

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender High School – Room #109
May 8, 2023 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in Room #109 on Monday, May 8, 2023. President Matt Peters called the meeting to order at 8:07 p.m. with the following members present: Jason Roth, Matt Peters, Jean Karlen, JJ Maise, Mandy Johnson and Matt Heineman. Also present at the school were Superintendent Jason Dolliver, Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Eric Miller and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion to approve the minutes of the regular board meeting held on April 12, 2023 was made by Heineman and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver presented the Financial Reports, reviewing the expenses and revenue for the General, School Nutrition and Activity Funds.

A motion to approve financial reports and payment of bills as follows: Activity Fund - \$20,878.56; General Fund - \$35,872.71; School Nutrition Fund - \$25,868.98; Special Building Fund - \$92,814.95; Employee Benefit Fund - \$3,728.21 and Payroll - \$225,696.90 was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>) and clicking on the Board of Education tab, and then selecting eMeeting. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Professional Goals	Professional Goals
Workshops/Meetings	Past Events	Workshops/Meetings Attended
School Improvement	Secondary Prof Dev	LETRS Training
Vehicle Update	LB399	Collaborative Coaching
BOE Meeting Date	Instructional Coaching	LB399
Pendragon Sports Complex	Prom 2023	NSCAS Awards Ceremony
Room Usage 23-24	eSports State Champs	4 th Qtr. PRIDE Assembly
Positions to Fill	Fine Arts & NHS Night	K-6 Body Safety Conversations
June BOE Meeting	Musical	PTO Thank You

Upcoming Activities
Thank You

TeamMates Sr. Recognition
Spring Sprints 2023
CharterWest Pendragon Branch
K-12 Student Council Earth Day
NSCAS Summative Assessments
Staff Appreciation Week
2023-24 Preschool Information
Elementary PRIDE Awards
Upcoming Events

Dr. Dolliver reported to the Board the need to hire an additional bus route driver to fill the position which will be left vacant by the retirement of Denny Frese at the end of the 2022-23 school year. This driver will drive one of the bus routes that brings kids to and from school on a daily basis. Dolliver reported that Daryl Harrison, who is a fully certified bus driver and currently an activity driver for the District wants to be a route driver. He recommend approving the work agreement with Daryl Harrison as presented.

A motion was made by Maise and seconded by Johnson to approve the work agreement offered to Daryl Harrison as reviewed. President Peters restated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver shared a letter of resignation from Margarita Flores, effective at the end of the 2022-23 school year. Dolliver recommended approving Mrs. Flores's resignation and thanking her for her 7 years of service to the District.

A motion was made by Maise and seconded by Roth to accept the letter of resignation from Margarita Flores effective at the end of the 2022-23 school year and thank her for her 7 years of service to the district. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Ashley Bessmer, Payton Blanke, Sheila Dahlman, Natalie Keiss, Kira Swinton, Carolyn Jensen and Kaylinda Holloway were offered and have accepted summer work agreements. These employees will provide services for our students through the Pendragon Academy, Extended School Year and Reading Improvement Plan programs. Dr. Dolliver recommended approval of the summer work agreements as presented.

A motion was made by Johnson and seconded by Maise to approve the 2023 ESY/PA/RIP summer work agreements as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Lucas Timm, Claire Felber, Maya Dolliver and Taylar Clark were offered and accepted a summer work agreement to assist the Maintenance/Custodial crew during the summer. Dr. Dolliver recommended approval of the summer custodial work agreements as presented.

A motion was made by Maise and seconded by Roth to approve the 2023 Maintenance/Custodial summer work agreements as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Chris Meyer, Jody Davis, Kaylinda Holloway, Richelle Webster, Betty Roberts, Janet Schopke, Robbie Welsh, Carol Peters, Rebecca Zweep, Tiffany Beckman and Madalyn Dolliver were offered and have accepted summer work agreements to help with the Summer

Foodservice Program. The SFSP program will be carryout and delivery for breakfast and lunch during 2023. Dr. Dolliver recommended approval of the SFSP work agreement as presented.

A motion was made by Maise and seconded by Karlen to approve the 2023 Summer Foodservice Program work agreements as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Tech Director Jennifer Davis indicated she would again like to hire a part-time hourly employee to help complete some of the tasks needed over the summer. Hannah Davis and Hava Davis were offered and accepted summer work agreements for part-time technology help. Dr. Dolliver shared his support of this need and recommended approval of hiring the part-time hourly employees.

A motion was made by Johnson and seconded by Karlen to approve the 2023 Part-Time Summer Technology work agreements as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that Lisa Johnson was offered and accepted a work agreement to complete the District census by July 15th. Dr. Dolliver recommended approval of this work agreement as presented.

