

MILTON-UNION EXEMPTED VILLAGE SCHOOLS
School Board Meeting Agenda
Board Room

Unofficial

Regular Meeting

The regular meeting of the Milton-Union Exempted Village Board of Education was called to order by President Ginn Parsons on July 30, 2018 at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson, Mr. Long, Mrs. Ginn Parsons

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager, Mr. Mark Lane, Athletic Director

SUPERINTENDENT'S REPORT

Dr. Ritchey invited the following to present information to the Board:

- Gary Blake and Jenny Jones from Premier Health discussed the proposed Sponsorship, Marketing Rights and Naming Rights Agreement between Upper Valley Medical Center/Premier Health and Milton-Union. Mr. Blake explained the goal of the agreement is to improve the health of athletes and to extend the Premier Health network. The initial term of the agreement is for six years. Milton-Union will receive \$175,000 for the term and an additional \$30,000 annually for a strength coach. Mr. Lane stated he is excited to be able to hire a strength coach.
- Greg Smith from Energy Optimizers gave a presentation on the cost and benefits of converting to LED lighting within the building. Currently, DP&L is offering a rebate. Mr. Smith estimates the District will realize a return on investment within six to seven years by saving money on electricity.

HEARING OF THE PUBLIC

None

TREASURER'S REPORT

2018-102: Approval of the Minutes

A motion was made by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the June 28, 2018 Board of Education Minutes.

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-103: Approval of Financial Report

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve the June 2018 Financial Report.

Mrs. Altenburger reported the District ended the fiscal year with a general fund unencumbered cash balance of \$8,041,153, which is \$551,451 higher than projected. Revenue was higher than projected due in part to receiving more tuition from other school districts than forecasted. Additionally, \$48,000 more in interest earnings was received than projected. We continue to take advantage of rising interest rates.

Expenditures were 3.82% less than forecasted, mainly due to lower salary and benefits costs. We ended the year spending less on certified substitutes than projected. Additionally, the Ohio Bureau of Workers Compensation premium was \$13,000 less than forecasted. Community school enrollment continued to stay well below projections. In the purchased service budget line, the actual expenditures for services provided by the Miami and Montgomery Co ESCs were approximately \$60,000 higher than projected.

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In July, we received \$37,681.78 refund from the Ohio Bureau of Workers Compensation as part of the More than a Billion Back initiative. This includes \$36,000 in general fund revenue.

Vote: Yeas: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OTHER SPECIAL REPORTS

None

AGENDA CONFIRMATION

Additions and Deletions to Agenda

Additions: X.H.3 to the Consent Calendar and XI.E

2018-104: Approval of the Agenda

A motion was presented by Mr. Dehus and seconded by Mr. Long to approve the agenda as amended.

Vote: Yeas: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OLD BUSINESS

None

2018-105: EXECUTIVE SESSION

A motion was presented by Mr. Long and seconded by Mr. Thompson to discuss the employment of a public official, security matters, and matters required to be kept confidential.

Vote: Yeas: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons.

Nays: None

MOTION PASSED

The Board entered executive session at 7:13 p.m.

Mark Lane entered at 8:12 p.m.

The Board exited executive session at 8:39 p.m. and the Regular Board Meeting continued

NEW BUSINESS

2018-106: Textbooks

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to adopt the following textbooks for use, beginning in the 2018-2019 school year (see attached):

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-107: Petty Cash Funds

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to approve temporarily increasing each building petty cash fund by \$200.00 until October 31, 2018 to be used for student and book fee collections for the 2018-2019 school year.

