

07-10-2018

Altoona-Midway USD 387  
**Minutes of Board Meeting**  
Wilson County

**Board Meeting Date: July 09, 2018**

**Meeting Held At:** District Office

<b>Board Members Present:</b>	President – David Hutchison	Member: Lynsee Relph
	Vice President – Rita Drybread	Member:
	Member: Sharon Frankenberg	Member: Billy Graham
	Member:	

The regular meeting of USD 387 Board of Education was held July 09, 2018 at 7:00 p.m., at the District office. All board members were present with the exception of Tonia Raymond and Wendy Wade. Others that attended were Brent Kaempfe, Superintendent, Eric Bitner and Reyna Almond, Board Clerk.

**Election of Board Officers**

Rita Drybread nominated David Hutchison for board president. Rita Drybread moved, Sharon Frankenberg seconded the **motion for nominations to cease**. Carried 5-0. David Hutchison will serve as board president for 2018-2019.

Sharon Frankenberg nominated Rita Drybread for vice president. Sharon Frankenberg moved, Billy Graham seconded the **motion for nominations to cease**. Carried 5-0. Rita Drybread will serve as vice president for 2018-2019.

**Approval of Agenda**

Rita Drybread moved, Billy Graham seconded the motion to **approve the agenda with the following additions: Old Business, add Century Business Technologies presentation and New Business, add Highland Milk Bids**. Carried 5-0.

**Board Business Positions**

Rita Drybread moved, Billy Graham seconded the motion to **appoint the following for the 2018-19 school year:** Board Clerk-Reyna Almond , Treasurer- Katie Nalley and Cathy Caylor- Deputy Treasurer. Carried 5-0.

**Consent Agenda**

Rita Drybread moved, Sharon Frankenberg seconded the motion to **approve the June 11<sup>th</sup> and June 28<sup>th</sup> minutes**. Carried 5-0.

**Comments from the Public**

None

**Reports and Presentations**

**ANW COOP-Sharon Frankenberg**

Sharon reported the following for the June 13, 2018 ANW Coop meeting:

- IBB Negotiations date is set for July 18/, 2018 at 3:00 p.m.
- AS of June meeting, there are 3 open positions left and 17 have been filled
- Pre-service for teachers and paras will be Aug 7&8 at Chanute auditorium
- Approved Rodney Burns for a 2018-19 Audit contract
- Considering contracts with Greenbush for Project Alternative for 7 slots & Day School at McCune for 5 slots; payment of Workers Comp Policy with KASB; contract with Accessible Home Health nursing services at school and contract with Craig Home Care for nursing services at school.
- Personnel Issues - Doug will have a list of resignations for approval along with new teacher contracts

**Brent Kaempfe-District Wide Issues**

- Building Report Card-KSDE Website
- State Assessment Scores (Reading, Math and Science)

07-10-2018

Altoona-Midway USD 387

- ACT Scores

### Old Business

Mr. Kaempfe talked about some of the Capital Improvements being considered for next year.

### **Eric Bitner, Century Business Technologies**

Eric presented the board with a proposal/bid for 5 new copiers. The board will discuss and review it again at the August meeting.

### **Health Insurance Program**

Rita Drybread moved, Billy Graham seconded the motion to **approve the BC/BS of Kansas Health Insurance Plan for 2018-19 school year.** Carried 5-0.

### New Business

#### **FY18 BOE Policy Book & Rescind Old policies**

Rita Drybread moved, Sharon Frankenbery seconded the motion that all **policy statements found in the minutes of the USD 387 board of education prior to June 30, 2018 be rescinded.** Carried 5-0.

Rita Drybread moved, Lynsee Relph seconded that the board of **education adopt the policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2018-19 school year, subject to periodic review, amendments and revisions by the board of education.** Carried 5-0.

### Generally Accepted Accounting Procedures (GAAP)

Lynsee Relph moved, Sharon Frankenbery seconded the motion to **adopt a waiver of fixed assets and generally accepted accounting practices.** Carried 5-0.

### State of Kansas Home Rule Provision

Billy Graham moved, Lynsee Relph seconded the motion to establish the **Home Rule resolution** by the board of education. Carried 5-0.

