



SULLIVAN CUSD #300
Thinking of Students First

Sullivan School District #300
Return to School Plan
2022-2023

*updated 1/9/23

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Sullivan CUSD #300 Return to School Plan

Sullivan CUSD #300 believes that on-site learning can occur with proactive measures and collaborative efforts from stakeholders. The following plan is subject to change depending on The Illinois Department of Public Health and The Illinois State Board of Education, or district discretion. The Moultrie County Health Department will be included in the event that the Illinois Department of Public Health (IDPH) allows local Health Departments to review plans and modify the restrictions based on the Regional and Local statistics and metrics.

We are working diligently to bring our students back to school safely. Our teachers will review and train for additional safety, cleaning, hygiene, and disinfecting procedures that will be put into place.

Arrival

Sullivan Elementary Students may enter the building beginning at 7:30am daily. Sullivan Middle and High School Students may enter the building beginning at 7:45am daily.

Remote Learning

Students who are remote learning will be graded similarly as those receiving in-person instruction. Attendance will be taken daily, and students will need to maintain the same academic pace as those receiving in-person instruction.

Sullivan Elementary School students who are remote learning will have multiple times during the school day where they will participate in synchronous (live) lessons with a teacher. If a student cannot attend required, scheduled Remote Learning times due to illness, the parent should call the office as is done during any school year.

Middle and high school students who are remote learning will participate in all regularly scheduled classes during the school day by logging onto a zoom meeting. Students should be prepared to participate in synchronous (live) classes.

Access to Wifi

If a student who is Remote Learning needs access to wifi, they should contact their building administrator immediately.

Physical Education, Gymnasiums and Locker Rooms

Physical activity can support students' overall health and well-being and help reduce stress and anxiety. Whenever feasible and weather permitting, educators should select outdoor physical education activities that allow natural social distancing. Handshaking, high fives, or other physical contact should not take place. The district will strictly limit the use of locker rooms for PE class, since we will not require students to change clothing. Students are encouraged to wear PE appropriate shoes to school. Students in PE will be required to sanitize before and after using shared objects. Shared objects will be cleaned on a regular basis.

Calendar

The following is the updated calendar for the 2022-2023 school year. Additional changes to the calendar may become necessary. We understand changes are difficult for families, but we will provide notification of any calendar changes as soon as possible.

Thurs., August 11 – Teachers Institute
Fri., August 12 – Teachers Institute
Mon., August 15 – First Day of School
Mon., Sept. 5 – Labor Day – No School
Fri., Oct. 7 – Teacher Institute – No School
Mon., Oct. 10 – Columbus Day – No School
Fri., Oct. 14 - End of First Quarter
Tues., Oct. 25 – P/T Conferences 3:30-6:30 p.m. Early Dismissal
Thurs., Oct. 27 – P/T Conferences 3:30-6:30 p.m. Early Dismissal
Fri., Oct. 28 – No School for P/T Conferences
Tues., Nov. 8 – Election Day – No School
Wed., Nov. 23-25–Thanksgiving Break–No School
Thurs., Dec. 22 through Mon., Jan. 2 – Christmas Break
Tues., Jan. 3 – Teachers Institute
Wed., Jan. 4 – Students Return
Mon., Jan. 16 – Martin Luther King Jr., Day – No School
Fri., Feb. 10 – School Improvement Day – No School
Mon., Feb. 13 – Lincoln’s Birthday – No School
Fri., March 10 – School Improvement Day – No School - End of 3rd Quarter
Mon., March 13 – Fri., March 17 - Spring Break
Fri., April 7 - No School
Mon., April 10 – Emergency Day
Fri., April 28 – Emergency Day
Fri., May 5 – Emergency Day
Fri., May 12 – Emergency Day
Fri., May 19 - Emergency Day
Sun., May 21 - Graduation
Thurs., May 25 - Last Day of Student Attendance
Fri., May 26 – Teachers Institute

Food Service

The number of lunch periods will be increased in all buildings, and additional spaces will be used for both breakfast and lunch to allow for more appropriate spacing. Students will not be permitted to serve themselves, and menus will be adapted to create quicker service. Students will select meal options at the start of each school day to expedite the lunch process as well.

Custodial Cleaning

All surfaces including restrooms will be sanitized regularly throughout the day with all school areas being disinfected nightly with sprayers and misters.

Transportation

Students will have assigned seating. Buses shall be cleaned and sanitized between trips. We will continue to transport any student who qualifies per previous guidelines. We understand that many parents who are able to may choose to drop off and pick up their students in their personal vehicles at a higher rate than usual.

Safety Measures

Sullivan Schools are committed to taking all possible measures to ensure a safe school experience for the students of our community. As such, we will be following all safety guidelines below, which are required by the Illinois State Board of Education and Illinois Department of Public Health.

- Require additional hand hygiene measures including hand sanitizer in each room.
- Prohibit more than 50 individuals from gathering in one space.
- Require social distancing to be observed as much as possible.
- Require an increase in schoolwide cleaning and disinfecting.
- Water bottle fillers will be available at all water fountains.

