I. CALL TO ORDER
The meeting was called to order at 7:06 p.m. by President Godlewski.

II. PLEDGE OF ALLEGIANCE
Middle School students, Marcella Petiprin and Ben Muenzer, led the group in reciting the Pledge of Allegiance.

III. ROLL CALL OF MEMBERS
Present:
Mr. Larry Godlewski, President
Mr. Orlin Knuth, Treasurer
Mr. Bob Hutchns, Trustee
Mr. Mike Cicalo, Trustee

Student Representatives:
Mr. Mason Rinks, 12th Grade Student

Absent:
None

Others:
Mr. Wayne Wright, Superintendent
Mrs. Katy Wade, Recording Secretary
Dr. Dan Ferguson, MS Principal
Mrs. Kathleen Conover, THIS Principal
Ameena Haffajee, Parent
The Schloegl Family
Nash Reigle, Student
Kathleen Murray, Parent
Chris Hnilica, Parent
Cassandra McNeill, LFCS Staff

IV. APPROVAL OF AGENDA
Secretary Grubbs presented the agenda without changes.
Motion by Trustee Cicalo, supported by Vice-President Fletcher to accept the agenda as presented. President Godlewski called for a voice vote to accept the agenda as presented.

The motion carried unanimously, 7 – 0.

V. STUDENT RECOGNITION
A. Principal Kathleen Conover, Torrey Hill Intermediate School, presented certificates to students, Elijah Hatfield, Chloe Hnilica, Alison Kitson, Samantha Kitson, Hailey Murray, Eriksen Petiprin, and Nevaeh Schloegl, for their service and leadership in building the healthy communities program..
B. Principal Dan Ferguson, Lake Fenton Middle School, presented certificates to students, Ben Muenzer, Marcella Petiprin, and Mia Zaitshik, for their service and leadership during the building tours to the LFCS board of education.

VI. PUBLIC COMMENTS
None

VII. BUDGET PRESENTATION
Mrs. Abbie Gebhart, GISD Business Services, presented the first amendment to the 2015 - 2016 school budget for general fund. Due to lower student counts and increased expenses related to the consortium special education program, there is an increase in the projected operating deficit of $125,972.

<table>
<thead>
<tr>
<th>Budget Summary Status</th>
<th>Budget General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase in Revenues</td>
<td>Beg Fund Balance (17.16%)</td>
</tr>
<tr>
<td></td>
<td>$215,845</td>
</tr>
<tr>
<td>Increase in Expenses</td>
<td>Total Revenues</td>
</tr>
<tr>
<td></td>
<td>$341,787</td>
</tr>
<tr>
<td>Previous Operating Deficit</td>
<td>Total Expenses</td>
</tr>
<tr>
<td></td>
<td>$(260,133)</td>
</tr>
<tr>
<td>Amended Operating Deficit</td>
<td>Projected Operating Deficit</td>
</tr>
<tr>
<td></td>
<td>$(386,075)</td>
</tr>
<tr>
<td></td>
<td>Estimated End Fund Balance (14.08%)</td>
</tr>
<tr>
<td></td>
<td>$2,547.850</td>
</tr>
</tbody>
</table>

VIII. PRESENTATIONS
A. Nash Reigle, LF High School student, presented a proposal to enhance the nature trail located between West Shore Elementary School and Torrey Hill Intermediate School. Mr. Reigle would like to do the project as part of the requirement for him to earn the ranking of Eagle Scout. Details included leveling the trail, adding wood chips, repairing a bench and adding another bench. The estimated cost to Mr. Reigle will be less than $100.00 and he would like to start working on the project as soon as possible. Although there is snow covering the ground, the weather is supposed to improve for the weekend allowing him the opportunity to work on the project. The board was in consensus for Mr. Reigle to complete the project as stated.

B. Jack Babbitt, 11th Grade Student Representative, reported on upcoming marching band events, including the Tin Can Raffle, the upcoming performance at a Pistons game and the Jinglefest parade.

C. Mason Rinks, 12th Grade Student Representative, reported on high school student activities such as Penny Wars, the Santa Slam Dodgeball Tournament, and the Boys in Business conference.

