

Franklin Township Board of Education Minutes
Regular Meeting – May 3, 2022

TIME AND PLACE: The regular meeting of the Board of Education was held on May 3, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:01 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Ledger on January 13, 2022. An additional notice for the Public Hearing for the district’s 2022-2023 school budget was also published in the Express Times on April 21, 2022 and posted at Franklin Township Municipal Building, the Franklin Township School, on the Franklin Township School website, and with the Star Ledger.

FLAG SALUTE: Pledge of Allegiance and a moment of silence/remembrance of Larry Adams

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Donna Sbriscia (Board Vice President)
Elizabeth Ames
Xandria Garcia
Scott Hansen
Renee Hart
Chester Kucyn
Katherine Matlock
John McGinnis (Arrived at 7:10pm)

ABSENT: None

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Kelsey Hood, Ruth/Bill Kanyuck, Donna/Paul Fox, Eric Creveling, Kelly Truszkowski, Steven/Temperence/Sarah Stark, Jason Banghart, Evie Roderer, Philip Budd, Lexia Matlock, Joe Vitti, Donna Herzer, William Garcia, Melissa Coates

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INTRODUCTORY REMARKS BY THE BOARD PRESIDENT

Mr. DiGilio welcomed the many guests in attendance and made introductory remarks regarding the current status of the Health and Physical Education Curriculum (HPEC) proposed by the State of New Jersey and the interaction that he and other Board of Education members had with State legislators since the Board meeting in April. He also indicated that we was going to afford the public the opportunity to address the Board at the beginning of the meeting, rather than having them wait until the Public Input session that was available later in the meeting.

PUBLIC INPUT

- Ruth Kanyuck – Details on letter that was sent out by the East Hanover BOE, regarding the HPEC
- Bill Kanyuck – Information on the Warren County Commissioners resolution on the HPEC. Information on CIPA restrictions for school districts receiving Erate funds. Also expressed his opinion on instructing children on alternate lifestyles.
- Kelly Truszkowski – Requested that a letter be sent home to parents, regarding the HPEC, similar to what the Mansfield Township School District had done. Also requested update posting of minutes on website.
- Steve Stark – Read a prepared letter regarding the removal of family values from public schools.
- Joseph Vitti – Commented on the importance of age appropriate instruction.
- Evie Roderer – Commented on need for parent involvement in curriculum standards development to assist in protection of students.
- Donna Fox – Encouraged Board to stand up for children.
- Jason Banghart – Looking to the Board of Education to be the voice of the parents in protecting their children from those with bad intentions.

ARRIVAL OF JOHN McGINNIS

Mr. McGinnis arrived at the meeting at 7:10pm, during the first public input session.

APPROVAL OF APRIL 13, 2022 MINUTES Action 22-194 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve minutes of the Regular Meeting of April 13, 2022.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 4 (McGinnis, Hansen, Hart, DiGilio).

APPROVAL OF APRIL 13, 2022 EXECUTIVE SESSION MINUTES

Action 22-195 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve and make public the Executive Session minutes of the Regular Meeting of April 13, 2022.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 4 (McGinnis, Hansen, Hart, DiGilio).

CORRESPONDENCE:

- Barbara (Bobbi) Purcell – Resignation via email correspondence

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PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

2022-2023 DISTRICT BUDGET HEARING:

Mr. Duryea made a presentation on the 2022-2023 district budget, entertaining questions during and at the conclusion of the presentation.

WORK SESSION:

Informational updates were provided by the Administration on the following topics:

Program, Curriculum, and Instruction –

- Annual Calendar
- Computer Science and Design Thinking Curriculum – FYI

Finance/Budget –

- Health and Dental Insurance Renewals/Garden State Health Plan
- Preschool Tuition Rates/Program Design

Policy

- Policy Alert 221 – FYI

Personnel/Negotiations –

- Substitute rates and new minimum wage requirements effective on 1/1/23
- Reappointments for 2022-2023 to be discussed in Executive Session
- Summer instructional appointments

