

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, November 14, 2022. Chairman, Brian Begeman, called the meeting to order at 7:02 p.m. Mike Hirsch, Brett Huber, Matt Mortenson, Pat Starks, Darin Thorstenson, and Steve Zabel were present. Also present were, Don Knecht, Business Manager; Leonard Schroeder, Superintendent; Philip Russell, High School Principal; and Karen Speidel, *Selby Record* representative.

Motion 189-22 made by Starks, seconded by Thorstenson to approve the amended agenda. All voted aye.

Visitors: Robin Rau, Pam Rabenberg, and Karen Speidel. There were no comments from the audience.

There were no conflicts of interest requests to disclose for approval.

Motion 190-22 made by Huber, seconded by Hirsch to approve the minutes of the October 10, 2022 Regular Board Meeting. All voted aye.

Motion 191-22 made by Mortenson, seconded by Starks to approve the October 2022 financial reports as follows: All voted aye.

GENERAL FUND Balance 10-01-22 \$874,661.45; Receipts: Ad Valorem Taxes \$3,428.26; Mobile Home Taxes \$0.00; Prior Years Taxes \$0.00; Penalties \$0.00; Interest \$200.48; Gate Receipts \$2,571.00; Activity Tickets \$100.00; Miscellaneous \$1,618.88; County Apportionment \$5.82; State Aid \$6,080.00; Contract/Benefits & Payables 4.88; Expenditures: \$195,479.04; Balance 10-31-22 **\$693,191.73.**

CAPITAL OUTLAY FUND Balance 10-01-22 \$656,157.19; Receipts: Ad Valorem Taxes \$1,098.30; Mobile Home Taxes \$0.00; Prior Years Taxes \$0.00; Penalties \$0.00; Interest \$150.40; Expenditures: \$5,912.61; Balance 10-31-22 **\$651,493.28.**

SPECIAL ED. FUND Balance 10-01-22 \$364,035.40; Receipts: Ad Valorem Taxes \$1,021.63; Mobile Home Taxes \$0.00; Prior Years Taxes \$0.00; Penalties \$0.00 Interest \$83.44; Contract/Benefits & Payables \$48.11; Expenditures \$34,055.82; Balance 10-31-22 **\$331,132.76.**

LUNCH FUND Balance 10-01-22 \$18,281.80; Receipts: Student Meals \$8,569.25; Adult Meals \$91.00; Ala Carte \$191.15; Misc \$363.00; Federal Reimbursement \$0.00 Contracts/Benefits Payable \$19.37; Expenditures: \$18,212.16; Balance 10-31-22 **\$9,303.41.**

ENTERPRISE FUND Balance 10-01-22 1,595.73; Receipts: \$0.00; Expenditures: \$0.00; Balance 10-31-22 **\$1,595.73.**

FIDUCIARY (TRUST AND AGENCY) Balance 10-01-22 \$91,584.99; Receipts \$22,676.28; Expenditures \$11,427.05; Balance 10-31-22 **\$102,834.22.**

PRIVATE PURPOSE TRUST FUND Balance 10-01-22 \$1,609.79; \$0.00; Receipts \$0.00; Expenditures \$0.00; Balance 10-31-22 **\$1,609.79.**

Motion 192-22 made by Hirsch, seconded by Zabel to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD NOVEMBER 14, 2022

November Payroll: Elementary \$29,560.79; Paraprofessionals \$1,510.96; Substitutes \$2,652.04; Junior High \$14,355.01; Substitutes \$766.00; High School \$26,258.33; Substitutes \$4,397.72; REAP Title IV \$675.01; REAP Title II \$1,149.34; Title I \$1,824.34; Paraprofessional \$1,408.87; Guidance \$166.67; Library \$2,263.13; Administration \$11,502.98; Title I Administration \$104.17; Business Office \$7,406.25; Maintenance \$7,644.28; Transportation \$9,842.30; Extracurricular \$11,706.88.

General Fund Total Payroll: \$135,195.07

Special Education Payroll: \$5,798.38

Food Service Payroll: \$6,573.55

SD Retirement System	\$7,540.52
Wellmark	\$17,661.33
Principal, Dental Insurance	\$684.76
Payable (AFLAC)	\$-8.67
SDSDBF-Life Insurance	\$48.00
HSA	\$59.00
Cell Phone	\$60.00
Dept. of Treasury, IRS	<u>\$ 10,931.02</u>
Total Regular Payroll	\$184,542.96

