

Safety and Security

Hamilton ISD

Intruder Alerts



LOCKDOWN

Called when there is a threat or hazard **inside** the school building. From parental custody disputes to intruders to an active shooter, Lockdown uses classroom and school security actions to protect students and staff from threat.

2 types of Lockdown

- 1. Lockdown - Inside Threat
- 2. Lockdown - Outside Threat

Lockdown - Inside/Outside Threat Drill



The Office will Announce the Drill:

- “Lockdown, Inside Threat” or “This is a Drill, Lockdown, Inside Threat”
- “Lockdown, Outside Threat” or “This is a Drill, Lockdown, Outside Threat”

All Exterior Doors will be Secured

The Drill will be Completed When:

- Administration releases you from lockdown by opening your door with key.

Lockdown - Inside/Outside Threat Drill



What to Do:

Classroom

- Gather students from outside the classroom into the classroom.
- **Close & lock** the door. **Turn off** the lights. **Cover** Windows (if possible)
Non-Drill Quickly barricade the door if possible.
- Gather students against a wall that cannot be seen from a hallway window.
Be aware of exposure from outside windows. Prepare with whatever means available to protect your students.
- **Stay** locked in your room unless instructed by the principal or police to evacuate.
- **Remain Quiet**

Lockdown - Inside/Outside Threat Drill



What to Do:

Hallway:

- Gather all students from the hallway and closest restroom into the nearest classroom. Have your keys with you to unlock doors.
- **Close & lock** the door. **Turn off** the lights. **Cover** Windows (if possible)
Non-Drill Quickly barricade the door if possible.
- Gather students against a wall that cannot be seen from a hallway window. Be aware of exposure from outside windows. Prepare with whatever means available to protect your students.
- **Stay** locked in your room unless instructed by the principal or police to evacuate.
- **Remain Quiet**

Lockdown - Inside/Outside Threat Drill



What to Do:

Common Areas (Cafe, Auditorium, Gym, Foyers, Library)

- If the gunman **IS IN** the common area, rush students out in the opposite direction.
- If the gunman **IS NOT** in the common area, but in the building, teachers rush the students out of the building to a rally point away from the building.

Lockdown - Inside/Outside Threat Drill



What to Do:

Recess or Outside PE/Class:

- Blow the whistle with long blasts and run to a designated rally point away from the building.
- Listen to information from the office via the district PA system
- Rally Points - Elementary Take Shelter @ Riley Funeral Home and PreK building Take Shelter @ the Episcopal Church
- Rally Points - JH Take Shelter inside True Value Store and HS Take Shelter inside True Value empty building next to the store

Evacuation Scenarios



EVACUATE

Called when there is a need to move students from one location to another.

Types of Evacuation:

Fire Drills

Site Evacuations

Fire Drill



What to DO:

- Utilize Fire Escape Routes in the Building to Exit the building in an orderly fashion.
- Assemble your Students at a Predetermined Location a safe distance from the building.
- Take Roll and account for your students.
- If missing a student, utilize cell phone to contact Principal

Evacuation Drill



What to Do:

- Follow Fire Evacuation Plans and Assemble at your predetermined location.
- Listen for Instructions to Evacuate your students to a new site:
 - At Evacuation Site
 - Ensure All Students are accounted for at secondary site
 - **DO NOT** release students to parents until you are given the go ahead by administration.

Shelter in Place Drills



SHELTER

Called when specific protective actions are needed based on a threat or hazard. Training should include response to severe weather threats and hazmat incidents.

2 Types of Shelter Drills:

1. Shelter for Severe Weather
2. Shelter-in-Place (for Hazmat)

Shelter for Weather Safety Drill



What to Do:

- An Announcement to Shelter for Weather Safety will be made over the PA intercom (may be replaced by alarm)
- Teachers take students into hallway and shelter in innermost walls of the building.
- Students will Duck and Cover until ALL CLEAR is given by administration.

Shelter for Weather Safety Drill



Shelter for Hazmat



What to Do:

- Make sure that all students are inside the classroom and do not leave.
- A/C System will be turned off at Central Office
- Close all windows and ensure that you minimize the amount of air coming from outside of the building.
- If you smell an odor, evacuate to the hallway and notify administration.
- Hold in place until the all clear is given.

Hold Drills



HOLD

Called when a situation requires that students remain in their classrooms or in another area, in order to keep hallways clear and away from an incident or situation.

What to Do:

- Hold students in your classroom until all clear is given, ensure that all students in the hallways or restrooms are brought into the classroom.
- Notify office of missing children.

SAFETY QUOTES

“Safety is **EVERYONE**’s responsibility. Everyone needs to know that they are empowered to **speak up** if there is an issue.” – Captain Scott Kelly

“When safety is first, you last.” – Author unknown

“Safety saves sickness, suffering, and sadness.” – Safety saying early 1900’s

“No safety, know pain. Know safety, no pain.” – Author unknown

“Accidents hurt; safety doesn’t.” – Author unknown

“You don’t need to know the whole alphabet of safety. The a, b, c of it will save you if you follow it: **ALWAYS BE CAREFUL.**” – Colorado School of Mines

SAFETY QUOTES CONTINUED

“An ounce of prevention is worth a pound of cure.” – Benjamin Franklin

“Safety is **NOT** an intellectual exercise to keep us in work. It is a matter of life and death. It is the sum of our contributions to safety management that determines whether the people we work with live or die.” – Sir Brian Appleton

“Safety isn’t expensive; it’s priceless.” – Author unknown

“Luck runs out, but safety is good for life.” – Author unknown

“Shortcuts cut life short.” – Author unknown

“Safety is not a gadget, but a state of mind.” – Eleanor Everet

SAFETY QUOTES CONTINUED

“Safety doesn’t happen by accident.” – Author unknown

“Check yourself before you wreck yourself.” – Author unknown

“Never stop investing – never stop learning.” – Captain Sully

“Safety brings first aid to the uninjured.” – F. S. Hughes

“Prepare and prevent, don’t repair and repent.” – Author unknown

“Working safely may get old, but so do those who practice it.” – Author unknown

“You are the last line of defense in safety. It boils down to **YOU.**” – Kina Repp