

**Franklin Township Board of Education Minutes**  
**Regular Meeting – October 19, 2022**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on October 19, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** Board Vice President, Donna Sbriscia, called the meeting to order at 7:02 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Ledger on January 13, 2022.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**ROLL CALL** - Mr. Duryea conducted the Roll Call.

**PRESENT:** Donna Sbriscia (Board Vice President)  
Elizabeth Ames  
Jason Banghart  
Chester Kucyn  
John McGinnis

**ABSENT:** Rudolph DiGilio (Board President)  
Scott Hansen  
Renee Hart  
Katherine Matlock

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator  
Tim Duryea, School Business Administrator/Board Secretary

**PUBLIC:** Matthew Hoser, Christina Hitchcock, Deborah Mannon

**APPROVAL OF OCTOBER 4, 2022 MINUTES Action 23-161 Motion**  
Motion by J. McGinnis, and seconded by J. Banghart, to approve minutes of the Regular Meeting of October 4, 2022.

*This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain 1 (Kucyn).*

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**APPROVAL OF OCTOBER 4, 2022 MINUTES Action 23-162 Motion**

Motion by J. McGinnis, and seconded by J. Banghart, to approve and make public the Executive Session minutes of the Regular Meeting of October 4, 2022.

*This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain 1 (Kucyn).*

**CORRESPONDENCE:**

- Janie Jones-Brown: Letter regarding NJEA leadership position

**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**CLIMATE SURVEY PRESENTATION:**

Mr. Eagleburger provided the Board with a presentation on the results of the recent climate survey that was conducted by the district.

**NJSLA TESTING RESULTS:**

Mr. Eagleburger provided the Board with a presentation on the 21-22 NJSLA testing results.

**SCHOOL PERFORMANCE REPORT:**

Mr. Eagleburger provided the Board with a presentation on the 21-22 School Performance Report.

**CSA REPORT:**

Mr. Eagleburger updated the Board on the following topics-

- Preschool program implementation

**COMMITTEE REPORTS:**

1. **Policy** – (Rep-E. Ames) –
  - Policy Alert 223 being presented for final reading
  - Policy Alert 224 has been completed
2. **Curriculum** – No report
3. **Legislation**
  - Franklin Township Committee (Rep – Mr. Duryea)
    - Mr. Banghart will assume responsibilities of FTC Representative, since he frequents the FTC meetings.
  - Franklin Township PTA
    - Book Fair
    - Room Parents
    - Trunk or Treat
    - November Meeting – presentation by Prosecutor’s Office on social media safety/threats
  - Legislative/NJSBA Delegate (Rep-R. DiGilio)
    - Delegate Assembly on November 19
  - NJASA (Rep-M. Eagleburger) – no report
  - Warren County SBA (Rep. R. DiGilio and D. Sbriscia)
    - Next meeting – November 10<sup>th</sup> at Hawk Pointe

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**FINANCIAL REPORTS**

**LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 23-163     *Motion***

Motion by J. McGinnis, and seconded by C. Kucyn, to authorize the School Business Administrator and the Chief School Administrator to make all necessary transfers related to the establishment of the recently authorized Preschool Expansion Aid program, including, but not limited to the transfer of funds from Fund 10 to satisfy the minimum required special education budget allocation for preschool disabled students. Specific Board approval will follow at a subsequent meeting.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 0.*

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**POLICY-RELATED ITEMS – Action 23-164                     *Motion***

Motion by E. Ames, and seconded by C. Kucyn, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve Policy Alert 223 for final reading.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 23-165                     *Motion***

Motion by J. McGinnis, and seconded by C. Kucyn, to approve the following block of Program, Curriculum and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the October 19, 2022 Travel and Related Expense Reimbursement Report.
- Approve the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for the 2021-2022 school year.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 23-166                     *Motion***

Motion by J. McGinnis, and seconded by C. Kucyn, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Approve the addition of the following stops to the district’s 2022-2023 bus routes:
  - 55 Bryan Road – Brown Route
  - 159 Good Springs Road – Green Route
  - 25 Bloomsbury Road – Yellow Route

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

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**FINANCE-RELATED ITEMS – Action 23-167 Motion**

Motion by J. McGinnis, and seconded by C. Kucyn, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve authorizing the Chief School Administrator and School Business Administrator to establish a date for the public audit hearing of the 2021-2022 district financial audit and to advertise the same, pending details from the State of New Jersey on the provision of pension information from the Department of the Treasury.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**PERSONNEL-RELATED ITEMS – Action 23-168 Motion**

