

MINUTES OF THE **Regularly** scheduled MEETING OF THE BOARD OF EDUCATION OF STAUNTON COMMUNITY UNIT DISTRICT #6, Macoupin and Madison Counties, Illinois, held in the school Library on Monday, July 16th, 2018 at 7:00 p.m.

I. Call to Order Regular Meeting

A. Welcome/Pledge of Allegiance/Roll call

President Chris Tingle called the Regular Meeting of the Board of Education to order at 7:00 pm in the school Library. Roll was taken: Board members Dave Lamore, Stephanie Legendre, Kim Peterson, John Renner, and Chris Tingle were present. Scott Skertich and Janice Kinder absent. Administration in attendance were Superintendent Dan Cox, Grade School Principal Nancy Werden, and High School Principal Brett Allen.

B. Approval of agenda

Renner made a **motion** to approve the regular agenda as presented. Tingle seconded the motion. On a roll call vote: Lamore, Legendre, Peterson, Renner, and Tingle voted to approve the agenda as presented. Skertich and Kinder absent.

II. Recognition of Public/Visitors

President Tingle acknowledged Kelly Costa, reporter from the Staunton Star Times, J.J. Kolesar (Jr. High PE teacher), Carson Rantanen and his parents Angela and Mark. The Board acknowledged Carson's 6th place finish in the 100 Meter Dash at the 2A IHSA State Track Meet Finals. Mr. Kolesar addressed the Board and, although he was expected to resign to take a position at the State Board of Education, changed his mind and declared that he was going to continue to be an educator at Staunton Schools.

III. Consent Agenda

A. Approval of Bills/Payroll/Treasurer's Report

B. Approval of Minutes Regular and Closed from June 2018

C. Approval of Personnel Report:

a. Recognition of Resignation(s) and Retirements-

1. The Board recognizes the retirement of Sandy Cool as a secretary within the District with thanks for service.
2. The Board recognizes the resignation of Liz Thackrey as a Junior High School Math Teacher with thanks for service.
3. The Board recognizes the resignation of Riley Canania as a paraprofessional with thanks for service.

b. Recommendations for Hire-

1. SJH Math Teacher: Austin Sherfy
2. Physical Education Teacher: Holly Weller
3. Part-Time Physical Education Teacher: Kim Masinelli
4. Family Engagement Coordinator and Job Description: Jennie Newton (she will be transferring from her paraprofessional position and will be allowed to return to this position if the grant money is no longer available)
5. Paraprofessionals: Karen Moore, Paul Cloud, Christina Frye, Tiffany Schwalb
6. Custodian: Angel Flournoy
7. SHS Asst. Boys Basketball Coach: Terry Allen
8. SHS Asst. Football Coach: Austin Sherfy
9. 7th Grade Boys Basketball Coach: Austin Sherfy
10. SJH Track Coach and 7th grade VB: Holly Weller

- Approval of Volunteers
 1. JH Baseball: Danny Scroggins, Jr.
 2. SHS Football: Kenny Myles Sr.
- Employee Unpaid Leave of Absence: The Board approves an unpaid leave of absence for Diane DalPazzo from June 19, 2018 through August 20, 2018

D. Renewal of Reciprocal Reporting Agreement – The School District and the Police Department have mutually determined that it would be in the best interests of the safety and welfare of students and employees of the School District to have a reciprocal reporting system between the School District and the Police Department regarding criminal offenses committed by students enrolled in the School District. This Agreement is authorized by the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., providing for the execution of agreements and implementation of cooperative ventures between the public agencies of the State of Illinois. Section 5/10-20.14(b) of the School Code authorizes the creation of a reciprocal reporting system between the School District and local law enforcement agencies regarding criminal offenses committed by students.

E. Approval to Temporarily Designate Hiring Authority to the Superintendent from 7/17/18-8/20/18 – The Board annually grants the superintendent hiring authority the month prior to the start of school to fill any remaining positions. Hires are brought to the Board at the regular August meeting for formal approval.

F. Acceptance of Donations-None

G. Destruction of Closed Session recordings older than 18 months

Superintendent Cox recommended the approval of the consent agenda as presented. Legendre made a **motion** to approve the consent agenda as presented. Peterson seconded the motion. On a roll call vote: Lamore, Legendre, Peterson, Renner, and Tingle voted to approve the agenda as presented. Skertich and Kinder absent.

IV. Administrator Reports

Principal reports-

Grade school Report- Nancy Werden

Nancy thanked the Net Church (who had been using our facilities) for their help in spreading mulch on the playground. Church members have also volunteered to return next year to help clean the lockers.