General- Agtegra Cooperative (fuel) 5,594.90; Amazon (supplies) 374.62; Cardmember Service (supplies/travel) 394.68; Century Business Products (copier contract) 407.38; City of Selby (water/sewer) 375.18; Cole Papers (supplies) 2,253.68; Connecting Point (labor) 62.50; Dakota Inn LLC (travel) 396.00; Dollar General (supplies) 48.00; Duenwald Transportation (training) 160.00; Eckroth Music (repairs) 90.00; Flinn Scientific (supplies) 43.81; G&R Controls (maint) 135.00 Harlow's Bus Sales (repairs) 322.72; HASE Plumbing (repairs) 579.06; Heartland Waste Management (garbage removal) 415.00; JH Larson Electrical (supplies) 510.44; Jostens (yearbook fee) 1,520.00; Ken's Western Lumber (supplies) 221.11; McLeods (supplies) 162.53; Mobridge Hardware (supplies) 46.74; MDU (gas/electric) 4,334.77; NASCO (supplies) 50.74; NSU (field rental/digital textbooks) 4,037.68; Northside Flowers (supplies) 50.00; Pfitzer Pest Control (maint) 70.56; Quality Quick Print (supplies) 283.40; RSchool Today (software) 300.00; Runnings Supply (supplies) 278.99; Sandmeier, Maria (reimburse expenses) 619.69; Sawinsky, Steven (official) 10.00; Scholastic Classroom Magazines (supplies) 111.51; School Specialty (supplies) 106.96; SDIAAA (dues) 130.00; Selby Area School ((Pepsi (supplies) 41.90; DCI (background check) 43.25; Eureka School (FB registration) 100.00; Gettysburg School (FB registration) 50.00; Football officials (fees) 625.00; Boys Basketball (supplies) 549.00; Volleyball Officials (fees) 895.44; All State Chorus (meal money) 322.00; Crossroads Huron (travel) 42.45; Cross Country State (meal money) 500.00; Highmore Harrold School (XC registration) 72.17; Football state (meal money) 4,240.00)) 7,481.21; Selby Auto Sales (supplies) 302.58; Selby Oil (supplies) 800.00; Selby Record (official publication) 153.96; Servall Uniform (maint) 79.88; Sheraton S. Falls (travel) 189.00; Shorty's One Stop (fuel) 72.40; Taylor Music (repairs) 142.00; Uptown Market (food/supplies) 151.57; Venture Communications (telephone) 282.47; Walworth County Sheriff's Office (fingerprints) 10.00; Warner School (fees) 75.00.

Capital Outlay- Book Systems Inc (software) 795.00; CWD (equipment) 171.00; McGraw Hill School Education (textbooks) 324.81; Riverside Technologies Inc (equipment) 7,042.00; U.S. Bank (principal/interest/fiscal agent fees) 207,916.88.

Special Education- Black Hills Special Services Coop (registration) 40.00; Oahe Special Education Coop (services) 33,541.87.

Food Service- Cardmember Service (supplies) 32.76; Cash-Wa (food) 2,062.25; Earthgrains (food) 478.90; Kemps LLC (food) 775.76; Payless Foods (food) 104.86; Performance Foodservice (food) 2,809.62; SD Dept of Education (processing) 322.40; Uptown Market (food) 307.46.

Total	General	34,237.72
	Capital Outlay	216,249.69
	Special Education	33,581.87
	Food Service	<u>6,894.01</u>
	Expenditures	\$ 290,963.29

Motion 193-22 made by Starks seconded by Huber to approve the Fiduciary (Trust & Agency) Report for October 2022. All voted aye.

Title I Desk Review Update- Superintendent Schroeder provided the board an update on the federal review. The 1st reading of the Time & Effort Policy was conducted

District Report Card- Superintendent Schroeder reviewed the state report. The district has shown improvement from the previous school year on the testing.

Resolution opposing Social Studies standards- Superintendent Schroeder gave some background on why it is recommended to oppose the proposed standards.

Motion 194-22 made by Starks, seconded by Thorstenson to approve the Resolution opposing the proposed Social Studies standards. All voted aye.

Hourly activity bus driver pay- Business Manager Knecht briefed the board that the current hourly rate is \$10 hr without a CDL and \$15 hr with a CDL. He stated that this will have to be increased to a minimum of \$10.80 as of January 1st due to the upcoming increase in the minimum wage. He also shared rates that schools in the area are currently paying. No action was taken.

Hourly employee substitute pay- Business Manager Knecht briefed the board that the current hourly rate is \$11 hr, which will be close to the new minimum wage on January 1st. He also shared rates that schools in the area currently pay. No action was taken.

Superintendent Evaluation Process- an evaluation form was provided to the board.

Senior privileges- Principal Russell addressed senior privileges given the current classroom period structure. No changes were made.

Superintendent Schroeder expressed a Thank You to the area football team sponsors for the \$1,800 donation. This money will be used to offset costs that were incurred as a result of the team going to the state finals.

Motion 195-22 made by Mortenson, seconded by Starks to approve the Junior High Girls Basketball coaching contract for Kayla Secker. All voted aye.

School Calendar Discussion regarding makeup days- Superintendent Schroeder talked about the missed school days and discussed possible options the school board could take should we have a bad winter and miss multiple school days. No action was taken.

SPED Review Corrective Action Plan- the staff will correct some deficiencies based upon the outcome from the review.

Oahe Special Education Cooperative, Brett Huber representative, summarized the meeting of October 17 2022. The official proceedings have been published in the *Selby Record*, October 27, 2022, page 14.

Policy Committee for Wellness Policy- the superintendent will meet with several staff members to update the Wellness Policy.

Administrators Report:

Business Manager Knecht briefed the school board that the School Finance Accountability Board extended the waiver of the general fund cash balance accountability an additional year. This action extends the waiver through the end of FY 2024. He also stated that the Free and Reduced meal application verification process has been completed.

Principal Russell stated that Science Steve provided an assembly for the school The Veterans Day program went well. Team building with the students took place during the Hiddenwood Adventure. He plans to start a Student of the Month program using the Character Counts criteria for middle school and high school students.

Superintendent Schroeder briefed the board on the following: Staff health screenings were conducted on November 4th. An Elementary Awards program was conducted last week. The fall sports programs have come to an end. Evaluations are progressing for the staff. This week is American Education Week. Allied Climate will visit the school this week and will look at a partial installation of the new heaters over the Thanksgiving vacation.

A Public meeting for StartWell (COVID Back To School Review was set for Monday, December 12, 2022 @ 7:00 p.m. which will be briefed as part of the next Regular School Board meeting scheduled for the same time.

Begeman adjourned the meeting at 8:10 p.m.

Don Knecht, Business Manager

The above minutes to be approved at the next regular school board meeting to be held on Monday, **December 12, 2022 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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