

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, September 12, 2022. President, Brian Begeman, called the meeting to order at 7:02 p.m. Mike Hirsch, Brett Huber, Matt Mortenson Pat Starks, Darin Thorstenson and Steve Zabel were present. Also present were, Don Knecht, Business Manager, Leonard Schroeder, Superintendent, Philip Russell, High School Principal and Karen Speidel, Selby Record representative.

Motion 153-22 made by Starks, seconded by Thorstenson to approve the agenda. All voted aye.

Motion 154-22 made by Hirsch, seconded by Mortenson to approve the minutes of the August 8th, 2022 Regular School Board Meeting. All voted aye.

Visitors: Robin Rau, Pam Rabenberg, and Karen Speidel.

There were no comments from the audience.

There were no conflicts of interest for disclosure.

Motion 155-22 made by Starks, seconded by Hirsch to approve the August 2022 financial report as follows: All voted aye.

GENERAL FUND Balance 08-01-22 \$1,074,093.45; Receipts: Ad Valorem Taxes \$2,186.42; Mobile Home Taxes \$14.36; Prior Years Taxes \$0.00; Penalties \$6.14; Interest \$262.05; Gate Receipts \$0.00; Activity Tickets \$490.00; Contributions/Donations \$3,000.00; County Apportionment \$3,441.58; State Aid \$5,976.00 Contract/Benefits & Payables \$-99,474.55; Expenditures: \$82,142.81; EOFY Adjustment/Receivables \$184,862.57; Transfer from other funds \$2,784.23 Balance 08-31-22 **\$1,095,499.24.**

CAPITAL OUTLAY FUND Balance 08-01-22 \$720,971.18; Receipts: Ad Valorem Taxes \$616.30; Mobile Home Taxes \$1.14; Prior Years Taxes \$0.00; Penalties \$2.25; Interest \$175.90; Expenditures: \$38,667.93; EOFY Adjustment \$119,839.86; Transfer to General Fund \$2,002.26; Balance 08-31-22 **\$800,936.44.**

SPECIAL ED. FUND Balance 08-01-22 \$362,862.56; Receipts: Ad Valorem Taxes \$573.29; Mobile Home Taxes \$1.06; Prior Years Taxes \$0.00; Penalties \$2.09; Interest \$88.53; Contracts/Benefits & Payables \$-1,362.28; Expenditures \$19,599.72; EOFY Adjustments \$-781.97; Balance 08-31-22 **\$369,434.52.**

LUNCH FUND Balance 08-01-22 \$14,161.75; Receipts: Student Meals \$11,663.00; Adult Meals \$95.00; Ala Carte \$45.05; State Reimbursement \$0.00; Contracts/Benefits Payable \$-1,681.90; Expenditures: \$847.06; Balance 08-31-22 **\$23,435.84.**

ENTERPRISE FUND Balance 08-01-22 \$2,795.73; Contracts/Benefits Payable \$0.00; Expenditures: \$1,200.00; Balance 08-31-22 **\$1,595.73.**

FIDUCIARY (TRUST AND AGENCY) Balance 08-01-22 \$74,602.60; Receipts \$5,392.60; Expenditures \$3,331.37; Balance 08-31-22 **\$76,663.83.**

PRIVATE PURPOSE TRUST FUND Balance 08-01-22 \$1,609.79; Receipts \$1,000.00; Expenditures \$0.00; Balance 08-31-22 **\$2,609.79.**

Motion 156-22 made by Huber, seconded by Mortenson to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD SEPTEMBER 12, 2022

September Payroll: Elementary \$31,810.79; Paraprofessionals \$700.35; Substitutes \$765.00; Elementary Staff Retention Bonus \$5,152.09; Junior High \$14,565.01; Junior High Staff Retention Bonus \$2,853.62; Substitutes \$0.00; High School \$28,298.33; Substitutes \$900.00; High School Staff Retention Bonus \$3,976.25; REAP Title IV \$675.01; REAP Title II \$1,149.34; Title I \$1,824.34; Paraprofessional \$670.76; Guidance \$166.67; Library \$1,613.41; Technology \$6,524.64; Administration \$12,494.01; Title I Administration \$104.17; Business Office \$7,521.45; Maintenance \$8,647.42; Transportation \$9,746.64; Transportation Retention Bonus \$489.51; Extracurricular \$3,466.88.

