

Franklin Township Board of Education Minutes
Regular Meeting – February 1, 2022

TIME AND PLACE: The Regular meeting of the Board of Education was held on February 1, 2022 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:01p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Ledger on January 13, 2022.

FLAG SALUTE: Pledge of Allegiance and a moment of silence

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Elizabeth Ames
Scott Hansen
Renee Hart
Chester Kucyn
Katherine Matlock
John McGinnis

ABSENT: Donna Sbriscia (Board Vice President)
Xandria Garcia

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon

APPROVAL OF JANUARY 19, 2022 MINUTES Action 22-133 Motion

Motion by S. Hanson, and seconded by J. McGinnis, to approve minutes of the Regular Meeting of January 19, 2022, as amended (Exec. Session minutes – corrected initial on J. McGinnis)

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 2 (Hart, Hansen).

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CORRESPONDENCE:

- Barbara Purcell – Letter requesting a leave of absence

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION:

Informational updates were provided by the Administration on the following topics:

Program, Curriculum, and Instruction –

- 21st Century Life and Careers curriculum for first reading
- Update on enrollment and future class size growth.
- After-school learning acceleration programs starting on 2/21/22

Finance/Budget –

- State Aid for 2022-2023 – State will be releasing the State School Aid figures by February 24, 2022.
- The State has established a CPI for the 2022-2023 budget of 1.9%.
- Need to solicit RFP for Food Service Management Company for 2022-2023.

Personnel/Negotiations –

- Superintendent’s Evaluation Calendar for 2022-2023 School Year

Board –

- Code of Ethics Forms
- Potential Resolutions for Delegate Assembly/Discussion with Legislators

FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 22-134

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/28/2211-230-100-101-000-001	TEACH SUB	11-213-100-101-000-000 SALARY - RESOURCE CTR	BSI Subs to RC Salary	3,000.00
01/28/2211-230-100-101-000-000	SALARY - BSI	11-213-100-101-000-000 SALARY - RESOURCE CTR	BSI Sal to RC Sal	32,000.00
01/28/2211-000-219-104-000-000	SALARY - CST	11-000-219-105-000-000 SALARY - CST SECRETARY	CST Salary to CST Sec.	300.00
01/28/2211-000-216-320-000-000	PURCH PROF SERVICES	11-000-216-100-000-000 SALARY - SPEECH	Related Svcs/Pur Prof Svcs to Speech Sal	7,000.00
01/28/2211-000-270-518-000-000	CONTRACT SPED	11-000-270-107-000-000 SALARY - TRANSPORT	Trans/Spec Educ to Trans/Salary	3,200.00
01/28/2211-000-266-420-000-000	REPAIRS & MAINTANENCE	11-000-261-420-000-000 REPAIRS & MAINTANENCE	Security Maint to Req. Maint.	3,000.00
01/28/2211-213-100-610-000-000	SUPPLIES	11-213-100-101-000-000 SALARY - RESOURCE CTR	RC Supl to RC Teacher	3,000.00
01/28/2211-213-100-106-000-000	SALARY - AIDE	11-213-100-101-000-000 SALARY - RESOURCE CTR	RC Aide to RC Teacher	17,000.00

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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PAYROLL AND PAYROLL AGENCY – Action 22-135

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve Payroll and Payroll Agency/FICA as follows:

January, 2022 Net Payroll	\$169,015.12
January, 2022 Agency and Board Share FICA	\$119,024.73
TOTAL PAYROLL January, 2022	\$288,039.85

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-136

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Program, Curriculum and Instruction -related items, as recommended by the Chief School Administrator:

- Approve the 21st Century Life and Careers curriculum for first reading.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-137

Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Retroactively approve a tuition contract with the Alpha Board of Education, for the enrollment of a student from Alpha in the Franklin Township preschool class, at a rate of \$650.70/month for tuition and \$585.04/month for individualized speech services, effective 1/19/22, with pro-ration for the month of January.
- Approve Waiver of Requirements for the Special Education Medicaid Initiative program (SEMI) for the 2022-2023 school year, due to the low number of students within the Franklin Township School District that would be eligible for participation in the program. Franklin Township’s Medicaid-Eligible/Special Education Student Count is 8, well below the 40 student benchmark required for the approval of said waiver.
- Approve and authorize the School Business Administrator to solicit requests for proposals for the district’s Food Service Management contract for the 2022-2023 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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EXECUTIVE SESSION:

Action 22-138 Motion

Motion by R. Hart, and seconded by J. McGinnis, to enter Executive Session to discuss items related to personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 20 minutes.)

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.

The Board entered executive session at 7:32 pm.

Action 22-139 Motion

Motion by R. Hart, and seconded by S. Hansen, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.

The Board reconvened public session at 7:47 pm.

PERSONNEL-RELATED ITEMS – Action 22-140 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve paying Cynthia Hudock, School Nurse, for additional hours of work, outside of her regular school schedule/hours, as a result of additional COVID-related tasks. Additional hours will be paid at rate of \$53.53/hr, based upon the hourly equivalent of her annual salary.
- Approve an unpaid leave of absence for Barbara Purcell from February 1, 2022 through April 25, 2022, per her request.
- Approve hiring Alanna Maniscalco as a full-time School Social Worker in the district for the balance of the 2021-2022 school year, with an effective date of February 7, 2022, at an annual salary of \$58,000.00, pro-rated to \$27,745.96 for the remaining portion of the school year. It is understood that the School Social Worker will be shared with the Oxford Township Board of Education, per our shared services agreement, 50/50.
- Approve Jordan Egan as a Substitute Nurse for the 2021-2022 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

WORDS OF APPRECIATION

Mr. DiGilio expressed his sincere appreciation for the many Franklin Township School District staff members who reached out to and supported his family and him after the recent loss of his son.

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ADJOURNMENT - Action 22-141

Motion

Motion by R. Hart, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 7:49 p.m.

Respectfully submitted,

Timothy Duryea
Board Secretary/School Business Administrator

Rudolph DiGilio, Board President