

**MINUTES OF THE FONTANA JT. 8 SCHOOL BOARD OF EDUCATION MEETING  
HELD AT FONTANA SCHOOL, THURSDAY, FEBRUARY 16, 2017**

Present: Board Members- Lisa Laing, President; Rebecca Decker, Vice-President; Mac Corey, Treasurer; Tom Labus, Clerk; Dr. Sara Norton, Principal/ Administrator, Rick Terhune, Business Manager; Jennifer Smithyman, CO-Secretary to the Board.

**Call to Order** - Board of Education President, Lisa Laing, called the meeting to order at 5:00 P.M.

A motion was made to go into closed session by Tom Labus, seconded by Rebecca Decker. (all ayes). Preliminary considerations associated with consideration of continued employment of the business manager including the recommended format for the hearing to follow were discussed.

**Meeting Re-convened**

A HEARING WAS HELD BY THE FONTANA JT. 8 SCHOOL BOARD OF EDUCATION TO CONSIDER THE CONTINUED EMPLOYMENT OF THE BUSINESS MANAGER PURSUANT TO WIS. STATS. 118.24(7). (recording available)

A motion was made to go into closed session to deliberate by Mac Corey, seconded by Tom Labus. (all ayes). Deliberation on the evidence presented by both parties occurred.

**Meeting Re-convened**

Rebecca Decker made a motion to issue notice of nonrenewal of the business manager's contract. A roll call vote occurred. Mac Corey, Tom Labus, Rebecca Decker, and Lisa Laing all voted aye.

Tom Labus made a motion to adjourn at approximately 6:30 p.m. Rebecca Decker seconded the motion. (all ayes)

Respectfully submitted,

Tom Labus, Clerk

Prepared by: Jennifer Smithyman, Co-Secretary to the Board of Education

**MINUTES OF THE FONTANA JT. 8 SCHOOL BOARD OF EDUCATION MEETING  
HELD AT FONTANA SCHOOL, FEBRUARY 27, 2017**

**Present:** **Board Members-** Lisa Laing, President; Rebecca Decker, Vice-President; Mac Corey, Treasurer; Kate Ketterhagen, Member and Tom Labus, Clerk. Also present: Dr. Sara Norton, Principal/ Administrator; Rick Terhune, Business Manager; Jennifer Smithyman, Co-secretary. **Also present:** Lauren Decker, Danielle Harkness, Margaret Labus, Noreen Lamsam, Lisa Popp.

**Call to Order** - Board of Education President, Lisa Laing, called the meeting to order at 6:07 P.M. Motion to go into closed session was made by Rebecca Decker and seconded by Mac Corey. (all ayes)

**Closed Session** - The board discussed the closed session business regarding the continued employment of the Business Manager, including consideration of performance evaluation data, per section 19.85(1)(c), Wis. Stats. At 7:02 P.M. Kate Ketterhagen made a motion, seconded by Mac Corey, to reconvene to open session. (all ayes)

**Reconvened to open session**

**Pledge of Allegiance**

**Approval of Agenda:** Motion carried 5-0.

**Spotlight on Learning: 5th Grade Math Project** - Fifth grade student Lauren Decker presented her extension math project.

**Spotlight on Staff: 2016-17 Rotary Above Self Award Winner** - Lisa Popp, Learning Support Specialist, was recognized for her Rotary Service Above Self award. She thanked the staff and board for this recognition.

**Special Education Overview** - Danielle Harkness, School Psychologist and Special Education Director presented an overview, with questions and answers, of Special Education.

**Reports**

- A. Administrator- Dr. Norton presented a literature review of class size in public schools as well as an overview of the grievance procedure.
- B. Director of Instruction and Student Learning - Mrs. Smithyman shared a summary of the Middle School Orientation night held February 16.
- C. PTSO - President Margaret Labus reported on the Mom Prom fundraiser this weekend, the April 21st Color Run/Walk, plans for Science Night, Fine Arts Night, and Dr. Seuss' Birthday. She shared teachers should continue with requests to PTSO.
- D. President - Lisa Laing discussed what should be done in addition to the report card that is supplied to the district and proposed a tentative date of Monday, April 10 for a board workshop to continue exploring options.

- E. Business Manager - Rick Terhune discussed the treasurer's report; focusing on the revenue, as well as, expenses. He shared information on Fund 10 indicating the substitute teacher line and administration and operations are ahead of pace for the year.

**Consent Agenda** - A) Minutes of regular board meeting from January 23, 2017, (B) Minutes of special board meeting from February 16, 2017, (C) Treasurer's report, and (D) Approval of bills. A motion was made by Tom Labus to approve the minutes, treasurer's report, and approval of bills and was seconded by Mac Corey. (all ayes)

**Action Items** - (A) Tom Labus made a motion, seconded by Kate Ketterhagen, to approve appointing John St. Peter as the impartial hearing officer for an employee grievance procedure. (all ayes)

**Information and Discussion**

- BFHS Administrator Profile - Dr. Norton provided information on the profile.
- Review of Series 100: Board of Education policies - Lisa Laing shared proposed changes needed and will bring an updated marked version to review and vote on at the next meeting.
- Consider Revision of District Policy 224: Evaluation of District Administrator & Exhibits 1 & 2 - Discussion occurred regarding an updated version with a better timeline. Lisa Laing will send it to board members before the next meeting.
- Communication goal update - Dr. Norton reported on improved avenues of communication. These include: student surveys (68 returned to date), summer school surveys, monthly/bi-monthly district and school newsletters, Fontana News added to the website, daily absence calls have been tweaked this past week to better improve the process, increase sharing of information with families through email and Skylert, and translation of texts and emails into Spanish.
- Possible rescheduling of March BOE meeting - a tentative date of March 27 was suggested and will be finalized.

**Visitor Response to Agenda Items** - Mrs. Lamsam reported fifth grade is done with OE fundraising.

**Adjournment** - Mac Corey made a motion to adjourn at 9:21 P.M. Tom Labus seconded the motion. (all ayes)

Respectfully submitted,

Tom Labus, Clerk

Prepared by: Jennifer Smithyman, Co-Secretary to the Board of Education