General Fund Total Payroll: \$144,115.69

Special Education Payroll: Total \$2,109.70

Food Service Payroll: Total \$4,296.68

SD Retirement System	\$ 7,292.35
AFLAC	-8.67
Wellmark	19,854.33
Principal, dental/vision insurance	641.67
Cell Phone	60.00
SDSDBF-Life Insurance	48.00
HSA	59.00
Dept. of Treasury, IRS	<u>\$11,211.98</u>
Total Regular Payroll	\$189,680.73

General Fund- Amazon (supplies) 4,454.57; Beadle's Chevrolet (repairs) 1,270.41; Cardmember Service (supplies/travel) 2,158.60; Century Business Products (copier contract) 300.58; City of Selby (sewer/water) 188.08; Cole Papers (supplies) 4,256.53; Connecting Point (prof services) 100.00; Fillers Bakery (supplies) 45.15; Flinn Scientific (supplies) 31.00; Harlow's Bus Sales (supplies) 298.22; Hase Plumbing (supplies) 117.34; Heartland Waste Management (garbage removal) 490.00; Hilzendeger, Collin (reimburse fuel) 56.75; Kami (software) 297.00; Ken's Western Lumber (supplies) 564.06; Marin Biel Insurance (auto/property insurance) 9,099.50; Menards (supplies) 71.93; Mid America Research Chemical (supplies) 668.10; Mobridge Hardware (supplies) 199.99; Mobridge Regional Hospital (bus physicals) 362.00; MDU (gas/electric) 2,892.37; Pfitzer Pest Control (maint) 123.48; Pioneer Manufacturing (supplies) 876.45; Quality Quick Print (supplies) 788.40; Quill (supplies) 405.16; Riverside Home Furnishings (supplies) 125.00; Runnings Supply (supplies) 301.18; Russell, Philip (reimburse fuel) 17.74; SASD (dues) 355.00; School Specialty (supplies) 103.01; Secker, David (reimburse fees) 276.85; Selby Area School ((Postage Box (postage) 180.37; Aberdeen News (subscription) 143.84; DCI (background checks) 216.25; SDASBO (fees) 75.00; Walworth County Treasurer (license) 24.20; Volleyball officials (fees) 273.60; NASSP (dues) 385.00)) 1,298.26; Selby Auto (supplies) 78.80; Selby Record (official publication/calendars) 570.47; Servall Uniform (79.88; Shorty's One Stop (fuel/supplies) 425.47; Slater Oil (fuel) 15,171.51; Snaza Implement (repairs) 1,625.72; SD State Historical Society (supplies) 490.00; Taylor Music (supplies) 125.00; Uptown Market (supplies) 47.49; Venture Communications (telephone) 270.81; Von Wald Law Offices (legal services) 141.20; Walworth County Landfill (rubble disposal) 57.38; Walworth County Sheriff's Office (fingerprints) 40.00; Walworth County Treasurer (repay county apportionment) 7,256.41; Yellowstone Trail Conference (dues) 400.00.

Capital Outlay- Amazon (equipment) 1,072.56; Apple Inc (equipment) 4,575.40; Cardmember Service (supplies) 200.89; Johnson Controls (equipment) 132,415.00; Learning Solutions (software) 3,600.00; Lovegreen, Kevin (library books) 19.95; Mcgraw Hill School Education (textbooks) 3,901.17; Sunburst Digital (software) 280.00.

Special Education- Oahe Special Education Coop (services) 4,332.90.

Food Service- Amazon (supplies) 82.31; Cash Wa (food) 3,573.70; Earthgrains (food) 174.58; Kemps (food) 597.10; Payless Foods (food) 149.31; Selby Area School ((parent (lunch refund) 28.50)) 28.50; Uptown Market (food) 265.89.

Total	General	\$ 59,372.85
	Capital Outlay	146,064.97
	Special Education	4,332.90
	Food Service	<u>4,871.39</u>
	Expenditures	\$ 214,642.11

Motion 157-22 made by Zabel, seconded by Huber to approve the Fiduciary (Trust & Agency) Report for August, 2022. All voted aye.

Motion 158-22 made by Starks, seconded by Thorstenson to approve changes to be included in the final adopted budget for 2022-23 as follows. All voted aye.

General Fund:

Revenue:

10-1920 Contributions- \$3,250

10-3112 State Aid- \$71,712
10-4100 Title and Grant Programs- \$132,137
10-5110 Transfer In- \$261,385
Expenditures:
10-1111 Elementary- \$532,354
10-1121 Middle School- \$274,878
10-1131 High School- \$455,528
10-1140 Preschool- \$29,934
10-1273 Title I- \$49,893
10-2128 Title I Parent Involvement- \$500
10-2213 Mentor Program- \$4,506
10-2214 Title I Professional Development- \$4,301
10-2219 RLIS PD- \$3,719
10-2227 Technology- \$20,549
10-2321 Superintendent- \$98,653
10-2410 Principal- \$98,813
10-2529 Fiscal- \$115,519
10-2549 Maintenance- \$257,864
10-6900 Combined Activities- \$37,872

Capital Outlay Fund:

Expenditures:
21-1111 Elementary- 45,339
21-2227- Technology \$66,605

Special Education Fund:

Revenue:
22-5110 Transfer In- \$65,769
Expenditures:
22-1221 Mild Disability- \$149,200
22-1222 Severe Disability- \$66,621

In the General Fund we restructured salaries between Elementary, Middle School, and High School instructional areas. We received additional funding in several federal grants which will be used for professional development, salaries, benefits, and supplies. Also adjusted expenses in the areas of Technology, Superintendent, Principal, Fiscal, Maintenance, Transportation, and Combined Activities. Also adjusted revenues for Contributions, State Aid, Mentor Program, Grants, and Transfer In.

