

# MSD 1:1 TECHNOLOGY RESPONSIBLE USE AND SAFETY AGREEMENT

**PURPOSE:** Marysville School District (MSD) will provide and assign students a Chromebook or laptop computer for use at school and at home as a means to promote achievement and provide learning opportunities. This agreement provides guidelines and information about expectations for students who are being issued these devices. The use of district-provided technology also requires students to abide by the Student Code of Conduct and all MSD policies related to technology acceptable use.

Our expectation is students will responsibly use district technology and network resources. We also expect students will keep their district-issued devices safe, secure and in good working order.

## RESPONSIBILITIES - The student will:

1. Bring their 1:1 device to school each day with a full charge.
2. Communicate responsibly and ethically using school appropriate language and speech.
3. Report to school personnel any instance of cyberbullying, personal attacks or threats toward anyone.
4. Use technology for school-related purposes. *Use for commercial or political purposes is prohibited at all times.*
5. Follow copyright laws and fair use guidelines.
6. Upon request, make the 1:1 device available for inspection by any administrator or teacher.
7. Understand all electronic communication, activities and files accessed on district provided technology or networks are not private and may be viewed, monitored and/or archived by the district at any time.

## RESTRICTIONS - The student will not:

1. Mark, deface, or place stickers that are not easily removed by the student, on the Chromebook or case.
2. Transport the Chromebook to and from or around school outside of the included carrying case.
3. Reveal / post identifying personal information, files or communicate with unknown persons via email or social media.
4. Bypass, proxy or otherwise change the Internet filtering software, device settings, or network configurations.
  - Student 1:1 devices, in compliance with federal law, are configured so Internet content is filtered.
5. Tamper with or attempt unauthorized entry into and/or vandalize or destroy the computer or computer files.
6. Attempt to locate, view, share, or store any materials that are unacceptable in the school setting. This includes but is not limited to pornographic, obscene, graphically violent, racist, or vulgar images, sounds, music, language, video or other material that violates District policies, procedures, guidelines or student codes of conduct. The criteria for acceptability is demonstrated in the types of material made available to students by staff and the school media center.

By signing this agreement, you agree to abide by the conditions listed above and assume responsibility for the care and proper use of MSD technology. You understand should you fail to honor all the terms of this agreement, access to 1:1 technology, the Internet, and other electronic resources may be denied without warning in the future. Any student misuse of district resources will be subject to disciplinary action outlined in the MSD Student Code of Conduct.

**As the parent/guardian**, my signature indicates I have read and understand this Responsible Use and Safety Agreement, and I have discussed it with my student.

**Parent/Guardian –**

\_\_\_\_\_

Print Parent/Guardian

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**As the student**, my signature indicates I have read or had explained to me and understand this Required Use and Safety Agreement and accept responsibility to abide by the terms and conditions outlined.

**Student –**

\_\_\_\_\_

Print Student Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

## MSD Insurance for Chromebooks Facts

Thanks to the generosity of voters in the Marysville community, the educational program in your child's school, grades 6-12, includes a Chromebook issued to your child for their educational use at school and home.

Just like textbooks, team uniforms and other school property issued to your child for school purposes, there is a responsibility to take care of the resource. We know accidents and/or loss may happen, even when students intend to take good care of the device. In these instances, district policies and state regulations require a fine be levied to cover the repair or replacement cost of district property. With Chromebooks, the cost of loss or damage is lower than most other technology tools. The district will again offer a voluntary MSD Insurance Program for Chromebooks in the 18-19 school year.

**COVERAGE AND BENEFIT:** This insurance covers the Chromebook loaned to the student against ONE incident of accidental damage, theft, vandalism or loss for the current school year. This program **does NOT cover damage or loss of the power cord, carrying case or keyboard keys**. This program does NOT cover intentional misuse, abuse or neglect by any household members. If the student does not exercise proper care and precautions, the cost of the repair or replacement will be the responsibility of the student/parent. Keys do not just pop or fall off of the keyboard. Missing or rearranged keys are an indicator of intentional or negligent misuse of the machine.

Upon paying for Chromebook Insurance, if the Chromebook is accidentally damaged or vandalized, it will be repaired as shown in the table below. Insurance must be in place prior to a claim being filed. ***Purchasing insurance after deployment of the Chromebook is possible, but the Chromebook must be assessed for current damage prior to the insurance taking effect.***

Repair/Replacement Fees	First Claim (w/in School Year)	Subsequent Claims
<b>REPAIRABLE DAMAGE</b>	none	Cost of Repair (Parts Cost)
<b>THEFT</b> (with Police Report)	none	Cost of Replacement Chromebook
<b>LOST or THEFT</b> ( w/out Police Report)	\$50.00 deductible	Cost of Replacement Chromebook

**THEFT:** If the Chromebook is reported stolen, the Marysville School District requires a police report be submitted to the school. Fraudulent reporting of theft will be turned over to the police for investigation. A student making a false report will also be subject to school disciplinary action.

**LOSS:** If the Chromebook is lost, the district will reduce the replacement cost to \$50 for the first loss. The student will be issued a replacement Chromebook, and the lost machine will be remotely disabled. In the event the lost Chromebook is recovered in working condition in the future, the deductible or replacement cost previously paid by student/parent will be refunded. Any subsequent loss will be charged to the parent/student at full replacement cost.

***Any Chromebook lost or stolen will be remotely disabled until the Chromebook is returned.***

***Students who withdraw or leave the Marysville School District and do not return the student issued Chromebook will be subject to a fine and possibly reported to the local law enforcement as having possession of a stolen device. The Chromebook will be remotely disabled and all functionality removed until the Chromebook is returned.***

***If you choose not to purchase MSD Chromebook Insurance, you will be responsible for the full cost for repair due to damage or replacement of the Chromebook.***

*All damage assessments will be at the sole discretion of the district technology department technician.*

Rev 8/10/2018

You must sign-up or decline participation in the insurance program.

### MSD insurance for Chromebooks Sign-Up

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Yes, I would like to participate in the MSD insurance Program for Chromebooks. I understand this is a voluntary program which will dramatically reduce the fines and replacement cost that I may be subject to if the Chromebook on loan to my student is damaged, lost or stolen. The MSD insurance program (including the reduced fines and replacement cost) are described on the reverse side of this form.

#### Payment Selection:

The standard payment to enroll in MSD insurance is \$30.00 per school year for each child in a household. This amount is reduced for students on free/reduced lunch or for larger families. Please select the payment amount below. Your receipt is proof of insurance, and will be required to file a claim. (Please make checks payable to Marysville School District 25 or use Family Access to make an electronic payment):

- Standard Payment of \$30.00 per year *(Check to School or Credit Card Online)*
- My child is currently eligible for reduced lunch benefits - \$15.00 per year *(Check to School or Credit Card Online)*
- My child is currently eligible for free lunch benefits - \$10.00 per year *(Check to School or Credit Card Online)*
- I have already made MSD insurance payments for two other students in my household - \$0.00

Names and Schools of students already enrolled in insurance: \_\_\_\_\_

I certify the information provided above concerning free/reduced lunch or payments for other children is true and correct. (This information will be verified by district staff in accordance with federal law.)

I have read and understand the rules and the financial responsibilities of the MSD insurance for Chromebooks program. I agree to all terms and conditions of the program and voluntarily enroll my student(s) for the 2018-2019 school year.

Print Parent/Guardian Name	Signature	Date
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NO, I decline participation in the MSD insurance Program. I understand I will be financially responsible for all fines or the full replacement cost associated with the loss or damage of the Chromebook while checked out to my child.

Print Parent/Guardian Name	Signature	Date
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