

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

TIME AND PLACE: The regular meeting of the Board of Education was held on August 30, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been published in the Express Times and the Star Ledger on August 18, 2022. These were legal public notices. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and on the Franklin Township School website.

RESCHEDULE OF MEETING: The August 17, 2022 Board of Education meeting was cancelled and rescheduled to August 30, 2022, as there was advance knowledge that the Board would not be able to achieve a quorum.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Donna Sbriscia (Board Vice President) Scott Hansen
Elizabeth Ames
Jason Banghart
Renee Hart
Chester Kucyn
John McGinnis

ABSENT: Katherine Matlock

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Christina Hitchcock, Deborah Mannon

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

APPROVAL OF AUGUST 2, 2022 MINUTES Action 23-126 Motion

Motion by C. Kucyn, and seconded by S. Hansen, to approve minutes of the Regular Meeting of June 22, 2022.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain 4 (Ames, Digilio, Hart, McGinnis).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS:

- Deborah Mannon – Expressed her appreciation for all those that contributed to the success of this year’s summer programs (Board, administrators, staff)

CSA REPORT:

Mr. Eagleburger updated the Board on the following topics-

- First days for staff and first day for students
- Preschool and kindergarten open houses without COVID restrictions
- Physical Education and Health Curriculum

DISCUSSION OF FINAL WORDING OF DISTRICT/BOARD GOALS:

Mr. DiGilio initiated discussion on the wording of the Board and district goals that were formulated at the prior meeting. After discussion, it was Board consensus to leave the wording as drafted. The SBA was asked to identify how Board policy addresses non-residents speaking during the public portion of meetings.

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames) –
 - Policy Alert 222 for final reading on tonight’s agenda
 - Committee to start working on Policy Alert 224
2. **Curriculum** – no additional comments
3. **Legislation**
 - Franklin Township Committee (Rep – Mr. Duryea) – no report
 - Franklin Township PTA
 - Lysol “Welcome Back” packets
 - Mum Sale
 - Fund raisers
 - Picnic on the Playground
 - Legislative/NJSBA Delegate (Rep-R. DiGilio)
 - NJSBA resolution on SEHBP premium increases (Board did not support the resolution)
 - Pending legislation on Board member mandated training
 - Threat Assessment Team legislation for 2022-2023
 - NJASA (Rep-M. Eagleburger) – no report
 - Warren County SBA (Rep. R. DiGilio and D. Sbriscia) – no report

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

FINANCIAL REPORTS

BOARD SECRETARY AND RECONCILIATION REPORT *Action 23-127*****

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the revised final Board Secretary and Reconciliation Report June, 2022.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the revised final monthly financial reports of the Secretary and the Reconciliation for the Month of **June, 2022**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 23-128 *Motion*****

Motion by R. Hart, and seconded by S. Hansen, to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
07/29/2211-000-222-610-000-000	SUPPLIES	11-000-222-800-000-000 Misc. Library	Library supl to Library Misc	100.00
08/09/2211-190-100-610-099-000	SUPPLIES - CROSS CONT	11-000-221-590-000-000 SOFTWARE LICENSING	Schl Supl to Software	1,000.00
08/13/2211-000-219-104-000-000	SALARY - CST	11-000-219-105-000-000 SALARY - CST SECRETARY	CST to CST Sec	300.00
08/13/2211-000-219-104-000-000	SALARY - CST	11-000-213-100-000-001 NURSE SUB	CST to Nurse	3,500.00
08/13/2211-000-217-100-000-000	SALARIES	11-230-100-101-000-000 SALARY - BSI	Pers Aides to BSI Tchr	10,600.00
08/30/2211-000-262-610-000-000	SUPPLIES	11-000-262-420-000-000 REPAIRS & MAINTANENCE	Cust Supl to Maint/Rep	3,500.00

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: none

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

POLICY-RELATED ITEMS – Action 23-129 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve Policy Alert 222 for final reading.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 23-130 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Program, Curriculum and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district’s Comprehensive Health and Physical Education Curriculum for final reading.
- Approve the “Creative Curriculum for Preschool” series through Teaching Strategies for utilization in the district’s preschool program.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 23-131 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the 2022-2023 Delivery Service Agreement with Maschio’s Trucking, LLC.
- Approve contracting with Shutterfly Lifetouch, LLC for annual yearbook services for the 2022-2023 school year.
- Amend the previously approved rates for contracted physical therapy services through Avalon Therapy LLC (Michele DeSanto) as follows:
 - 2022 ESY Program - \$82/hour
 - 2022-2023 Regular School Year - \$95/hour

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

TRANSPORTATION-RELATED ITEMS – Action 23-132 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Transportation-related items, as recommended by the Chief School Administrator:

- Approve an additional bus stop at 209 Good Springs Road and 157 Good Springs Road – Green Route.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

BOARD GOALS – Action 23-133 ***Motion***

Motion by R. Hart, and seconded by S. Hansen, to approve the District and Board Goals for the 2022-2023 school year.

Franklin Twp Board of Education District Goals for SY 2022-23

- Focus on promoting and fostering the health and wellness of students, staff, and families.
- Identify a mastery of academic standards through District and State assessments, and implement evidence-based strategies to address the specific needs of students.
- Advance a school atmosphere conducive to a sense of belonging for students, staff, and families and community

Franklin Twp Board of Education Board Goals for SY 2022-23

- Provide support to the Administration in the pursuit and achievement of the District Goals.
- The Board will continue to respectfully promote Public Commentary at Board of Education meetings, and ensure effective communication with the public.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 23-134 ***Motion***

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve amending the hours of employment for Sandra Siroky for the 2022-2023 school year from 20 hours per week to 20 hours 50 minutes per week, with a corresponding increase in salary from \$44,496.59 to \$46,350.61, effective with the first day of the school year.
- Retroactively approve Lee Seohyun as a summer substitute nurse at a rate of \$50.00/hour.
- Per the staffing requirements of the Preschool Expansion Aid program, the Board authorizes the CSA to post for any positions that the district may potentially need and to secure necessary staffing, contingent upon subsequent approval.
- Approve hiring the following individuals as paraprofessionals for the 2022-2023 school year, with hours and compensation as specified:
 - Maryann Pratola - 25 hours/week Step 15/Tchr Cert Annual Compensation – \$19,437.38, per pro-ration of full-time salary of that step.
 - Jesenia Rodriguez - 29 hours/week Step 2/HQ+30 Annual Compensation - \$17,041.07, per pro-ration of full-time salary of that step.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – August 30, 2022

BILL LIST – Action 23-135 *Motion*

Motion by S. Hansen, and seconded by R. Hart, to approve the August 30, 2022 bill list in the amount of \$91,237.24 and the following non-checks:

Date	Check #	To	For	Amount	Account
7/29/2022	N0974	Horizon Healthcare Ins. Agency	Flex Admin	\$30.00	11-000-230-590

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

MEETING CANCELLATION - Action 23-136 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to cancel the September 6, 2022 meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

MRS. HART PENDING RESIGNATION

Mrs. Hart informed the Board that she would be stepping down from her seat on the Board, on a date to-be-provided at an upcoming meeting, due to work commitments that also required attendance at evening meetings.

ADJOURNMENT - Action 23-137 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Timothy Duryea
Board Secretary/School Business Administrator

Rudolph DiGilio, Board President