

**BOARD OF EDUCATION MINUTES  
NEWELL SCHOOL DISTRICT #9-2  
August 13, 2018**

**I. Call to Order**

Chairman Miles Burtzlaff called the regular meeting of the Newell Board of Education to order at 1830 with members LeeAnn Gaer, Darren Alexander and Leanne Wells present. Todd Youngberg and Lisa Wendt were absent. Administration present were Superintendent Robin Dutt, Principal Jennifer Nehl, Special Education Director Tonya Mullaney and Athletic Director Steve Schoenfish. Recording minutes was Business Manager, Sophie Burditt. Staff and Visitors at the meeting were Jeremiah Weeldreyer, Vikki Morell, Mike Phelps, Scott Wince, Sabrina Harmon, Brianne Sambo, Will Quinn, Jamie Davidson, Michael Philipsen and Jackie Clements.

- A. Burtzlaff led everyone in the Pledge of Allegiance.
- B. Burtzlaff asked for a moment of silence.

**Unless otherwise noted, all Board action was by unanimous decision.**

**II. Agenda**

A. Additions/Changes: Additions to New Business items: (G) Approve surplus of our old Mini Buses; (H) Addition to the student handbook concerning the security door card.; (I) Approval/discussion of a Professional Development Coordinator/Trainer & Grants Manager contract; (J) Approve Melody Larson as our Counselor two days a week for \$100 a day; (K) Discussion about the new graduation requirements and get approval to do a soft implementation per the state; (L) Approve Cara Muckridge as Middle School Volleyball coach; and new roman number XI. Executive Session SDCL (student matters) SDCL 1-25-2 (2) and the Adjournment will become XII.

- B. Motion Gaer, second Wells to approve agenda as modified. Motion carried.

**III. Approve new School Board Member**

Brianne Sambo was the only letter of interest received to replace Weeldreyer's seat on the Board. Sambo was sworn in as new school board member.

**IV. Statements of Conflict of Interest**

- A. Motion Wells, second Alexander approve waiver of potential conflict of interest. Brianne Sambo, school board member, is a fiancé/future spouse of a certified teacher in the school district. Motion carried.

**V. Presentation – Will Quinn – Johnson Controls**

They are addressing the key issues with the heating system. One is to construct a lean-to that would go around vaporizer. He asked for bids and didn't get any. His management will not allow him to use the shop class for the building of the shed. He does have Johnson control employees that will build the shed to the requirements. When they go to drain the system to work on the balancing valves, they need to know if we want heaters moved in the shop classroom. It will cost \$2531.19. Alexander motioned to move the heaters in the shop classroom, Wells second. Motion carried.

He also reminded the Board of the computer systems training in Rapid City on September 24-26, 2018. If this time does not work for the school to send someone, he stated they try to provide a training every six months.

## **VI. Consent Agenda**

- A. Motion Wells, second Gaer to approve the minutes from the Regular Meeting on July 9, 2018. Motion carried.
- B. Motion Gaer, second Alexander to approve the Payment of Bills. Motion carried.
- C. Motion Gaer, second Sambo to approve the Financial Report. Motion carried.

## **VII. Reports**

Reports were given by staff members at this time.

## **VIII. Open Forum**

Question about Band-Aids on the supply list and the number of Kleenex boxes requested, Ms. Nehl will look into it. Question on the new cost of the school lunches and the amount of food that will be served. The State has requirements on the number of calories in a meal, and the schools cost is the same or lower than other schools in our area. The new Food Service Director will work closely with the state to make sure we are meeting all state requirements and offering enough fruits and vegetables to the students.

The Food Service Director asked that every student/family please fill out the Free and Reduce applications. The number of students that qualify helps not only the food service department but the school as a whole. The more students that qualify the greater opportunities to receive additional funding for the school. Sabrina Harmon with the Whatever It Takes Coalition said the school calendars are in. She also wanted to let the board know, the Healthy Relationship Class that Mr. Wince and Mr. Schoenfish classes participated in qualified the school for a free gift. She was able to get a \$957.48 water cooler to fill water bottles and it will go over by the middle school gym.

The Basketball team is selling Irrigator shirts long/short sleeve and sweatshirts for the school year. Mr. Wince has them available to purchase in his classroom.

