

Employee Information for Emergency Notification System

Dawson Education Cooperative will be using an electronic Emergency Notification System that will enable the cooperative to contact all employees of an emergency, inclement weather conditions, etc. Please fill out the form and check mark how you would like to be contacted.

Employee Name (First Name, Last Name) _____

Employee Home Phone _____

Employee Cell Phone _____

Employee Work E-Mail _____

Employee Alternate E-Mail _____

I would like to be contacted by the ENS with the following:

___ Employee Home Phone

___ Employee Cell Phone Text

___ Employee Cell Phone Voice

___ Employee Work E-Mail

___ Employee Alternate E-Mail

(Please note: One of your choices must be your home phone or cell and the ENS will be using texting and voice features.)

Emergency Contact _____

Emergency Phone _____

All information is considered confidential and will be kept on file in the administration office.