**MINUTES**

**Kings River Union School District**

**Annual Organizational & Regular Board Meeting**

**December 12, 2022**

**Call to Order**

The meeting was called to order by Sherry Martin, Superintendent. at 6:00 p.m.

Kings River Union kindergarten student, Audrina Aguilar, led everyone in the Flag Salute.

Board members present were: Mr. Daniel Aguilar, Mrs. Liz Avila, Mr. Jeff Jost, and Dr. Dan Waldner. Mrs. Wilkins, Vice Principal, and Mrs. Tredway, Business Manager, represented the district. Four members of the Aguilar family were present. Ms. Guadalupe Melendez was present. Mr. Wamhof also was in attendance and represented KRTA.

**Seating of Board Members**

*Oath of Office*

Dr. Dan Waldner stood and read the Oath of Office for his Trustee seat for Area 1. Mr. Daniel Aguilar stood and read the Oath of Office for his Trustee seat for Area 2. Both were seated at the table with the other two current board members.

*Selection of President, Board of Trustees*

Mr. Jeff Jost nominated Dr. Dan Waldner as the President of the Kings River Union Board of Trustees. Mrs. Liz Avila seconded the nomination and it passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Selection of Clerk, Board of Trustees*

Dr. Waldner nominated Mrs. Liz Avila to serve as the Clerk of the Kings River Union Board of Trustees. Mr. Jeff Jost seconded the nomination and it passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

**Administration – Yearly Organizational Meeting**

*Approval of Board Meeting Dates for 2023*

Mrs. Martin reviewed the suggested dates for the Board Meetings for the 2023 year; January 9, February 6, March 13, April 3, May 8, June 12, June 26, August 7, September 11, October 9, November 13, and December 11, 2023. Dr. Waldner made a motion to approve the suggested meeting dates as listed and Mr. Aguilar seconded the motion. The motion passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Approval of Authorized Signature Form*

Dr. Waldner made a motion to approve Sherry Martin, Pam Tredway, Dan Waldner, and Liz Avila as the individuals that are authorized to sign documents on behalf of the Kings River Union School District with the Tulare County Office of Education. Mr. Jeff Jost seconded the motion and it passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Selection of the Board Representative to Vote in the Election of County Members*

The Kings River Union Board of Trustees needs to select a representative to vote in the election of the county members. Dr. Waldner nominated Mr. Jeff Jost to represent the Board and cast a vote in these elections. Mrs. Avila seconded the motion and it passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Certification of the District Clerk*

Dr. Waldner moved to certify Mrs. Liz Avila as the Kings River Union Board Clerk. Mr. Aguilar seconded the motion. The motion passed 4-0. The Board members signed the document to certify her appointment as Clerk of the Board.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Statement of Facts*

Dr. Waldner made a motion to approve the Statement of Facts document for the State of California with all Board member names, addresses, positions, and signatures. Mr. Jost seconded the motion and the motion passed, 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

Dr. Waldner took over running the meeting.

**Approval of Agenda**

Mr. Jost made a motion to approve the December 12, 2022 Agenda. Mrs. Avila seconded the motion. The motion passed 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

**Approval of Minutes**

Mr. Jost moved to approve the minutes from the Regular Board Meeting on November 14, 2022. Mr. Aguilar seconded his motion. The motion was approved 4-0.

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

**Public Comments**

Mr. Wamhof thanked the board members for their service to the District.

**Administration**

*Provisional Appointment of the Guadalupe Melendez for the Vacant Seat for Trustee Area 4*

Ms. Melendez introduced herself and the Board asked her several questions about the Trustee position. Mr. Jost made a motion to approve Guadalupe Melendez to a provisional appointment to fill the Trustee Area 4 vacancy. Mrs. Avila seconded the motion, it passed 4-0

Ayes: Aguilar, Avila, Jost, Waldner

Noes:

Absent:

*Oath of Office*

Ms. Guadalupe Melendez stood and read the Oath of Office for her Trustee seat for Area 4. She was then seated at the table with the other four board members.

*Approval of the Kings River Union Elementary Local Wellness Policy*

Mrs. Martin reviewed the updated Local Wellness Policy that had been reviewed and updated by the Wellness Committee. Mr. Jost made a motion to approve the Local Wellness Policy and Mr. Aguilar seconded the motion. Motion passed.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Approval of the Kings River Union School Board & Superintendent’s Attendance at the 2023 District Leadership Institute*

Mrs. Martin reviewed the flyer that outlined the 2023 District Leadership Institute sponsored by Tulare County. Mr. Jost made a motion to approve attendance at the 2023 District Leadership Institute and Mr. Aguilar seconded the motion. Motion passed.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Approval of the Superintendent’s Attendance at the Association of California School Administrator’s 2023 Superintendent’s Symposium*

Mrs. Martin reviewed the content and purpose of attending the Superintendent’s Symposium. This was, previous to COVID, a conference that was attended annually. Mr. Jost made a motion to approve the superintendent’s attendance at the ACSA Superintendent’s Symposium and Mrs. Avila seconded the motion. Motion passed.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Approval of the Superintendent’s Attendance at the Small School Districts’ Association 2023 State Conference*