## **IX. Old Business**

None

## **X. New Business**

- A. Motion Gaer, second Alexander to approved Policy JGB – Restraint and Seclusion. Motion carried.
- B. Motion Alexander, second Wells to approve Volleyball rule. Motion carried.
- C. Open 3 bids for fuel and propane. (1) Enning Propane's bid for LP Gas of \$1.30 per gallon. (2) McGas's bid for LP Gas of \$1.099 per gallon. (3) CBH Cooperative bids for Unleaded Gasoline of \$2.479 per gallon, #1 Diesel \$2.886 and #2 Diesel \$2.738 per gallon includes SD State HWY tax. Motion Wells, second Sambo to accept McGas low bid for LP Gas of \$1.099 per gallon. Motion carried. Motion Alexander, second Gaer to accept CBH Cooperative bids for Unleaded Gasoline of \$2.479 per gallon, #1 Diesel \$2.886 and #2 Diesel \$2.738 per gallon. Motion carried.
- D. Motion Gaer, second Alexander to approve participation in the State-wide Emergency Bus Pact. Motion carried.
- E. First Reading: Revise Tobacco Policy AEA. Discussion: The change to the policy is to address other types of tobacco delivery devices.
- F. Discuss a change in the February calendar to travel to Lemmon for a Certified Staff In-Service. The Lemmon School District has a national speaker coming to the school and they have 35 seats available for our certified staff to receive training on Wednesday the 20th of February for \$600.00. We would like to make the 20th an in-service day and remove another in-service day from the calendar for the teachers. Motion Gaer, second Wells to change the school calendar to, school on Friday the 15th of February, no

school on the 18th, 19th and 20th and back to school on Thursday the 21st and Friday the 22nd. Motion carried.

G. Motion Alexander, second Wells to surplus with sealed bids of the 2004 Mini Bus. Discussion: We bought a 2009 International with little over 100,000 miles from Belle Fourche School for \$1500. The old mini bus is a 2004 EN4 Ford van chassis with about 226,000 miles and didn't pass inspection.

H. Motion Wells, second Alexander to add security door card to the student hand book. Discussion: 5<sup>th</sup> grade through High School will be issued HFID Card. If lost or ruin student will need to pay \$10 for a new card. The card will have school pictures on them and that is why school pictures were moved up to the 22nd of August. All the school doors will be locked during the day once the security doors are activated. Student cards will only work from 0730 to 1600.

I. Proposed contract for Professional Development Coordinator/Trainer & Grants Manager within GMS System was read, discussed and tabled for next month's meeting for re-writes.

J. Motion Alexander, second Wells to approve Melody Larson to replace Sheri Potter as the school Counselor. Discussion: The contract will be for Tuesdays and Thursdays all day for \$100.00 a day. Motion carried.

K. Motion Alexander, second Sambo to approve a soft implementation of new graduation requirements pending August 20, 2018 State Legislature's Interim Rules Committee reviews. A power point presentation of the Board of Educations proposed High School Graduation Requirements was given before the motion. There will be four different diploma: Regular High School Diploma, Advanced Endorsement, Advanced Career Endorsement and Advanced Honors Endorsement, the endorsements will be noted on students' transcripts. Refer to the <http://doe.sd.gov/graderequirements> website for additional explanation. Motion carried.

L. Motion Sambo, second Alexander to approve coaching contract for Cara Muckridge has Middle School Volleyball coach. Motion carried.

#### **XI. Executive Session SDCL (student matters) SDCL 1-25-2 (2)**

Motion Wells, second Gaer to enter into Executive Session SDCL (student matters) SDCL 1-25-2 (2) at 2030. Motion carried.

Board returned to regular session at 2045.

Motion Gaer, second Alexander to reverse the decision of the open enrollment status of applications #2019-1 and 2019-2 to allow open enrollment to Newell School District. Motion carried.

#### **XII. Adjournment**

Motion Wells, second Sambo to adjourn at 2050. Motion carried.

Unapproved Minutes

(s) \_\_\_\_\_

Miles Burtzlaff, Chairman

Attest(s) \_\_\_\_\_

Sophie Burditt, Business Manager

Published once at the total cost of \$ \_\_\_\_\_