

**PENDER PUBLIC SCHOOLS BOARD OF EDUCATION MEETING MINUTES**  
**Pender Public School Rom 109**  
**March 13, 2023 – 8:00 p.m.**

The Pender Public School Board of Education met in regular session in Room #109 on Monday, March 13, 2023. President Matt Peters called the meeting to order at 8:07 p.m. with the following members present: Matt Heineman, Matt Peters, JJ Maise, Jason Roth and Jean Karlen. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion to approve the minutes of the February 13, 2023 regular meeting was made by Heineman and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Johnson absent); motion carried.

Superintendent Dolliver presented the Financial Reports, reviewing the expenses and revenue for the General, School Nutrition and Activity Funds.

A motion to approve the financial reports and payment of bills as follows: General Fund - \$255,883.40; School Nutrition Fund - \$28,025.40; Activity Fund - \$47,848.51; Employee Benefit Fund - \$8,141.04; Special Building Fund - \$87,256.80 and Payroll - \$220,292.34 was made by Heineman and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Mason Bodlak, Caleb Kelly, Ferris Swinton and Roxy Ekberg talked to the Board about the speech events that they will be participating in at the Class C-2 State Speech contest on March 16<sup>th</sup> in Kearney. Mason and Caleb both participate in Extemporaneous Speaking; they draw a topic and then have 1 hour to research, prepare and memorize the speech prior to giving it. They informed Board members that the topics are Domestic and International Politics that are current within the last 7 days. Ferris qualified in Program Oral Interpretation (POI), which is a new event this year that is a combination of Prose, Poetry and Drama that focuses around a single theme. Roxy said that she will be competing in Persuasive Speaking. She presented her speech “Acknowledge and Understand Your Bias” to the Board. The Board thanked all the students for coming to the meeting and wished them luck at State Speech.

Board Member Johnson arrived at 8:48 pm.

Superintendent Jason Dolliver, Secondary Principal Eric Miller and Elementary Principal/SPED Director Kelly Ballinger presented administrative reports. These reports can be seen in their

entirety by logging on to the Pender School website (<http://www.penderschools.org>) and scrolling to item 6, Administrative Reports and clicking on the linked report. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Professional Goals	Professional Goals
Workshops/Meetings	Workshops/Meetings	Workshops/Meetings Attended
School Improvement	Professional Development	LETRS Training
Pathways 2 Tomorrow	ESU1 Instructional Coaching	Collaborative Coaching
Book Fair	School Counselor Update	PT Conferences
State Aid	PT Conferences	Parent Survey Information
Education Funding Bills	Activity Director Update	LB399
December 2023 Meeting	Winter Activity Highlights	Corky Malmberg Science Day
Calendar Changes	Spring Activities	NSCAS Summative Assessments
Governor's Visit	Honor Roll	Read Across America
	LB399	PTO Classroom Donations
	Upcoming Events	PRIDE Awards
		Upcoming Events

President Peters implemented the Procedures for Public Comment, and no one took advantage of the opportunity to address members of the Board.

Dr. Dolliver and Mrs. Ballinger led a discussion with Board members about the Preschool Program for the 2023-2024 school year; this discussion followed up a recent weekly report item from Dr. Dolliver to Board members. A potential change to the District's preschool program may be needed, primarily due to the projected number of kids in the District that will be 3 and 4 years old when the 2023-24 school year begins.

The group talked at length with Board members asking questions, voicing concerns and discussing potential options. Mrs. Ballinger reported that the Preschool Registration Meeting would be held about a month early this year, on March 20<sup>th</sup> at 5:30 pm in the school lunchroom. Parents of all age-eligible students are welcome and encouraged to attend to discuss potential program changes.

Dr. Dolliver informed the Board that Tymarie Ott recently requested to be placed on the certified sub list. He recommended approval the addition of her to the certified sub list.

A motion was made by Roth and seconded by Johnson to approve Tymarie Ott as a certified substitute. President Peters restated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver shared a letter of resignation from Ryan Cameron, effective the end of the 2022-23 school year. Ryan is the spouse of Secondary ELA Teacher Emily Cameron who has also resigned; the couple will be moving to southwest Nebraska, where they have both accepted positions at the Dundy County Stratton school district. Dr. Dolliver recommended approving Mr. Cameron's resignation and thanking him for his service to the District.

