2018-2019

Newport High School
7-12

Student Handbook
Newport School of Innovation


Mission: The School of Innovation seeks to create an individualized learning environment that encourages high expectations for success through development-appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, caring, and supportive environment. We strive to have our caregivers, teachers, and community members actively involved in our students’ academic endeavors through the use of personalized learning.

Different students need different levels and types of intervention and support. This is the key component that the Newport School of Innovation seeks to provide our students. Newport SOI will seek to foster ownership and self-motivation in our students by providing personalized instruction for every student that will allow them to control their path, time, place and pace for their learning. A prescription that will fit the need of every child, individually. Through extensive mentoring and a prescriptive plan, students will be granted the freedom of choices and input and be a key player of the decision-making process regarding what and how they learn.

Enrollment: Any student that would like to be considered for participation in the School of Innovation will need to fill out an application with Newport High School. Participation in the School of Innovation is optional.

With the freedom to work at their own pace, students may be able to move through the curriculum at a faster pace allowing them to complete courses earlier than the traditional classroom currently allows. However, each student must remain in high school for a minimum of four years before graduating.

Mentor: Each student participating in the School of Innovation will be assigned a mentor upon entering the School of Innovation. Students will remain with this mentor until they graduate from High School.

Students will be required to meet with their assigned mentor once a week in which progress will be discussed. If the mentor feels the student is falling behind he/she will contact the parent to discuss options. Students may be placed back in to traditional classes if they fail to make progress or expected graduation requirement deadlines.

Students enrolled in the innovations program will follow the same rules of conduct and policies that are stated in the Newport High School student handbook.
AFTER-SCHOOL DETENTION:

Students who commit minor infractions will be assigned After-School Detention Hall. This will be held in the Jr. High Study Hall under the supervision of a certified teacher or administrator. It will occur on Monday and Tuesday of each week. The duration of detention will be one hour. Students will be prepared to complete academic and/or character education lessons in a structural setting. No food or drinks will be allowed. A student missing their assigned day will be given an additional day of detention. After-School Detention begins at 3:20-4:20.

Saturday Detention:

Saturday detention may be issued only by an administrator who will provide a minimum of 48 hours’ notice to a student’s parents. Saturday detention will be assigned at the discretion of the Assistant Principal based on the severity of the infraction. A Saturday detention maybe assigned in place of a regular weekday detention. Students are responsible for providing their own transportation to and from the detention. In the event of inclement weather, cancellations to Saturday detention will be announced in the same manner as school cancellation announcements. Saturday detentions do not eliminate previously assigned detentions, (with the exception of previously assigned missed detentions). Students will still need to serve any outstanding weekday detentions.

Saturday detention is held in the ISS classroom. Saturday detention is from 8:00 a.m. to 12:00 p.m. Tardies are not permitted to Saturday detention. Tardies will be considered a “cut” and will result in a three-day suspension. A missed Saturday detention, without prior administrative approval or appropriate medical, dental or legal documentation, will result in a three-day suspension. Documentation must be provided no later than 7:30 a.m. on the Monday following the assigned detention. If absent on the Friday before the assigned Saturday detention, students are responsible for serving their assigned Saturday detention.

IN-SCHOOL SUSPENSION:

Students assigned to In-School Suspension (ISS) are counted present at their base school. They will be required to spend the entire day within a special classroom, isolated from the remainder of the student body. Students will receive class work assigned by their regular classroom teachers. Failure to do assigned work will result in a zero. Misconduct during ISS will result in additional days of ISS, corporal punishment, suspension, or recommended expulsion. Students assigned to ISS will NOT be allowed to attend or participate in any extra-curricular activity during the time the student is assigned unless authorized by school administration.
S.T.E.P.S. refers to the Newport School District’s approach to resolving situations, which occasionally cause parents, teachers and students concern. Resolving these situations quickly to the satisfaction of all parties is beneficial to the educational program of the district. The following steps are the quickest and best methods for reaching satisfactory solutions. Please use them, should you ever encounter a situation in school, which is a concern to you:

- **Contact the appropriate staff member** – Talk directly with the teacher, coach, bus driver, etc. Most concerns can be resolved this way;

- **Contact the campus principal** – The principal can clarify, explain and resolve most matters relating to daily campus operations;

- **Contact the appropriate central administration** – This step should be taken only after steps one and two have not resolved the concern.

- **Contact a school board member** – After taking steps on through three above, a request in writing for a school board hearing is the next step. This written request is made through the superintendent.
## Class Credits Needed:
- **Freshman (9th):** 5 or less credits
- **Sophomores (10th):** 5.5 - 10
- **Juniors (11th):** 10.5 - 15
- **Seniors (12th):** 15.5 or more

**To Graduate:** 22

## Grading Scale:
- **A** = 90 - 100
- **B** = 80 - 89
- **C** = 70 - 79
- **D** = 60 - 69
- **F** = 0 - 59

**I - Incomplete Work**

NC = NO CREDIT; NG = No grade; 4.0 Scale, (AP courses on 5.0 Scale)
## 2018-2019 SCHOOL CALENDAR

**NEWPORT SPECIAL SCHOOL DISTRICT**

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher In-Service</td>
<td>August 6-9</td>
</tr>
<tr>
<td>First Day of School</td>
<td>Monday, August 13</td>
</tr>
<tr>
<td>Window for Kindergarten Screener</td>
<td>August 13-September 14</td>
</tr>
<tr>
<td>Labor Day (No School)</td>
<td>September 3</td>
</tr>
<tr>
<td>Parent/Teacher Conference (7th-12th grades)</td>
<td>September 11</td>
</tr>
<tr>
<td>4 1/2 Weeks Progress Reports</td>
<td>September 13</td>
</tr>
<tr>
<td>FMNV Day</td>
<td>September 21</td>
</tr>
<tr>
<td>Week of 9 Weeks Tests</td>
<td>October 8-12</td>
</tr>
<tr>
<td>End of First Quarter/9 Weeks</td>
<td>October 12</td>
</tr>
<tr>
<td>Parent/Teacher Conference (PK-6th grades)</td>
<td>October 18</td>
</tr>
<tr>
<td>Professional Development (No School for Students)</td>
<td>October 19</td>
</tr>
<tr>
<td>FMNV Day</td>
<td>October 31</td>
</tr>
<tr>
<td>4 1/2 Weeks Progress Reports/FMNV Day</td>
<td>November 15</td>
</tr>
<tr>
<td>Thanksgiving Holiday (No School)</td>
<td>November 19-23</td>
</tr>
<tr>
<td>Week of 9 Weeks Tests</td>
<td>December 17-20</td>
</tr>
<tr>
<td>End of Second Quarter/9 Weeks/FMNV Day</td>
<td>December 20</td>
</tr>
<tr>
<td>Teacher Workday</td>
<td>December 21</td>
</tr>
<tr>
<td>Christmas Holiday (No School)</td>
<td>Dec. 24-Jan 4</td>
</tr>
<tr>
<td>School Resumes</td>
<td>January 7</td>
</tr>
<tr>
<td>Martin Luther King Holiday (No School)</td>
<td>January 21</td>
</tr>
<tr>
<td>FMNV Day</td>
<td>January 25</td>
</tr>
<tr>
<td>4 1/2 Weeks Progress Reports</td>
<td>February 7</td>
</tr>
<tr>
<td>Parent/Teacher Conference (High School)</td>
<td>February 7</td>
</tr>
<tr>
<td>FMNV Day</td>
<td>February 14</td>
</tr>
<tr>
<td>President’s Day (no school)</td>
<td>February 18</td>
</tr>
<tr>
<td>ACT (Grade 11 – online format)</td>
<td>February 21</td>
</tr>
<tr>
<td>Week of 9 Weeks Tests</td>
<td>March 4-8</td>
</tr>
<tr>
<td>End of Third Quarter/9 weeks/FMNV Day</td>
<td>March 8</td>
</tr>
<tr>
<td>Parent/Teacher Conference (Elementary)</td>
<td>March 14</td>
</tr>
<tr>
<td>Professional Development (No School for Students)</td>
<td>March 15</td>
</tr>
<tr>
<td>Spring Break (No School)</td>
<td>March 18-22</td>
</tr>
<tr>
<td>ACT Aspire Testing Window (Grades 3-10)</td>
<td>April 8-May 10</td>
</tr>
<tr>
<td>4 1/2 Weeks Progress Reports</td>
<td>April 11</td>
</tr>
<tr>
<td>Good Friday (No School)</td>
<td>April 19</td>
</tr>
<tr>
<td>FMNV Day</td>
<td>April 26</td>
</tr>
<tr>
<td>Week of Senior Tests</td>
<td>April 29-May 3</td>
</tr>
<tr>
<td>AP tests</td>
<td>May 6, 8, 10, 15, 16</td>
</tr>
<tr>
<td>Graduation</td>
<td>May 10</td>
</tr>
<tr>
<td>Week of Semester Tests</td>
<td>May 20-24</td>
</tr>
<tr>
<td>Last Day of School/End of Fourth Quarter/9 Weeks/FMNV Day</td>
<td>May 24</td>
</tr>
<tr>
<td>Memorial Day Holiday</td>
<td>May 27</td>
</tr>
<tr>
<td>Teacher Workday</td>
<td>May 28</td>
</tr>
<tr>
<td>5 Make-up days, if needed, ADE required</td>
<td>May 28-31, June 3</td>
</tr>
</tbody>
</table>

1st Quarter: August 13-October 12  
2nd Quarter: October 15-December 20  
3rd Quarter: January 7-March 8  
4th Quarter: March 11-May 24  
Total: 178 Days

178 Instructional Days + 2 Parent/Teacher Conference Days

The District requires each licensed professional to obtain thirty-six (36) hours of Professional Development within the contract year. In 2018-19, all thirty-six required professional development hours will be focused on district initiatives and will be provided by the District. These training sessions will be scheduled and participation is mandatory as part of the licensed employee contract.

**President’s Day, February 18, Teacher In-service day, March 15th and Good Friday, April 19th will be used as make-up snow days. All additional day(s) will be added at the end of the year.**
# NHS Bell Schedule—7th - 12th Grade
## 2018-2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Grades 9-12</th>
<th>Grades 7-8</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Bell</td>
<td>7:45</td>
</tr>
<tr>
<td>7:50 – 9:25</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Block</td>
<td>7:50 – 8:50</td>
</tr>
<tr>
<td>9:25 – 9:40</td>
<td>Breakfast on the go</td>
<td>8:55 – 9:20</td>
</tr>
<tr>
<td>9:40 – 10:00</td>
<td>Advisory</td>
<td>9:25 – 10:25</td>
</tr>
<tr>
<td>10:00 – 11:30</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Block</td>
<td>10:30 – 11:30</td>
</tr>
<tr>
<td>11:35 – 1:30</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Block</td>
<td>11:30 – 12:00</td>
</tr>
<tr>
<td>12:15 – 12:45</td>
<td>Lunch</td>
<td>12:05 – 1:05</td>
</tr>
<tr>
<td>1:35 – 3:15</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; Block</td>
<td>1:10 – 2:10</td>
</tr>
</tbody>
</table>

**Note:**
- **Advisory** times for Grades 9-12 are 9:40 – 10:00 and 9:25 – 10:25.
- **LUNCH** is from 12:05 – 1:05.
- **Breakfast on the go** is available from 9:25 – 9:40.

---

**Additional Notes:**
- Bell schedules are subject to change.
- Please check the school's official website for the most up-to-date information.

---

**Contact Information:**
- For any inquiries, please contact the school administration.
- Visit the school's website for more detailed information.

---

**Important Dates:**
- **9th Grade Orientation:** Scheduled for the first week of September.
- **10th Grade Planning:** Held in November to prepare for college applications.
- **11th Grade College Visits:** Occur in December and January.
- **12th Grade College Application:** Due by the end of March.