D. Todd Reynolds, High School Principal, reported on the exam schedule slated for Tuesday and Wednesday prior to Thanksgiving. This trimester there are nearly ninety fewer students with four or more absences in at least one hour. This reduction is attributed to implementation of the attendance incentive.

E. Dan Ferguson, Middle School Principal, reported on middle school activities, scheduling numbers are all within the recommended range and a new program will launch at the start of second trimester, Anchored in Pride Behavior Program.

F. Kathleen Conover, Torrey Hill Intermediate School Principal, reported on the building activities including the Community Involvement Committee meeting, Buster the Bus assembly, PBIS training for staff, Christmas play at the high school and the Kiwanis sponsored Lunch with Santa.

G. Sonya Shaughnessy, West Shore Elementary School Principal, reported on building activities including the 1st Grade Thanksgiving Feast, Christmas Sharing Program, Kindergarten Tree Decorating at Jinglefest, the Community Involvement Committee meeting and the building will be piloting the Next Generation Science Standards program.

H. Vince Cicalo, High School Assistant Principal/Athletic Director, informed the board of rumors that may be circulating in regards to schools that will be joining or leaving the GAC. Right now, they are in the process of evaluating schools which have expressed an interest in becoming a part of the conference. The winter Meet the Team was a success and the cost for team sponsorships will be decreasing.
I. Julie Williams, Assistant Superintendent, stated the Family Art Night recently held went well, the District Health Committee will be restructuring, and she attended a breakfast to support Ele’s Place, which is an organization which services families dealing with the loss of a young family member.

J. Wayne Wright, Superintendent, informed the board of a water pressure problem at West Shore Elementary which resulted in being a problem with the pump. A new pump was installed and water service was restored at the building for school operation on Monday. A new edition of The Breeze will be delivered to homes shortly, the Administrative Guidelines are published on the website and there is also a hard copy in the superintendent’s office, and the embargo on the results of the M-STEP is expected to be lifted within the next two weeks.

K. Supt. Wright presented the following Bylaws and Policies for their second reading. Bylaw 0175.1 was revised to include the suggested amounts made during the first reading of the revisions. Policy 8400 will be rejected for updating as discussed during the first reading.

1. Bylaw 0140.3 – Conflict of Interest.......................................................................................... Revised
2. Bylaw 0175.1 – School Board Conferences, Conventions and Workshops......................... Revised
3. Policy 1130, 3110 and 4110– Conflict of Interest................................................................. Revised
4. Policy 1217 – Weapons.......................................................................................................... New
5. Policy 1420 – School Administrator Evaluation................................................................. Revised
6. Policy 1630.01, 3430.01 and 4430.01 – Family & Medical Leaves of Absence (FMLA).... Revised
7. Policy 3217, 4217 and 5772 – Weapons............................................................................. Revised
8. Policy 5517.02 – Sexual Violence..................................................................................... New
9. Policy 5830 – Student Fund-Raising.................................................................................... Revised
10. Policy 6110 – Grant Funds................................................................................................. Revised
11. Policy 6111 – Internal Controls......................................................................................... Revised
13. Policy 6320 – Purchasing................................................................................................... Revised
14. Policy 6550 – Travel Payment & Reimbursement............................................................. Revised
15. Policy 6850 – Public Disclosure and Reporting................................................................. Revised
16. Policy 7217 – Weapons........................................................................................................ Revised
17. Policy 8321 – Criminal Justice Information Security....................................................... Revised
18. Policy 8400 – School Safety Information......................................................................... Revised
19. Policy 8500 – Food Services.............................................................................................. Revised
20. Policy 9211 – District Support Organizations................................................................ Revised

IX. APPROVAL OF CONSENT AGENDA
President Godlewski presented the consent agenda items for approval.

A. Meeting Minutes
1. October 12, 2015 - Committee of the Whole
2. October 12, 2015 - Closed Session Notes
3. October 26, 2015 - Regular Meeting

B. Financial Report
Manifest of Checks paid prior to October 31, 2015 in the amount of $586,005.72

C. Nomination of Lori Smith to the Parent Advisory Council (PAC)

D. Donation of $6000.00 to the Robotics Club
1. $5000.00 - GM FIRST Annual Donation
2. $1000.00 - Bar’s Products Sponsorship

E. Donation of $943.84 from Devils Youth Wrestling Club to the High School Wrestling Team
Motion by Trustee Hutchins and supported by Treasurer Knuth to accept the consent agenda items as presented.