High School Report- Brett Allen

Brett told the Board that 8 members of the Staunton High School Trap Team recently participated in the 2018 USA National High School Clay Target League where 1,274 athletes competed. The team missed qualifying by 6 spots for the final competition day. Cutoff was 80 and we placed 86th. In individual competition Ashley Painter finished 20th out of 400 athletes in her competition final.

B. Superintendent Dan Cox

MCAT Funding

On Wednesday the Illinois Comptroller's Office announced it released the third quarter mandated categorical grants. These payments come nearly two months earlier than they did last year. Mr. Cox is thankful the Comptroller prioritizes education payments given the backlog of bills, however, he receives this news with cautious optimism. This year the District received 5 MCAT payments. Looking back on other election years, similar amounts have been received. In years following the election, districts would then receive 2-3 MCAT payments. Therefore, in FY19 he plans to budget for only 2 MCAT payments.

Blue Cross Blue Shield Health Insurance Premiums

Health Insurance premiums have been finalized and Mr. Cox was pleased to report that the final premiums are lower than what were presented in May for approval as shown below:

Medical Rates	Aetna Current/Expiring	Aetna Renewal	BCBS – Original Est.	BCBS – Final Premium
Employee	\$471.73	\$633.99	\$454.67	\$433.45
Employee + Spouse	\$1,025.82	\$1,378.68	\$1,000.76	\$980.51
Employee + Child(ren)	\$757.39	\$1,017.92	\$871.99	\$852.93
Family	\$1,388.45	\$1,866.05	\$1,418.09	\$1,400.00

Professional Learning

ISTE Conference

The district's technology strategic planning team comprised of Brian Coalson, Ed Hirschl, Jeanne Lucykow, Stacy Shelton, Sarah Schulte, Janna Spikerman, Nancy Werden and Mr. Cox attended the International Society for Technology in Education Conference (ISTE) in Chicago. The ISTE Conference & Expo is recognized globally as the most comprehensive educational technology conference in the world where educators gather to engage in hands-on learning, exchange ideas and network with others to transform teaching and learning within their schools. Over 21,000 attendees were present at this year's conference including teachers, technology coordinators, administrators, and policy makers. Strategies to apply to the District's Future Ready Plan were learned as well as best practices for student learning through educational technology.

School Safety

All-agency wide school shooter crisis response drill: Administration is collaborating with area first responders to conduct an all-agency wide school shooter crises response drill. This drill will be held during the evening of August 7th. The District will have volunteers who will participate, several police and emergency personnel, two arch helicopters and more. Communications will be sent to the public prior to the drill.

Safe Schools Help Line

The Illinois Terrorism Task Force School Safety Working Group has released a list of recommendations schools can use to improve student safety. Among those recommendations is to have a student school safety tip line that is monitored and has the capability for anonymous reporting. This same recommendation is supported by the US Dept of Education and the Secret Service. Over the course of the year the District is now partnered with Safe Schools Help Line as a way for students and families to report bullying, violence, or suicide in an anonymous manner, with the help of trained professionals through a program that is monitored, promoted and with follow-up procedures.

The 24/7 Safe School Helpline service is an inexpensive service (.70c/student or \$907 annually) that will be a benefit to our District by allowing our school community to anonymously report wrongdoing via web, text or phone. There is also a mobile application for Apple and Android phones. SSHL will monitor 24/7, transcribe, evaluate, translate and send the verbatim reports back to the district. They will transcribe the tips as they come in and follow up immediately in emergency situations.

The SSHL has 24/7 accredited mental health counselors to help troubled students who are suicidal, bullied or simply having a tough time. Importantly members of the counseling staff meet the two major suicide counseling qualifications QPR <https://qprinstitute.com/research-theory> and ASIST Applied Suicide Intervention Skills Training (ASIST) is an intensive, interactive, and practice-dominated course designed to help caregivers

recognize and review risk and intervene to prevent the immediate risk of suicide. It is by far the most widely used, acclaimed and researched suicide intervention training workshop in the world. The SSHL counseling organization itself is also CARF accredited which is the Commission on Accreditation for Rehabilitation Facilities. <http://www.carf.org/Accreditation/> .

Assessments

Students statewide to take PSAT 8/9, PSAT 10, and SAT beginning spring 2019

The Illinois State Board of Education announced the state’s procurement for aligned assessments in the 9th, 10th, and 11th grades. ISBE will provide the College Board’s PSAT 8/9 to all students in the ninth grade, PSAT 10 to all students in the 10th grade, and SAT to all students in the 11th grade for free beginning spring 2019. Offering these assessments will allow us to measure and support students’ growth in high school and to continue offering all students a free college entrance exam administered during the school day.

