

Franklin Township Board of Education Minutes
Regular Meeting – June 22, 2022

TIME AND PLACE: The regular meeting of the Board of Education was held on June 22, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Ledger on January 13, 2022. Notice of the public hearing on the opening of the Superintendent’s employment contract was published in the Express Times on May 19, 2022 and posted at the Star Ledger, the Franklin Township municipal building, the Franklin Township School and on the Franklin Township School website.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call. (Only 8 Board members.)

PRESENT: Rudolph DiGilio (Board President)
Elizabeth Ames
Scott Hansen
Renee Hart
Chester Kucyn
Katherine Matlock

ABSENT: Donna Sbriscia (Board Vice President)
John McGinnis

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Kelly Truszkowski, Christina Hitchcock

APPROVAL OF JUNE 7, 2022 MINUTES Action 22-231 Motion
Motion by R. Hart, and seconded by S. Hansen, to approve minutes of the Regular Meeting of June 7, 2022.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (Matlock).

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APPROVAL OF JUNE 7, 2022 EXECUTIVE SESSION MINUTES

Action 22-232 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve and make public the Executive Session minutes of the Regular Meeting of June 7, 2022.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (Matlock).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

RECOGNITIONS:

- Presentation of Artwork from Gianna Plesh

PUBLIC HEARING ON SUPERINTENDENT (CHIEF SCHOOL ADMINISTRATOR) EMPLOYMENT CONTRACT/SALARY, PER OPENING OF CONTRACT TO APPROVE ANNUAL SALARY INCREASE:

Mr. Duryea reviewed the proposed contract changes for the CSA contract and opened the floor for comments/questions. There was no public input.

CANDIDATES FOR OPEN BOARD SEAT

Mr. Duryea updated the Board on the individuals that had expressed interest in candidating for the open Board seat. It was Board consensus to interview candidates in Executive Session at the beginning of the next regular Board meeting.

GOAL SETTING MEETING

It was Board consensus to hold the annual Board Goal Setting Meeting at the regular Board meeting on August 2nd. Preliminary discussion will be held at the Board's July meeting.

CSA REPORT:

Mr. Eagleburger updated the Board on the following topics-

- Summer programs
- End-of-year activities
- Climate survey
- COVID report
- Testing/Assessments
- Curriculum approval schedule (Health/PE is only remaining item)
 - A link to the curriculum will be posted on the district website
 - Curriculum may be modified from a K-8 format to a K-6

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Alert 222 is complete
 - Alert 223 is in process
2. **Curriculum** (no additional comments)

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3. Legislation

- Franklin Township Committee (Rep – Mr. Duryea) – no report
- Franklin Township PTA
 - New PTA Board members
 - FTS PTA has received two additional awards
- Legislative/NJSBA Delegate (Rep-R. DiGilio) –
 - Resolution cut-off date for NJSBA Delegate Assembly is November 19, 2022
- NJASA (Rep-M. Eagleburger) – no report
- Warren County SBA (Rep. R. DiGilio and D. Sbriscia) – no report

FINANCIAL REPORTS

LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 22-233 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/10/22	11-100-101-009-000 SALARY - K TEACHER	12-000-263-730-000-000 Undist Exp-CareUpkeep of Grnds	K Salary to Grounds Equipment	10,900.00
06/14/22	11-000-262-622-000-000 ENERGY (ELECTRICITY)	11-000-262-610-000-000 SUPPLIES	Electric to Cust/Maint Supplies	4,000.00
06/14/22	11-000-219-610-000-000 SUPPLIES	11-000-219-320-000-000 PURCH PROF SERVICES	CST Supl to CST Pur Prof Svcs	500.00
06/21/22	11-000-270-518-000-000 CONTRACT SPED	11-000-270-505-000-000 AID IN LIEU (CHOICE)	Trans/Spec Ed to AIL/Choice	2,200.00
06/21/22	11-000-262-580-000-000 TRAVEL	11-000-262-420-000-000 REPAIRS & MAINTANENCE	Cust/Maint Trav to Cust/Maint Repairs and Maint	300.00
06/22/22	11-000-262-622-000-000 ENERGY (ELECTRICITY)	11-000-262-621-000-000 ENERGY (NATURAL GAS)	Electric to Gas	1,300.00

Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
06/14/22	P202200217	WCSSSD	\$500.00	From 11-000-213-320-000-000 to 11-000-219-320-000-000 Amend to CST Pur Prof Svces
06/22/22	P202200085	HUNTERDON COUNTY ES	\$3,250.12	From 11-000-291-270-000-000 to 11-000-217-100-000-000 4/13 payment should be salary, not benefits

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 0.

PUBLIC INPUT PRIOR TO BOARD ACTION:

- Kelly Truskowski – Inquired when the Health/PE curriculum would be posted. Mr. Eagleburger indicated that they would be posted on the website by Monday, June 27th.

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PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-234 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Program, Curriculum and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the June 22, 2022 Travel and Related Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 22-235 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Building & Grounds and Transportation -related items, as recommended by the Chief School Administrator:

- Approve the district’s revised Long Range Facility Plan in the amount of \$1,632,400.00, reflecting an across-the-board increase of 10% on all system entries, in response to recent and anticipated inflationary demands.
- Approve rescinding the previous approval of a Joint Transportation Agreement (JTA) with Warren Hills Regional Board of Education for the 2022-2023 school year for routes 35/Yellow, per the contractor’s inability to renew within the allowable CPI adjustment. The School Business Administrator is authorized by the Board to consolidate the bid for the 35/Yellow routes with the bid for the other joint transportation agreement that the district has with Warren Hills Regional BOE and Mansfield Township BOE.
- Approve the disposition of 67 Lenovo Chromebooks that are now obsolete/non-functioning due to the expiration of Chrome licensing/support that is non-renewable (listing attached).

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-236 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Pursuant to PL 2015, Chapter 47, the Franklin Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Board of Education. These contracts are, have been, and, if renewed, will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
- Accept the donation of a wheelchair from Johanna Wachter.
- Approve the application for and acceptance of the following grant funds for the 2022-2023 school year:
 - IDEA/Basic - \$54,433.00
 - IDEA/Preschool – \$2,324.00

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ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 22-237 Motion

Motion by R. Hart, and seconded by S. Hansen, to enter Executive Session to discuss items related to personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 15 minutes.)

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 0.

The Board entered executive session at 7:38 pm.

Action 22-238 Motion

Motion by R. Hart, and seconded by S. Hansen, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 0.

The Board reconvened public session at 8:18 pm.

PERSONNEL-RELATED ITEMS – Action 22-239 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve posting for a part-time paraprofessional position for the 2022-2023 school year, with qualifications to be generated by the CSA.
- Approve holding interviews of candidates for an appointed Board seat on July 20, 2022, at the Board’s regular meeting.
- Approve Karen Kane as a teacher for the district’s summer accelerated learning program at a rate of \$50/hour for 3 hours per day for 8 days. Total compensation \$1,200.00.
- Approve the following employment contracts:
 - Timothy Duryea, School Business Administrator/Board Secretary – Contract for the 2022-2023 school year at an annual salary of \$106,067.00.
 - Matthew Eagleburger, Chief School Administrator – July 1, 2019-June 20, 2024 amended to reflect an annual salary for the 2022-2023 school year of \$146,191.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BILL LIST – Action 22-240 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the June 22, 2022 bill list in the amount of \$90,248.49 and the following non-checks:

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Date	Check #	To	For	Amount	Account
5/27/2022	964	Horizon Healthcare Ins. Agency	Flex Admin	\$30.00	11-000-230-590
6/1/2022	N0966	FTS Cafeteria	Café Aid	\$31,931.61	10-402

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 1 (Matlock).

ADJOURNMENT - Action 22-241

Motion

Motion by R. Hart, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Meeting adjourned at 8:23 p.m.

Respectfully submitted,

Timothy Duryea
Board Secretary/School Business Administrator

Rudolph DiGilio, Board President