

# MARENGO COMMUNITY HIGH SCHOOL

## HALL OF FAME

**Revised November 3, 2014**

The purpose of the Hall of Fame for Marengo High School District 154 is to honor and recognize Marengo students, staff members, organizations and supporters who have demonstrated excellence and commitment. The award could also be given to others who have given meritorious service to Marengo High School District 154.

### **OFFICERS AND MEMBERS OF THE HALL OF FAME SELECTION COMMITTEE**

- A. The Hall of Fame committee shall consist of ten (10) members. The members shall consist of the following individuals:
  - 1. The current Superintendent of the District
  - 2. The current High School Principal
  - 3. One member of the current Board of Education
  - 4. The current athletic director of Marengo High School or their appointed representative.
  - 5. Two (2) current Marengo High School staff members who shall serve two-year terms and will be eligible to serve three consecutive terms.
  - 6. Four (4) at-large community representatives who are appointed by majority selection from the set committee members. These positions shall be for two-year terms and may be reselected for three consecutive terms.
- B. All committee members (10) have full voting privileges concerning committee action.
- C. The committee shall elect within itself the following officers on an annual basis, President, Vice-President and Secretary. A simple majority of those in attendance is necessary to elect an officer.
- D. Terms of membership to the committee are stated above in the listing of members of the committee.
- E. Committee members and officers may be reappointed or re-elected as stated above in the listing of members of the committee.
- F. The official year for the committee shall begin on August 1<sup>st</sup> of each year.
- G. For the Hall of Fame Committee to conduct official business, a quorum of six (6) members is necessary. To change the by-laws, seven (7) of ten (10) votes would be needed. The voting may be done by mail or email.

- H. The purpose of the committee is to find nominees for the Hall of Fame and select inductees into the Hall of Fame

### **MEETINGS**

The committee will meet 2-4 times per year.

1. The first meeting will be held in September to review the committee membership and terms and nominate new committee members. In addition previous nominees for the Hall of Fame will be reviewed and additional nominees discussed.
  - a. Hall of Fame Committee members will be assigned nominees to seek out additional information about the nominee from individuals knowledgeable about them to put together a complete nomination form.
2. During the second meeting any new committee members will be welcomed and nominees discussed.
3. During the second or third meeting each nominee will be reviewed by category and any additional information needed will be solicited.
4. During the third meeting each committee member will cast their ballot. This meeting will take place at least three months prior to the individual's induction.
  - a. Nominees who receive sufficient votes to be inducted will be determined and each inductee will have one committee member who is responsible for contacting them and finalizing the information about the inductee prior to their induction.

### **CATEGORIES**

Hall of Fame candidates may be nominated in one or more of the following categories:

- Service
- Personal Achievement
- Extra-Curricular Achievement
- Commitment
- Friend of Marengo
- Teamwork

### **QUALIFICATION FOR THE HALL OF FAME**

A person, persons, group or team can qualify for consideration for induction into the Hall of Fame by fulfilling the criteria in one of the following categories and being submitted as a nominee to the Hall of Fame Committee:

1. **SERVICE** Marengo High School graduates **and staff members** *who* have contributed significantly to their community, state or country and been out of school or **retired** for at least ten (10) years.
2. **PERSONAL ACHIEVEMENT** – Former Marengo High School graduates who have been honored or recognized by their college/university, profession or peers for their success and achievements and who have been out of school for at least ten (10) years.

3. **EXTRA-CURRICULARS** – Former extracurricular participants in non-athletic or athletic activities who were recognized for excellence by their organization or team for at least two years. In addition, the participant(s) received honors in one or all of the following: All-Conference-District-Sectional-State or American. These nominees must have graduated from Marengo High School and been out of school for at least ten (10) years.
4. **COMMITMENT** – Past or present staff members who worked at Marengo High School for a minimum of ten years and who have demonstrated their deep commitment to Marengo students, parents and/or staff.
5. **FRIEND OF MARENGO** – Those who have given meritorious service to Marengo High School for many years or have been a loyal friend to Marengo High School.
6. **TEAMWORK** – A Marengo High School team or organization that demonstrated outstanding achievement, which may include record status or state recognition, at least ten (10) years prior to selection.