Vote: Yeas: Mrs. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

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2018-108: Student Activity Accounts

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve the following Fund 200 Student Activity Account be authorized and operational for the school year 2018-2019, and further, approve the related Purpose Statements and Annual Budgets for the Fiscal Year 2018-2019:

Class of 2020

Vote: Yeas: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-109: Student Athletic Accounts

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the following Fund 300 Student Athletic Accounts be authorized and operational for the school year 2018-2019, and further, approve the related Purpose Statements and Annual Budgets for the Fiscal Year 2018-2019:

HIGH SCHOOL

Baseball
Basketball - Boys
Basketball – Girls
Soccer – Boys
Soccer - Girls
Football
Wrestling
Softball
Cheerleading - Basketball
Cheerleading - Football
Cross Country

Tennis – Boys
Tennis – Girls
Track
Volleyball
Bob Schul Invitational
Bulldog Track Classic
Miami County Invitational
Bulldog Wrestling Invitational
Golf
Athletic Director

MIDDLE SCHOOL

Basketball – Boys
Basketball – Girls
Football
Cheerleading – Basketball
Cheerleading – Football
Junior Bulldog

Track
Wrestling
Volleyball
Harold Green Invitational
Athletic Director

Mrs. Altenburger commented that athletic admission revenue for all sports combined was \$7,000 less than the prior fiscal year. Mr. Lane commented there are various reasons for the decrease. Weather conditions and schedule can be main contributors to the number of spectators who attend events. Fiscal year 2018 was the first year that student ticket prices decreased to \$2.00 per student. Mr. Lane will continue to monitor revenue.

Mr. Thompson asked if there will be junior high baseball and softball teams. Mr. Lane clarified those programs are not school-sponsored.

Mr. Lane informed the Board the Kenny Beard invitational will no longer be held.

Vote: Yeas: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-110: Alternative Make-Up of Calamity Days

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to approve of the following resolution:

**MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT
RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN**

July 30, 2018

WHEREAS, the Milton-Union Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution by August 1 of each year to provide on-line learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Milton-Union Schools Board of Education hereby approves the following plan.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the Board of Education of Milton-Union Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

1. This plan is adopted, pursuant to approval of the Board of Education, prior to August 1.
2. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
3. Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
4. The teacher shall designate the order in which the lessons are to be posted on the district's web portal or website.
5. Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
6. As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
7. Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
8. Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-111: Supervisory/Confidential Benefit Schedule

A motion was presented by Mr. Long and seconded by Mrs. Brumbaugh to approve the Supervisory/Confidential Benefit Schedule as modified, effective July 1, 2018.

Mrs. Altenburger stated the proposed change does not increase costs.

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Vote: Yeas: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-112: Time and Attendance Software

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson to approve entering into a contract with Time Clock Plus for time clock software in the amount not to exceed \$11,750 to include implementation fees and annual fees for one year.

Mrs. Altenburger said the software would improve payroll processing and efficiency.

Vote: Yeas: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-113: Consent Calendar (1-8)

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the Consent Calendar. All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

1. Accept the following certificated resignation:

- | | | |
|-------------------|---|---------------|
| a. Nicole Downing | - | ES Teacher |
| Effective | - | June 30, 2018 |
| | | |
| b. Jessica Hoying | - | ES Teacher |
| Effective | - | July 9, 2018 |

2. Employ the following certificated personnel for the 2018-2019 school year:

- | | | |
|---------------------|---|------------------------|
| a. Jessica Kepler | - | MUMS Science |
| Effective | - | August 20, 2018 |
| Salary | - | As Per Salary Schedule |
| | | |
| b. Kelly Puderbaugh | - | 4 th Grade |
| Effective | - | August 20, 2018 |
| Salary | - | As Per Salary Schedule |

3. Employ the following personnel on supplemental contracts for the 2018-2019 school year:
(**pending completion of certification)

POSITION	PERSONNEL	STIPEND	STEP
<u>-Extended Days:</u>			
11 ext. days-EL Sec.	Chelsea Freels	Per Diem	N/A
11 ext. days-MS Sec.	Becky Black	Per Diem	N/A
2 ext. days- Cafeteria	Lynn Haupt	Per Diem	N/A
District Library (80 hrs.)	Heather Galentine	\$20/hour	N/A
Nurse Add. Days (2)	Lori Thompson	Per Diem	N/A
HS Guid. Add. Days (18)	Paula Shaw	Per Diem	N/A
HS Guid. Add. Days (18)	Taiya Woodall	Per Diem	N/A
MS Guid. Add. Days (13)	Kristen Honeycutt	Per Diem	N/A
<u>-Athletic:</u>			
HS Asst. Football Coach	Jeremy Lee	\$3,785	1
HS Asst. Football Coach	Chad Gostomsky	\$4,732	4

