

**MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, AUGUST 13, 2018**

President R. Van Zee called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:00 p.m. on Monday, August 13, 2018, in the Library at the Platte-Geddes Elementary School. The meeting began with the Pledge of Allegiance.

Members present: Ross Van Zee, Ross Varilek, Jess Sondgeroth, Duke Starr, Tricia Meyerink, Tammie Olson

Members absent: Marlon Ferguson

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Patrick Frederick, Elementary Principal Jennifer Knecht, and Jason Huizenga

Additions or deletions to this agenda

The following items were added to the printed agenda: Approve Open Enrollment Application, Executive Session Pursuant SDCL 1-25-2(1) Personnel. Public Participation was removed.

Approve agenda

Motion J. Sondgeroth, seconded R. Varilek approving the agenda as amended. All members present voted aye. Motion carried.

Approve Consent Agenda

Motion T. Olson, seconded T. Meyerink approving the following consent agenda:

- Minutes of the Regular Board Meeting on Monday, July 9, 2018
- Minutes of the Annual Meeting on Monday, July 9, 2018
- Minutes of the Special Board Meeting on Monday, July 16, 2018
- Authorize Payment of Claims for August 20, 2018
- Approve Report of Cash Transactions dated 07/31/2018

All members present voted aye. Motion carried.

Public Participation

None

Administrative Reports

Superintendent Report

Professional development is scheduled on Monday, August 20 through Wednesday, August 22. A district-wide data retreat, led by Mrs. Hanson and Mrs. Holly Mosterd, will be held on Monday morning. On Monday afternoon, Scott Swier will conduct a two-hour Title IX training session. The ALICE training will be held on Tuesday morning. Supt. Bailey encouraged board members to attend. Staff meetings, goal setting, and classroom work will occupy the remainder professional development time.

ARS Roofing and Sheet Metal completed roof inspections on both buildings on August 2. They also completed some routine maintenance while on site. Supt. Bailey will share the results of the inspection when he receives them.

Kevin Kuiper has approved changing parking along the elementary playground fence. Parents who are dropping off and picking up students will be asked to parallel park instead of angle parking. Poles and cables will also be added which will provide a walking area for students. Bright Beginnings employees have agreed to park farther to the south to free up additional parking spots.

Progress on the storage shed/garage is coming along nicely. The project completion date is set for August 15. Berens has begun working on the drainage project on the north side of the elementary school. New carpet is being installed in the band room. Supt. Bailey thanked the custodial staff for their hard work and dedication in preparing the schools for another year.

Supt. Bailey reported on the recent ASBSD/SASD Convention he attended recently. The keynote speakers and their messages were fantastic. Karl Mecklenburg's motivational speech on Friday morning sparked excitement in everyone about the upcoming school year. Supt. Bailey also attended breakout sessions on Risk Management, an SDHSAA Update, and communication with students, staff, and parents.

An update on the new graduation requirements was given. The Board of Education Standards passed the bulk of the proposed changes. The rules package will go before the Legislature's Rules Review committee in August. Pending approval by that group, the new requirements will become effective. Schools will be able to choose to implement the new flexibilities this year or wait until fall of 2020 to make the endorsement options available to all students.

Secondary Principal Report

Most of the students in grades 7-12 have registered for the upcoming 2018-2019 school year. On Tuesday August 21, the K-12 Platte-Geddes School Open House will be held. Any new students, students who have not registered, or students who want to make changes to their schedules may do so at this time. During the open house, students will pick out their lockers and check out their laptop computers. Teachers will also be available to answer any questions.

Mr. Frederick gave an update on student enrollment. Junior High student enrollment is at 68 students and high school at 119 for a total of 187 students.

Freshman orientation meetings are being scheduled. These meetings are held to provide the parents/guardians with information on SDMyLife, Infinite Campus, Scholarships/Requirements, Dual Credit Course Work, Upcoming New Graduation Requirements/Pathways, and answer any questions they may have.

Mr. Frederick also reported on the sessions he attended at the ASBSD/SASD Convention in Sioux Falls.

Elementary Principal Report

Mrs. Knecht reported that there are currently 247 enrolled at Platte-Geddes Elementary.

An additional change to the elementary handbook will be including the Restraint and Seclusion Policy. Several staff attended the training recently and found it very informative and beneficial.

Mrs. Knecht thanked the board for the opportunity to attend the National ISTE Conference in Chicago this summer. She reported on the keynote speakers address and several of the sessions she attended.

Business Manager Report

Schoenfish & Co., Inc. will begin the audit of the 2017-2018 records on Monday, August 20th. An exit review will be held later that week.

K. Holter will be attending a SASD President/Vice President Retreat on September 11-12. The retreat brings together the president and vice president of each parent group to provide an opportunity for leadership growth.

A finalized budget will be presented at the September Board Meeting for adoption. There will be very few changes from the preliminary budget presented in July.

Committee Reports

Mid Central Educational Coop Report

T. Olson reported on the Mid Central Educational Cooperative meeting.

Core Educational Coop Report

J. Sondgeroth reported on the Core Educational Cooperative meeting.

Routine Business

Conflict of Interest Disclosures and Consideration of Waivers

Supt. Bailey submitted a Request for School Board Waiver for the board's approval. Supt. Bailey's wife, Casey, is the director of the DIAL Corporation and is considered an employee of the Core Educational Cooperative. The Platte-Geddes School District is a member of the DIAL Corporation and Virtual School and is also a member of the Core Educational Cooperative. Motion R. Varilek, seconded T. Meyerink authorizing the request for waiver because the terms of the contract are fair and reasonable, and not contrary to the public interest. All members present voted aye. Motion carried.

