	SAN JOSE STATE UNIVERSITY RESEARCH FOUNDATION	2,125.00
<u>Description:</u>	EXPLORER SUPPLIES- MAINTENANCE	
	CULLIGAN WATER CONDITIONING	199.60
<u>Description:</u>	Foam Boards	
	VISA #2	158.24
<u>Description:</u>	FREEDOM NATURAL GAS (HEAT)	
	IMPREST FUND TRUST & AGENCY	114.79
<u>Description:</u>	FREEDOM SUPPLIES	
	PREMIER AGENDAS, INC.	145.00
<u>Description:</u>	FREEDOM SUPPLIES- MAINTENANCE	
	ADG - AUTOMATIC DOOR GROUP	40.82
<u>Description:</u>	GIRLS GOLF DUES AND FEES	

	IMPREST FUND TRUST & AGENCY	180.00
<u>Description:</u>	GROUPS SUPPLIES	
	CAMPBELLS HOME & AUTO STORE	12.99
	IDEAL YARDWARE	96.00
	MIDWEST LANDSCAPE SUPPLY INC.	310.80
	RENT ALL INC	160.00
	SITEONE LANDSCAPE SUPPLY, LLC.	2,491.42
<u>Description:</u>	HIGH SCHOOL TECHNOLOGY SUPPLIES	
	VISA #2	11.17
<u>Description:</u>	HORIZON MAINTENANCE SUPPLIES	
	BATTERY SYSTEMS	178.06
	SCHOENEMAN BROS LUMBER CO	35.99
<u>Description:</u>	HORIZON SUPPLIES	
	HILLYARD/SIOUX FALLS	482.35
<u>Description:</u>	HS NATURAL GAS (HEAT)	
	IMPREST FUND TRUST & AGENCY	1,360.61
<u>Description:</u>	HS SUPPLIES- CUSTODIAL	
	HILLYARD/SIOUX FALLS	(2,249.40)
<u>Description:</u>	HS TECH REPAIRS & MTNCE	

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<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
	VARIZOOM/TOM'S WAY, INC.	59.00
<u>Description:</u>	JOURNEY ELECTRICITY	
	XCEL ENERGY	5,334.53
<u>Description:</u>	JOURNEY PD	
	ETECH TEAM INC	329.00
	KINDERGARTEN ACADEMY	370.00
<u>Description:</u>	JOURNEY SUPPLIES- MAINTENANCE	
	SHERWIN WILLIAMS CO., THE	54.00
<u>Description:</u>	LIBERTY ELECTRICITY	
	XCEL ENERGY	7,529.09
<u>Description:</u>	LIBERTY NATURAL GAS (HEAT)	
	IMPREST FUND TRUST & AGENCY	173.27
<u>Description:</u>	LIBERTY SUPPLIES	
	VISA #2	(161.67)
<u>Description:</u>	LIBERTY SUPPLIES- CUSTODIAL	
	HILLYARD/SIOUX FALLS	35.64
<u>Description:</u>	LIBERTY SUPPLIES- MAINTENANCE	
	SCHOENEMAN BROS LUMBER CO	5.58
	SHERWIN WILLIAMS CO., THE	55.05
<u>Description:</u>	MISC TRANSPORTATION PARTS/SUPPLIES	
	DAKOTA AUTO PARTS	801.18
	FASTENAL COMPANY	14.54
	NAPA AUTO PARTS OF TEA	7.70
	SIOUX EQUIPMENT	1,071.19
<u>Description:</u>	MTSS CONFERENCE 2 DAY	
	TIE OFFICE	60.00
<u>Description:</u>	MTTS CONFERENCE 1 DAY	
	TIE OFFICE	90.00
<u>Description:</u>	NORTH MS ELECTRICITY	
	XCEL ENERGY	6,833.45
<u>Description:</u>	NORTH MS SUPPLIES- MAINTENANCE	
	BATTERY SYSTEMS	36.62