---

**School Policies:**
- **Attendance:** Absences must be excused with a note or documentation.
- **Homework:** Daily assignments are expected, and late submissions are penalized.
- **Grades:** Mid-term and final grades are released midway through each semester.
NEWPORT SPECIAL SCHOOL DISTRICT
State Mandated Test Dates For High School
2018-2019

March 8, 2018: Computer-based ACT at grade 11

April 23 – April 27, 2018: ACT Aspire at grades 7 –10

March 19-May 4, 2018: Window for Multi-State Alternative Assessment (MSAA) grades 3-8 and 11

January 29-March 9, 2018: English Language Proficiency Assessment (ELP21) for LEP

May 6 – Environmental Science

May 8 – English Literature and Composition

May 15 – US History

May 16 – English Language Composition

May 16 – World History and Statistics
NHS MISSION STATEMENT

Newport High School is dedicated to the belief that each student can learn. As a school, we strive to make a positive impact in the lives of our students by developing their potential in a safe, caring environment. The faculty, along with the community, will provide a cooperative learning environment using well-rounded curriculum and differentiated teaching strategies to help students pursue academic and personal success.

VISION STATEMENT

Newport High School and the community work together to promote the potential success of each student.
<table>
<thead>
<tr>
<th>Code #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.7/4.8/4.9</td>
<td>Absences, Excuses, Truancies, and Tardies (District) (JBD-JB)</td>
</tr>
<tr>
<td>921.00</td>
<td>Academic Awards</td>
</tr>
<tr>
<td>4.59</td>
<td>Academic course attendance by private/home school students</td>
</tr>
<tr>
<td>4.36</td>
<td>Accidents/First Aid (New Draft) (JGFGA)</td>
</tr>
<tr>
<td>5.26</td>
<td>Alternative Learning Environments</td>
</tr>
<tr>
<td></td>
<td>Arkansas Activities Association</td>
</tr>
<tr>
<td>922.00</td>
<td>Athletic Awards Policy</td>
</tr>
<tr>
<td>4.43</td>
<td>Bullying</td>
</tr>
<tr>
<td>4.19</td>
<td>Bus Conduct (District) (JCDC)</td>
</tr>
<tr>
<td>4.24</td>
<td>Chemical Screen Test</td>
</tr>
<tr>
<td>918.02</td>
<td>Class Load</td>
</tr>
<tr>
<td>4.10</td>
<td>Closed Campus</td>
</tr>
<tr>
<td>918.00</td>
<td>College Course Regulations for Students</td>
</tr>
<tr>
<td>4.34</td>
<td>Communicable Diseases (New Draft) (JGEB)</td>
</tr>
<tr>
<td>903.10</td>
<td>Complaints and Grievances (New Draft) (JCE)</td>
</tr>
<tr>
<td>4.3</td>
<td>Compulsory Attendance/Entrance Age (District/Revised) (JB-JBA)</td>
</tr>
<tr>
<td>4.15</td>
<td>Contact with students while at school</td>
</tr>
<tr>
<td>4.39</td>
<td>Corporal Punishment (District) (JDA)</td>
</tr>
<tr>
<td>918.01</td>
<td>Correspondence Credit</td>
</tr>
<tr>
<td>5.11</td>
<td>Digital Learning Courses</td>
</tr>
<tr>
<td>904.06</td>
<td>Discipline for Handicapped (New Draft) (JDF)</td>
</tr>
<tr>
<td>4.20</td>
<td>Disruption of school</td>
</tr>
<tr>
<td>4.25</td>
<td>Dress Code (District) (JCDB)</td>
</tr>
<tr>
<td>902.04</td>
<td>Dropping Classes</td>
</tr>
<tr>
<td>903.02</td>
<td>Due Process and Students (District/Revised) (JCA)</td>
</tr>
<tr>
<td>924.10</td>
<td>Eligibility and Remediation for Participation in Interscholastic Activities</td>
</tr>
<tr>
<td>4.37</td>
<td>Emergency Drills</td>
</tr>
<tr>
<td>4.2</td>
<td>Entrance Requirements</td>
</tr>
<tr>
<td>4.11</td>
<td>Equal Educational Opportunities (New Draft) (JAA)</td>
</tr>
<tr>
<td>4.31</td>
<td>Expulsion (District)</td>
</tr>
<tr>
<td>4.56.2</td>
<td>Extra Curricular Activity Eligibility for Home Schooled Students</td>
</tr>
<tr>
<td>917.00</td>
<td>Extra Curricular and Non-Instructional Activities/Hazing</td>
</tr>
<tr>
<td>4.51</td>
<td>Food service prepayment</td>
</tr>
<tr>
<td>4.52</td>
<td>Foster Children</td>
</tr>
<tr>
<td>923.00</td>
<td>Fund Raising</td>
</tr>
<tr>
<td>927.00</td>
<td>Gifted and Talented Program</td>
</tr>
<tr>
<td>913.00</td>
<td>Goals for Exceptional Students (New Draft) (JQ)</td>
</tr>
<tr>
<td>920.00</td>
<td>Graduation Requirements/Ceremony</td>
</tr>
<tr>
<td>903.11</td>
<td>Grievance Procedures for Title VI, Title IX, and Section 504 (New Draft) (JCE)</td>
</tr>
<tr>
<td>5.21</td>
<td>High School Pre-AP/AP Curriculum</td>
</tr>
<tr>
<td></td>
<td>Homecoming Policy</td>
</tr>
<tr>
<td>4.40</td>
<td>Homeless Students</td>
</tr>
<tr>
<td>4.6</td>
<td>Home School</td>
</tr>
</tbody>
</table>
A. GENERAL

1. The superintendent will assure that attendance policies are developed which are appropriate to each school and grade level. These policies will be provided to both students and parents.

2. Tardy Policy: A parent note does not excuse a tardy
   Tardy 1: Parent contact and contract on absentee policy
   Tardy 2: One day ISS
   Tardy 3: At the discretion of the administration

* A FINS case will be filed on habitual offenders
A tardy is defined as a student has not crossed the threshold of the classroom
A phone call from a parent does NOT make a tardy excused.
A tardy becomes an absence after 15 minutes of class time has passed.

3. A student is truant if he/she is absent from school/class under the following conditions:
   (1) Without permission of parent or guardian.
   (2) Without permission or without having left word with the principal.
   (3) Failure to report to principal after having been sent out of class.
   (4) Being in hall during class without being accompanied by teacher or possessing appropriate hall pass.
   (5) A student who is not in his/her proper location at the end of the ringing of the tardy bell is considered tardy. **Excessive unaccountable time for a tardy may be defined as truancy.**
   (6) Once a student arrives on campus, he/she must not leave without permission. Failure to follow this policy will be regarded as truancy.

The parent or legal guardian is responsible for requiring any student under his/her control or charge and under eighteen (18) years of age to attend school regularly except for legal absences as defined above. If a student under eighteen (18) years of age becomes a truant, the parent or legal guardian of said student may be guilty of a misdemeanor and subject to punishment as outlined in appropriate statute.

**Minimum Penalty - In School Suspension**
**Maximum Penalty - Out of School Suspension/Inform Law Enforcement**

a. **First Offense:** Parent will be informed by phone, letter, or visit and a conference will be held with the student. Student will be assigned 1 day of ISS.

b. **Second Offense:** Parent will be informed by phone, letter, or visit, and a conference will be held with the student and parent. Because of the two truancies that the student has accumulated the same semester, he/she will not be expelled from school but **will be denied credit for those courses with 2 truancies.** He/she will be required to do all work assigned by the instructor. Failure to do what the teacher requests could result in suspension or expulsion of the student.

4. The teacher or attendance officer shall report such truant children to the juvenile court or county court, who shall determine the treatment of such children.
5. The importance of regular attendance cannot be overemphasized. A child should be in school every day that he/she is physically able. It is extremely difficult to successfully keep up with class work if attendance is irregular. If a student is repeatedly absent without proper cause, our social worker or Arkansas Social Services will be called. Excessive absences may necessitate a conference between the parent and the principal.

If any student’s Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student’s IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Absences for students enrolled in digital courses shall be determined by the online attendance and time the student is working on the course rather than the student’s physical presence at school. Students who are scheduled to have a dedicated period for a digital class shall not be considered absent if the student logs the correct amount of time and completes any required assignments; however, a student who fails to be physically present for an assigned period may be disciplined in accordance with the District’s truancy policy.

**Excused Absences**

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student’s illness or when attendance could jeopardize the health of other students.
2. Death or serious illness in their immediate family (immediate family is defined as a parent, sibling or any other relative that lives in the same household as the student);
3. Observance of recognized holidays observed by the student’s faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

**Unexcused Absences**

Absences not defined above or not having an accompanying note from the parent or legal guardian,
presented in the timeline required by this policy, shall be considered as unexcused absences. Students with five (5) absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

For every two (2) absences a student earns, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds five (5) absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

It is the Arkansas General Assembly’s intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district’s administration for special arrangements to address the student’s unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement’s requirements. The agreement shall be signed by the student, the student’s parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

**Days missed due to out-of-school suspension or expulsion shall be unexcused absences.**

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student’s operator’s license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver’s license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a “C” average for the previous semester or similar equivalent grading period for which grades are reported as part of the student’s permanent record.

**Policy Name:** ACADEMIC AWARDS  
**Policy Code:** 4.93  
**Date Adopted:** 6/16/97  
**Date Revised:** 4/15/02

Newport High school will host an academic assembly at the end of each school year. Teachers will present awards to their students, at that time, with a certificate of their outstanding academic achievements.
Policy Name: ACADEMIC COURSE ATTENDANCE BY PRIVATE SCHOOL AND HOME SCHOOL STUDENTS  
Policy Code: 4.59  
Date Adopted: 7/6/2017

The District allows private school and home school students whose parents, legal guardians, or other responsible adult with whom the student resides are residents of the District to attend academic courses offered in grades 7-12. The District will place a list of courses that a private school or home school student may request to attend on its website by:
1. June 1 for courses to be offered during the Fall semester; and
2. November 1 for courses to be offered during the spring semester.

A private school or home school student who desires to attend one or more of the available academic courses shall submit a written request to attend the academic course(s) to the superintendent, or designee, no later than:
- a. August 1 for Fall semester courses; or
- b. December 1 for spring semester courses.

The District may reject a private school or home school student’s request for attendance if the District’s acceptance would:
- Require the addition of staff or classrooms;
- Exceed the capacity of a program, class, grade level, or school building;
- Cause the District to provide educational services the District does not currently provide; or
- Cause the District to be out of compliance with applicable laws and regulations regarding desegregation.

Requests to attend an academic course will be granted in the order the requests are received. Upon the receipt of a private or home school student’s request to attend academic course(s), the District will date and time stamp the request for attendance. If a private school or home school student is denied attendance based on a lack of capacity and an opening in the requested course occurs prior to the start of the course, the District will use the date and time stamp on the request for attendance to determine the private school or home school student who will be notified of an opening in the requested course.

As part of the request to attend academic courses in the District, a private school or home school student shall:
- Indicate the course(s) the private school or home school student is interested in attending;
- If the course(s) the private school or home school student is interested in attending is being offered by the District in both a physical and a digital format, whether the private school or home school student intends to attend the physical course or the digital course;
- Agree to follow the District’s discipline policies; and
- Submit immunization documentation required by Policy 4.57—IMMUNIZATIONS. In addition to the documentation methods provided in Policy 4.57, a home school student may submit a letter to the superintendent, or designee, stating an objection to immunizations and listing the immunizations the student has received, if any.

A private school or home school student who fails to attend an academic course by the eleventh (11) day of class shall be dropped from the course.

The opportunity provided to home school students under this policy is in addition to the opportunity provided in Policy 4.56.2—EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOoled STUDENTS
Policy Name: ACCIDENTS/FIRST AID
Policy Code: 4.36
Date Adopted: 6/16/97
Date Revised: 8/21/15

1. Any child who becomes injured at school shall be cared for by the school nurse, teacher, administrator, or administrative assistant. If the child’s condition is thought to be serious, the parent shall be notified and the child sent home. In case of immediate attention of a physician is necessary, the child shall be taken to the hospital emergency room and the parents notified. Parents are requested to furnish the school with the name of the family doctor of their choice.