### Official Board of Education Designations and Agreements

Rita Drybread moved, Lynsee Relph seconded the motion to designate for the 2018-19 year: **Depositories** - First Oak Bank (formerly The State Bank of Kansas( ; **District's Representative for State and Federal Programs** – Superintendent; **District's Representative for KPERS** – Board Clerk and additional signer-Superintendent; **District's Representative for Public Law 874 (Title I)** – Superintendent; **District's Compulsory Attendance Officials** – Building Principals; **District's Official Food Service Representative and Food Service Hearing Officer** – Superintendent; Wilson County Citizen as USD 387's **Official Newspaper**

Superintendent as the **Information Officer** for the **Kansas Open Records Act**; **Custodians of Records** – Board Clerk at the Central Office, Principals at attendance centers; **Designation of School Days** – 1116 hours; **National Child Protection Act** with the superintendent being the district contact person; **District Homeless Coordinator** – Superintendent; **designate Sharon Frankenbery as the ANW Coop Representative and Wendy Wade as the Alternate ANW Coop Representative and Designate David Hutchison and Rita Drybread to the FY19 Negotiations committee.** Carried 5-0.

### Other Considerations for Establishing Rates in 2018-19

Billy Graham moved, Rita Drybread seconded the motion to **approve the mileage rate of \$.51 per mile; approve petty cash limits for middle school - \$500, and high school -\$900 and Substitute Rates at \$90.00 per day.** Carried 5-0.

### Establish BOE Meeting Dates

Sharon Frankenbery moved, Billy Graham seconded the motion **that be it resolved that pursuant to K.S.A. 73-8205, the Board of Education of USD No. 387, Wilson County, Kansas at its regular meeting held July 19, 2018, established the following meeting schedule for regular Board of Education meetings to be held the 2018-19 school year:**

Hour of commencing the meeting – 7:00 p.m.

Day of the week the meeting will be held – Monday

Week of the month the meeting will be held – 2<sup>nd</sup> Week

Meeting Place – USD Central Administration Building.

If the established meeting date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting will be held on the day following, commencing at the same hour as detailed above.

07-10-2018

Altoona-Midway USD 387

The Board of Education reserves the right to adjourn any regular meeting to another time and place. Carried 5-0.

**Personnel Contracts & Resignations**

Rita Drybread moved, David Hutchison seconded the motion to **accept the resignation of HS Head Boys Basketball coach Justin Logan**. Carried 5-0

Billy Graham moved, Sharon Frankenbery seconded the motion to **hire Nikkita Almond as the Summer Open Gym and Weight Room supervisor** for the month of July. Carried 5-0.

**Executive Session**

David Hutchison moved, Sharon Frankenbery seconded the motion to **go into executive session for the purpose of negotiations**. (Including Superintendent) Carried 5-0. The meeting reconvened at 8:43 p.m. Billy Graham moved, David Hutchison seconded the motion to **go into executive session for the purpose of negotiations**. (Including Superintendent) Carried 5-0. The meeting reconvened at 8:54 p.m. David Hutchison moved, Billy Graham seconded the motion to **go into executive session for the purpose of negotiations**. (Including Superintendent) Carried 5-0. The meeting reconvened at 9:05 p.m. Rita Drybread moved, Sharon Frankenbery seconded to approve the 2018-19 Labor Relations Agreement as presented. Carried 5-0. Sharon Frankenbery moved, Rita Drybread seconded the motion to approve a .25 raise to classified employees and to raise the district's contribution towards insurance by \$20.00. Carried 5-0. Rita Drybread moved that the building principals' receive a \$700.00 increase to their contract. The motion failed for lack of a second. David Hutchison moved, Billy Graham seconded the motion to **go into executive session for the purpose non-elected personnel**. (Including Superintendent) Carried 5-0. The meeting reconvened at 9:25 p.m.. David Hutchison moved, Billy Graham seconded the motion to **go into executive session for the purpose non-elected personnel**. (Including Superintendent) Carried 5-0. The meeting reconvened at 9:31 p.m. Rita Drybread moved, David Hutchison seconded the motion to add a \$700.00 increase to both building principals contract for the 2018-19 school year. Carried 5-0

Rita Drybread moved, Billy Graham seconded the **motion to adjourn the July 9, 2018 BOE Meeting**. Carried 5-0

Meeting Adjourned at 9:36 p.m.

**Announcements**

Budget Hearing and approval of Publication Meeting: August 13, 2018 at 6:30 p.m.

Regular Meeting: Monday, August 13, 2018 at 7:00 p.m.

Budget Hearing August 27, 2018 6:30 p.m.

Enrollment Aug 1st, 2nd and 3rd

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President

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Board Clerk