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting. Any person with a disability who needs accommodations for participation in this meeting should contact Wayne Wright, Superintendent, at 810.591.2532 at least five (5) days in advance of the meeting to request assistance.
President Godlewski asked for discussion.

Discussion: None

Hearing none, President Godlewski called for a voice vote.

The motion carried unanimously, 7 – 0.

X. ACTION ITEMS

A. Recommendation to Approve the 2014 - 2015 Final Evaluation for the Board of Education

Motion by Vice President Fletcher and supported by Trustee Howieson to approve the 2014 - 2015 final evaluation for the Lake Fenton Board of Education with an overall rating of EFFECTIVE as presented.

President Godlewski asked for discussion.

Discussion: None

Hearing none, President Godlewski called for a roll call vote.

The motion carried unanimously, 7 – 0.

B. Recommendation to Approve the 2015 - 2016 Final Evaluation for Superintendent Wayne S. Wright

Motion by Trustee Cicalo and supported by Treasurer Knuth to approve the 2015 - 2016 final evaluation for Superintendent Wayne S. Wright with an overall rating of EFFECTIVE as presented.

President Godlewski asked for discussion.

Discussion: Secretary Grubbs wanted to add a range of “effective to highly effective” to the motion since the superintendent’s overall score of 1.502 with anything lower than 1.5 being highly effective. President Godlewski was unsure if that would be a possibility, but felt it should stay as is. Other board members were in agreement. President Godlewski then asked for further discussion.

Hearing none, President Godlewski called for a roll call vote.

The motion carried, 6 – 1.

Ayes: Cicalo, Fletcher, Godlewski, Howieson, Hutchins, Knuth

Nays: Grubbs

C. Recommendation to Adopt the Resolution for the 2015 - 2016 Budget Amendment I for General Fund

Motion by Trustee Hutchins and supported by Treasurer Knuth to adopt the Appropriation Resolution for the 2015 - 2016 Budget Amendment I for General Fund as presented.

President Godlewski asked for discussion.

Discussion: Trustee Cicalo asked if the amendment should state the superintendent’s approval limits to reflect the increase to $11,500 due to the policy revision being adopted. The board agreed the motion should stand as is because the policy has not yet been adopted. President Godlewski asked for further discussion.

Hearing none, President Godlewski called for a roll call vote.

The motion carried unanimously, 7 – 0.

D. Recommendation to Adopt the NEOLA Policy Update, Volume 30, Number 1

1. Bylaw 0140.3 – Conflict of Interest................................................................. Revised
2. Bylaw 0175.1 – School Board Conferences, Conventions and Workshops.................... Revised
3. Policy 1130, 3110 and 4110 – Conflict of Interest............................................ Revised
4. Policy 1217 – Weapons..................................................................................... Revised
5. Policy 1420 – School Administrator Evaluation................................................... Revised
6. Policy 1630.01, 3430.01 and 4430.01 – Family & Medical Leaves of Absence (FMLA),... Revised
7. Policy 3217, 4217 and 5772 – Weapons............................................................ Revised
8. Policy 5517.02 – Sexual Violence................................................................. New
9. Policy 5830 – Student Fund-Raising............................................................... Revised
10. Policy 6110 – Grant Funds.............................................................................. Revised
11. Policy 6111 – Internal Controls..................................................................... New

After the meeting, any person with a disability who needs accommodations for participation in this meeting should contact Wayne Wright, Superintendent, at 810.591.2532 at least five (5) days in advance of the meeting to request assistance.
13. Policy 6320 – Purchasing............................................................................................................................... Revised
14. Policy 6550 – Travel Payment & Reimbursement......................................................................................... Revised
15. Policy 6850 – Public Disclosure and Reporting............................................................................................ Revised
16. Policy 7217 – Weapons................................................................................................................................. Revised
17. Policy 8321 – Criminal Justice Information Security..................................................................................... Revised
18. Policy 8400 – School Safety Information......................................................................................................... Revised
19. Policy 8500 – Food Services............................................................................................................................ Revised
20. Policy 9211 – District Support Organizations................................................................................................ Revised

Motion by Vice-President Fletcher and supported by Trustee Cicalo to adopt the revisions to NEOLA Bylaws and Policy as presented.