2. The building principal or his/her designee shall report any emergency that has occurred while the student is under the school’s jurisdiction to the superintendent. A written report shall be filed immediately by the principal detailing the circumstances concerning the accident.

Policy Name: Alternative Learning Environments
Policy Code: 5.26
Date Adopted: 8/19/2014
Date Revised:

5.26—ALTERNATIVE LEARNING ENVIRONMENTS

The District shall provide an eligible alternative learning environment (ALE) for each eligible ALE student enrolled in a District school. The ALE shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, or academic problems. Placement of a student in an ALE shall not be punitive in nature.

The superintendent or designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. A student may be enrolled in an ALE only on the referral of the Alternative Education Placement Team. The team’s placement decision is final and may not be appealed.1

The team is to be comprised of the following:
- a school counselor from the referring school;
- the ALE administrator and/or ALE teacher;
- the building principal or assistant principal from the referring school;
- a parent or legal guardian (if they choose to participate);
  - The District shall document its efforts to contact the student's parent or guardian to schedule a meeting or a phone call for a placement meeting at the parent or guardian’s convenience, and maintain such documentation in the student’s Student Action Plan (SAP).
- LEA special education/504 representative (if applicable);
- at least one (1) of the student's regular classroom teacher(s);
- if the District so chooses, the student.

Students who are placed in the ALE shall exhibit at least two of the following characteristics a through l:
  a) Disruptive behavior;
  b) Dropping out from school;
  c) Personal or family problems or situations;
  d) Recurring absenteeism;

For the purposes of the ALE, personal or family problems or situations are conditions that negatively affect the student’s academic and social progress. These may include, but are not limited to:
  e) Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
  f) Abuse: physical, mental, or sexual;
  g) Frequent relocation of residency;
h) Homelessness;
i) Inadequate emotional support;
j) Mental/physical health problems;
k) Pregnancy; or
l) Single parenting.

No later than five (5) school days after a student begins alternative education interventions, the Alternative Education Placement Team shall develop a signed agreement between the ALE, the parent or legal guardian (if they choose to participate), and the student, outlining the responsibility of the ALE, parent or legal guardian, and the student to provide assurance that the plan for each student is successful.

No later than one (1) week after a student begins alternative education interventions, the Alternative Education Placement Team shall assess the student’s current functioning abilities and all relevant social, emotional, academic, career, and behavioral information and develop an SAP outlining the intervention services to be provided to the student that is in compliance with the Arkansas Department of Education (ADE) Rules. The SAP may be revised from time to time by the ALE placement team and a positive behavior or transitional plan shall be developed and added to the SAP prior to a student’s return to the regular educational environment.

The district’s ALE program shall follow class size, staffing, curriculum, and expenditure requirements identified in the ADE Rules.

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in an extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program

**Policy Name: ATHLETIC AWARD POLICY**
*Policy Code: 922.00*
*Date Adopted: 8/18/97*
*Date Revised: 4/21/03*

1. An athlete will receive a jacket the first year they letter in a senior high school sport. Only one jacket will be awarded any athlete regardless of how many sports or how many years they letter.

2. Patches will be awarded to all members of a district championship, state runner-up and/or state championship team.

3. An athlete may letter if injured while participating in a sport. The judgment of the coach will be the determining factor.

4. Any athlete who has been a squad member for three years, and who has not lettered, will be lettered after their senior year.

5. An athlete will receive a patch for being placed on the first team all-district or first team all-state team.

**REQUIREMENTS FOR LETTERING IN EACH SPORT**
Football
Play in 50% of Quarters in “A” Varsity Competition

Basketball
Play in 50% of quarters in “A” Varsity competition.

Track
Score eight (8) points in regular season meets or advance to the State Meet

Tennis
Advance to the state meet or be seeded as one of the top two players. The coach will determine the top seeded players.

Golf
Be a medalist for at least one match during the regular season, advance to the state meet, or be one of the top two seeded players. The coach will determine the top seeded players.

Baseball
Must participate in 50% of the total number of “A” Varsity innings played.

Softball
Must participate in 50% of the total number of “A” Varsity innings played.

Volleyball
Play in 9 Varsity games in season. 50% on court = Game

Rifle
Completion of 2/3 of scheduled matches in school year. (Precision/Sporter)

Band
Band member for three years will be awarded after their senior season.

Cheer/Whippets
Sophomore year completion

AWARDS

First Year Letterman - Jackets

No matter how many times a student might letter, either in the same sport or in multiple sports, only one jacket will be awarded during his/her high school career.
Bullying policy

Respect for the dignity of others is a cornerstone of a civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from a safe environment necessary to promote student learning, and shall not be tolerated by Newport School District. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or at designated school bus stops.

Bullying definition

“Bullying” means an actual harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable: 1. Physical harm 2. Student Interference 3. Hostile education environment 4. Disruption of school operations

Consequences for Bullying:

1st Offense: 5 day ISS/ Parent conference with administration
2nd Offense: 10 days ISS
3rd Offense: Recommend Expulsion
Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

A school principal, or designee, who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation.

**Definitions:**

“Attribute” means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee’s or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

“Electronic act” means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment. Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

“Harassment” means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

“Substantial disruption” means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
• Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Cyberbullying of School Employees is expressly prohibited and includes, but is not limited to:
   a. Building a fake profile or website of the employee;
   b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
   c. Posting an original or edited image of the school employee on the Internet;
   d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee; making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
   e. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
   f. Signing up a school employee for a pornographic Internet site; or
   g. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Examples of “Bullying” may also include but are not limited to a pattern of behavior involving one or more of the following:
1. Sarcastic comments “compliments” about another student’s personal appearance or actual or perceived attributes,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
5. Demeaning humor relating to a student’s actual or perceived attributes,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings,
10. Threats of harm to student(s), possessions, or others,
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
12. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: “Slut”, “You are so gay.”, “Fag”, “Queer”).

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the principal, or designee. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal, or designee. The principal, or designee, shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.
Notice of what constitutes bullying, the District’s prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

Copies of this policy shall be available upon request.

Notes: Different consequences are permitted depending on the age or grade of the bullying student.

1st Offense: 5 day ISS/ Parent conference with administration
2nd Offense: 10 days ISS
3rd Offense: Recommend Expulsion

Based on the severity of the bullying incident, administration may choose to implement a higher level of punishment. Law enforcement may be notified at any offense level when administration determines the bullying incident(s) has/have become severe.

Policy Name: BUS CONDUCT
Policy Code: 4.19
Date Adopted: 6/16/97
Last Revised: 8/21/15

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

A. In order to preserve the privilege of being transported to and from school, the student must adhere to the following regulations:

1. Students should be at the bus stop at the scheduled time. Students should stand back about 10 feet from the bus stop and wait until the door is opened before moving closer to the bus. Students should not play on the highway or road. If students miss the bus, they should not attempt to hitchhike or walk to or from school.

2. While loading or unloading, students should enter or leave the bus orderly and quickly. They should never walk behind a school bus.

3. While riding the bus, students are under the supervision of the driver and must obey the driver at all times.

4. Students are to sit where the driver designates, and remain seated while the bus is in motion.

5. Students who live very close together will be asked to meet at one stop.

6. Students are to be ready to get on the bus when it stops. They should not wait until the bus stops and then expect the driver to wait for them to come out of the house.

7. Students are expected to conduct themselves in such a manner that they will not distract the attention of their driver or disturb other riders on the bus (which includes keeping their hands to themselves, attending to their own matters, leaving other pupils alone, and being reasonably quiet).

8. Students may be suspended from the bus at any time by the school principal for any unlawful action or for any action that is deemed to compromise bus safety.
9. No knives or sharp objects of any kind are allowed—neither firearms, pets, nor other living animals, etc.

10. Each student must be seated before the bus is put in motion.

11. Students are not to tamper with any of the safety devices such as door latches, fire extinguishers, etc. Students must keep seated while the bus is in motion and should not even move while it is stopped except as directed by the driver. Students are not to put their hands, arms, heads or bodies out of the window. Students are not permitted to yell at anyone outside the bus.

12. Students are not to deface the bus or any school property. Students should not write on the bus or damage seats, etc. Students should not throw paper, food or other objects on the floor of the bus. Students should not consume food or beverages on the bus. Students are not allowed to smoke while riding a school bus. The aisle of the bus should be kept clear of books, lunches, coats, etc. Students should not put their feet in the aisle. Students should not bring balloons or other items on the bus which may block the driver’s vision. Students are not to bring radios, tape players, or other such items on the school bus.

13. Students should not ask the driver to let them off the bus in town, at a store, to get mail out of box, or at any place except at their regular stop, unless a written statement from the parent has been previously approved by the school principal and the students have given the approval slip(s) to the bus driver.

14. If students must cross the road or highway to enter the bus, they should always be on the right side of the road waiting on the bus. If students should arrive at the stop just as the bus approaches the stop, they should wait until the bus has come to a complete stop and the driver has signaled for the students to cross in front of the bus. (Unless directed differently by the driver.)

15. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road 10 feet in front of the bus. The students should cross the road only after the driver has signaled them to do so.

16. Students cannot ride any bus except their own. Visitors are not allowed except in case of an emergency. Permission must be secured from the Supervisor of Transportation.

17. This policy is not intended to cover all of the "do's" and "don'ts", but it is a very specific guide. The driver may find it necessary to interpret these policies in light of his or her own bus needs.

18. The penalty imposed for all rule violations will be as follows:

**CLASS I OFFENSES**

a. Eating or drinking on bus  
b. Out of seat or in aisle while bus is in motion  
c. Turned around in seat  
d. Horseplay, yelling out bus window, loud noise  
e. Disobedient to bus driver or school staff  
f. Possession of unacceptable material, or objects  
g. Rudeness, improper language, obscene gestures  
h. Unauthorized transportation (riding unassigned bus)  
i. Other offenses as reported by the driver/aide, principal, transportation staff, district, administrators, or bus camera
CONSEQUENCES CLASS I (GRADES 7-12)

1<sup>ST</sup> Offense - conference with student and contact parent or guardian

2<sup>nd</sup> Offense - Five (5) days suspension from riding any bus in the Newport School District and contact parent or guardian

3<sup>rd</sup> Offense - Suspension from the bus for the remainder of the semester or 10 days if greater

CLASS II OFFENSES

a. Profanity, verbal abuse, harassment: verbal, physical, or sexual bullying (directed at students, driver, or other staff) to include disobedient to bus driver or school staff.

b. Body parts out of window (head, hands, legs, etc.)

c. Throwing/shooting of any object (paper, pencils, paper clips, etc.)

d. Physical aggression or use of any object as a weapon.

e. Destruction of school property (vandalism-suspended until restitution is made)

f. Unauthorized loading or unloading buses improperly or tampering with any portion of bus.

g. Lighting of matches, fireworks, or any flammable object or substance.

h. Riding of any bus after being suspended from one.

i. Fighting of any kind

j. Other offenses as reported by driver or principal or bus camera documentation.

k. Use of laser pointer.

Use of tobacco, use or possession of alcohol, inhalant, and controlled substances, or Firearms has a **ZERO TOLERANCE – OFF BUS FOR REMAINDER OF YEAR**

CONSEQUENCES OF CLASS II (GRADES 7-12)

1<sup>ST</sup> Offense – Five (5) days suspension from riding any bus in the Newport School District and contact parent or guardian.

2<sup>nd</sup> Offense – Ten (10) days suspension from riding any bus in the Newport School District And contact parent or guardian

3<sup>rd</sup> Offense – Suspension from the bus for the remainder of the semester or 20 days if greater and contact parent or guardian

A. Parents should not enter the bus nor discuss any complaint or grievance with the bus driver while he/she is performing his/her duty. Any such complaint or grievance should be taken immediately to the Supervisor of Transportation or principal involved. State law prohibits harassment of bus drivers while in performance of their duty.