Motion by J. McGinnis, and seconded by C. Kucyn, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following individuals to serve as instructors for the specified fall, after-school programs:

| <b>Individual</b>    | <b>Program</b>      | <b># of Sessions</b> | <b>\$ Per Session</b> | <b>Total Compensation</b> |
|----------------------|---------------------|----------------------|-----------------------|---------------------------|
| Janie Jones-Brown    | Cooking Club        | 6                    | \$50.00               | \$300.00                  |
| Julia Cassano        | Cooking Club        | 6                    | \$50.00               | \$300.00                  |
| Sarah Rush           | Cooking Club        | 6                    | \$50.00               | \$300.00                  |
| Stacy Ackerman       | Craft Club          | 6                    | \$50.00               | \$300.00                  |
| Janie Jones-Brown    | Garden Club         | 6                    | \$50.00               | \$300.00                  |
| Julia Cassano        | Garden Club         | 6                    | \$50.00               | \$300.00                  |
| Sarah Rush           | Garden Club         | 6                    | \$50.00               | \$300.00                  |
| Lesley DaSliva       | Walking Club        | 6                    | \$50.00               | \$300.00                  |
| Johanna Wachter      | Walking Club        | 6                    | \$50.00               | \$300.00                  |
| Audrey Diana Mallory | Dazzling Digits     | 6                    | \$50.00               | \$300.00                  |
| Michael Micucci      | Chess Club          | 6                    | \$50.00               | \$300.00                  |
| Pamela Fellner       | Battle of the Minds | 8                    | \$50.00               | \$400.00                  |
| Pamela Fellner       | Maker Club (STEM)   | 6                    | \$50.00               | \$300.00                  |
| Jennifer Fischer     | Student Council     | TBD                  | \$50.00               | TBD                       |

- Approve the following additional volunteers for the 2022-2023 school year:
  - Pauline Albrecht
  - Katie Brickey
  - Lauren Coppersmith
  - Taryn Earl
  - Tiffany Hoser
  - Holly Lynch
  - Taylor Page
  - Kelli Ricevuto

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- Katelyn Rush
- Elizabeth Sands
- Laila Southard
- Nicole Stagg
- Ruth Tlatenchi
- Kelly Truszkowski
- Kristen Wile
- Approve the following individuals for observation experiences during the 2022-2023 school year:
  - Summer Sozanski (Centenary University)
  - Maddie Cassulo (Warren County Comm. College)
  - Julie Crouse (Warren County Comm. College)
- Approve increasing Jesenia Rodriguez (paraprofessional) from 29 hours per week to full-time status, effective 10/11/22, with a corresponding increase in compensation. Her new annual salary will be \$21,536.39, pro-rated to \$20,961.45 to reflect the mid-year change.
- Approve an hourly rate of \$50.00 for any teacher serving as an instructor for the district's Beyond the School Day Accelerated Learning Program, for the 2022-2023 school year. Any currently employed teacher in the district is authorized to serve in this instructional capacity, pending approval/authorization by the CSA.
- Approve Scott Esposito as a substitute Custodial/Maintenance Person for the 2022-2023 school year, pending any necessary paperwork.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**BILL LIST – Action 23-169                      Motion**

Motion by J. McGinnis, and seconded by C. Kucyn, to approve the October 19, 2022 bill list in the amount of \$125,412.75 (\$96,074.22 and \$29,338.53) and to authorize the School Business Administrator and the Chief School Administrator to issue return checks to all parents who have previously submitted payments for 2022-2023 preschool tuition.

*This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Banghart).*

**MEETING DATES/NOVEMBER – Action 23-170                      Motion**

Motion by J. McGinnis, and seconded by C. Kucyn, to revise the Board of Education meeting schedule for the month of November, 2022, by cancelling both of the scheduled meetings and replacing them with one rescheduled meeting on November 7, 2022, at 7pm. All other meeting details are unchanged.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

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**BUS EVACUATION DRILLS**

Acknowledgement of the completion of bus evacuation drills:

- Completed on 9/23/22, with oversight by Matthew Eagleburger, CSA –
  - Brown Route – 8:40am
  - Green Route – 8:45am
  - Yellow Route – 8:25am
  - White Route – 8:43am

**ADJOURNMENT - Action 23-171**

***Motion***

Motion by C. Kucyn, and seconded by J. McGinnis, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

*Meeting adjourned at 8:41 p.m.*

Respectfully submitted,

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Timothy Duryea  
Board Secretary/School Business Administrator

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Donna Sbriscia, Board Vice President