V. Student Learning

A. Discussion of Summative School Designations

The primary goal of the District is that of student learning. The District’s educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The Board continuously monitors student achievement and the quality of the District’s work. The Superintendent shall make regular assessment reports to the Board, including projections whether the District and each school is or will be making adequate yearly progress as defined in State law. The Superintendent shall seek Board approval for each District and/or school improvement plan and otherwise when necessary or advisable.

In June, the Illinois State Board of Education (ISBE) identified Staunton Junior High School to receive targeted supports to accelerate our academic progress and to sharpen our focus on the well-being of the whole child. Mr. Cox told the Board that “we welcome this opportunity to build on the great work of our teachers and staff and look forward to including parents, families, and community partners in our efforts. We at Staunton CUSD #6 hold high expectations for all students as evidenced by our vision and mission where at Staunton Schools we expect everyone’s best: Lead! Challenge! Achieve!”. The state holds all schools to the same high standards that we hold for ourselves and for the first time ever, the state’s funding and accountability systems recognize that different schools in different communities need different supports to reach those same outcomes – just as each individual child needs different tools and encouragement to succeed. The state’s support and accountability system now includes a summative designation, an overall description of a school’s service to students based on multiple factors and compared to other schools in the state. The summative designation allows the state to direct additional supports to the schools that historically have not received what they need to thrive.

All schools in Illinois will qualify for one of the four summative designations below:

Summative Designations			
<i>Exemplary School</i>	<i>Commendable School</i>	<i>Underperforming School</i>	<i>Lowest Performing School</i>
No underperforming student groups Graduation rate higher than 67% Performance in the top 10% of schools statewide	No underperforming student groups Graduation rate higher than 67%	One or more student groups performing at or below the “all students” group in the lowest performing 5% of schools statewide	In the lowest performing 5% of Title I eligible schools statewide High schools with a graduation rate of 67% or less

Staunton Junior High School has a preliminary summative designation of “underperforming school”, meaning we have one or more student groups performing at or below the “all students” group in the lowest performing 5% of schools statewide. As a result, we will have the highest priority for customized supports and additional resources to provide more opportunities and greater holistic support for our students. This designation is

preliminary, based on our English language arts and math state test scores and English language proficiency. Our designation may change in October when all schools receive a final designation based on additional factors, such as academic growth and chronic absenteeism. At Staunton Schools we are committed to expecting everyone's best through continuous improvement and to providing the supports for every child to succeed. This designation means we have extra resources and assistance from the state to explore new opportunities for students and to support our ongoing successes.

VI. Financial Report

A. FY18 Financial Report

Final year-end reports were completed Friday, July 13, 2018 and were shared with the Board during the meeting. A summary will be shared with the public through District communications. The Board was informed of year end balances and the overall fiscal health of the District. For the first time in a decade, Staunton CUSD #6 will finish the fiscal year with a balanced budget. The last balanced budget occurred in 2008, just before the fiscal crisis faced by the State of Illinois. This year the District finished the fiscal year with a positive result of operations in the amount of \$489,079. In doing so the operating fund balances grew by \$531,461

Operating Fund Balances + All Funds

Fund	FY17	FY18	Increase/Decrease
Education	\$516,438	\$1,008,851	\$492,413
Building	\$162,142	\$110,025	(\$52,117)
Debt Service	\$235,972	\$227,526	(\$8,446)
Transportation	\$619,403	\$659,185	\$39,782
IMRF/SS	\$347,298	\$188,523	(\$158,775)
Capital Projects	\$1,016,142	\$258,857	(\$757,285)
Working Cash	\$1,198,626	\$1,250,009	\$51,383
Tort	\$73,799	\$76,638	\$2,839
Health/Life Safety	\$92,532	\$112,964	\$20,432
Total	\$4,262,352	\$3,892,578	(\$369,774)

5 Year Historical Results of Operation

	2013	2014	2015	2016	2017	2018
Education	(\$961,971)	(\$484,987)	(\$680,065)	(\$442,420)	(\$153,426)	\$496,413
Balance	\$2,297,135	\$1,182,148	\$1,132,083	\$666,577	\$509,159.78	\$1,008,851
O&M	\$150,946	(\$253,072)	(\$414,177)	(\$282,479)	\$67,528.58	(\$52,117)
Balance	\$844,341	\$591,269	\$177,092	\$94,613	\$162,141.51	\$110,025
Transportation	\$190,230	\$106,133	(\$11,691)	\$153,154	(\$26,994.02)	\$39,783
Balance	\$396,409	\$502,542	\$490,851	\$644,005	\$614,649.22	\$659,185
Working Cash						
Balance	\$1,182,434	\$1,232,606	\$1,288,077	\$1,144,319	\$1,197,154.49	\$1,250,009
Total	(\$568,553)	(\$581,754)	(\$1,050,462)	(\$625,503)	(\$112,891.79)	\$535,462
Ending Balance	\$4,720,319	\$4,138,565	\$3,088,103	\$2,549,514	\$2,483,095	\$3,028,070