B. The principal of the school will ensure that a parent or guardian of each student who rides a school bus is provided a copy of these policies and acknowledges having received and read the policies by his/her signature.
NEWPORT SPECIAL SCHOOL DISTRICT CHEMICAL SCREEN TEST
Policy Code: 4.24
Date Adopted: 6-15-99
Date Revised: 8/21/15

PHILOSOPHY

The school board, administration, coaches, and sponsors recognize the use of mood-altering chemicals as a significant health problem for many students, resulting in negative effects on behavior, learning and the physical well-being of each individual. The misuse and abuse of mood-altering chemicals for some students affect academic growth, achievement, activities participation and the development of related skills. Others are affected by the misuse and abuse by family, teammates, or other significant persons in their lives. The Newport School Board of Education is determined to help students by providing another option for them to say “No”. Chemical abuse includes, but is not limited to, the use of illegal drugs, alcohol, and the misuse of legal drugs and medications.

PURPOSE

The purposes of the Chemical Screen Test of Newport School District are as follows:

1. To allow students of Newport Schools to know the School is concerned about their total well-being. The School District is interested in helping the students who may be having problems with illegal drugs or alcohol.

2. Emphasize concern for the health of students in areas of safety, while participating in activities and the long-term physical and emotional effects of chemical use on their health.

3. Promote a sense of order and discipline among students.

4. Confirm and support existing state laws which restrain the use of such mood-altering chemicals.

5. Establish standards of conduct for those students who are leaders and standard bearers among their peers.

6. Assist students who desire to resist peer pressure which directs them toward the use of mood-altering chemicals.

7. Assist students who should be referred for assistance or evaluation regarding their use of mood-altering chemicals.

8. Work with parents to assist in keeping their children free of mood-altering chemicals.

9. To deter chemical abuse or misuse by all students through the use of random drug testing.

SCOPE

The provisions of this policy apply to all students in Newport Schools in grades seven through twelve who voluntarily sign, and whose parent/guardian sign Consent Form “A” of the Chemical Screen Policy. All students who wish to participate in extra-curricular activities and/or those who are registered to park vehicles at NSD will be required to be subject to random testing. If a student is eighteen years of age or older at the time of the form being signed, only the student will be required to sign the form.
GENERAL PROVISIONS AND DEFINITIONS

Newport School District shall randomly require selected students in grades seven through twelve of Newport Schools to provide a urine specimen for urinalysis testing.

A. Illegal Drugs are defined as drugs, or the synthetic or generic equivalent or derivative of drugs which are illegal under federal, state, or local laws including, but not limited to, marijuana, heroin, hashish, cocaine, hallucinogens, depressants, and stimulants not prescribed for the user. Illegal drugs include steroids and its derivatives or related substances, which are not prescribed by a physician or are prescribed for uses not authorized by the manufacturer of the drug.

B. Alcohol is defined as ethyl alcohol or any beverage containing ethyl alcohol.

C. Extra-Curricular Activities are defined as school sanctioned activities other than regular classroom instruction. Such activities include clubs, school organizations with district, state or national affiliates. Also included are student(s)/group involved in presentations, representing the school and/or competitions either directly or indirectly with NSD. This also includes any programs sponsored by the Arkansas Department of Education.

Any student undergoing medical treatment prescribed by a physician that includes the use of drug or medication capable of affecting the student's mental or physical capabilities must notify the appropriate school official at the time of testing. If there is any doubt concerning the effects of the drug or medication, the appropriate school official should be notified. A student's failure to notify the appropriate school official that the student is undergoing medical treatment that includes the use of any drug or medication capable of affecting the student's mental and physical abilities is violation of this policy. The penalty for this violation may be the same as an initial positive test result under the random testing provisions.

RANDOM TESTING PROCEDURES

CONSENT FORM

No student shall be allowed to participate in any extra-curricular activity or be granted vehicle parking privileges at NSD until the consent form has been signed by both student and custodial parent/legal guardian and returned to the principal. All students and custodial parents/guardians will be strongly encouraged to sign a consent form for random drug testing during the year. If a student is eighteen years of age or older at the time of the form being signed, only the student will be required to sign the form.

Students not involved in activities may be allowed to voluntarily participate in the testing pool with a consent form signed by the parent.

COST

The cost of the test given during random selection will be paid by the District. Follow up test for those students testing positive and any test requested by the parent(s) or student challenging the validity of the initial test results will be at the parent's expense. If that test proves negative, the district will pay for the retest.

STUDENT SELECTION PROCESS

At the option of the District, all students grades seven through twelve in activity programs and with driving privileges may be drug tested at the beginning of the school year and/or the beginning of the activity season. In addition, random testing may be conducted weekly during the school year, with a minimum of three test dates per semester. Selection for random testing will be by lottery drawing from a "pool" of all students by sub groups (7), (8-9), (10-12) participating in activity programs in the District at the time of the
drawing and those have driving privileges. Unspecified or random selection of days will be selected for testing. The amount of numbers drawn will be no less than (2%) or greater than ninety-five percent (95%) of the students in each sub group (7), (8-9), (10-12). If any student whose number is drawn is absent on that day, they will be required to be tested when they return to school. The random selection pool may be confined to only the activities pre-paring for events and those students with driving privileges. The superintendent or designee shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to, assuring that the names of all participating students are in the sub group pool, assuring that the person drawing names has no way of knowingly choosing or failing to choose particular students for the testing, assuring the identity of students drawn for testing is not known to those involved in the selection process and assuring direct observation of the process by the least intrusive means possible, while assuring brevity and privacy.

**TYPE OF TESTING**

The District may require each student participating in activities and driving privileges in the Newport School District grades seven through twelve to provide a urine specimen. All urine specimens will be taken at a designated location. Any student who is requested to provide a urine specimen shall be directed to the collection site where the student will complete the necessary forms. Students selected as part of the random test will be required to execute an additional consent form. Each specimen cup will have a number on it which will be assigned to a participant’s name. The numbers that are selected through a random process will be tested by authorized personnel. Urinalysis will be the method utilized to test for the presence of chemicals in the body. All students selected must provide samples on Newport Schools Campus. All testing will be performed by Arkansas Medical Laboratory Inc.

The following precautions will be taken, as appropriate, at the collection site:

1. Positively identify the examinee

2. The observer shall ask the individual to remove any unnecessary outer garments (i.e. coat, jacket) that might conceal items or substances that could be used to tamper with or adulterate the urine specimen. All personal belongings (i.e. purse, briefcase, etc.) must remain with the outer garments. The observer shall note any unusual behavior or appearance.

3. The student shall be instructed to wash and dry his/her hands prior to providing the specimen. After washing his/her hands, the student shall not be outside of the presence of the observer and not have access to water fountains, faucets, soap dispensers, or cleaning agents until after the specimen has been provided. The student may be given reasonable amounts of water for drinking. Only one person will be allowed at a time in the washroom and process area.

4. The female student will be allowed to provide the specimen in a stall or partitioned area that allows for individual privacy. The male student may be required to provide the specimen while using a urinal. After the specimen has been provided, the student should leave the stall or urinal. Extra specimen containers should not be left in the restrooms.

5. After the specimen has been provided to the observer, the observer will continue with the chain of custody procedures and will determine whether the specimen contains at least 45 milliliters of urine. If there is not at least 45 milliliters, additional urine shall be collected. If a student fails for any reason to provide the necessary amount of specimen, the observer shall contact the superintendent or designee for guidance.

6. The student and the observer will sign the chain of procedures form.

7. The identification label on the specimen container shall contain: the date, the student's assigned number. The student's name is NOT to be on the sample.
REFUSAL TO SUBMIT TO TESTING

Students who do not consent to be tested (in the random pool) are allowed to join clubs or organizations, but are not allowed to attend after school meetings or participate in activities. Any participant who refuses to submit to random drug testing shall not be allowed to participate in any school activity for the remainder of the school year. Each student must sign and submit consent forms by the end of the first week of the school year.

SUBSTANCES TESTED

The specific drugs in the drug screen may be selected at the beginning of the school, and may be amended any time throughout the year. The substances which students may be tested for include, but are not limited to: Alcohol, Cocaine, Opiates, Marijuana, PCP, Barbiturates, Benzodiazepines, Tricyclics, Methamphetamine and Amphetamines in human urine.

RESULTS AND NOTIFICATION

FIRST POSITIVE RESULT

Upon receipt of a positive test result a student may request a second test be performed on his/her initial specimen, within 24 hours of notification. This second test will be performed at the expense of the student.

For a positive result, the student will be placed on probation and not be allowed to participate in competitions, presentations, activities or have driving privileges at Newport School District for a period of ten (10) school days.

After day ten, the student will be allowed to be retested (at the expense of the parent/guardian). The student may not participate until they have been retested. If the test results are found to be negative, the student will again become eligible for competitions, presentations, activities and driving privileges relating to Newport School District.

A student may be required to practice or participate in off-season activities at the administrator's discretion. He/she cannot compete or dress out for any competition.

SECOND POSITIVE RESULT

For the second positive result in the same year or any two consecutive calendar years, the student will be placed on probation and not be allowed to participate in competitions, presentations, activities and driving privileges for a period of one year from date of the positive test.

After one year from the date of the positive test, the student will be allowed to be retested (at the expense of the parent/guardian). A student may not participate until they have been retested. If the test results are found to be negative, the student will again become eligible for competitions, presentations, activities and driving privileges relating to Newport Schools.

A student may be required to practice or participate in off-season activities at the administrator's discretion. He/she cannot compete or dress out for any competition.

THIRD POSITIVE RESULT

For the third positive result, the student will be suspended from participating in activities or driving privileges for the remainder of his/her enrollment in Newport School District. (May be appealed to the
NOTIFICATION

Test results shall be reported to the Superintendent or designee and shall be in writing. All specimens testing negative on the initial test or negative on the confirmation test shall be reported as negative. Only specimens confirmed as positive shall be reported as positive for a specific drug(s).

NON-PUNITIVE NATURE OF POLICY

No student shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student’s academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, the student and the student’s custodial parent or legal guardian will be notified as soon as possible by the District. Positive results shall not be provided to police or other law enforcement agencies.

RECORDS

All records concerning chemical abuse testing shall be maintained by the Superintendent or designee in a separate locked file. The records shall not be kept in a student’s regular file. Only the Superintendent or designee shall have access to the files. The files on each student shall be destroyed upon graduation or twelve months after termination of enrollment. A student and the student’s custodial parents/guardians may obtain a copy of the student’s chemical abuse testing records upon written request. Information in these files will not be released to local authorities unless required through a court order.

REHABILITATION

The District will provide information to the student/parents regarding rehabilitation/counseling opportunities for the student who has a positive test result. Students and their parents will be strongly encouraged to seek assistance in some rehabilitation program.

Policy Name: CLASS LOAD
Policy Code: 918.02
Date Adopted: 6/16/97
Date Revised: 5/15/06, 7/19/10

Students at Newport High School are required to take a full class load, which is defined as a student having a class every period. The only exception is a student who is a fifth year senior, who may take only the course or courses needed to meet graduation requirements. All student schedules must be approved in advance by counselors or principals to insure the student is taking the courses he/she needs to meet graduation requirements. Students must take a minimum of 5 academic courses in an eight (8) period day.

Policy Name: CLOSED CAMPUS
Policy Code: 4.10
Date Adopted: 6/16/97
Date Revised: 8/21/15

1. Each school within the Newport School District has a closed campus. This policy affects both the student of the school and visitors on the campus.

2. Students will not be permitted to leave campus from arrival until dismissal at the end of the regular school day unless given permission by the building principal. Parents must check their child out in

18
person by signing them out in the office. Students who check out must have proper documentation to check back in to school on the same day. Intent to check back in must be approved by the principal or his designee before student may check out.