President Godlewski asked for discussion.

Discussion: Treasurer Knuth clarified that Policy 8400 was not be changed from the current policy. Supt. Wright stated that policy update was rejected and will not be included when submitted to NEOLA for preparation. Secretary Grubbs asked if the Policy should be removed from the motion. Supt. Wright stated it should have been removed from the list. The board was in agreement to keep the motion on the floor. President Godlewski asked for further discussion.

Hearing none, President Godlewski called for a roll call vote.

The motion carried unanimously, 7 – 0.

D. Recommendation to Accept the Donation of $1500 from Supt. Wayne S. Wright

Motion by Trustee Cicalo and supported by Trustee Hutchins to accept the donation of $1500.00 from Wayne S. Wright to the Superintendent’s Pledge as presented.

President Godlewski asked for discussion.

Discussion: None

Hearing none, President Godlewski called for a voice vote.

The motion carried unanimously, 7 – 0.

E. Recommendation to Approve the Notice of Call for a Special Board of Education Meeting to Hold a Board Workshop

Motion by Vice President Fletcher and supported by Trustee Howieson to approve the notice of call for a special board of education meeting for the purpose of holding a Board Workshop on Monday, December 7, 2015 at 4:30 p.m. in the Alberta B. Martin Board Room, 11425 Torrey Rd., Fenton, MI 48430 as presented.

President Godlewski asked for discussion.

Discussion: President Godlewski stated the item needed to be an action item because it was not listed as a meeting dated on original board meeting schedule which was approved during the organizational meeting in July. President Godlewski asked for further discussion.

Hearing none, President Godlewski called for a voice vote.

The motion carried unanimously, 7 – 0.

XI. PUBLIC COMMENTS

None

XII. COMMUNICATIONS

Secretary Grubbs reported he received a thank you card from the football program and cheerleaders for their support during the fall season.
ITEMS FROM TRUSTEES/ADMINISTRATORS

- Future Board Workshop Topics - President Godlewski went through the current agenda topics for the board workshop to determine those items which need supporting documentation submitted for inclusion in the board book.
- Technology Committee Report - Trustee Cicalo reported on discussion of committee.
- 3 Districts BOE Steering Committee Report - Trustee Howieson and Trustee Hutchins, as well as Supt. Wright reported on the discussion of the committee.
- Co-Curricular/Athletics Committee Report - Vice President Fletcher reported on the discussion of the committee.
- District Calendar of Events

XIV. ADVANCED PLANNING

- CBA Weekend, 12/4 & 12/5, Oakland ISD
- Board Workshop, 12/7, 4:30 p.m., Alberta B. Martin Board Room
- GCASBM Service Awards Dinner, 12/10, 5:30 p.m., Zehnder's of Frankenmuth-RSVP to Katy before 12/1
- Regular BOE Meeting, 12/14, 7:00 p.m., West Shore Elementary School Media Center
- Technology Committee Meeting, 12/21, 3:00 p.m., Alberta B. Martin Board Room
- Organizational & COTW Meeting, 01/11, 7:00 p.m., Alberta B. Martin Board Room
- LF Education Foundation Meeting, 01/13, 7:00 p.m., Alberta B. Martin Board Room
- Technology Committee Meeting, 01/25, 3:00 p.m., Alberta B. Martin Board Room
- Regular BOE Meeting, 01/25, 7:00 p.m., Alberta B. Martin Board Room

XV. ADJOURNMENT

There being no further business, President Godlewski adjourned the regular meeting at 8:50 p.m.

Respectfully submitted,

Bob Grubbs, Secretary
Katy Wade, Recording Secretary