

Parent Meeting

Location: Central Elementary School, 110 Wabash Street, Plainfield, IN 46168

Date: August 20, 2018

Time: 7pm

# Agenda items

1. Financial Report (Nicole Rongo & Melinda Ragan)
   * New Quickbooks reports distributed
   * Discussed that expenses have outweighed the funds raised, which is normal course for the beginning of the school year as biggest fundraisers have not taken place yet
   * Discussed that funds have been used to get materials for Mrs. White character education in the fall
2. Principal’s Notes (Julie Thacker)
   * Thank you’s to the PTO and volunteers for their help during back to school events and Breakfast for Bus Drivers.
   * Discussed the Safety Protocol
     + Showed example of Emergency poster
     + Aske parents to be aware of the processes for the drills
   * Friday, August 24th, is picture day
   * Science Day thank you to Wendy Taylor
   * Follow Central on Social Media, Facebook and Twitter (@cnquakers)
   * School Website access – Plainfield district site, choose Central Elementary, and then Explore
   * Secretaries are here to help – Tracy Pettet & Amy Western
   * New this year, integrating biking into the PE program because of donation from Gear Up
     + Ultimate goal – biking club
3. August / September Activities
   1. Science Day 8/31(Wendy Taylor)
      * Volunteer sign ups have gone out
      * Retired NASA employee will present
      * Hands on activities – 1st grade making snow, 2nd grade birds nest(twig donations needed)
   2. Spirit Wear (Danielle Bell)
      * Orders due 8/31
      * Fishy’s Tees
      * 4 spirit wear sales this year
        + August order
        + 5th Grade shirt order will be separate and take place in October
        + Winter order – November
        + Spring order
      * Each sale will have different options
      * Online link will be reposted on Facebook
   3. Book Fair – 9/24 – 9/28 (Danielle Bell)
      * Enchanted Forest is the theme
      * M-TH will be regular shopping, Thursday night Grandparent night
      * Friday, 9/21 will be set-up and decorating
      * Volunteer sign-ups will go out
   4. Grandparent Night – 9/27 (Danielle Bell)
      * Hours are 5-7pm
      * Classrooms will be open for first half of the night, 2nd half hallways and sale open
      * Will have 3 registers this year
      * Large fundraiser to help with mini-grants, etc.
4. Fundraising
   1. Family Fun Night (Jenn Basham)
      * Big fundraiser – raises a large % of the funds for mini-grants
      * Silent Auction to include classroom baskets and teacher experiences
      * Live Auction has been removed – committee to meet to discuss new ideas
      * Will need volunteers – games, face painting, inflatables, and more
      * Will be looking for business sponsors
   2. Box Tops (Dana Tinsley/Jamie Swisher)
      * Danielle Bell gave brief intro describing the Box Tops program
      * Fundraising goal for Box tops and corporate promos - $3000
      * Will focus on big drives
      * Amazon Smile, Box tops, Kroger
      * Open to any suggestions or ideas to help meet goal
5. Other Business
   * Danielle to repost links to Facebook
   * Opened up to questions/comments
     + Suggestion made to be sure to share the “fun stuff” that PTO is part of