A motion was made by Maise and seconded by Roth to approve the 2023 District Census work agreement as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver talked to the Board about Mr. Miller finishing his duties for PPS as of June 1. Mr. Hoffman's 2023-24 Principal contract does not start until July 1, but his service will be needed in June. Dr. Dolliver suggested the Board approve 10 extra contract days for Mr. Hoffman at his daily rate.

A motion was made by Maise and seconded by Heineman to approve 10 extra contract days for Mr. Hoffman at total cost to District of \$4,795.32. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver informed Board members that the elementary guided reading library has been in place since the 2013-2014 school year and that it is used heavily each year. The elementary teachers have participated in LETRS training this year and have learned a lot! The teachers need additional resources for grades K-2 that will allow them to implement the strategies they are learning. Mrs. Ballinger shared details about the suggested purchase of books for use with K-2. Board members asked questions and answers were provided. Dr. Dolliver recommended approving the purchase of the K-2 Reading Resources at a cost of \$8,250.00.

A motion was made by Roth and seconded by Johnson to approve of the purchase of additional reading resources for students in grade K-2 at a total cost to the District of \$8,250. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver shared some information about the Summer Foodservice Program that was received after the April Board meeting. Districts will be allowed to offer on-site meals (congregate), carryout and/or delivery. Dolliver reported that after reviewing information from previous summer programs, our best participation numbers were when we offered carryout and delivery (to anyone currently on the bus route)

rather than a congregate meal site. Superintendent Dolliver recommended making this modification to our 2023 SFSP.

A motion was made by Heineman and seconded by Johnson to approve operation of the Summer Foodservice Program as carryout and bus-route delivery during the summer of 2023. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver and Mrs. Ballinger reported that they were excited to report the PPS will be able to offer a Head Start program for 3-year-olds through a partnership with NENCAP (Northeast Nebraska Community Action Partnership) and PPS. NENCAP will provide the teacher and a family service worker, while PPS will provide the space for the program and a paraprofessional. The agreement was reviewed, questions were asked, and answers provided. Dr. Dolliver recommended approving the agreement with NENCAP as reviewed.

A motion was made by Maise and seconded by Johnson to approve the addition of a 3-year-old program in partnership with Head Start. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that minor changes had been made to the agreement for the Little Pendragons Summer Program. Items changed were the rental fee, the dates of the program and the spaces that will be utilized to operate the program. Dr. Dolliver recommended approving the agreement as amended and reviewed.

A motion was made by Johnson and seconded by Heineman to approve the Agreement for Child Care Services, which is between the Pender Care Center District, Inc. and Pender Public Schools, and allows for the Little Pendragons Summer Program. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Work continues on the masonry on the outside of the building addition. The furniture has all been delivered, but not installed. The air handler was delayed to June 15th due to electronics. Dr. Dolliver reported that Fauss Construction plans to start the work in the main office and the art room to finish the wall and make the opening to the addition on May 19th; they estimate this taking a couple of weeks. No action was needed.

Dolliver reported on a meeting with the architect who is working on finishing the design for the building at the Pendragon Sports Complex. The fundraising committee is still meeting on a regular basis. He also reported that he had been in contact with Matthew Smith from Olsson about the grass, or lack of, inside the track. The Olsson representative had also been in contact with M.E. Collins, general contractor for the PSC project about the status of the grass.

It was reported that M.E. Collins would warranty some of the area outside of the track, but not inside since irrigation was available. Dolliver reported that a quote for \$7500 was received from Autumn Custom Seeding to reseed the area inside the track. He also talked with Board members about the need to add additional underground sprinklers outside of the track to help get grass established (this would be installed by Tony Crippen and school maintenance staff members). Board members asked questions and talked about the reseeding, the addition of underground sprinklers, and the availability of water to get new grass to grow. Dr. Dolliver recommended approving both items.

A motion was made by Maise and seconded by Heineman to approve the proposal of \$7,500 to hydro-seed the area inside the track and approve the purchase of materials at a cost of \$6,500 to add self-

installed underground sprinklers outside of the track at the Pendragon Sports Complex. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

A motion was made by Roth and seconded by Johnson to move into executive session to discuss personnel and clearly necessary for the prevention of needless injury to the reputation of an individual in compliance with the law at 10:19 pm. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters restated the motion prior to moving into executive session.

Board members came out of executive session.

A motion was made by Johnson and seconded by Heineman to resume the meeting in open session at 10:28 pm. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Not action was taken as a result of executive session.

President Peters reminded board members of the upcoming regular meeting scheduled for June 12, beginning at 7:00 p.m., Graduation on May 14 at 2:00 p.m., and the P2T Board Meeting on June 19 at 6:00 p.m. in West Point.