	CLIMATE SYSTEMS, INC.	301.00
<u>Description:</u>	POSTAGE	
	QUALIFIED PRESORT SERVICE, LLC	508.74
<u>Description:</u>	PROFESSIONAL SERVICES	
	SMITH, JOSHUA	61.25
	SUNBELT RENTALS	597.47
	TASC	906.84
	VISA #2	775.00
<u>Description:</u>	PROFESSIONAL SERVICES	
	VISA #2	238.37
<u>Description:</u>	REPAIRS & MTNCE	
	A & B AUTO SPECIALISTS	170.00
	CUMMINS CENTRAL POWER, LLC	765.37
	DAKOTALAND AUTO GLASS	430.00
<u>Description:</u>	REPAIRS & MTNCE	
	MARCO TECHNOLOGIES, LLC	17.22
	MARSO'S OUTDOOR EQUIPMENT	37.50
	MIDWEST TURF & IRRIGATION	96.73
	PFEIFER IMPLEMENT CO., INC.	1,306.18
<u>Description:</u>	REPAIRS & MTNCE	

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<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
	STURDEVANT'S EAST 10TH AUTO PARTS	160.98
	TRUCKS OF BISMARCK	507.04
<u>Description:</u>	SMS FACS SUPPLIES	
	HYVEE-57TH AND CLIFF	146.94
<u>Description:</u>	SOUTH MS ELECTRICITY	
	XCEL ENERGY	8,548.58
<u>Description:</u>	SOUTH MS SUPPLIES- CUSTODIAL	
	HILLYARD/SIOUX FALLS	75.00
<u>Description:</u>	SOUTH MS SUPPLIES- MAINTENANCE	
	BATTERY SYSTEMS	8.10
	ITS-INTEGRATED TECHNOLOGY & SECURITY	565.00
	MENARD'S	49.78
	NYBERG'S ACE HARDWARE	143.37
<u>Description:</u>	SOUTH MS TRAVEL	
	RiverLink	13.00
<u>Description:</u>	SUPERINTENDENT SUPPLIES	
	VISA #2	99.50
<u>Description:</u>	SUPPLIES	
	G & R CONTROLS	4,222.20
<u>Description:</u>	SUPPLIES TO CENTRAL RECEIVING	
	ITS-INTEGRATED TECHNOLOGY & SECURITY	405.00
<u>Description:</u>	TECHNOLOGY DEPT TRAVEL	
	ALLMENDINGER, HEATHER	153.14
	HEIDEN, TRACEY	155.66
	STAEBELL, JAY	112.79
	WECHSLER, BRIAN	172.33
<u>Description:</u>	TRAVEL	
	COOK, KATHLEEN	224.10
<u>Description:</u>	TRAVEL	
	SCHRAMM, STEWART	170.78

<b>Checking</b>	<b>1 Fund: 21 CAPITAL OUTLAY</b>	<b>Fund Total:</b>	
<u>Description:</u>	BUILD ACQ NON-CONSUMABLE SUPPLIES		
	SIOUX FALLS WINNELSON	3,198.00	
	VISA #2	436.84	
<u>Description:</u>	BUILD NON-CONSUMABLE SUPPLIES		
	BUILDERS SUPPLY CO	449.30	
<u>Description:</u>	BUILD NON-CONSUMABLE SUPPLIES		
	G & H DISTRIBUTING, INC.	4,022.97	
<u>Description:</u>	BUILD NON-CONSUMABLE SUPPLIES		
	HILLYARD/SIOUX FALLS	26,937.64	
	MENARDS-EAST	507.94	
	R & L SUPPLY LTD	208.59	
<u>Description:</u>	BUILD NON-CONSUMABLE SUPPLIES		
	SCHOOL SPECIALTY	22,450.64	
<u>Description:</u>	BUILD NON-CONSUMABLE SUPPLIES		
	SIOUX FALLS WINNELSON	(407.20)	
<u>Description:</u>	Endeavor library books		
	PERMA BOUND	219.87	
<u>Description:</u>	Popper's Invoice 2036937 Payment		
	Harrisburg School District 41-2		

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<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
	POPPLERS MUSIC STORE	105.00
<u>Description:</u>	REPAIRS & MTNCE	
	FALLS TILE COMPANY	1,000.00
	<b>Fund Total:</b>	

