

**APPROVED MEETING MINUTES**  
**BOARD OF EDUCATION**  
**INDEPENDENT SCHOOL DISTRICT 332**  
**Regular Meeting**  
**Mora Elementary School, Commons Area**  
**May 26, 2022**  
**6:30 P.M.**

The Regular Meeting of the Board of Education of Independent School District 332, Mora, Minnesota, was called to order by Scott Moe, Board Chair, at 6:30 P.M. The meeting began with the Pledge of Allegiance and roll call. Board Members present were: Board Chair Scott Moe, Vice Chair/Treasurer Robert Woods, Clerk Tammy Bohachek, Robert Jensen, and Deb Hallin and Matt Heggernes. Also present were Superintendent Dan Voce, Elementary Principal Randy Qual, High School Assistant Principal Nick Bakke, Elementary Assistant Principal Jennifer Fussy, Building & Grounds and Transportation Director Chip Brandt, Technology Director Shane Knutson, and Executive Assistant Kelly Christianson.

Board Chair Moe called to approve the agenda as presented. Member Heggernes moved to approve, duly seconded by Member Woods. The motion carried unanimously.

Mustang Spirit recognition was presented by Elementary Principal Qual and Assistant Principal Jennifer Fussy, to Jasie Hulbert, 6th grade student. Jasie is a role model student who proposed and advocated for a 6th grade dance which occurred on May 6th.

Mustang Spirit recognition was presented by Elementary Principal Qual to Jennifer Fussy, Assistant Elementary Principal. A video including commentary by staff and students was shown.

Mustang Spirit recognition was presented by High School Assistant Principal Bakke to the Special Education Department at Mora High School. Present was Josh Johnson, special education paraprofessional. Also recognized was Nick Axtell, full time building substitute teacher.

Mustang Spirit recognition was presented by Superintendent Voce to all Mora Teachers in support of Teacher Appreciation Month.

Public comment was made by Kizzy Hamilton Junior High FOCUS paraprofessional, Mora, MN, during the first open forum.

Kelly Gams and Shannon Long, CAPP Co-coordinators led a presentation of the Comprehensive Arts Planning Program. The school board was asked for continued funding of the program. The full presentation is available in the District Office.

Noelle Niskanen and Eva Holmgren led a presentation of the April 2022 Travel Club trip to Greece. The full presentation is available in the District Office. Travel Club Advisor, Marsha Mlinar led discussion and reasoning of why future travel club trips should be left in the spring during the school year as opposed to the District's desire to move future trips to the

summer. Moe tabled discussion for the timing of future travel club trips to a later meeting date.

Evan Johnson - Project Manager, ICS Consultants, led a presentation of the new high school construction project. No further discussion was held. The full presentation is available in the District Office.

Superintendent Voce gave an update of the multipurpose turf field and fundraising project. No further discussion was held.

No items were requested to be removed from the consent agenda.

A motion was made by Member Heggernes, and seconded by Member Woods, to approve the Consent Agenda as presented:

#### Consent Agenda

- a. Treasurer's Report, Investment Balance, Budget Summary (To Be Placed on File for Audit)
- b. Approve May Bill List
- c. Approve Minutes,
  - Regular Board Meeting, 04/28/2022
  - Work Session Meeting, 04/28/2022
- d. Enrollment Summary (Information)
- e. ECFE Monthly Report (Information)
- f. Personnel Items
  - Employment Request - Chris Jacobson, Jr High Play Advisor
  - Employment Request - Jessica Crafton, Jr High Knowledge Bowl Advisor
  - Employment Request - Chana Lennox, Varsity Cross Country Coach
  - Employment Request - Rachel Norby, Assistant Cross Country Coach
  - Employment Request - Michelle Ostien, Assistant Cross Country Coach
  - Employment Request - Brent D Nelson, Varsity Track & Field Coach
  - Employment Request - Nick Hoffman, Varsity Softball Coach
  - Employment Request - Lindsey Boge, Junior Varsity Volleyball Coach
  - Employment Request - Richard McCallum, Special Education Teacher
  - Employment Request - Jackelyn Bekius, School Counselor
  - Employment Request - Elizabeth Erickson, Elementary Teacher
  - Employment Request - Maggie Rens, Elementary Teacher
  - Employment Request - Beth Schultz, Elementary Teacher
  - Employment Request - Betty Johnson, Special Education Teacher
  - Employment Request - Tina Hanson, Nutrition Team Lead
  - Resignation Request - Cally Hanson, Food Service Director
  - Resignation Request - Kelly Christianson, Executive/Finance Assistant
  - Resignation Request - Tim Peterson, Tech Director
  - Resignation Request - Jen Strande, Jr High Knowledge Bowl Advisor
  - Resignation Request - Sarah Rossow, Kelly Gams, Jr High Play Co-Advisors
  - Resignation Request - Nick Hoffman, 9th Grade Baseball Coach
  - Resignation Request - LeeAnn Falen, Art Club Advisor

- Resignation Request - Chris Johnson, Yearbook Advisor
- Resignation Request - Kevin Nolt, C Squad Softball Coach
- Resignation Request - Chris VenHuizen, C Squad Boys Basketball Coach
- Resignation Request - Brandon Ostien, Jr Varsity Softball Coach
- Resignation Request - Tristen Maetzold, Technology Assistant
- Termination Request - Tim Peterson, Technology Assistant
- Termination Request - Michael Baker, Custodian
- Termination Request - Debra Oslin-Hellwig, Bus Aide
- Leave of Absence Request - Kayla Thor, Elementary Teacher
- Leave of Absence Request - Amanda Arntson, Special Education Paraprofessional

g. Gifts/Donations Report – April

- |                        |            |                             |
|------------------------|------------|-----------------------------|
| ● MAYRA                | \$1,000.00 | Softball - pitching machine |
| ● East Central Energy  | \$5,000.00 | Turf Donation               |
| ● East Central Energy  | \$300.00   | CAPP - Drone Club           |
| ● Mora Chevrolet Buick | \$200.00   | Prom                        |

h. Approve the One-Time Lump Sum Payment in the gross amount of \$750 to regular employees of the Auxiliary Group, Bus Driver's Group, Community Education and other specified staff who are employees of the school district as of May 26, 2022.

Board Chair Moe acknowledged and thanked all of the donors for the gifts and donations. No further discussion was held. The motion to approve the consent agenda passed unanimously.

Board Chair Moe called for a motion to approve amending the Administration Negotiating Committee appointment from the January 4, 2022 organizational meeting to remove Member Hallin and appoint Member Jensen. Member Woods moved for approval, duly seconded by Member Bohachek. The motion passed unanimously.

Superintendent Voce led discussion of Solar Energy contract through iDEAL Energies. Superintendent Voce recommends approving the Solar Energy contract contingent on approval of the solar grant award through the MN Department of Commerce. Further discussion was held. Member Woods motioned to approve the contract pending approval of the solar grant award, duly seconded by Member Jensen. The motion passed unanimously.

Board Chair Moe led discussion of the Minnesota State High School League Membership renewal. Chair Moe confirmed all members viewing of the MSHSL "Why We Play" video and discussed the Code of Conduct Statement. Member Jensen moved to approve the Resolution for Membership in the MSHSL 2022-2023, Member Heggernes seconded the motion. On a roll call vote the following voted in favor: Hallin, Woods, Bohachek, Moe, Jensen, and Heggernes. None were opposed. The motion passed unanimously.