3. Any person not currently enrolled in the Newport Special School District or employed by the school district must obtain permission from the principal before visiting any student or teacher on the campus during school hours. Anyone violating this policy will be turned over to the city authorities and prosecuted under Act 75 of 1971. This Act makes it a misdemeanor to loiter on or near a public or private school and prescribes a minimum fine of $50.00 and a maximum of $250.00

Once the student arrives on campus, he/she must not leave without permission. Failure to follow this policy will be regarded as truancy.

Policy Name: COLLEGE COURSE REGULATIONS FOR STUDENTS
Policy Code: 918.00
Date Adopted: 4/23/98
Last Revised: 7/17/12

A public school student who is enrolled in a public school in Arkansas and who has successfully completed the eighth grade shall be eligible to enroll in a publicly supported community college or four year college or university in accordance with rules and regulations adopted by each institution in consultation with the Arkansas Higher Education Coordinating Board.

A student who enrolls in and successfully completes a course or courses offered by an institution of higher education which are not part of the curriculum at Newport Special School District shall be entitled to receive appropriate academic credit in both the institution of higher education and the public school in which such student is enrolled, which credit shall be applicable to graduation requirements.

Three semester hours of college credit will be the equivalent of one high school credit. Four-hour and five-hour courses will also be the equivalent of one high school credit. One-hour and two-hour courses will not equate to high school units.

A student may receive credit for a course required for high school graduation under the following conditions:

a. The student submits a written request to substitute a college course in place of a required high school course.

b. High School credit will be applied upon receipt of transcript from the college at which student is concurrently enrolled.

Policy Name: COMMUNICABLE DISEASES AND PARASITES
Policy Code: 4.34
Date Adopted: 6/21/2015
Date Revised: 7/6/2017

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: Varicella (chicken pox), measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis A, B, or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been
sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood borne, foodborne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

In accordance with 4.57—IMMUNIZATIONS, the District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

Policy Name: STUDENT/PARENT COMPLAINTS AND GRIEVANCES  
Policy Code: 903.10  
Date Adopted: 6/16/97

1. If a student and/or the parent of a student involved in a disciplinary ruling, or otherwise, has a complaint or grievance, the person should observe the following procedures:

   a. **Level One** - The resolution of a grievance through free and informal communications as close as possible to the point or origin is encouraged. A student with a grievance may first take it to his/her immediate teacher or principal. Both shall be consulted prior to further resolution procedures.

   b. **Level Two** - In the event the aggrieved person is not satisfied with the disposition of his/her grievance at level one, he/she may file a grievance in writing with the superintendent or his/her designee. Within ten (10) days from the receipt of the grievance, he/she shall request a conference with the aggrieved person or render a written decision as to the solution.

   c. **Level Three** - In the event of disciplinary action involving student expulsion, he/she may request a hearing before the school board pursuant to and in accordance with the provisions found in Policy Code section 904.05 of the student handbook.

4. The grievance procedure must be initiated at the level at which the grievance occurred, and all requirements specified above must be observed by students and school officials.
Policy Name: COMPELLSARY ATTENDANCE/ENTRANCE AGE  
Policy Code: 4.3  
Date Adopted: 5/25/2009  
Last Revised: 8/21/15

1. The school district will comply with the laws of Arkansas as they apply to pupils. Any educable child who will reach his/her fifth birthday on or before **August 1, for the 2011-12 school year and thereafter** of the year in which the child would enter school and/or who has not passed his/her twenty-first birthday or graduated from high school is eligible to attend the K-12 education program of the school district, provided the child lives within the geographical limits of the district or where other applicable attendance laws permit.

2. With the exception of those children exempt by law, the schools of the district shall enroll all children between the ages of five (5) through seventeen (17), both inclusive. The schools of the district shall be open and free through completion of the secondary program to all persons between the ages of five (5) and twenty-one (21) years of age. Persons over the age of twenty-one (21) years of age will not be allowed to enroll in the program.

3. Teachers will keep accurate records of the attendance of all pupils.


Policy Name: CONTACT WITH STUDENTS WHILE AT SCHOOL  
Policy Code: 4.15  
Date Adopted: 6/21/2015  
Last Revised: 7/6/2017

Parents are welcome to visit the classrooms and to join students for lunch.

AT ALL TIMES, parents, volunteers, and visitors MUST clear through the office before entering the classroom.

A register of all visitors will be kept in the office.

CONTACT BY PARENTS  
Parents wishing to speak to their children during the school day shall register first with the office.

CONTACT BY NON-CUSTODIAL PARENTS  
If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or his/her designee establishing the parent’s custody of the student. It shall be the responsibility of the custodial parent to make any court ordered “no contact” or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting unsupervised visitation may eat lunch, volunteer in their child’s classroom, or otherwise have contact with their child during school hours and the prior approval of the school’s principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply. Unless prior arrangements have been made with the school’s principal, Arkansas law provides that the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school’s property on normal school days during normal hours of school operation.

CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER  
State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students
without a court order for the purpose of investigating suspected child abuse. In instances where the
interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order.
Except as provided below, other questioning of students by non-school personnel shall be granted only
with a court order directing such questioning, with permission of the parents of a student (or the student if
above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access
to a student is granted to a law enforcement agency due to a court order, the principal or the principal's
designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person
having lawful control by court order, or person acting in loco parentis identified on student enrollment
forms. The principal or the principal's designee shall not attempt to make such contact if presented
documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or
person standing in loco parentis is named as an alleged offender of the suspected child maltreatment.
This exception applies only to interview requests made by a law enforcement officer, an investigator of
the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or
employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a
student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or
to an agent of state social services or an agent of a court with jurisdiction over a child with a court
order signed by a judge. Upon release of the student, the principal or designee shall give the
student’s parent, legal guardian, or other person having lawful control by court order, or person acting
in loco parentis notice that the student has been taken into custody by law enforcement personnel or
a state’s social services agency. If the principal or designee is unable to reach the parent, he or she
shall make a reasonable, good faith effort to get a message to the parent to call the principal or
designee, and leave both a day and an after-hours telephone number.

Policy Name: CORPORAL PUNISHMENT
Policy Code: 4.39
Date Adopted: 6/16/97
Last Revised: 8/21/15

The Newport School Board authorizes the use of corporal punishment to be administered in accordance
with this policy by the Superintendent or his/her designated staff members who are required to have a
state-issued license as a condition of their employment. Reasonable discipline may include the
administration of corporal punishment to a student in the exercise of sound discretion by a certified
employee, provided that corporal punishment shall not be excessive or unduly severe:

1. Act 904 of 1977 authorizes any teacher or principal to use corporal punishment against any pupil
   for good cause in order to maintain discipline and order within the public schools.

2. In 1977, the U. S. Supreme Court held that spanking children as a means of maintaining school
discipline did not constitute cruel and unusual punishment in violation of the Eighth Amendment
to the U.S. Constitution.

3. Corporal Punishment can be administered according to the following procedures:

   a. (1) In accordance with Act 333 of 1995, when corporal punishment is administered, it shall
      be administered by a teacher or a school administrator, and only in the presence of a school
      administrator or his designee, who shall be a licensed teacher or administrator employed by
      the school district. All corporal punishment will only be administered in administrative offices.

      (2) As used in this section, "Teacher and Administrator," means those persons employed by
      a school district and required to have a state issued certificate as a condition of their
      employment.
b. It will not be administered in the presence of other students, with malice, or anger, or in excess.

c. Before corporal punishment is administered, the student should be advised of the rule and infraction for which he/she is being punished in the presence of a witness.

d. Refusal to take corporal punishment shall result in three days automatic suspension or other disciplinary measures.

e. A written report shall be filed in the principal's office.

Policy Name: CORRESPONDENCE CREDIT
Policy Code: 918.01
Date Adopted: 6/16/97
Date Revised: 5/12/09

In the event a student wishes to take a course which is not regularly offered in the high school, or make-up an unsatisfactory grade as needed, correspondence work may be advisable. Such credit shall have prior approval by the principal or his/her designee. No more than two units of correspondence credit may be applied by a student toward graduation requirements. All correspondence courses must be ordered by February 1st and all correspondence final exams must be ordered by April 1st. All correspondence courses will be ordered through the guidance office and documentation will be placed in the student’s permanent file.

Policy Name: DIGITAL LEARNING COURSES
Policy Code: 5.11
Date Adopted: 8/19/2014

5.11—DIGITAL LEARNING COURSES

Definitions
For the purposes of this policy
“Blended Learning” is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of instruction with some element of student control over time, place, path, or pace.

“Digital Learning” means a digital technology or internet-based educational delivery model that does not rely exclusively on compressed interactive video (CIV). Digital learning includes online and blended learning.

“Highly Qualified Teacher” means a teacher who holds at least a Bachelor’s Degree and has demonstrated subject area competence in each of the core academic subjects in which the teacher teaches. A highly qualified teacher that delivers digital learning courses under these rules is not required to be licensed as a teacher or administrator by the State Board of Education. This definition, however, does not override the fact that Federal laws or regulations may require teachers in certain subject areas to hold a teaching license (e.g., special education teachers who teach core academic subjects).

"Instructional Materials” means:
1. Traditional books, textbooks, and trade books in printed and bound form;
2. Activity-oriented programs that may include:
   a. Manipulatives;
   b. Hand-held calculators;
   c. Other hands-on materials; and
3. Technology-based materials that require the use of electronic equipment in order to be used in the learning process.

“Online Learning” is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact disks
and stand-alone educational software programs that do not have a significant Internet-based instructional component.

**Digital Course Offerings**
The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education's curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the District shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

As an approved digital learning provider, the District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved by the Arkansas Department of Education (ADE). The School Board shall determine the provider method or combination of methods for the District. The Superintendent shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by ADE.

District created digital courses and any digital courses the district purchases from outside providers shall adhere to the guidelines for the use of digitally transmitted copyrighted materials set forth in Policy 5.8-USE OF COPYRIGHTED MATERIALS as well as applicable statutory requirements.

The District shall require all outside providers to incorporate Policy 5.8 as a condition of the service contract. Failure of the outside provider to abide by Policy 5.8 shall constitute a breach of contract and the outside provider shall be responsible for any costs resulting from such breach.

Students may take eight (8) digital learning courses. Students must be physically present for all digital learning classes he/she takes. The District is responsible for providing all instructional materials for each student who enrolls in a District approved digital learning course.

Regardless of any other provisions of this policy, the District may restrict a student's access to digital courses when the student's school principal determines the student’s participation in such a course would not be academically appropriate based on the student's past performance in digital courses. Furthermore, the student's school principal may revoke a student's eligibility to continue taking a digital learning course if the student's performance during the semester indicates the student is not succeeding in the course.

**Policy Name:** DISCIPLINE FOR STUDENTS WITH DISABILITIES  
**Policy Code:** 904.06  
**Date Adopted:** 6/16/97

1. Students with disabilities who engage in misbehavior are subject to normal school disciplinary rules and procedures so long as such treatment does not abridge their right to free and appropriate public education.

2. The individualized education plan (IEP) team for a student with disabilities will consider whether particular discipline procedures should be adopted for that student and included in the IEP.

3. Students with disabilities may be excluded from school only in emergencies and only for the duration of the emergency. In no case will a student with disabilities be excluded for more than ten days per suspension.

4. After an emergency suspension is imposed, a meeting of the student's IEP team will be held to determine the cause and effect of the suspension with a view toward assessing the effectiveness and appropriateness of the student’s placement and toward minimizing the harm resulting from the
exclusion.

5. The suspended student will be offered an alternate educational program for the duration of the exclusion.

The grievance officer with the duty of enforcing Act 504 will be appointed by the district.

DISRUPTION OF SCHOOL
Policy Code: 4.20

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school’s orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal’s designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher’s ability to teach the students, the class, or with the ability of the student’s classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

Policy Name: DRESS CODE
Policy Code: 4.25
Date Adopted: 6/16/97

THE FOLLOWING LIST DOES NOT COVER ALL APPAREL SINCE STYLES, FASHIONS, AND FADS CHANGE SO RAPIDLY; ADMINISTRATORS MAY MAKE DECISIONS REGARDING DRESS DURING THE SCHOOL YEAR. ADMINISTRATION RESERVES THE RIGHT TO MAKE DECISION ON CLOTHING ITEMS COVERED OR NOT COVERED BY THIS HANDBOOK.

