

TOWN OF STOUGHTON
SOUTH ELEMENTARY SCHOOL BUILDING COMMITTEE

DATE OF MEETING: **Wednesday, April 27, 2022 at 7:00 pm**

LOCATION: School Committee Conference Room
School District Central Office
31 Pierce Street, Stoughton, MA 02072

MINUTES

- Call to Order

1. Public Participation - none
2. Acceptance of Minutes – March 16, 2022 Meeting - approved
3. Owners Project Manager Request for Services – Status Update (Dr. Raab)
 - a. Selection Timeline and Procurement Calendar Approve the Request for Services (vote)
 - i. **Motion #1 (Approve the RFS):** To approve the Request for Owner’s Project Management Services (RFS) for representation of the Town of Stoughton during the feasibility study and schematic design phases for the design, construction, addition to and/or renovation of the South Elementary School in Stoughton, Massachusetts, approved as to form by the Massachusetts School Building Authority.
 1. Motion made by Dianne Dolan and seconded by Sandra Groppi; unanimously approved by the committee
 - b. Authorize Advertisement (vote)
 - i. **Motion #2 (Authorization to Advertise):** To authorize Thomas R. Raab, Ed.D., MCPPO, Procurement Officer for the Owner’s Project Management Request for Services (RFS) approved by the Committee, to advertise for respondents to the RFS in the Central Register, Commbuys, Newspaper, Project Webpage, Town Bulletin Board and such other media as he may determine is necessary, requesting that responses to the RFS be submitted no later than May 25, 2022, at 2:30 p.m., and to do and take any other act consistent with this vote that Dr. Raab, in his discretion, may deem necessary or advisable.
 1. Motion made by Melissa Sousa; seconded by Katie Monahan; unanimously approved by the committee
 - c. Review of Selection Questions
 - i. Postponed - still under development by the OPM subcommittee.
4. Future Agenda Items / New Business

- a. Fran Bruttaniti and Stephen Cavey are working on the mission statement
5. Next Meeting Date: June 8th, 2022 for Committee interviews of final candidates selected by the OPM Screening Subcommittee.
6. Adjourn