<b>Checking</b>	<b>1 Fund: 22 SPECIAL EDUCATION FUND</b>	
<u>Description:</u>	EARLY CHILDHOOD TRAVEL	
	JOHNSON, STEPHANIE	45.00
<u>Description:</u>	PROFESSIONAL SERVICES	
	AUTISM BEHAVIORAL CONSULTING LLC	500.00
<u>Description:</u>	PROFESSIONAL SERVICES	
	BRINK, KIM	22.50
	CHILDRENS CARE HOSP & SCHOOL	6,496.00
<u>Description:</u>	PROFESSIONAL SERVICES	
	INTERPRECORPS	15,171.19
<u>Description:</u>	PROFESSIONAL SERVICES- DEAF ED	
	RAVEN WORKS INC.	1,026.09
<u>Description:</u>	PSYCH TESTING SUPPLIES	
	NCS PEARSON, INC.	230.25
<u>Description:</u>	SEVERE TRAVEL	
	VISA #1	344.96
<u>Description:</u>	TRAVEL	
	BRINK, KIM	5.85
	LEACH, MONICA	29.70
	ULREY-CROSBY, DEBORAH	87.75
	<b>Fund Total:</b>	

<b>Checking</b>	<b>1 Fund: 42 CAPITOL PROJECTS-2015/16</b>	
<u>Description:</u>	OTHER NON-CONSUMABLE SUPPLIES	
	SCHOOL SPECIALTY	2,214.36

<b>Checking</b>	<b>1 Fund: 51 FOOD SERVICE</b>	<b>Fund Total:</b>	
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<u>Description:</u>	PROFESSIONAL SERVICES HEARTLAND PAYMENT SYSTEMS, INC	1,307.99
<u>Description:</u>	SUPPLIES VISA #2	145.09
<u>Description:</u>	TRAVEL BEACH, CHRISTOPHER RAMKOTA HOTEL & CONFERENCE CENTER - PIERRE	421.92 186.00
	<b>Fund Total:</b>	2,061.00
	<b>Checking Account Total:</b>	152,000.56

**Conflict of Interest Declarations: None**

**Action 240-17** Motion by Ellingsen, seconded by Christopherson to approve the following transfer of funds for the fiscal year 2017:

**TRANSFERS**

<b>From</b>	<b>To</b>	
T&A HS Concessions	HS Student Council	\$4,000.00
T&A HS Concessions	General Fund	\$4,456.61
T&A NMS Concessions	NMS Character Cts	\$1,384.18
T&A Interest	General Fund	\$39.81
		plus June 30 Int

**BUDGET SUPPLEMENTS**

**CAPITAL OUTLAY FUND**

**Overexpenditures need to be supplemented by Undesignated Fund Balance**

Arch & Engineering	21 2532	\$6,000
Building Acq & Improvement	21 2535	\$2,000
Debt Service	21 5000	\$6,000

**SPECIAL EDUCATION FUND**

**Overexpenditures need to be supplemented by Undesignated Fund Balance**

Residential Programs	22 1224	\$15,000
Nursing Services	22 2134	\$6,000
Audiology Services	22 2169	\$10,000
Legal Services	22 2315	\$30,000
Mileage Paid to Parents- Autism	22 2742	\$1,000

**Debt Service Funds**

**Overexpenditures need to be supplemented by Fund Balance**

Interest for Fund 32 (refi)	31 5000	\$306,000.00
Fiscal Agent Fees for Fund 39	39 5000	\$500.00

**ENTERPRISE FUNDS**

**Overexpenditures need to be supplemented by Fund**

**Balance**

Food Service

51 2569

\$2,500.00

Christopherson-Y, Ellingsen-Y, Haber-Y, Heerde- Y, Knudson-Y. Motion carried 5-0

**First Reading of the High School and both Middle School Handbooks.**

**Superintendents Report:**

July 5<sup>th</sup> next meeting

Look ahead at second meeting 20<sup>th</sup> or 24<sup>th</sup> sooner than normal or go with July 31<sup>st</sup>.

Deaf Education Revenue down from \$300,000 to \$100,000.

Error and Omissions coverage with EMC was disappointing, will be meeting with them soon.

Joint Convention, August 10<sup>th</sup> and 11<sup>th</sup>.

**Action 241-17** Motion by Ellingsen, seconded by Heerde, to adjourn at 7:51a.m.

Ellingsen-Y, Haber-Y, Heerde- Y, Christopherson-Y, Knudson-Y. Motion carried 5-0

Mike Knudson  
Chairperson

Jennifer Conway  
Business Manager

Approved by the Board of Education on \_\_\_\_\_, 2017

\_\_\_\_\_Chairperson \_\_\_\_\_Business Manager

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