



Hawley Independent School District

210 Ave. E
Hawley, TX 79525
www.hawley.esc14.net



Authorization Agreement for Automatic EFT Deposit

I hereby authorize Hawley ISD to initiate credit entries to the following account:

Bank Name:

Routing Number:

Account Number:

☐ Checking

☐ Savings

This authority is to remain in full force and effect until Hawley ISD has received written notification **DELIVERED IN PERSON** to the HISD Business Office. Requests for changes shall be made in a timely manner as to afford HISD and the depository a reasonable opportunity to act upon it.

Signature:

Date:

TO RECEIVE A PAYCHECK, EMPLOYEES MUST BRING AN ORIGINAL OR COPY OF A VOIDED DOCUMENT TO ATTACH BELOW (VOIDED CHECK OR DEPOSIT SLIP WITH CLEAR ROUTING AND ACCOUNT NUMBER VISIBLE).

Business Office will attach voided check or deposit slip.