In the Capital Outlay Fund, for expenditures, we adjusted the Elementary and Technology functional areas.

In the Special Education Fund, for revenues we adjusted our Transfer In. In expenditures we adjusted expenses in the Severe and Mild to Moderate disability areas based upon a current needs analysis.

Motion 159-22 made by Starks, seconded by Hirsch to approve the 2022-2023 Budget. All voted aye.

Motion 160-22 made by Mortenson, seconded by Zabel to approve the levy/dollar request for 2022-23 school budget as follows. All voted aye.

General Fund- Maximum
Opt Out- \$390,000
Capital Outlay- \$400,000
Special Education- \$290,982

Motion 161-22 made by Starks, seconded by Zabel to approve a lane change for Alexis Hettick. All voted aye.

Motion 162-22 made by Huber, seconded by Mortenson to approve a lane change for Collin Hilzendeger. All voted aye.

Motion 163-22 made by Mortenson, seconded by Thorstenson to approve State Mileage Reimbursement increase to 51 cents per mile. All voted aye.

Motion 164-22 made by Starks, seconded by Huber to approve Officials pay increase to \$120 for varsity officials. All voted aye.

Motion 165-22 made by Zabel, seconded by Hirsch to accept the submission of the FY22 Annual Financial Report to the South Dakota Department of Education. All voted aye.

Motion 166-22 made by Starks, seconded by Mortenson to add the Class of 2028 to Custodial accounts. All voted aye.

Motion 167-22 made by Thorstenson, seconded by Mortenson to approve the graduation date for the Class of 2023 for May 13th, 2023 at 2:00 p.m.

SPED Review- Superintendent Schroeder stated that a Data Retreat was conducted during the last school year. A team from the state will come in October to interview teachers. The new Special Education teachers are doing a good job and are going through all of the files to ensure they are up to date.

Alternative Instruction Participation Policy- The school has a student that would like to participate in FFA.

Motion 168-22 made by Starks, seconded by Mortenson to approve Student A to participate in FFA and take an Ag class in school. All voted aye.

Motion 169-22 made by Starks, seconded by Mortenson to approve 18 additional hours for summer technology coordinator pay. All voted aye.

Motion 170-22 made by Zabel, seconded by Mortenson to approve Bus Driver contract for Delrita Troska. All voted aye.

Motion 171-22 made by Huber, seconded by Thorstenson to approve Bus Driver contract for Ray Schnaible. All voted aye.

Motion 172-22 made by Thorstenson, seconded by Huber to approve Bus Driver contract for David Secker. All voted aye.

Motion 173-22 made by Starks, seconded by Thorstenson to approve Paraprofessional contract for Delrita Troska. All voted aye.

Buildings & Grounds Committee Report- Chairman Starks gave a summary of the meeting. The committee conducted a walk around the school. Looked at where the new walk-in cooler will be installed. Looked at the new HVAC systems for the elementary and middle school areas. Discussed the possibility of remodeling the Ag building in the future. The main gym floor will be redone next summer. A boiler will need to be replaced and will look into the costs of installing AC in the gym.

Wolverine Coop Committee Report- Mortenson stated that the committee met on August 31st. There was no representative from the wrestling program present to present information. Information requested will be presented at a later date. The handbook was updated.

Oahe Special Education Cooperative, Brett Huber representative, summarized the meeting of August 15, 2022. The official proceedings have been published in the *Selby Record*, September 1, 2022, page 11.

Administrators Report: Business Manager Knecht stated that the Annual Report was submitted to the Department of Education and is awaiting final approval. A Workers Compensation Payroll Audit was conducted and the school will be receiving a \$1,098.00 refund. He will be attending a School Business Manager Conference next week. Principal Russell stated that Homecoming is in the books and added that Mrs. Eisemann and Mrs. Houck did a great job in organizing the activities for the week. The middle school and high school students attended a Suicide Prevention Assembly in Herreid. Superintendent Schroeder stated a Title I workshop is coming up and he will conduct a Title I program review throughout the year. American Legion members Bob Knecht and Marv Kindel conducted a flag raising ceremony at the school last week and talked to students about respecting the flag. The volleyball team won the YTC conference. The football team has two wins and will play at Ipswich on Friday.

Motion 174-22 made by Huber, seconded by Starks to enter into executive session at 7:46 p.m. for student matters pursuant to SDCL 1-25-2 (2). All voted aye.

Begeman declared the Board out of executive session at 8:09 p.m.

President Begeman adjourned the meeting at 8:10 p.m. All voted aye.

Don Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **October 10 2022 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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