Mrs. Martin reviewed the content and purpose of attending the Small School Districts’ Association State Conference in Sacramento. This was, previous to COVID, a conference that was attended annually. Mr. Jost made a motion to approve the superintendent’s attendance at the SSDA State Conference and Mr. Aguilar seconded the motion. Motion passed.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Approval of the Kings River Union Certificated Staff Members Attendance at the California Association of Bilingual Educators 2023 State Conference*

Mrs. Martin reviewed the content and purpose of CABE State Conference to improve the district instructional response for English Language students. This conference was recommended to Kings River Union by the county consultants that support the District in strengthening the instructional program. The cost of conference attendance can be paid for using District reserves. Mr. Jost made a motion to approve certificated staff attendance at the CABE State Conference and Mrs. Avila seconded the motion. Motion passed.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*First Reading – Review and Consideration for Approval of the Adoption of the Tulare County SELPA Policies*

Mrs. Martin reviewed the policies and explained to the KRUE Board that because Kings River Union was part of the Tulare County SELPA and operating programs on the site, the District would need to review and at a later meeting, adopt the policies being implemented in the SELPA programs.

*Superintendent’s Report*

Mrs. Martin updated the Board on the following items. December activities included visits from Santa Claus and the Grinch, a winter music program, and a formal 8th grade luncheon. The 6th-8th grade students just completed an intramural dodgeball tournament. There is a new club at KRUE called Guardians of the Pioneers that involves 5th – 8th grade students to promote school safety.

**Business/Finance**

*Cash Balance Report*

Mrs. Tredway reviewed the report. Kings River Union has a positive cash balance.

*Approval of Warrants*

The warrants were presented for Board approval. A motion to approve the Warrants as presented was made by Mr. Jost and Mrs. Avila seconded the motion. The motion was approved 5-0.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Budget Revisions*

The budget revisions were presented and reviewed for Board approval by Mrs. Tredway. A motion to approve the revisions was made by Mr. Jost and Mr. Aguilar seconded the motion. The motion was approved.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*First Interim Budget Report*

Mrs. Tredway and Mrs. Martin reviewed the First Interim Budget Report with the Board. She reviewed the various restricted and unrestricted fund balances and the overall reserves for the next three years. The District has a positive first interim report but must be cognizant of the ongoing decreasing enrollment which will result in decreased funding in future years and will decrease reserves. Mr. Jost made a motion to approve the First Interim Budget Report. Mrs. Avila seconded the motion and the motion passed, 5-0.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

**Personnel**

*Requests for Interdistrict Attendance*

Angel Castaneda Suarez TK Traver to KRU new

Jordan Gutierrez 1 Traver to KRU new

Victoria Calderon 4 Selma to KRU new

Ariel Calderon 8 Selma to KRU new

A motion to approve the Interdistrict Attendance Agreements for the aforementioned students was made by Mr. Jost and seconded by Mr. Aguilar. The motion was approved.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent:

*Approval of the Resignation/Retirement of Certificated Employee, Timothy Stanton, First Grade Teacher*

Mrs. Martin recommended the acceptance of the resignation letter from Timothy Stanton, First Grade Teacher. Mrs. Martin acknowledged the many years of dedicated service provided to the students of Kings River Union. A motion to accept the letter of resignation from Mr. Stanton was made by Mr. Jost. Mrs. Avila seconded the motion. The motion carried.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent

*Approval of the Resignation/Retirement of Certificated Employee, Patricia Stone-Remick, First Grade Teacher*

Mrs. Martin recommended the acceptance of the resignation letter from Patricia Stone-Remick, First Grade Teacher. Mrs. Martin acknowledged the many years of dedicated service provided to the students of Kings River Union. A motion to accept the letter of resignation from Mrs. Remick was made by Mr. Jost. Mr. Aguilar seconded the motion. The motion carried.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent

*Approval of the KRUE Basketball Coaches*

Mrs. Martin recommended the Board approve Felix Lopez-Gomez, Varsity Boys, Steve Wamhof, JV Boys, Alicia Fernandez, Varsity Girls, and Liz Avila, JV Girls as coaches for the 2023 basketball season. A motion to approve the recommended coaches was made by Mr. Jost. Mr. Aguilar seconded the motion. The motion carried.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent

*Approval of the Classified School Employee Summer Assistance Program for 2023-2024*

Mrs. Martin reviewed the program that is offered in partnership with the State as a dollar for dollar savings plan match for ten-month employees. There is no cost to the district and it is a voluntary program for the classified employees. A motion to approve participation and offer the Classified School Employee Summer Assistance Program for 2023-2024 was made by Mr. Jost. Mr. Aguilar seconded the motion. The motion carried.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent

**Closed Session**

The Board entered closed session at 8:21 p.m. The Board returned to open session at 9:25 p.m.

The Board took no action during the Closed Session.

**Adjournment**

A motion to adjourn the meeting at 9:26 p.m. was made by Mr. Jost and Mrs. Avila seconded the motion. The motion carried.

Ayes: Aguilar, Avila, Jost, Melendez, Waldner

Noes:

Absent

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Clerk/Secretary of the Board Date

Notice: The agenda packet provided to the Board Members is available for public inspection at the Kings River UESD district office located at 3961 Ave. 400, Kingsburg, Ca. 93631