

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room #303
January 9, 2023 – 7:00 p.m.

The Pender Public School Board of Education met in regular session in Room #303 on Monday, January 9, 2023. President Matt Peters called the meeting to order at 7:06 p.m. with the following members present: Matt Heineman, Jason Roth, Mandy Johnson, Jean Karlen, JJ Maise and Matt Peters. Also present was Superintendent Jason Dolliver, Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Eric Miller and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Johnson and seconded by Heineman to adjourn the meeting sine die and appoint Superintendent Dolliver to act as chair while electing a Board President for 2023. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Dr. Dolliver asked for nominations for the office of President of the Board of Education for 2023. Maise nominated Matt Peters; Peters accepted the nomination. A motion was made by Heineman, seconded by Roth that nominations cease, and a unanimous ballot be cast for Matt Peters to serve as President. Dr. Dolliver stated the motion and the result of roll call vote being all ayes (5-0 with Peters abstaining), motion carried. Superintendent Dolliver turned the meeting over to President Peters.

President Peters asked for nominations for the office of Vice-President. Roth nominated Matt Heineman; Heineman accepted the nomination. A motion was made by Johnson and seconded by Karlen that nominations cease, and a unanimous ballot be cast for Matt Heineman to serve as Vice President. President Peters stated the motion and the result of roll call vote being all ayes (5-0 with Heineman abstaining), motion carried.

President Peters asked for nominations for the office of Secretary/Treasurer. Johnson nominated Jason Roth; Roth accepted the nomination. A motion was made by Karlen and seconded by Maise that nominations cease, and a unanimous ballot be cast for Jason Roth to serve as Secretary/Treasurer. President Peters stated the motion and the result of roll call vote being all ayes (5-0 with Roth abstaining), motion carried.

Mr. Peters asked members to consider which committee they would like to serve on for the upcoming year, and to share their decision with him prior to the retreat. Committee assignments for 2023 will be made during the Board Retreat on January 25, 2023.

A motion to approve the minutes of the December 12, 2022 regular meeting was made by Johnson and seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver gave the financial report, specifically reviewing financial statements for the Activity Fund, School Nutrition Fund and General Fund; the funds where the majority of the monthly expenses occur.

A motion to approve financial reports and payment of bills as follows: General Fund - \$273,719.53; School Nutrition Fund - \$20,263.59; Activity Fund - \$19,208.46; Employee Benefit Fund - \$3,297.67; Special Building Fund - \$129,112.40 and Payroll - \$217,337.97 was made by Heineman, seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Eric Miller and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>) and selecting the Board of Education eMeeting E-Link under the Board of Education tab; click on “Agenda” on the most recent meeting posted, and scroll to item 8, Administrative Reports; or by clicking on [this link](#) and scrolling to the correct attachments. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Professional Goals	Professional Goals
Conferences/Workshops/Meetings	Past Events	Workshops & Meetings
School Improvement	Pendragon Speech	LETRS Training
2022 Property Taxes	School Counselor Update	Winter Benchmarking & Interventions
ESSER Addition Change Orders	Activity Update	Collaborative Coaching
Level I Bus Training	LB399	LB399
Secondary Principal Search	Upcoming Events	Newest Pendragons
Calendar Change		Elementary Spelling Bee
February Board Meeting		Corky Malmberg Annual Science Day
		107.9 Pledge of Allegiance
		PRIDE Awards
		Upcoming Events

President Peters implemented the Procedures for Public Comment, and no one took advantage of the opportunity to address the board.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus, and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Maise and seconded by Johnson to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

A quote for the renewal of Sparq Meeting and North Star Negotiation software was reviewed with the Board. Sparq Meeting is the software used for Board meetings; it is a vital part of Board of Education operations. North Star Negotiations software is used for the negotiations process; it is a tool that helps

assure the accuracy of the comparability study. Dr. Dolliver stated that both software packages are staples for the Board and recommended renewing the licenses for them at a cost of \$4,316.00 (\$2,600 for Sparq and \$1,716 for North Star).

A motion was made by Maisie and seconded by Karlen to approve renewal of the Sparq Meeting and North Star Negotiations software as reviewed at a total cost of \$4,316. President Peters stated the motion and the results of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver stated that Y & Y Lawn Service has treated the playing surface at Heyne Field the last several years and does a really good job. A proposal from Y&Y Lawn Service for the 2023 growing season was reviewed. The proposal was for the same area at Heyne Field and the area inside the track at the Pendragon Sports Complex. Dr. Dolliver stated that cost per treatment for both spaces is \$1200.00, for a total of \$4,800.00. If paid by March 1, there is a discount, and the total cost would be \$4,560.00. Superintendent Dolliver recommended approving the proposal.

A motion was made by Roth and seconded by Heineman to approve the proposal from Y&Y Lawn Service as reviewed at a total cost of \$4,560.00. President Peters stated the motion and the results of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver provided Board members an update on the hiring process for a Secondary Principal. He reported there were 20 applicants, and that 4 were being interviewed. Interviews are underway and will be finished by the end of the week. No action was required.

One requirement of receiving ESSER dollars is to have and review the Plan for Safe Return to School document. The plan was reviewed. No action was necessary.