A motion was made by Maise and seconded by Karlen to accept the letter of resignation from Ryan Cameron effective at the end of the 2022-23 school year and thank him for his three years of service to the district. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver shared a letter of resignation from Brianna Carda effective the end of the 2022-23 school year due to professional advancement. He reported to the Board that Mrs. Carda had been offered and accepted the position of Secondary Principal at Logan View. Dr. Dolliver recommended approving Mrs. Carda's resignation and thanking her eight years of service to the District.

A motion was made by Johnson and seconded by Karlen to accept the letter of resignation from Brianna Carda effective at the end of the 2022-23 school year and thank her for her 8 years of service to the district. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Traci Krusemark was offered and had accepted the District's offer to be the new 4-5-6 grade math teacher. She comes to Pender from Wayne and has 20 years of experience. Dr. Dolliver recommended approving the contract as reviewed.

A motion was made by Heineman and seconded by Johnson to approve the probationary teaching contract offered to Traci Krusemark for the position of 4-5-6 grade math teacher for the 2023-2024 school year. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Committee Chair Heineman reported that members of the Negotiations Committee had met with Superintendent Dolliver to review contract proposals for Elementary Principal/SPED Director Kelly Ballinger and Technology Director Jennifer Davis for the 2023-2024 school year. Board members reviewed the proposals and asked questions and Dr. Dolliver answered their questions.

On behalf of the Negotiations Committee, Committee Chair Heineman also shared a recommendation for Superintendent Dolliver's 2023-2024 contract addendum with BOE members. The proposed total package increase of 2.9471% (\$5,955.80) is represented by a salary increase, the increase in FICA and NPERS contributions, and an increase in the amount paid for insurance to accommodate the EHA increase. Board members reviewed the recommendation.

A motion was made by Maise and seconded by Heineman to approve the recommendations for the contract addendums for the 2023-24 school year for Elementary Principal/SPED Director Kelly Ballinger, Technology Director Jennifer Davis and Superintendent Dolliver. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

The proposed 2023-2024 school calendar was reviewed and discussed. The proposed calendar meets NDE's Rule 10 instructional unit requirements and includes 185 teacher contract days, which is the standard contract length for certified teaching staff. The school year would begin on August 14 and end on May 17. The 2023-2024 calendar includes continuation of 2:30 p.m. dismissals on

most Wednesdays to provide an opportunity for teacher in-service. Dr. Dolliver shared that the date would be set soon for prom; and he confirmed that 2024 graduation will be May 12<sup>th</sup>. Board members asked questions and further reviewed the proposed calendar. Dr. Dolliver recommended approval of the 2023-2024 school calendar as reviewed.

A motion was made by Johnson and seconded by Roth to approve the 2023-2024 school calendar as presented. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus, and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Heineman and seconded by Johnson to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver provided an update on the timeline for the ESSER Addition and Classroom Expansion project. Everything is progressing well, and the exterior brick will begin soon. He also provided the quote for technology items for the conference room. Board members reviewed the list of equipment, asked questions and answers were provided. Superintendent Dolliver recommended approving the quote.

A motion was made by Maise and seconded by Heineman to approve the purchase of technology items for the new meeting room and offices as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver and members of the Facilities / Transportation Committee met at noon prior to the Board meeting to discuss the fees associated with completing the design of the Timberlyne building we are trying to construct at the PSC. Dr. Dolliver reported that as we worked through the design phase, we discovered some missing pieces that need to be wrapped up and will come at a cost. This missing pieces are architecture for \$32,000.00 and mechanical, electrical and plumbing for \$7,200.00. Board members asked questions, and answers were provided. Following the discussion, Superintendent Dolliver recommended approving up to \$39,200.00 for these items to be completed.

A motion was made by Maise and seconded by Heineman to approve up to \$32,000.00 for the architecture fee and up to \$7,200.00 for the mechanical, electrical and plumbing; and allow the Transportation / Facility Committee to make the decision to get the design phase completed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Upcoming meetings and Board training opportunities were reviewed by members of the Board: P2T Board Meeting on Monday, March 20<sup>th</sup> at 7 pm in West Point and the next regular Board meeting will be Wednesday, April 12, 2023 beginning at 7:00 p.m.

