

Franklin Township Board of Education Minutes
Regular Meeting – September 21, 2022

TIME AND PLACE: The regular meeting of the Board of Education was held on September 21, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Ledger on January 13, 2022.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Donna Sbriscia (Board Vice President) Scott Hansen
Elizabeth Ames
Jason Banghart
Chester Kucyn
Katherine Matlock
John McGinnis

ABSENT: Renee Hart

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Matthew Hoser, Alex Maguire, Sarah Rush, Kelly Truszkowski,
Christina Hitchcock, Deborah Mannon

APPROVAL OF AUGUST 30, 2022 MINUTES *Action 23-138 Motion*

Motion by C. Kucyn, and seconded by S. Hansen, to approve minutes of the Regular Meeting of August 30, 2022.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 1 (Matlock).

CORRESPONDENCE: None

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PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION:

Informational updates were provided by the Administration on the following topics:

Program, Curriculum, and Instruction –

- Presentation on Preschool Expansion Program
- NJ Consortia for Excellence Through Equity
- Virtual Remote Plan

Building and Grounds/Transportation:

- M1/Comprehensive Maintenance Plan

Policy:

- Policy Alert 223 - FYI

Finance –

- Void of all preschool tuition invoices for 2022-2023
- Supply Chain Assistance Funding
- Requirement to provide free breakfast program in 2023-2024

Personnel –

- Appointments of staff for Preschool Expansion Program

Board –

- Board Self-Evaluation
- NJSBA Workshop – (10/24-26)

CSA REPORT:

Mr. Eagleburger updated the Board on the following topics-

- Policy and Regulation Manual
- Climate Survey
- Student Assessments
- NJ Consortia for Excellence Through Equity
- Implementation of Health/PE Curriculum

COMMITTEE REPORTS:

1. Policy – (Rep-E. Ames) –

- Policy Alert 223 being presented as an FYI
- Policy Alert 224 is in Committee

2. Curriculum – No report

3. Legislation

- Franklin Township Committee (Rep – Mr. Duryea) – no report
- Franklin Township PTA
 - Membership Contest
 - Uno Tournament
 - Pumpkin Decorating Contest
 - Book Fair
 - Family Night
- Legislative/NJSBA Delegate (Rep-R. DiGilio)
 - Legislative updates from WCSBA meeting

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- Premium increases of 15.1% on State plan
- NJASA (Rep-M. Eagleburger) – no report
- Warren County SBA (Rep. R. DiGilio and D. Sbriscia)
 - Mrs. Sbriscia provided the Board with a written synopsis of the meeting.

FINANCIAL REPORTS

PAYROLL AND PAYROLL AGENCY – Action 23-139

Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve Payroll and Payroll Agency/FICA as follows:

August, 2022 Net Payroll	\$40,351.57
August, 2022 Agency and Board Share FICA	\$27,925.96
TOTAL PAYROLL August, 2022	\$68,277.53

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 23-140

Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

Date	Source Account/Title	Target Account/Title	Comments	Amount
09/06/22	11-000-266-420-000-000 REPAIRS & MAINTANENCE	11-000-266-800-000-000 Other Objects	Security repair to Security Misc.	125.00

Reclassifications:

Date	PO Number	Ordering Name	Amount	Reclassification Details and Comments
08/31/22	P202300121	DURYEA, TIM	\$301.00	From 11-000-262-610-000-000 to 20-477-200-600-000-000 Reclassify to Cares Emer Relief- Supplies

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

BOARD SECRETARY AND RECONCILIATION REPORT

Action 23-141

Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve the Board Secretary and Reconciliation Report July, 2022.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

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*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the revised final monthly financial reports of the Secretary and the Reconciliation for the Month of **July, 2022**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION:

- Deborah Mannon – Commented on the “exceedingly good start” for the new school year and was confident that the new full-day preschool program would be successful.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 23-142 Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve the following block of Program, Curriculum and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the September 21, 2022 Travel and Related Expense Reimbursement Report.
- Approve the district's 2022-2023 Master Field Trip Plan.
- Approve the district's 2022-2023 Virtual/Remote Plan.
- Approve the 2022-2023 membership in the NJ Consortia for Excellence Through Equity, at a cost of \$1,800.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 23-143 Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve accepting the Supply Chain Assistance award for the 2022-2023 school year from the Department of Agriculture in the amount of \$8,089.86.
- Approve accepting a Preschool Expansion Aid allocation from the State of New Jersey for the 2022-2023 school year in the amount of \$363,123.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 23-144 Motion

Motion by S. Hansen, and seconded by J. McGinnis, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

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- Approve the annual M1 Calculation as follows:
***BE IT RESOLVED** to approve and submit the M1 calculation all of which are made part of the New Jersey Quality Single Accountability Continuum.*
- Approve the annual Comprehensive Maintenance Plan as follows:
***BE IT RESOLVED** to approve and submit the Comprehensive Maintenance Plan all of which are part and parcel of the New Jersey Quality Single Accountability Continuum.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 23-145 *Motion*

Motion by S. Hansen, and seconded by J. McGinnis, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve a ten-hour observation experience for Summer Sozanski, a Centenary University education student and a 20-hour observation experience for Julie Crouse, a Warren County Community College student.
- Approve the district’s 2022-2023 Volunteer List.
- Approve authorizing the Chief School Administrator to make provisional staffing appointments, necessary to meet the conditions of the recently-awarded Preschool Expansion Aid, with formal Board approval to follow at a subsequent meeting.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BILL LIST – Action 23-146 *Motion*

2. Motion by S. Hansen, and seconded by J. McGinnis, to approve the September 21, 2022 bill list in the amount of \$198,893.01, and the following non-checks.

Date	Check #	To	For	Amount	Account
8/15/2022	N0976	FTS Cafeteria	Return Health Contrib.	\$1,526.75	11-000-291-270
8/16/2022	N0977	FTS Cafeteria	Cafeteria Aid	\$15,296.54	10-402
8/31/2022	N0979	FTS Section 125	Interfund Loan*	\$381.96	10-153
8/31/2022	N0980	FTS Section 125	Interfund Loan*	\$1,000.00	10-153

Temporary transfer to cover Section 125 payments, pending employee contributions.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

DISCUSSION OF BUSING PROBLEM

Mr. McGinnis informed the Board that there has been an issue with automobiles passing buses on his road, while the buses are stopped and loading children. Mr. McGinnis has been unsuccessful in finding a remedy to the problem, through normal channels. The school district will speak with the bus company about equipping the bus with a camera.

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ADJOURNMENT - Action 23-147

Motion

Motion by S. Hansen, and seconded by J. McGinnis, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:34 p.m.

Respectfully submitted,

Timothy Duryea
Board Secretary/School Business Administrator

Rudolph DiGilio, Board President