Superintendent Voce led discussion of the resolution Dissolving the Cooperative Sponsorship Agreement with Pine City, Rush City and Mora for Girl's Hockey. Discussion was held. Member Bohachek moved to approve the as presented, Member Hallin seconded the motion. On a roll call vote the following voted in favor: Heggernes, Jensen, Moe, Bohachek, Woods, and Hallin. None were opposed. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the Service Employees International, Local 284 Agreement for 2021 - 2023. Member Heggernes moved for approval, duly seconded by Member Bohachek. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the Memorandum of Agreement - One Time Lump Sum Payment between ISD #332 and Service Employees International, Local 284, effective date of approval through June 30, 2022. Superintendent Voce led discussion. Member Jensen made a motion to approve, duly seconded by Member Hallin. No further discussion was held. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the EMM-ESP, AFL-CIO Agreement for 2021-2023. Superintendent Voce led discussion. Member Woods moved for approval, duly seconded by Member Heggernes. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the Memorandum of Agreement - One Time Lump Sum Payment between ISD #332 and EMM-ESP, AFL-CIO, effective date of approval through June 30, 2022. Chair Moe led discussion. Member Bohachek made a motion to approve, duly seconded by Member Jensen. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the Memorandum of Understanding - Job Description Development for ESP Member Positions between ISD #332 Mora and Education Minnesota-Mora, ESP, AFL-CIO, effective date of approval through June 30, 2023. Superintendent Voce led discussion. Member Heggernes made a motion to approve, duly seconded by Member Jensen. The motion passed unanimously.

Board Chair Moe introduced the request for approval of the Memorandum of Agreement - One Time Lump Sum Payment between ISD #332 and Association of Mora Administrators, effective date of approval through June 30, 2022. Further discussion was held. Member Woods made a motion to approve, duly seconded by Member Hallin. The motion passed unanimously.

Superintendent Voce led discussion of the request for approval of the EMM-Certified Seniority lists for 2019, 2020, and 2021. Further discussion was held. Member Heggernes made a motion to approve, duly seconded by Member Jensen. The motion passed unanimously.

Board Chair Moe led discussion of the summary of Superintendent Voce's 2021-2022 Mid-Year Evaluation. Summary items discussed were:

1. Staffing levels and the addition of building substitutes as example,
2. Communication with the School Board, and
3. Finance work performed in coordination with the Finance Manager

Board Chair Moe led discussion from the Policy Committee as following policies were reviewed for first reading: #716 Credit Card Policy, #501 School Weapons, #503 Student Attendance, #504 Student Dress and Appearance, #509 Enrollment of Nonresident Students, #509F Application for Enrollment Form.

Board Chair Moe led discussion as following policies were reviewed for second reading: #208 Development, Adoption and Implementation of Policies, #410 Family Medical Leave Act, #416

Drug and Alcohol Testing for Transportation Employees, #416F Drug and Alcohol Testing Forms, #417 Chemical Use and Abuse, #418 Drug-Free Workplace/Drug-Free School, #418F Drug-Free Workplace/Drug-Free School Form and #427 Workload Limits for Certain Special Education Teachers. At the June Board meeting, the aforementioned policies will have their third reading and be considered for approval.

Member Bohachek attended the Alternative Learning Center graduation along with Board Chair Moe and Member Hallin. Member Bohachek reported six diplomas were issued to graduating ALC students.

The Student Board member report was given by Saul Thompson, 2022-2023 Student Council Co-President Elect. Student Council elections were held and new representatives were elected. The final Student Council meeting was held. The student Talent Show was a success. The Last Chance Dance will be held on May 27th. June 2nd will be 6th grade move-up day. Graduation ceremony will be held on June 5th in the high school. Prom was great, boat fun and a very late night for attendees and chaperones.

Administrative updates and reports were presented. Additionally the cast of the "Legally Blonde" spring play was recognized by the Hennepin Theater Trust. The full administrative updates and reports are available in the District Office.

Upcoming meetings and important dates were reviewed.

Correspondence was reviewed.

No other business came before the Board.

No public comment was given during the second open forum.

A motion to adjourn was made by Member Heggernes, and seconded by Member Bohachek. The motion passed unanimously. The meeting was adjourned at 7:53 p.m.

Recorded by,  
Kelly Christianson

  
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Scott Moe, Board Chair

  
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Tammy Bohachek, Clerk