A motion to adjourn was made by Johnson and seconded by Heineman. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 10:30 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

May 2023 General Fund Payables

Check Number	Payee	Type	Amount
40147	AFLAC-12	May Payroll Liability	\$919.55
40148	AFLAC-10	May Payroll Liability	\$118.88
40149	Blue Cross Blue Shield of NE	May Payroll Liability	\$73,664.11
40150	Credit Management Services	May Payroll Liability	\$361.86
40151	Department of Revenue	May Payroll Liability	\$9,875.70
EFT	Employee Benefit Fund	May Payroll Liability	\$5,083.57
40152	Frontier Bank	May Payroll Liability	\$65,552.96
40153	Madison National Life Ins Co, Inc	May Payroll Liability	\$1,719.96
40154	NCF c/o PSC	May Payroll Liability	\$68.78
40155	Nebraska School Retirement	May Payroll Liability	\$53,925.88
40156	Pender General Fund	May Payroll Liability	\$474.00
40157	Pender/Thurston Education & Community	May Payroll Liability	\$258.78
40158	Special Building Fund	May Payroll Liability	\$231.67
40159	Vision Service Plan	May Payroll Liability	\$673.71
EFT	HSA Account Contributions	May Payroll Liability	\$5,331.03
40160	ABC Mobile Storage Inv	Storage Unit at PSC	\$780.00
40161	Amazon Capital Services	Accounts Payable	\$13,342.00
40162	Appeara	Rug Rental	\$77.00
40163	Apple, Inc.	Computers	\$8,912.00
40164	Blick Art Materials	Art Materials	\$738.92
40165	Blue Hill Ribbon	Elementary Track Ribbons	\$384.00
40166	Canon Financial Services	Copier Lease	\$1,070.72
40167	Carpenter Paper Company	Custodial Supplies	\$1,226.40
40168	Chartwells - WSC	Campus Visit Meals	\$161.50
40169	Cognia	2023-24 Renewal	\$1,200.00
40170	Cubby's	Fuel & Misc. Supplies	\$4,135.28
40171	Davis Design	Professional Fee	\$427.50
40172	Educational Service Unit #1	Professional Development	\$25.00
40173	Fastwyre Broadband	Telephone	\$300.64
40174	FileWave (USA) Inc.	23-24 Renewal	\$3,672.00
40175	First National Bank	Accounts Payable	\$10,220.83
40176	Flinn Scientific Inc.	Science Supplies	\$853.39
40177	Follett Content Solutions LLC	Books for Library	\$669.93
40178	Frazeys	Supplies	\$10.00
40179	J.F. Ahern Co.	Inspection	\$261.00
40180	Janke Auto Co.	Van / Bus Inspections	\$603.20
40181	Kansas City Audio Visual	Accounts Payable	\$17,945.89
40182	Kayla Welch, BCBA	Contracted BCBA Services	\$4,750.00
40183	Lamp Auto Parts	Transportation Supplies	\$156.56
40184	Lexia Learning Systems LLC	Year 2 LETRS Materials	\$7,980.00
40185	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$279.05
40186	Nebraska State Fire Marshal	Boiler Inspection	\$144.00
40187	Pender Ace Hardware	Maint. & Misc. Supplies	\$776.53
40188	Pender Municipal Utilities	April Usage	\$14,643.76
40189	Petty Cash Fund	Reimbursement	\$597.95
40190	Quill Corporation	Classroom Supplies	\$1,374.41
40191	Rasmussen Mechanical Services	Rooftop Unit Repairs	\$2,950.40
40192	Rays Midbell	Instrumental Music	\$116.27
40193	Really Good Stuff, Inc.	Classroom Supplies	\$202.03
40194	Savvas Learning Company LLC	K-5 SS Curriculum	\$9,794.00
40195	Scholastic Inc	Classroom Supplies	\$270.15

40196	School Nurse Supply Inc	Medical Supplies	\$774.59
40197	School Specialty, LLC	Classroom Supplies	\$2,748.75
40198	Sheet Music Plus	Instrumental Sheet Music	\$166.06
40199	Staples Advantage	Office Supplies	\$878.21
40200	Sturek Media, Inc.	Printing	\$976.57
40201	Subway #39822-0	Board Mtg	\$107.16
40202	University of NE - Lincoln	ASD Conference Registration	\$460.00
40203	Verizon Wireless	Wi-Fi	\$80.06
40204	West Music	Elementary Music Supplies	\$219.56
40205	West Point News Inc.	Advertising	\$84.00
40206	Zvacek Construction, Inc.	Repairs	\$65.00
		General Fund Total	\$335,872.71
		General Fund Payroll Total	\$220,297.93
		School Nutrition Fund Total	\$31,267.95
		Activity Fund Total	\$20,878.56
		Employee Benefit Fund Total	\$3,728.21
		Special Building Fund Total	\$62,814.95