The standards of appearance for students shall insure that the students be clean, neat, and properly dressed. They shall observe modes of dress and standards of personal grooming which are appropriate for the academic environment. The Principal or the Principal’s designee has the authority for interpreting whether a student’s apparel/appearance conforms to the dress code.

As the result of a dress code violation that warrants the removal of a student from the classroom, parents must bring the student an acceptable change of clothing before the student will be allowed to return to class.

HEADWEAR:
- No hats, caps, visors, hoods, bonnets, doo rags, scarves, head wraps, sunglasses or other headgear may be worn inside campus buildings, except with administrative permission.
- Masks or other apparel / accessories used with the specific intent to conceal one’s identity are strictly prohibited.

FOOTWEAR:
- All students shall wear shoes/footwear. Students must wear shoes that are safe and appropriate for learning environment. Students must wear athletic shoes in all PE classes and/or outdoor athletic activities.
• It is not required but recommended that all shoes have a non-slip sole or a modicum of texture to the bottom of the footwear to prevent unnecessary slipping which could result in injury.

• Cleats and shoes with wheels are not permitted to be worn inside campus buildings. Cleats may be worn for appropriate extracurricular sports in proper areas.

• House shoes are prohibited.

ALL CLOTHING:
• Upper arms, chests, backs, torsos, buttocks, and upper thighs must be covered while standing, sitting, or bending AT ALL TIMES.

• Garments shall not convey messages or logos that are generally considered inappropriate. Examples include, but are not limited to:
  - Crude, vulgar, or profane language.
  - Incorporate elements that may be tied to criminal organizations, such as gangs or hate groups.
  - Promotion of the use of alcohol, drugs, or tobacco.
  - Sexually suggestive or explicit material.

• Garments that are distracting are prohibited, including, but not limited to:
  - Skintight items, such as Under Armour undershirts, tights, Spandex, or Spanx, used as OUTERWEAR.
  - Transparent, sheer, or see-through materials.
  - Sleepwear, such as pajamas or onesies.
  - Rips / tears / holes (designer or otherwise).

• Outerwear, such as trench coats, dusters, other full-body length jackets, and coveralls are prohibited.

UPPER CLOTHING:
• Garments must be of a length and fit that are suitable to the build and stature of the student.

• All garments must have a crew neck or be collared and have sleeves. Therefore, the following items are prohibited:
  - Halter tops, tube tops, backless dresses/tops, spaghetti straps, tank tops.

• Necklines of all upper garments must be considered modest. Low cut necklines are prohibited, and the cut of garments must not expose underwear or cleavage AT ANY TIME.

• Shirts must touch, at a minimum, the top portion of lower garments AT ALL TIMES.

LOWER CLOTHING:
• Pants and shorts should conform to the build and stature of the student.

• Pants should be denim, khaki, chino, Dockers, or slacks with no holes, frays, or tears.
The waistband of all outerwear pants, shorts or skirts must be worn and secured between the hips and the waist in public AT ALL TIMES.

Belts are required when pants have belt loops.

Dresses, skirts, and shorts must be no more three inches from the knee in length. Therefore, the following are prohibited:
  o Swimwear, bike shorts, boxer shorts, or extremely short cut-offs of any kind!

Leggings, jeggings, joggers, yoga pants--or any other type of form-fitting materials that may be worn intentionally and excessively too tight are prohibited.

Sweat pants or athletic wear of any kind are prohibited.

ACCESSORIES:
  
  Jewelry and other modified accessories shall not convey messages which are considered to be inappropriate, crude, vulgar, or profane; tied to criminal elements, such as gangs or hate groups; sexually suggestive; or promote the use of alcohol, drugs or tobacco.

  Jewelry or other modified accessories that pose a safety concern for the student or others are prohibited. This includes:
    o Metallic / spiked accessories, dog collars, wallet chains, hair picks, or chains that connect one part of the body to another (ie, nose to lip) are prohibited.

  Bandanas, worn as an accessory or otherwise, are prohibited.

In addition, students may be required to conform to additional, more stringent dress code policies in specific learning environments, including--but not limited to: Athletics, Agri, FACS, JROTC, and Science labs.

Last Revised: 6/21/2016

1. Parents may apply to the building principal for full or partial exemptions or waivers for students due to handicapping conditions, religious observation, or extenuating circumstances. Denied exemption requests may be appealed to the superintendent, whose decision is final and not subject to further appeal.


  A. Students may not wear hairstyles that can be hazardous to them in their educational activities such as shop, lab work, physical education, art, or on the job training. Hair should be kept neat, clean and combed. No curlers or rollers shall be permitted.

  B. Grooming should be clean and in keeping with health and sanitary.

  C. Students will be expected to adhere to the dress code beginning the first day of school each year.

  D. Oversized and/or Extremely Tight Fitting or Sagging Uniform

    The wearing of clothing that is oversized, extremely tight fitting, and/or sagging is prohibited. The principal of each school will determine if this provision has been violated. Violation of this provision of the policy will result in the same discipline as stated above.
E. Penalties for violation(s) and/or failure to wear proper uniform as follows:

F. **CONSEQUENCES FOR FAILURE TO COMPLY WITH DRESS CODE**

- **First offense:** Parent conference with administration
- **Second offense:** Two days after school detention
- **Third offense:** One day of Saturday detention

Repeated violations of this policy will result in a **recommendation for expulsion due to repeated incidences of insubordination.**

All violations of this policy must be corrected before a child can return to the general school population.

**Policy Name:** DROPPING CLASSES  
**Policy Code:** 902.04  
**Date Adopted:** 6/16/97  
**Date Revised:** 4/21/03, 7/19/10

Students can only drop a class during the first two weeks of school. Parents, student, teacher and counselor should be involved in the decision. After the second week of school, only the building principal may make a schedule change.

Students enrolled in AP and Pre-AP classes will be expected to commit to a full semester of Pre-AP or AP when enrolled in a course for the entire semester. If after one semester, a student would like to drop the class, they may do so with parental permission.

If poor performance is noted, a teacher/administrator will meet with the parents to discuss the student’s outcomes. This team may recommend the child be removed from the course at any point during the semester.

**Policy Name:** DUE PROCESS OF STUDENTS  
**Policy Code:** 903.02  
**Date Adopted:** 6/16/97

A. Every student is entitled to due process in every instance of disciplinary action for which the student may be subjected to penalties of suspension or expulsion.

1. Due process is afforded to students in serious disciplinary cases of:
   a. suspension
   b. expulsion
   c. statements removed from student’s records
   d. clearing one’s reputation

2. Due process procedures will be printed and distributed to all students and parents and will comply with all state and federal law.

   a. Prior to any suspension, the school principal or his/her designee shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusations.

   b. The pupil shall be given an opportunity at that time to explain his/her version of the facts to the school principal or his/her designee.

   c. Written notice of suspension and the reason(s) for the suspension shall be given to the
guardian(s) or parent(s) of the pupil.

d. Any parent(s), or legal guardian of a pupil suspended shall have the right to appeal to the superintendent of the school.

Policy Name: ELIGIBILITY AND REMEDIATION FOR PARTICIPATION IN INTERSCHOLASTIC ACTIVITIES
Policy Code: 924.10
Date Adopted: 8/17/98

In order for a student to be eligible for interscholastic activity (athletics, band, chorus, etc.), a student must have passed four (4) academic courses the previous semester and either one of the following:

1. Have earned a minimum grade point average of 2.0 from all academic courses the previous semester, or

2. Have achieved at or above the 50th percentile on the Basic Battery on the norm-referenced test (SAT-9) administered by the state, for tenth and eleventh grade eligibility.

If a student passes four (4) academic courses the previous semester but does not meet any one of the above requirements, the student must: (1) Attend 100 minutes in a supplemental instruction program each week outside of the regular school day in the subject area where inadequate performance has occurred. (2) The student must not have any unexcused absences for the current semester, no school disciplinary action (suspension) or known criminal convictions. At the end of each semester, the student’s grade point average will be recalculated to determine if they can be removed from the program. If they do not meet the requirements for eligibility at the end of the semester, the student may remain in the supplemental program the next semester.

If a student is declared ineligible at the end of the fall semester and only participates in activities in the fall semester, he/she must be placed in the supplemental program and meet the requirements during the spring semester in order to be considered for eligibility the following fall. The same would apply for a student who just participates only in spring activities. A student may be in the supplemental instructional program every semester if they pass four (4) academic courses each semester and adequate performance has occurred in the supplemental program.

Student remediation will conform to the following guidelines:

A. Students will be able to complete the 100 minutes of supplemental instruction time in the mornings from 7:00-7:50 a.m. before classes begin, after school on Monday-Thursday from 3:30-4:30 p.m. Attendance will be monitored by the director and certified teachers.

B. We will assess the academic improvement that the students are making on a weekly basis. We will do this by monitoring the student’s study habits during the 100 minutes of supplemental that will be used are: teacher/teacher, student/teacher interactions and student classroom performance.

C. The program will be designed to specifically address the needs of the students in the subject area where assistance is needed. The following people will be used to help tutor the students in the areas in which they are at risk: classroom teachers, counselors, coaches and students who are taking the advanced courses in that particular subject area.

D. The student’s parents/guardians will be contacted by the counselors and teachers by phone and also by mail explaining the purpose of the program. Parents/guardians will be required to sign a statement that they have been contacted concerning the supplemental program. The statement signed by the parent/guardians will be placed in the student’s folder.

E. The student’s progress will be monitored in the supplemental program in the following ways: (1)
Progress reports will be sent home to the parents during the middle of each 9-week grading period. Parents will sign the progress report and the student will return it back to the program director so that it may be filed for future reference. (2) Certified classroom teachers.

F. At the end of the semester grading period, if the student still does not meet the eligibility requirements, they shall be remediated again to even be considered for eligibility. If the student falls out of compliance with the remediation program during the semester, they will be suspended from competition for the remainder of the semester, but must remain in the program to be reconsidered for eligibility for the next semester.

Policy Name: EMERGENCY DRILLS
Policy Code: 4.37
Date Adopted: 6/16/97
Date Revised: 8/21/15

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (3) times per year with at least one each in the months of September, January, and February. Students who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

For school-year 2013-14, an annual active shooter drill and school safety assessment may be conducted for all District schools in collaboration, when possible, with local law enforcement and emergency management personnel. Students will be included in the drills to the extent that is developmentally appropriate to the age of both the students and grade configuration of the school.

Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District's emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable.

Fire Drills

Fire drills will be conducted monthly without advance notice. These drills are for the protection of students and teachers and should be taken seriously. Reports of drills will be reported to the State Fire Marshall.

a. The signal will be the fire alarm bell.
b. Under the direction of the teachers, the students are to exit the building in a single file and in an orderly manner. Students are not to stop to get books, coats, or belongings.
c. All doors must be closed. The first student reaching the outside door will hold the door until the last person is out.
d. The evacuation plan will be posted in each classroom, and each student should familiarize himself/herself with the fire instructions until he/she knows without question the procedure to follow in case of fire.

Storm Drills

Storm drills will be conducted at frequent intervals to insure that procedures are in place to allow for the maximum safety of both students and teachers in the event of severe storms.

a. The signal will be a long continuous sounding of the school alarm (20 seconds or longer).
b. Students are to go to their designated areas for severe weather.
c. Students should avoid areas which are near glass windows or doors.
d. Students should be seated with their heads on their knees.
e. The all clear signal will be one short alarm
To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child’s parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Private school students shall be evaluated by the District to determine their appropriate grade placement. Home school students enrolling or re-enrolling as a public school student shall be placed in accordance with policy 4.6—HOME SCHOOLING.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

Prior to the child’s admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child’s social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child’s age:
   a. A birth certificate;
   b. A statement by the local registrar or a county recorder certifying the child’s date of birth;
   c. An attested baptismal certificate;
   d. A passport;
   e. An affidavit of the date and place of birth by the child’s parent or guardian;
   f. United States military identification; or
   g. Previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another school district to enroll as a student until the time of the person's expulsion has expired.