Board –

- NJSBA Workshop

FINANCIAL REPORTS

BOARD SECRETARY AND RECONCILIATION REPORT *Action 22-196*

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the Board Secretary and Reconciliation Report March, 2022.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **March, 2022**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

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LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 22-197 *Motion*
 Motion by R. Hart, and seconded by S. Hansen ck, to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
04/14/2211-190-100-610-099-000	SUPPLIES - CROSS CONT	11-000-213-610-000-000		500.00
04/14/2211-000-230-895-000-000	BOE MEMBERSHIP & DUES	11-000-230-890-000-000		250.00
04/26/2211-213-100-106-000-000	SALARY - AIDE	11-213-100-610-000-000		1,000.00
		SUPPLIES		

(Reapproval of prior meeting’s transfers, due to lack of 2/3 present)

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
03/29/2211-000-266-420-000-000	REPAIRS & MAINTANENCE	11-000-261-420-000-000		2,500.00
03/31/2211-000-251-105-000-000	SALARY - BUSINESS OFF	11-000-251-610-000-000	Bus Off Salary to Bus Off Supplies	1,000.00
		SUPPLIES		

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

PAYROLL AND PAYROLL AGENCY – Action 22-198 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve Payroll and Payroll Agency/FICA as follows:

April, 2022 Net Payroll	\$174,505.47
April, 2022 Agency and Board Share FICA	\$122,289.39
TOTAL PAYROLL April, 2022	\$296,794.86

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-199 *Motion*

Motion by R. Hart, and seconded by S. Hansen lock, to approve the following block of Program, Curriculum and Instruction -related items, as recommended by the Chief School Administrator:

- Approve the 2022-2023 School Calendar, as presented at the Boards April 13, 2022 meeting.
- Approve the May 3, 2022 Travel and Related Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

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FINANCE-RELATED ITEMS – Action 22-200 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Motion to Adopt the 2022/2023 Budget:

WHEREAS, the 2022/2023 budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A-11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED, the Board of Education approves and adopts the 2022/2023 budget in the amount of \$4,888,651 as follows:

Operating Budget	\$4,810,710
Grants and Entitlements	\$77,941
Repayment of Debt	\$0.00
Total Base Budget	\$4,888,651

BE IT FURTHER RESOLVED, that the following amounts shall be raised from taxes:

Operating Budget	\$4,069,896
Repayment of Debt	\$0.00
Total	\$4,069,896

BE IT FURTHER RESOLVED, to acknowledge that the 2022/2023 budget as described above results and an operating budget tax levy in the amount of \$4,069,896.

BE IT FURTHER RESOLVED, that the district accepts the State-generated tax levy cap adjustment of \$95,612.00, relative to the enrollment increase over the prior year, however, the district will not be utilizing this as a means to exceed the 2% tax levy cap in the 2022-2023 budget, leaving said adjustment in banked cap for potential use in a future budget(s).

- Motion to approve Form T-1, regarding the requisition of taxes for the 2022-2023 school year.
- Approve the 2022-2023 Public Employer Trust Agreement for medical and dental insurance.
- Approve the following medical and dental premium rates for the 2022-2023 school year through Amerihealth and Horizon BC/BS, respectively, inclusive of the addition of the State-required Garden State Health Plan offering:

PPO:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$1,438.65
Parent/Child	\$2,099.27
2 Adult	\$3,138.12
Family	\$3,668.03

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EPO:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$1,265.18
Parent/Child	\$1,846.14
2 Adult	\$2,759.72
Family	\$3,225.74

High Deductible Health Plan:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$980.52
Parent/Child	\$1,430.77
2 Adult	\$2,138.84
Family	\$2,499.99

Educators Health Plan:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$1,244.89
Parent/Child	\$1,817.14
2 Adult	\$2,715.19
Family	\$3,174.50

Garden State Health Plan:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$1,220.64
Parent/Child	\$1,781.75
2 Adult	\$2,662.28
Family	\$3,112.66

Dental Plan:

<u>Tier</u>	<u>Monthly Premium</u>
Single	\$49.31
2 Adult	\$77.64
Family	\$113.39

- Approve the following preschool tuition rates for the 2022-2023 school year:
 - PK3 – 2 half days per week -- \$85.00/month
 - PK4 – 3 half days per week -- \$110.00/month
 - Students whose families qualify for the Free/Reduced Lunch program may receive 2 half days of instruction tuition-free (PK3=free, PK4=\$35.00/month)
- Approve contracting with Shutterfly Lifetouch, LLC to provide student/class photography services for the 2022-2023 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 2 (Garcia, Hansen); abstain, 0.