Second Reading Staff Handbook

Motion T. Meyerink, seconded D. Starr approving and adopting the 2018-2019 Staff Handbook with recommended changes. All members present voted aye. Motion carried

Second Reading High School Handbook

Motion T. Olson, seconded T. Meyerink approving the adopting the 2018-2019 High School Handbook with recommended changes. All members present voted aye. Motion carried.

Second Reading Elementary Handbook

Motion D. Starr, seconded T. Meyerink approving and adopting the 2018-2019 Elementary Handbook with recommended changes. All members present voted aye. Motion carried.

Approve Contract for Administrative Assistant, Ember Bartels

Motion J. Sondgeroth, seconded T. Olson approving the contract of Ember Bartels as Administrative Assistant at an hourly wage of \$11.46. All members present voted aye. Motion carried.

Approve Substitute Teacher, Paraprofessional, and Bus Driver Rates

Motion T. Olson, seconded D. Starr approving the following rates for substitutes:

Substitute for Certified Teacher	\$95.00/day
Substitute for Paraprofessional	\$70.00/day
Substitute Bus Driver	\$15.00/hour
Long Term Substitute Teacher	\$120.00/day

All members present voted aye. Motion carried.

Approve Substitute Teacher List

Motion T. Meyerink, seconded J. Sondgeroth approving the following as substitute teachers for the 2018-2019 school term: Frank Cutler, Marsha Cutler, Dennis DeBoer, Katy Duffy, Amanda Groon, Glenda Hiemstra, Susan Hoffman, Sue Kemnitz, Traci Kott, Connor Kuipers, Karla Kuipers, Cindy Lucas, Laurie Meis, Erynn Meyerink, Alisa Nachtigal, Donna Ringling, Amy Slaba, Tessa Tegethoff, April Van Zee, Judy Veurink, Allen Weier, Barb Weier, Haley Whalen, Anita Schoenfelder, Kelly Varilek, Sam Ringling, and Tana Huizenga. All members present voted aye. Motion carried.

Accept Quote for Garbage Collection

The following quotes were received for garbage collection for the 2018-2019 year:

Platte Sanitary	\$580.00/mo.	\$25.00/charge for extra pick up
Moze F. Sanitation	\$600.00/mo.	\$25.00/charge for extra pick up

Motion J. Sondgeroth, seconded R. Varilek accepting the quote from Platte Sanitary for garbage collection for the 2018-2019 year. All members present voted aye. Motion carried.

Approve Authorized Signatures for Banking Services

Motion T. Meyerink, seconded T. Olson designating the following individuals as authorized signers on school district accounts:

Bank of the West:	Ross Van Zee, Kathy Holter, Joel Bailey
First Fidelity Bank:	Ross Van Zee, Tricia Meyerink, Kathy Holter, Joel Bailey

All members present voted aye. Motion carried.

Approve Wenger Music Storage Quote

Tabled until September Board Meeting.

Approve Contract for High School Special Education Teacher, Mrs. Deb Pazour

Motion T. Meyerink, seconded T. Olson approving a contract for Special Education services with Deb Pazour at an annual rate of \$29,574.60. All members present voted aye. Motion carried.

Accept Resignation of Paraprofessional, Laura Struck

Motion J. Sondgeroth, seconded T. Olson accepting the resignation of Laura Struck as paraprofessional at Cedar Grove Colony. All members present voted aye. Motion carried. Supt. Bailey thanked Mrs. Struck for her 18 years of service to the school district.

Accept Resignation of Paraprofessional, Raquel Bietz

Motion T. Olson, seconded R. Varilek accepting the resignation of Raquel Bietz as elementary paraprofessional. All members present voted aye. Motion carried. Supt. Bailey thanked Mrs. Bietz for her years of service to the school district.

Approve Paraprofessional Contracts

Motion D. Starr, seconded T. Meyerink approving the following paraprofessional contracts:

Leah Bultsma: High School Special Education Paraprofessional	\$10.71/hour
Julie DaShay: Cedar Grove Colony School Paraprofessional	\$11.71/hour
Tami Den Besten: Platte Colony School Paraprofessional	\$10.71/hour
Chelsea Voetberg: Elementary Paraprofessional	\$10.71/hour

All members present voted aye. Motion carried.

Approve Contract for 6th Grade Volleyball Coach, Annie Feddersen

Motion J. Sondgeroth, seconded T. Meyerink approving the contract of Annie Feddersen as 6th Grade Volleyball Coach in the amount of \$782.50. All members present voted aye. Motion carried.

Approve Open Enrollment Application

Motion D. Starr, seconded T. Olson approving Open Enrollment Application #2019-01 for one student for the 2018-2019 School Year. All members present voted aye. Motion carried.

Set Date for September Board Meeting

Due to several conflicts, the time of the September Board Meeting will be changed. Motion D. Starr, seconded T. Meyerink setting the regular September School Board Meeting on Monday, September 10th at 8:00 p.m. in the elementary library. All members present voted aye. Motion carried.

Executive Session

Motion J. Sondgeroth, seconded R. Varilek to enter into executive session at 8:10 p.m. to discuss a Student Matter, pursuant SDCL 1-25-2(2), Consult with Legal Counsel, pursuant SDCL 1-25-2(3), and Personnel, pursuant SDCL 1-25-2(1). All members present voted aye. Motion carried.

President R. Van Zee declared executive session closed at 9:44 p.m.

Adjournment

Motion R. Varilek, seconded J. Sondgeroth to adjourn the meeting at 9:44 p.m. All members present voted aye.
Motion carried.

President

Business Manager