4. In accordance with Policy 4.57—IMMUNIZATIONS, the child shall be age appropriately immunized or have an exemption issued by the Arkansas Department of Health.

Uniformed Services Member's Children
For the purposes of this policy:
"Active duty members of the uniformed services" includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211;
"Uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services;
"Veteran" means: a person who served in the uniformed services and who was discharged or released therefrom under conditions other than dishonorable.
"Eligible child" means the children of:
- Active duty members of the uniformed services;
- Members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and
- Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

An eligible child as defined in this policy shall:
1. Be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
2. Be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school;
3. Enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
4. Be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous school to the extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses and/or programs;
5. Be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. Make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
7. Be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. Be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.
Policy Name: EQUAL EDUCATION OPPORTUNITIES
Policy Code: 4.11
Date Adopted: 6/25/15
Last Revised: 6/19/2018

No student in the Newport School District shall, on the grounds of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District. The District has a limited open forum granting equal access to the Boy Scouts of America and other youth groups.

Inquiries on non-discrimination may be directed to the Superintendent of Schools, who may be reached at 406 Wilkerson Drive, Newport, Arkansas 72112; (870.523.1311); lbennett@newportschools.org.

For further information on notice of non-discrimination or to file a complaint, visit http://wdcrobcopalp01.ed.gov/CFAPPS/OCR/contactus.cfm; for the address and phone number of the office that serves your area, or call 1-800-421-3481.

Policy Name: Exemption

Newport High School will begin a semester/end of course exemption policy for a period of two years with the hopes of encouraging students to be more conscientious of their grades, absences, and discipline. Exemptions will be determined in the following ways:

- Students with an A and no more than three (3) days missed may be exempt from final exams. A student may not have an ISS or OSS on their discipline record.
- Students with a B and no more than two (2) days missed may be exempt from final exams. A student may not have an ISS or OSS on their discipline record.

The first semester will be used as a base line and measured each semester for the next three semesters to determine if there is an increase in the academic performance and a decrease in discipline of students.

Policy Name: EXPULSION
Policy Code: 4.31
Date Adopted: 6/21/2015
Last Revised: 7/6/2017

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District’s written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct deemed to be of such gravity that suspension would be inappropriate;

- Where the student’s continued attendance at school would disrupt the orderly learning environment; or
- Would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

Poses a physical risk to himself or herself or to others;
- Causes a serious disruption that cannot be addressed through other means; or
- Is the act of bringing a firearm on school campus?

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District’s records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation.
to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, or student if age eighteen (18) or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

Policy Name: EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOOLED STUDENTS
Policy Code: 4.56.2
Date Adopted: 6/25/2015
Date Revised: 7/17/2018

Home-schooled student means a student legally enrolled in an Arkansas home school and who meets or has met the criteria for being a home-schooled student, as established by A.C.A. § 6-15-503.

Interscholastic activity means an activity between schools subject to regulations of the Arkansas Activities Association that is outside the regular curriculum of the school district, such as an athletic activity, fine arts program, or a special interest group or club.

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

Home-schooled students whose parents or guardians are legal residents of the school district will be permitted to pursue participation in an interscholastic activity in the student's resident school zone as permitted by this policy.

Home-schooled students whose parent or legal guardian are not residents of the school district will be
permitted to pursue participation in an interscholastic activity in the District if the superintendent of the student's resident district and the superintendent of the District both agree in writing to allow the student to participate in interscholastic activities at the District.

Although not guaranteed participation in an interscholastic activity, home-school students who meet the provisions of this policy, AAA Rules, and applicable Arkansas statutes shall have an equal opportunity to try out and participate in an interscholastic activities without discrimination. The District shall provide a reasonable alternative to any prerequisite for eligibility to participate in an interscholastic activity that the home-schooled student is unable to meet because of his or her enrollment in a home school.

To be eligible to try out and participate in interscholastic activities, the student or the parent of a student shall mail or hand deliver the student's request to participate to the student's school's principal before the signup, tryout or participation deadline established for traditional students. Additionally, the student shall demonstrate academic eligibility by obtaining a minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition; another nationally recognized norm-referenced test; or a minimum score on a test approved by the State Board of Education.

A student who meets the requirements for eligibility to participate in an interscholastic activity is required to register for no more than one course in the District's school where the student is intending to participate in an interscholastic activity.

The student shall regularly attend the class in which the student is registered beginning no later than the eleventh (11th) day of the semester in which the student's interscholastic activity participation is desired. The student must attend the practices for the interscholastic activity to the same extent as is required of traditional students.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

A home-schooled student who has met the try out criteria; and who has been selected to participate in the interscholastic activity shall meet the following criteria that also apply to traditional students enrolled in the school:

- standards of behavior and codes of conduct;
- attend the practices for the interscholastic activity to the same extent as is required of traditional students;
- required drug testing;
- permission slips, waivers, physical exams; and
- participation or activity fees.

A home-schooled student who is not a resident of the District may begin participating in interscholastic activities:

a. Immediately upon being approved for participation for all interscholastic activities other than athletic activities; and
b. One (1) calendar year after being approved to participate in interscholastic activities that are athletic activities unless the approval is prior to July 1 of the school year the student would have been enrolled in seventh (7th) grade if the student were enrolled in public school.

A home-schooled student who is not a resident of the District and is prohibited under this policy from participating in an interscholastic activity that is an athletic activity for one (1) calendar year may immediately participate in rehearsals, tryouts, practices, auditions, classes, or other endeavors associated with the interscholastic activity.

Students who participate in extracurricular or athletic activities under this policy will be transported to and
from the interscholastic activities on the same basis as other students are transported.

A student who withdraws from an Arkansas Activities Association member school to be home-schooled shall not participate in an interscholastic activity in the resident school district for a minimum of three hundred sixty-five days after the student withdraws from the member school.

Cross Reference: 4.59—ACADEMIC COURSE ATTENDANCE BY PRIVATE SCHOOL AND HOME SCHOOL STUDENTS

Policy Name: EXTRA CURRICULAR ACTIVITIES – SECONDARY SCHOOLS
Policy Code: 4.56
Date Adopted: 6/25/2015
Last Revised: 7/17/2018

Definitions:

“Academic Courses” are those courses for which class time is scheduled, which can be credited to meet the minimum requirements for graduation, which is taught by a teacher required to have State licensure in the course or is otherwise qualified under Arkansas statute, and has a course content guide which has been approved by the Arkansas Department of Education (ADE). Any of the courses for which concurrent high school credit is earned may be from an institution of higher education recognized by ADE. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

“Extracurricular activities” are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, inter/intrascholastic athletics, cheerleading, band, choral, math, or science competitions, field trips, and club activities.

“Field Trips” are when individual students or groups of students are invited to programs or events when there is no competition and the students are not interacting with each other for the purpose of planning, qualifying, or arranging for future programs or for the purpose of receiving recognition.

“Interscholastic Activities” means athletic or non-athletic/academic activities where students compete on a school vs. school basis.

“Intrascholastic Activities” means athletic or non-athletic/academic activities where students compete with students from within the same school.

“Supplemental Improvement Program (SIP)” is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the current Arkansas Activities Association (AAA) Handbook.

Extracurricular Eligibility

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student’s educational experience. At the same time, the Board believes that a student’s participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed one per week per extracurricular activity excepted by approval of the Superintendent. Additionally, a student’s participation in, and the District’s operation of, extracurricular activities shall be subject to the following policy. All students are eligible for extracurricular activities unless specifically denied eligibility on the basis of criteria
outlined in this policy.

Any student who refuses to sit for a Statewide assessment or attempts to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following statewide assessment, as applicable. The superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

A student who enrolls in the district and meets the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS shall be eligible to try out for an extracurricular activity regardless of the date the student enrolls in the District so long as the student meets all other eligibility requirements and the extracurricular activity is still ongoing.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

Interscholastic Activities

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

ACADEMIC REQUIREMENTS: Junior High

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester.

The first semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester.

The second semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed (4) academic courses the previous semester which count toward his/her high school graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

ACADEMIC REQUIREMENTS: Senior High

In order to remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:

1. Have earned a minimum Grade Point Average (GPA) of 2.0 from all academic courses the previous semester; or
2. If the student has passed four (4) academic courses the previous semester but does not have a 2.0 GPA the student must be enrolled and successfully participating in an SIP to maintain their competitive interscholastic extracurricular eligibility.
STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of AAA governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in AAA governed extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in a AAA governed extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.6

Intrascholastic Activities

AAA Governed Activities

Students participating in intrascholastic extracurricular activities that would be governed by AAA if they were to occur between students of different schools shall meet all interscholastic activity eligibility requirements to be eligible to participate in the comparable intrascholastic activity. The District will abide by the AAA Handbook for such activities to ensure District students are not disqualified from participating in interscholastic activities.7

Non-AAA Governed Activities

Unless made ineligible by District policies, all students shall be eligible to participate in non-AAA governed intrascholastic extracurricular activities. Intrascholastic activities designed for a particular grade(s) or course(s) shall require the student to be enrolled in the grade(s) or course(s).

FOOD SERVICE PREPAYMENT

Policy Code: 4.51
Date Adopted: 6/21/2017
Last Revised: 7/6/2017

The District participates in USDA’s CEP program and provides meals to all students at no charge. The District does not provide credit for students to charge for a la carte or other food and beverage items available for purchase in the school food service areas. A la carte or other food and beverage items may be purchased by either providing payment for the items at the time of receipt or by having a prepaid account with the District that may be charged for the items. Parents, or students choosing to do so, may pay in advance for a la carte or other food and beverage items through any of the following methods:

- Submitting cash or check payment to Cafeteria Manager;
- Depositing funds through the District’s online service.

Policy Name: FOSTER CHILDREN

Policy Code: 4.52
Date Adopted: 6/21/2015
Date Revised: 7/6/2017

The District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services (“DHS”), the Arkansas Department of Education (ADE), and individuals involved with each foster child to ensure that the foster child is able to maintain his/her continuity of educational services to the fullest extent that is practical and reasonable.
The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise or DHS grants a request to transfer under Foster Child School Choice, ensure that the foster child remains in his/her school of origin, even if a change in the foster child’s placement results in a residency that is outside the district. In such a situation, the District will work with DHS to arrange for transportation to and from school for the foster child to the extent it is reasonable and practical.

Upon notification to the District’s foster care liaison by a foster child’s caseworker that a foster child’s school enrollment is being changed to one of the District’s schools, the school receiving the child must immediately enroll him/her. Immediate enrollment is required even if a child lacks the required clothing, academic or medical records, or proof of residency.

A foster child’s grades shall not be lowered due to absence from school that is caused by a change in the child’s school enrollment, the child’s attendance at dependency-neglect court proceedings, or other court-ordered counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

**Foster Child School Choice**

If DHS approves a request from a foster parent, or the foster child if the foster child is eighteen (18) years of age, to transfer to another school in the District or into the district as being in the best interest of the foster child, the District shall allow the foster child to transfer to another school in the District or into the District if the foster parent, or the foster child if the foster child is eighteen (18) years of age, submits a request to transfer on a form approved by ADE that is postmarked by no later than May 1 of the year the student seeks to begin the fall semester at another school in the District or in the District.

By July 1 of the school year in which the student seeks to transfer under this section, the superintendent shall notify the foster parent, or the foster child if the foster child is eighteen (18) years of age, in writing whether the application has been accepted or rejected. If the application is accepted, the superintendent shall state in the notification letter a reasonable deadline for the foster child to enroll in the new school or the District and that failure to enroll by the date shall void the school choice acceptance. If the application is rejected, the superintendent shall state in the notification letter the reason for the rejection and that the foster parent, or the foster child if the foster child is eighteen (18) years of age, may submit a written appeal of the rejection to the State board within ten (10) days of receiving the notification letter.