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EXECUTIVE SESSION:

Action 22-201 Motion

Motion by R. Hart, and seconded by S. Hansen, to enter Executive Session to discuss items related to personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 10 minutes.)

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

The Board entered executive session at 8:43 pm.

Action 22-202 Motion

Motion by R. Hart, and seconded by S. Hansen, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

The Board reconvened public session at 9:01 pm.

PERSONNEL-RELATED ITEMS – Action 22-203 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve offering continued employment and approve a maximum travel limitation of \$500/person for the following district staff for the 2022/2023 school year, as recommended by the Chief School Administrator, as detailed below:

Paraprofessionals

First Name	Last Name	Guide	FTE	22-23 Salary	FTE Notes
Christine	Allen	SC11	1.00	\$25,272.34	
Sheri	Billows	SC15	1.00	\$28,279.99	
Donna	Herzer	NC14	1.00	\$26,985.22	
Annabelle	O'Brien	NC13	0.50	\$12,858.71	
Jenifer	Rodriguez	SC4	0.7913	\$17,798.79	29 hrs/wk
Jessica	Whiffen	NC15	0.50	\$13,802.82	

Teachers

First Name	Last Name	Step	Debre	FTE	22-23 Salary	FTE Notes
Stacy	Ackerman	13	MA+30	1.00	\$73,320.00	
Deborah	Beer	14	MA+30	1.00	\$73,320.00	
Janie	Brown	23	BA	1.00	\$70,475.00	
Julia	Cassano	20	BA	1.00	\$67,870.00	
Lesley	DaSilva	21	MA	1.00	\$73,920.00	

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Pamela	Fellner	10	BA+15	1.00	\$64,120.00	
Jennifer	Fischer	19	MA	1.00	\$72,020.00	
Kathy	Henry*	3	BA	0.40	\$21,868.00	2 days/wk
Karen	Kane	10	MA+30	1.00	\$71,120.00	
Alexandra	Maguire	18	MA+15	1.00	\$72,670.00	
Diana	Mallory*	9	BA+15	1.00	\$63,020.00	
Kaitlin	Mastrobattista	9	MA	1.00	\$66,520.00	
Michael	Micucci	13	BA	1.00	\$64,570.00	
Jennifer	Miller	22	MA	1.00	\$74,980.00	
Susan	Preiss	23	MA	1.00	\$75,725.00	
Charles	Purcell	9	BA	1.00	\$61,270.00	
David	Rodriguez-Lenge**	5	MA	1.00	\$62,120.00	
Sarah	Rush*	2	BA	1.00	\$53,570.00	
Nicole	Scaplen*	15	BA+30	1.00	\$68,070.00	
Julie	Shellaway	24	BA	1.00	\$71,595.00	
Misha	Shoblock*	4	MA	1.00	\$61,020.00	
Sandra	Siroky*	25	MA+30	0.5457	\$44,496.59	4 hrs/day
Larisa	Trumpy	22	BA+30	1.00	\$73,230.00	
Johanna	Wachter	19	BA	1.00	\$66,770.00	
Barbara	Weinstein	25	MA+30	1.00	\$81,540.00	
Karen	Wester	21	MA+30	1.00	\$77,420.00	
Jessica	Wood-Rosso	25	MA	1.00	\$78,040.00	

* Non-tenured teacher

**If reappointed, tenure would occur mid-year

Certificated Support Staff

First Name	Last Name	Position	FTE	Salary	FTE Notes
Paola	Ramirez	School Psychologist	1.00	\$76,220.00	
Deborah	Mannon	Director of Special Services	1.00	\$114,213.40	
Jane	Petrozzino	LDTC	0.1910	\$23,352.00	7 hours/wk for 36 weeks
Alanna	Maniscalco***	School Social Worker	1.00	\$59,740.00	