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MS Head Football Coach***	Kris Jones	\$2,839	4
MS Cross Country Coach	Samantha Klaus	\$1,325	1
HS Reserve Golf Coach	Eric Galentine	\$1,325	1
HS Head Volleyball Coach	Bill Ginn	\$3,975	4
HS Reserve Volleyball Coach	Karly Douglas	\$2,839	4
MS 7 th Grade Volleyball Coach	Jessica Davis	\$1,609	4
MS 8 th Grade Volleyball Coach	Cindy Hitson	\$1,609	4
HS Boys Basketball Coach	Rusty Berner	\$6,624	4
HS Girls Tennis Coach	Jennifer Fox	\$2,271	1
Athletic Personnel:	Kym Reid	Extra Curr. Personnel.Supple.Wage Sched.	

4. Employ the following personnel as unpaid staff members to work with the following program for the 2018-2019 school year:
 Jim Oberer - Boys Soccer

5. Accept the following classified resignations:
 Athena Crotinger - Cashier
 Effective - 08/19/2018

6. Reductions-in-Force
 Recommend suspension of the following classified contracts, in accordance with Reduction-in-Force procedures, due to return of employee from leave of absence, effective August 20, 2018.
 Robin Newman - Playground Aide

7. Employ the following classified personnel:
 Athena Crotinger - Cook Worker
 Effective - August 20, 2018, for a period of 2 years
 Days - 189
 Salary - Per Salary Schedule

8. Employ the following personnel on seasonal contracts for Summer 2018:

Name	Rate	Effective
Austin Mefford	\$8.35	June 28, 2018

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Abstained: Mr. Thompson

Nays: None

MOTION PASSED

OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.

2018-114: Handbook

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve adoption of the following handbooks for usage throughout the Milton-Union Exempted Village School System effective with the 2018-2019 school year:

- Middle School Handbook

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-115: Premier Health Partnership Agreement

A motion was presented by Mr. Dehus and seconded by Mr. Long to approve an agreement between Upper Valley Medical Center and Milton-Union Exempted Village Schools regarding sponsorship, naming, and marketing rights, provision of athletic training services, and associated financial/compensation support structure to the school district beginning July 31, 2018 through July 30, 2024. The agreement maintains and ensures provision of athletic training

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services through Upper Valley Medical Center for the six-year term.

Vote: Yeas: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-116: G2G Solutions

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve partnering and contracting with G2G Solutions in conducting a comprehensive security assessment including, but not limited to, general physical security (i.e., internal and external) and security programming.

Vote: Yeas: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-117: OSBA Capital Conference Delegates

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh to appoint Mr. Dehus as delegate and Mrs. Ginn Parsons as alternate to the OSBA Capital Conference, November, 2018.

Vote: Yeas: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-118: G2G Solutions

A motion was presented by Mr. Dehus and seconded by Mr. Long to approve entering into a three-year agreement with G2G Solutions for a School Safety Office beginning with the 2018-2019 school year per proposal. The agreement may be reopened by the District or G2G Solutions each year for any reason.

Vote: Yeas: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

COMMITTEE REPORTS

Legislative & Student Achievement

None

Policy Update

None

Building & Transportation

Mrs. Brumbaugh reported Ms. Garrison is doing a nice job. Mr Baisden stated he is investigating grant funding for cameras.

MVCTC

Dr. Ritchey stated he has received board meeting minutes and will distribute them to the Board.

Milton-Union Education Foundation

Mrs. Brumbaugh reported the committee did not meet in July. At the June meeting they discussed how to best spend grant money. Grant applications will soon be available.

Audit/Finance Committee

None

Facility Complex Committee

Mr. Thompson plans to follow up with Steve Daum and receive an MURA update.

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BOARD ANNOUNCEMENTS

Regular Board of Education Meeting

August 27, 2018

6:30 p.m.

Board Conference Room

2018-119: ADJOURNMENT

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to adjourn.

President Ginn Parsons declared the meeting adjourned at 9:17 p.m.