Additional features will be added to support social distancing including limited time between classes with additional restroom procedures during classes. Additional sanitation and cleaning products have been procured, and an isolation space for symptomatic students in each building has been identified. Locker rooms and hallway lockers will be limited in use as well. Students will not share supplies as much as possible. There is a bottle filler accessible in all buildings which will be usable, but drinking directly from the water fountain without a bottle is not permissible. It is recommended that students bring a clear water bottle to school daily.

Signs and Messages

The Centers for Disease Control and Prevention (CDC) recommends posting signs and messages in highly visible locations that reinforce safety precautions and promote everyday protective measures (e.g., proper handwashing and appropriate face coverings).

Mental Health and Social Emotional Support

Access to counselors and support is available for students who are learning In-Person and Remotely. The Sullivan School District will have additional mental health resources at all levels to place a higher priority on student mental and social-emotional health knowing that many students experienced a form of trauma through the COVID-19 shutdown.

Outdoor Learning Spaces

Sullivan Schools have identified more than a dozen outdoor learning spaces, in conjunction with the City of Sullivan and Wyman Park. Weather permitting, we hope to provide students with multiple instances daily to learn while enjoying opportunities outside without a face covering and maintaining social distancing guidelines. Additionally, PE classes will occur outdoors as practical.

Technology

All students in grades 3-12 will be provided with an iPad. Students in grades K-2 will have access to iPads at school. As these devices will be used throughout the day, it is imperative that they are fully charged when the student arrives at school. The district provides web filtering and monitoring systems for devices. Students will receive training on Google Classroom and other technology-related topics. Additionally, school devices and wireless access should only be used for school purposes.

Trainings & Professional Development

Teachers and staff will undergo training on multiple topics related to COVID-19 and re-opening school such as

- Signs and Symptoms of COVID-19
- Health and Hygiene Protocols

Project Help

Because our Project Help Pre-School Program is operated through EIASE, we are still awaiting final details at this time. It is likely that in-person instruction will occur in two-hour intervals, with the exact times of the program still to be determined.

Extra-Curricular Activities

Decisions regarding IESA/IHSA participation will be governed by these entities in consultation with ISBE and IDPH. All non-IHSA extra-curricular activities will be governed by the guidance provided by ISBE and IDPH as well as consultation from the Moultrie County Health Department. Sullivan School District plans to live stream as many activities as possible.

Visitors

Any visitors will be restricted to the main office area, when possible. Hand hygiene facilities or hand sanitizers should be readily available for visitors to use upon entry. Anyone entering the school building will be subject to temperature screening and will need to complete a symptoms checklist questionnaire before entering the building. Accurate records of visitors, including the individual's reason for visit, contact information, and all locations visited, in case contact tracing is needed will be recorded. The district at times may use an outdoor drop-off to reduce the need for visitors to enter the school. We encourage electronic submission of documents and electronic payment of any fees. Any discipline meetings, IEP and 504 meetings, and other meetings between staff and visitors/families may be held remotely. However, if parents/guardians are unable to engage in a required meeting remotely, socially distanced in-person meetings may be held.

Field Trips

Field trips will take place as long as state and local officials have determined that it is safe to resume them. The district will consult IDPH guidelines for social distancing, capacity limits, hand hygiene, and PPE both at the field trip destination and during travel to and from the location are met.

Off-Campus Programs

Many Sullivan students participate in off-campus programs such as Health Occupations, Mentoring, CEO, Service Learning, Bridges, and TLC. Students attending these programs will need to adhere to the guidelines of the program they attend.

Driver's Education Behind-the-Wheel Instruction

In order to provide behind-the-wheel training to students in driver's education in compliance with all Secretary of State and IDPH safety requirements, the following procedures must be followed:

- Allow only two students and one instructor per vehicle;
- Prohibit eating and drinking in the vehicle;
- Open the windows whenever possible;
- Do not make any stops during the training that are not applicable to driver's education to reduce the amount of time in the vehicle;

- Complete hand hygiene with soap and water or hand sanitizer, as appropriate, before and after driving, and, at the minimum, upon completion. Hand sanitizers should be placed in each vehicle;
- Clean and disinfect the steering wheel, door handles, seat belt fastener, controls/dials that the driver would come in contact with, keys, etc. in between each behind-the-wheel session; and
- Conduct regular routine cleaning and disinfecting of the seats.

Communication

Regarding an incident where a student or staff member receives a positive diagnosis for COVID-19, we will follow the policies of the Illinois Department of Public Health and the Moultrie County Health Department. All surfaces will be disinfected and the Moultrie County Health Department will help determine additional cleaning and safety precautions necessary, including whether or not a building needs to be closed for a period of time. Depending on the situation, specific students, all students in a classroom, all students in a building, or all students in the district may move to Remote Learning for a day or up to ten school days as directed. Quarantine periods can be found in the chart below:

Absences

Punctual and regular attendance at school is the joint responsibility of the student and his/her parent(s) or guardian(s) and is necessary if a student is to obtain maximum benefit from his/her educational experience. Regular attendance is a value and standard that prepares the student for the world of work and adult responsibilities. It is the responsibility of the parent to notify the school office each day that the student is absent. Students are allowed up to 4 parent call ins as well as 5 mental health days.