B. Presentation of Moody's Investor's Service Annual Credit Report

The District is reported to have a fairly sound credit position, and its A2 rating is beneath the US school districts median of Aa3. The notable credit factors include a favorable financial position, manageable debt and pension liabilities, a slightly above average wealth and income profile and a limited tax base. The county population is 46,482 and a low population density of 54 people per square mile. The county's median family income is \$64,243 and the April 2018 unemployment rate was 3.6%. The largest industry sectors that drive the local economy are local government, retail trade, and other services. The District's financial position is favorable and is a strength in comparison to its A2 rating. The District's cash balance as a percent of operating revenues (30.5%) is on par with the US median. Additionally, the fund balance as a percent of operating revenues is higher than other school districts nationwide. Overall, the debt and pension liabilities of the District are manageable and are a credit strength with respect to the assigned rating of A2. Overall the District has a satisfactory economy and tax base. The median family income is 105.7% of the US level. Additionally, the District's full value per capita (\$39,740) is weaker than the US median.

VII. Unfinished Business

A. Review of District Strategic Plan

During the fall of 2016 the District strategic planning committee, as directed by the Board of Education, gathered input about our schools from over 240 staff, parents, and community members in order to ensure our students are being prepared for their future. The goal is to set a course of action to review and update the strategic plan that provides a blue print for District actions and define successes for the future. The Board reviewed successes, obstacles and set a course of action to update the District Strategic Plan. We will add Student Learning to our agenda. The board discussed our District Priorities and Goals and will continue to discuss and perhaps replace/modify some of the goals at future meetings.

VIII. New Business

A. Consideration and Possible action of Stadium light repair

Repair and maintenance has not been conducted on lights since original installation. There are currently lamps in need of replacement. Due to the expertise and safety requirements it is necessary for the District to subcontract the project. The superintendent recommends we accept the bid from Lowry Electric Company to complete necessary repairs and maintenance to stadium lighting for the quote provided at a cost of \$10,152.00. Tingle made a **motion** to approve Lowry Electric Company to complete necessary repairs and maintenance to stadium lighting for the quote provided at a cost of \$10,152.00 as presented. Renner seconded the motion. On a roll call vote Lamore, Legendre, Peterson, Renner, and Tingle voted to hire Lowry Electric Company to make complete necessary repairs and maintenance to stadium lighting as presented. Skertich and Kinder absent.

IX. Roll call to go into Closed Session of Purposes defined in:

Lamore made a **motion** to go into executive session at 8:00 pm in the unit library. Peterson seconded the motion. On a roll call vote Lamore, Legendre, Peterson, Renner, and Tingle, (Skertich and Kinder absent) voted to go into executive session to discuss:

A. 5ILCS 120/2(c)(1)- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

B. 5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed Under the Open Meetings Act

Roll call to Open Session

Lamore made a **motion** to return to the regular order of business at 8:40 p.m. Tingle seconded the motion. On a roll call vote Lamore, Legendre, Peterson, Renner, and Tingle, voted to return to the regular order of business. Skertich and Kinder absent.

X. Action as a Result of Closed Session

A. Consideration and Action to open Closed Session Minutes

The Board reviewed the semi-annual review of closed session minutes from 1/16/18-6/18/18. It is Mr. Cox's recommendation that all closed minutes remain closed. Lamore made a **motion** to continue to keep the Closed Session minutes from 1/16/18-6/18/18 closed. Peterson seconded the motion. On a roll call vote Lamore, Legendre, Peterson, Renner, and Tingle, voted to keep the minutes from Closed Session closed. Skertich and Kinder absent.

XI. Correspondence

None

XII. General Discussion

None

XIII. Adjournment

With no further business Tingle made a **motion** for adjournment. Lamore seconded the motion. All members present voted for adjournment. Meeting adjourned at 8:45 p.m. The next regularly scheduled meeting will be Monday, August 20th, 2018 at 7:00 p.m. in the high school library.

Dave Lamore, Secretary Staunton School District.