Dr. Dolliver provided an update on the ESSER Addition and Classroom Expansion project. He reviewed the timeline, and the project is on schedule. No action was necessary.

Superintendent Dolliver reported that he had met with members of the Facilities / Transportation Committee to discuss a couple of items about the building being designed for the complex. Board members asked questions, the answers were provided. No action was necessary.

President Peters stated that the Board Appreciation Supper is planned for January 15th at 5:30 pm; the Board Retreat is planned for January 26th beginning at 6:30 pm and the next regular Board Meeting is planned for February 13th at 7:00 pm. He also reminded Board members that the 2023 NRCSA Legislative Forum is scheduled for February 16th in Lincoln; please let Dr. Dolliver know if you would like to be registered for the event.

A motion was made by Johnson and seconded by Roth to adjourn the meeting at 8:47 pm. President Peters stated the motion and the result of roll call vote being all ayes (6-0) motion carried.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

1/23 General Fund Check Report & Other Payables

Check Number	Payee	Type	Amount
39940	AFLAC-12	January Payroll Liability	\$919.55
39941	AFLAC-10	January Payroll Liability	\$118.88
39942	Blue Cross Blue Shield of NE	January Payroll Liability	\$72,978.68
39943	Department of Revenue	January Payroll Liability	\$9,683.21
EFT	Employee Benefit Fund	January Payroll Liability	\$4,383.57
39944	Frontier Bank	January Payroll Liability	\$63,674.07
39945	Madison National Life Ins Co, Inc	January Payroll Liability	\$1,720.21
39946	NCF c/o PSC	January Payroll Liability	\$68.78
39947	Nebraska School Retirement	January Payroll Liability	\$52,553.24
39948	Pender General Fund	January Payroll Liability	\$474.00
39949	PTEC Foundation Fend	January Payroll Liability	\$258.78
39950	PPS Courtesy Fund	January Payroll Liability	\$160.00
39951	Special Building Fund	January Payroll Liability	\$231.67
39952	Vision Service Plan	January Payroll Liability	\$660.81
EFT	HSA Account Contributions	January Payroll Liability	\$4,948.09
39953	Amazon Capital Services	Accounts Payable	\$1,453.18
39954	Auto Glass Solutions	Windshield Repair & Replacement	\$2,282.71
39955	Canon Financial Services	Copier Lease	\$1,070.72
39956	Carpenter Paper Company	Custodial Supplies	\$881.54
39957	Cash-Wa Distributing Co	Supplies	\$26.35
39958	CDW*G	Network Upgrades (eRate project)	\$11,196.30
39959	Comfort Inn	Lodging-Ag Ed Conference	\$283.29
39960	Cornhusker International Trucks, Inc.	Bus Repair	\$265.54
39961	Cubby's	Fuel and Miscellaneous Supplies	\$2,927.65
39962	Cuming County Clerk	Election Expense	\$100.00
39963	Dolliver, Dennis D	Mileage	\$215.00
39964	Essential Screens	Background Checks	\$160.50
39965	Fastwyre Broadband	Telephone	\$300.64
39966	First National Bank	Accounts Payable	\$1,425.23
39967	FP Mailing Solutions	Postage Meter Rent	\$180.00
39968	Grainger	Maintenance Supplies	\$76.76
39969	J.F. Ahern Co.	Fire Sprinkler Repair & Inspection	\$2,153.00
39970	Janke Auto Co.	Van Maintenance	\$736.10
39971	Jostens, Inc.	Diplomas & Covers	\$556.60
39972	Kayla Welch, BCBA	Professional Service	\$3,500.00
39973	Lamp Auto Parts	Diesel Treatment & DEF Fluid	\$408.51
39974	Loffler Corporation	Copier Supplies	\$96.00
39975	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$86.42
39976	Midwest Alarm Services	Fire Alarm System Monitoring	\$132.33
39977	MJ Floors	Resurface Gym Floor	\$3,933.00
39978	Nebraska Safety Center	Bus Driving Training	\$200.00
39979	Pender Ace Hardware	Maintenance & Transportation Supplies	\$182.97
39980	Pender Activity Fund	Reimbursement	\$2,000.00
39981	Pender Community Hospital	Lab Fees for DOT Physicals	\$62.00
39982	Pender Municipal Utilities	December Usage	\$15,691.58
39983	Pender School Nutrition Fund	Reimbursement	\$2,452.80
39984	Petty Cash Fund	Reimbursement	\$732.33
39985	Ray's Midbell Music	Instrumental Music Supplies	\$120.77
39986	Sturek Media, Inc.	Printing	\$379.71
39987	Thurston County Treasurer	2022 Real Estate Taxes	\$4,352.44
39988	UnityPoint Clinic-Occupational Medicine	Professional Service	\$84.00
39989	Verizon Wireless	Wi-Fi	\$80.02
39990	Wayne County Clerk	Election Expense	\$100.00
		General Fund AP Total	\$273,719.53
		General Fund Payroll Total	\$212,246.60
		School Nutrition Fund Total	\$25,354.96
		Activity Fund Total	\$19,208.46
		Employee Benefit Fund Total	\$3,298.67
		Special Building Fund Total	\$129,112.40