### **SELECTION PROCESS AND RECOGNITION**

1. Names for nomination may be submitted to the committee at anytime by anyone or by the committee members themselves. A committee member will be assigned nominees to ensure they have a complete application to be considered prior to voting.
2. To become a member of the Hall of Fame, the potential inductee must be nominated and seconded by someone on the committee. Inductees may not be selected at the meeting in which they have been nominated, but can be voted on at the next or any ensuing meeting. Committee members shall consider the oral and written recommendations for each nominee and after proper and appropriate discussion shall vote for and elect the new Hall of Fame members.
3. If a person or group is on the ballot and has not received more than two (2) votes during a two-year period, they will be removed from the ballot. That person or group may be re-nominated in the future. To be inducted, the nominee must receive at least seven (7) of the ten (10) eligible votes. This vote is secret and can be done by mail if the committee member cannot be present for the meeting when the voting is done.
4. A Hall of Fame committee member being considered as a candidate for the Hall of Fame is not to vote when his or her name is considered. He/she must receive at least six (6) of the nine (9) eligible votes.
5. No more than three candidates in each category of eligibility can be inducted in any one year. However, no more than a total of six in any one year can be inducted into the Hall of Fame. It is not necessary that the award be given each year.
6. Each Hall of Fame committee member will have a maximum of twelve (12) votes, a maximum of three (3) in any category, on a ballot.
7. The Marengo High School Hall of Fame Committee will present the inductee(s) with an appropriate award. The inductees(s) will be recognized at \_\_\_\_\_
8. The Hall of Fame Committee will select the awards.

**MARENGO HIGH SCHOOL DISTRICT 154  
HALL OF FAME NOMINATION FORM**

**NOMINEE’S INFORMATION**

NOMINEE’S NAME: (first and last) \_\_\_\_\_  
Address (If known) \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_

**NOMINATOR’S INFORMATION**

NOMINATOR’S NAME: (first and last) \_\_\_\_\_  
Address (if known) \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_

**LIST INDIVIDUAL(S) FOR US TO CONTACT FOR ADDITIONAL INFORMATION**

\_\_\_\_\_  
\_\_\_\_\_

**CHECK THE CATEGORY YOUR ARE NOMINATING FOR:**

\_\_\_\_\_ **SERVICE** -Marengo High School graduates **and staff members** who have contributed significantly to their community, state or country and been out of school or **retired** for at least ten (10) years. *Provide graduation year or years of employment including contributions to community, state, country and any other information.*

\_\_\_\_\_ **PERSONAL ACHIEVEMENT** – Former Marengo High School graduates who have been honored or recognized by their college/university, profession or peers for their success and achievements and who have been out of school for at least ten (10) years. *Provide graduation year, education with colleges, personal achievements, civic and service involvement, professional organizations and recognitions.*

\_\_\_\_\_ **EXTRA-CURRICULARS** – Former extracurricular participants in non-athletic or athletic activities who were recognized for excellence by their organization or team for at least two years. In addition, the participant(s) received honors in one or all of the following: All-Conference-District-Sectional-State or American. These nominees must have graduated from Marengo High School and been out of school for at least ten (10) years. *Provide graduation year, activities participated in with the year and positions held, individual achievements and statistics and any other awards such as conference, district and state.*

\_\_\_\_\_ **COMMITMENT** – Past or present staff members who worked at Marengo High School for a minimum of ten years and who have demonstrated their deep commitment to Marengo students, parents and/or staff. *Provide number of years of service, positions held in the district, extra-curricular positions held and years, achievements, awards, any special recognitions and other information.*

\_\_\_\_\_ **FRIEND OF MARENGO** – Those who have given meritorious service to Marengo High School for many years or have been a loyal friend to Marengo High School. *Provide years of service or contribution to the district and a description, achievements, awards, any special recognitions and other information.*

\_\_\_\_\_ **TEAMWORK** – A Marengo High School team or organization that demonstrated outstanding achievement, which may include record status or state recognition, at least ten (10) years prior to selection. *Provide the year, name of the head coach, records and conference, state and regional accomplishments and a team roster.*

Attach a written nomination, which must include at a minimum the information stated at the end of each criteria in bold/italics along with any other supporting documents such as a resume, articles, or letters of support.

Nominations can be mailed or dropped off at the high school at 110 Franks Road, Marengo, IL 60152 or emailed to [halloffame@mchs154.org](mailto:halloffame@mchs154.org).

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Nominator's Signature

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Date of Nomination