A motion to adjourn was made by Heineman and seconded by Johnson. President Peters stated the motion and the result of the roll call vote being all ayes (6-0), the meeting was adjourned at 10:49 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

## Pender Public Schools

### March Payables

Check Number	Payee	Type	Amount
40046	AFLAC-12	March Payroll Liability	\$919.55
40047	AFLAC-10	March Payroll Liability	\$118.88
40048	Blue Cross Blue Shield of NE	March Payroll Liability	\$72,895.67
40049	Department of Revenue	March Payroll Liability	\$9,764.05
EFT	Employee Benefit Fund	March Payroll Liability	\$5,083.91
40050	Frontier Bank	March Payroll Liability	\$64,117.46
40051	Madison National Life Ins Co, Inc	March Payroll Liability	\$1,720.18
40052	NCF c/o PSC	March Payroll Liability	\$68.79
40053	Nebraska School Retirement	March Payroll Liability	\$53,343.02
40054	Pender General Fund	March Payroll Liability	\$474.00
40055	Pender/Thurston Education & Community	March Payroll Liability	\$258.79
40056	Special Building Fund	March Payroll Liability	\$231.67
40057	Vision Service Plan	March Payroll Liability	\$661.06
EFT	HSA Account Contributions	March Payroll Liability	\$5,331.03
40058	Amazon Capital Services	Classroom Supplies	\$19.00
40059	Appeara	Rug Rental	\$77.08
40060	Bancroft Rosalie Community School	Bowling Cooperative Expense	\$2,187.53
40061	Canon Financial Services	Copier Lease	\$1,070.72
40062	Carpenter Paper Company	Custodial Supplies	\$2,092.49
40063	Chemsearch	Maintenance	\$1,748.24
40064	Comfort Inn	Lodging	\$134.09
40065	Copy Write Publishing/Keepsake	Printing	\$296.98
40066	Cubby's	Fuel & Miscellaneous Supplies	\$3,786.30
40067	Dunn's Plumbing and Heating	Repairs	\$680.00
40068	Educational Service Unit #1	Registration Fees	\$100.00
40069	Educational Service Unit #8	Registration Fees	\$60.00
40070	Essential Screens	Background Checks	\$137.00
40071	Fastwyre Broadband	Telephone	\$300.64
40072	First National Bank	Accounts Payable	\$3,255.21
40073	Grainger	Maintenance Supplies	\$677.56
40074	HOBY Registration	Registration Fee	\$250.00
40075	Janke Auto Co.	Bus/Van Maintenance	\$555.35
40076	Lorensen Lumber & Grain	Rock	\$527.87
40077	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$79.31
40078	Menards	Repairs	\$488.83
40079	NASB	Dues & Registration Fee	\$3,799.00
40080	NASCD	Dues & Registration Fee	\$40.00
40081	Pender Ace Hardware	Maintenance Supplies	\$82.96
40082	Pender Community Center	Rent	\$525.00
40083	Pender Community Hospital	Lab Fee	\$31.00
40084	Pender Municipal Utilities	February Usage	\$14,537.73
40085	Petty Cash Fund	Reimbursement	\$200.00
40086	Rasmussen Mechanical Services	Repairs	\$184.28
40087	Rays Midbell	Instrumental Music	\$1,870.17
40088	Sheet Music Plus	Instrumental Music	\$303.12
40089	Sturek Media, Inc.	Printing	\$465.25
40090	Sysco Lincoln	Bottled Water	\$84.66
40091	Verizon Wireless	Wi-Fi	\$80.02
40092	West Point News Inc.	Advertising	\$168.00
		<b>General Fund AP Total</b>	<b>\$255,883.45</b>
		<b>General Fund Payroll Total</b>	<b>\$214,175.42</b>
		<b>School Nutrition Fund Total</b>	<b>\$34,142.32</b>
		<b>Activity Fund Total</b>	<b>\$47,848.51</b>
		<b>Employee Benefit Fund Total</b>	<b>\$8,141.04</b>
		<b>Special Building Fund Total</b>	<b>\$87,256.80</b>