*** Shared with Oxford Twp. BOE 50%/50%

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Non-Certificated Support Staff

First Name	Last Name	Position	Hourly Rate	Hours	FTE	Salary
Chris	Carter	School Secretary/CSA Secretary	NA	NA	1.00	\$45,450.00
Chris	Carter	Sub Calling Stipend	NA	NA		\$3,000.00
Loren	Hamblin	Custodial/ Maintenance Coor.	NA	NA	1.00	\$77,875.00
Mary	Robinson	CST Sec	\$23.75	16/wk for 52 weeks	0.4267	\$19,760.00
Chelsea	Siegfried	Assistant to the SBA	NA	NA	1.00	\$46,395.00
Guy	Sigafoos	Custodial/ Maintenance Person	\$19.38	40/wk for 52 wks	1.00	\$40,319.97
April	Truskowski	Custodial/ Maintenance Person	\$19.41	6/8 per day for 215/45 days	0.7933	\$32,026.50
Michael	Graziano	Custodial/ Maintenance Person	\$19.29	4 hours/day for 194 days	0.50	\$14,969.04

- In follow-up to the prior approval of Heather King as a School Nurse for the 2022-2023 school year, approve a guide position for Mrs. King of Step 22/BA, at an annual salary of \$69,730.00.
- Authorize the CSA to secure needed summer custodial/ maintenance staffing to commence work no earlier than May 16, 2022, with formal approval to follow at a subsequent Board of Education meeting.
- Accept the resignation of Barbara Purcell, effective April 28, 2022, with sincere regret.
- Approve the following individuals to serve in the specified summer positions at the compensation level detailed for each:
 - Sheri Billows – ESY Paraprofessional - \$20/hour for 3 hours/day for 30 days Total - \$1,800.00
 - Nicole Scaplen – ESY Teacher - \$50/hour for 3.5 hours/day for 30 days Total - \$5,250.00
 - Jessica Wood Rosso – Summer Learning Acceleration Teacher - \$50/hour for 3 hours/day for 16 days Total - \$2,400.00
 - Julia Cassano - Summer Learning Acceleration Teacher - \$50/hour for 3 hours/day for 16 days Total - \$2,400.00
 - David Rodriguez Lenge – ESY Speech Language Specialist - \$50/hour on an as-needed basis.
 - Heather King – Summer School Nurse - \$50/hour for 3 hours/day for 30 days..... Total - \$4,500.00.
- Approve the following substitute rates for the 2021-2022 school year:
 - Full Day Substitute School Nurse - \$200 per day plus \$6.67 pre-paid sick time (Total - \$206.67)
 - Half Day Substitute School Nurse - \$100 per day plus \$3.34 pre-paid sick time (Total - \$103.34)

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- Full Day Substitute Teacher or Paraprofessional (6hr 52 minute day, exclusive of a 28 minute unpaid lunch) - \$96.78 per day + \$3.22 pre-paid sick time (Total - \$100)
- Half Day Substitute Teacher or Paraprofessional – (3hr 40 minute day, with no lunch break) - \$52.26 per half day + \$1.74 pre-paid sick time (Total - \$54.00)
- Long-Term Substitute Teacher or paraprofessional (21+ consecutive days of service for the same staff member / 6hr 52 minute day, exclusive of a 28 minute unpaid lunch) - \$106.45 per day + \$3.58 pre-paid sick time (Total - \$110.00)
- Substitute Custodian - \$15.97 per hour plus \$0.53 per hour pre-paid sick time (Total - \$16.50)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1(Hart).

BILL LIST – Action 22-204 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the May 3, 2022 bill list in the amount of \$58,316.10.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

ADJOURNMENT - Action 22-205 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

Meeting adjourned at 9:11 p.m.

Respectfully submitted,

Timothy Duryea
Board Secretary/School Business Administrator

Rudolph DiGilio, Board President