



## Technology Insurance / Damage Procedures

### Information:

The Brandywine Heights Area School District technology insurance covers school issued student devices (i.e. – laptops and chargers) in the event of theft, damage by fire, or other accidental damage. In the event of theft or fire, a police or fire report must be submitted to the district office within five (5) business days of the event. Additionally, the insurance will cover a student if he/she is responsible for accidental damage to another's device.

The technology insurance does not cover damage that is determined to be the result of malicious use or treatment, nor does it cover the outright loss of the device or its parts (e.g. – charger). Malicious damage (*defined as deliberate, willful destruction*) is not covered under any circumstance. If the damage is determined to be malicious, parents/guardians will be responsible to pay the repair/replacement costs. The students will still be provided a device (loaner device) for use in school, but they will not be permitted to take it home.

### Determining Malice:

The determination of malice will only be decided after an investigation of the situation has been concluded. Malicious damage typically appears as excessive damage, or repeated areas of defacement. Examples could include, but are not limited to, writing on the device, scratches/etching on the screen or body, obvious signs of repeated and/or heavy impact, etc. The overall condition of the laptop helps provide the context for determining the outcome.

### Payment:

The annual, optional technology insurance is \$25.00 per student (\$15.00 for students enrolled in the reduced meal program & \$10.00 for students enrolled in the free meal program). You may select to take advantage of technology insurance during online re-enrollment/registration. This will automatically apply the fee to your account in the parent portal, which you may pay online. If sending a check or money order, make payable to the *Brandywine Heights Area School District*. To better ensure the proper receipt of funds, cash will not be accepted. In the event of an incident not covered by the technology insurance, any applicable fines must be paid before the repaired device is reissued.

### Reporting Procedure:

In the event of an issue, students are to notify their teacher. Teachers will be able to provide situational guidance to students as needed.