The District shall only reject a Foster Child School Choice application if:

1. The public school or District has reached the maximum student-to-teacher ratio allowed under federal law, state law, rules for standards of accreditation, or other applicable rule or regulation; or
A foster child whose application is rejected by the District may submit a written request within ten (10) days following the receipt of the rejection letter from the superintendent to the State Board of Education for the State Board to reconsider the transfer.

A Foster Child School Choice transfer shall remain in effect until the foster child:
- Graduates from high school; or
- Transfers to another school or school district under:
  - The Foster Child School Choice Act;
  - Opportunity Public School Choice Act of 2004;
  - The Public School Choice Act of 2015; or
  - Any other law that allows a transfer.

The District shall accept credits toward graduation that were awarded by another public school district.

When a foster child transfers from the foster child’s school of origin to another school in the District or into the District, the foster child or the foster parent is responsible for the foster child’s transportation to and from the school the foster child transferred to. The District and the foster parent, or the foster child if the foster child is eighteen (18) years of age, may enter into a written agreement for the District to provide the transportation to and from the school the foster child transferred to.

---

**Policy Name: FUND RAISING**

*Policy Code: 923.00*

*Date Adopted: 6/16/97*

*Date Revised: 4/15/02*

All fund raising activities will comply with the laws of the state of Arkansas and the State Department of Education and must be approved by the administration. All fund raising activities must be approved in advance by the building principal and the superintendent. Each organization shall be permitted to host one (1) fundraiser a semester.

---

**Policy Name: GIFTED AND TALENTED PROGRAM**

*Policy Code: 927.00*

*Date Adopted: 6/16/97*

*Date Revised: 5/18/09*

*Date Revised: 10/17/11*

1.) The superintendent will be responsible to ensure that procedures are developed to identify gifted and talented students in accordance with guidelines established by the Arkansas Department of Education. See Policy Code: 803:11

2.) The schools of the district shall provide educational opportunities for students identified as gifted and talented appropriate to their ability.

3.) Each school shall use procedures to evaluate the effectiveness of the provisions of these educational opportunities.

4.) The professional staff is directed to complete, implement, and maintain the program. Records shall be maintained to document accomplishments of all students.

5.) At the high school and junior high level, GT students will be provided the opportunity to enroll for Pre-AP and AP classes in English, Math, Science, and Social Studies.

In the area of gifted education, it is the goal of the Newport Special School District to:

1.) Provide services that will identify gifted and/or talented students.

2.) Provide activities to develop critical, creative, and higher level thinking skills.

3.) Keep parents and community well informed.

4.) Provide an ongoing program of evaluation.
The program design for our gifted and talented students for grades kindergarten through twelfth grade is intended to provide a curriculum that is both differentiated and appropriate for the specialized needs of students who are advanced in their thinking and learning processes. Gifted and talented students are provided opportunities to interact with their peers and to work with materials that challenge their abilities and encourage them to expand their abstract thinking and reasoning. This is accomplished through using various approaches appropriate to the designated grade level. All instructors involved have received training through the Arkansas Department of Education and/or advanced degree training.

Current services provided in the Newport School District's Gifted and Talented Programs:

**GRADES K-2**
A Gifted Education Specialist conducts thirty minute, whole group activities at least once a week in the regular classrooms. Activities are geared toward higher-level thinking and developing creativity.

**GRADES 3-8**
Identified students in grades 3-6 participate in 150 minutes a week Academic Pull-Out Program. Students receive instructional services different from those provided in the regular classroom. Learning experiences are designed to nurture creativity, foster higher order thinking skills, and to provide appropriate enrichment experiences. Students have the opportunities to work at their level of abilities and in their area(s) of interest and talent. Junior High students receive 225 minutes per week due to 45 minute class schedules.

**GRADES 9-12**
Identified students in grades 9-12 receive services through Pre-AP, Advanced Placement, and Concurrent courses in the academic areas of English, Math, Science, and Social Studies.

**Curriculum Description**
The curriculum for the Newport Gifted and Talented Program extends the regular classroom curriculum. The curriculum is differentiated in content, process, and product. Not only must the curriculum differ in degree, but in kind. According to the Rules and Regulations set by the ADE, Office of Gifted and Talented Program, it is important to avoid simply “more of the same.” The gifted curriculum must be “in place of” rather than “in addition to” required classroom work. The curriculum is set up in five major areas: Critical Thinking Skills, Creative Thinking Skills, Logical Thinking skills, Affective Development, and Independent Study. Each of these areas includes goals, objectives, and specific skills. The activities in which the students participate cover the skills under each program goal.

**Student Nominations**
Nominations are sought from a variety of sources to ensure that all potentially gifted and talented students have an opportunity to be considered. Nominations may be made by teachers, principals, peers, self, parents or community members. All students completing the second grade will be considered for placement. After a student has been nominated, the screening process begins. It involves a case study approach using multiple criteria based on the District’s definition, program goals, and characteristics of giftedness. Procedures for obtaining information about students include at least two objective assessment methods, and a creativity test. Achievement test scores are used to indicate performance. Procedures for obtaining additional information about students include subjective data such as teacher rating scales, parent questionnaires, and product evaluations. No one item is a decisive factor in the placement of a student in the gifted and talented program, nor is one item a decisive factor to not place a student in the gifted and talented program. The student need not score high on every criterion for inclusion into the program. For example, teacher ratings may override low test scores, and good normative data may outweigh negative teacher ratings. All students are given a number during the screening process to ensure all students are anonymous. The final evaluation decision considers the best interest of the student as an individual and the degree to which it is felt the student would benefit from participation in the gifted program.

**Instruments Used For Student Identification**
Data is collected on nominated students to determine if this interaction is present. The following instruments and procedures are used for this purpose.

- Standardized Achievement Test
- Benchmark Scores
- Renzulli Teacher Scale
- Parent Survey
- Kaufman Brief Intelligence Test (K-BIT)
- Kingore Observation Inventory (KOI)
- Torrance Test of Creativity
- Grades

The information is compiled to form a profile of the student and is reviewed for reasons a child should participate in the program as opposed to reasons he/she should not participate. Placement is based upon documentation of expressed need or potential.

Non-discriminatory Instruments of Identification

- Achievement tests should be used to indicate students’ performance: Iowa Test of Basic Skills (ITBS) and Benchmark.
- Torrance Test of Creative Thinking will be administered by the G/T Teacher. The TTCT samples a variety of verbal and figural dimensions of creative thinking.
- Renzulli Teacher/Parent Screening - Scales for identifying student strengths in the areas of learning, motivation, creativity, and leadership.
- Kaufman Brief Intelligence Test (K-BIT) - Quick measure of verbal and nonverbal intelligence and is administered individually.
- Product Evaluation – Products such as poetry or classwork that has been in their personal files.
- Kingore Observation Inventory - An easy-to-use assessment and differentiation process with the ability to identify gifted potentials in minority students and students from poverty who are frequently difficult to identify through standardized tests. It is valued by educators for its effectiveness and efficiency.

Assurances

Student information is kept on file with access limited to staff concerned with the education of the student and to parents of the student.

Instruments and procedures used in the identification of gifted and talented students are nondiscriminatory with respect to race, cultural or economic background, religion, national origin, sex, or handicapping condition.

Student data and placement decisions are kept on file for at least five years or for as long as needed for educational decisions.

Disseminating Instructionally Useful Information

Procedure: Information that would be helpful to the regular classroom teacher in meeting the needs of a student that has been considered for placement will be given to the regular classroom teacher by the G/T Program Coordinator. This may be done verbally through a casual conversation or through a scheduled conference with the teacher, depending on the nature of the information and other factors. The information may be given to the teacher in written form after a conference or conversation.
Student Placement

The Identification Committee is composed of at least five educators chaired by a trained specialist in gifted education. Members of the committee are made aware of the identification policies and procedures and the nature of the program.

The Identification Committee uses a case study approach, considering all student information collected, in order to make its decision. Each student’s case study is given a number so that the committee does not know the names of the students during the identification process. The committee is asked to look for all information that they could check as reasons for placing students in the program (as opposed to items that would keep them out). The committee then reviews the items checked to see if enough data indicates that gifted education services would be appropriate at this time. No single criterion or cut-off score is used to exclude a student from placement.

Parent Notification and Consent

Parents are notified by letter of their child’s eligibility for program participation and provided with a parent consent form. Students are placed in the program upon receipt of a positive response on the parent consent form.

Parents of students not selected for the program are notified by letter.

Appeal Process

Parents may appeal the committee’s decision by completing a form which requests that the Identification Committee make a complete review of all information relating to the decision. In cases where no resolution is reached, the District procedure for appeals will be followed.

Annual Review of Student Placement

Once a student enters the program, he/she will be evaluated throughout each year. The evaluation form is designed in a format so that the student and parent will receive an update every nine weeks. The evaluation shows the student’s performance in GT class by way of strengths and weaknesses (areas of needed improvement). At the end of each school year, the GT teacher will review standardized ability and achievement test scores, performance in class, and quarterly evaluations, as a basis for continuation or termination of placement. Included on the quarterly evaluation is an Annual Report section marking the placement decision for the next school year.

Exit Procedures

A student may be considered for exit procedures at any time if evaluation provides evidence that he/she is not best served educationally by the program. Listed below are the steps that may be taken.

1. GT teacher documents reason(s) for student concern.
2. Appropriate modifications are made and documented.
3. GT teacher conferences with the student and/or parent if a necessary level of progress is not evidenced following program modifications. The student is made aware of areas of needed improvement and a timeline is set for a specified level of improvement.
4. If progress following the timeline is not adequate, gifted education services are determined inappropriate for the student and placement in the G/T Program will be terminated. Parents are notified by letter of an explanation of the decision to remove the student and provided with an opportunity to meet with appropriate members of the staff concerning the decision.
5. Students removed from the G/T Program will be placed in the nomination pool and the following year
their needs will be re-evaluated.

A student or parent may also express concerns that could warrant exit procedures. A student’s concerns would be discussed with the parent before any decision was made. If a parent decided that they no longer wanted their child to participate in the G/T Program, the child would not be required to participate.

Policy Name: GOALS FOR EXCEPTIONAL STUDENTS
Policy Code: 913.00
Date Adopted: 6/16/97
Date Revised: 4/15/02

1. Every exceptional child is entitled to a free public education regardless of the nature of severity of his/her handicap. For this reason, “no handicapped individual shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program” conducted in the local schools. Where special programs and/or recommendations are required for the handicapped child, the district shall assume financial and other responsibility as required by law.

2. Exceptional students shall be placed in a situation where it is possible for them to achieve those academic skills they need to successfully complete their education. Those low ability students within the school population should be placed in a manner that will allow them to acquire basic skills.

3. Exceptional students shall be:
   a. Screened by nurse for physical limitations.
   b. Screened by special education for learning disabilities.
   c. Screened by counseling personnel for emotional or motivational impediments.
   d. Provided a situation either in or out of the regular classroom that will allow them to perform more closely to potential.

Policy Name: GRADUATION REQUIREMENTS/ CEREMONY
Policy Code: 920.00
Date Adopted: 10/21/97

A student must have met and fulfilled all requirements for graduation set forth by the Newport Special School District and the State Board of Education before he/she is permitted to participate in the Graduation Ceremony.

Any student who is enrolled at Newport High School and has earned the number of credits required by the Newport Special School District and the State Board of Education shall be eligible to graduate from high school without regard to the grade level the student is enrolled in at the time such credits are earned.

Wearing Apparel:

All candidates for graduation from senior high school must wear academic caps and gowns at graduation exercises. Other wearing apparel must conform to the school’s requirements.

Ceremony:

1. Individuals allowed to hand out diplomas include:
   A. Members of the Newport School Board
B. Administrators located on the stage who are participating in the ceremony and have sons or daughters in the graduating class. These administrators would be required to give advance notice of their intentions to the superintendent.

C. Mentors for students enrolled in the School of Innovation

Students who graduate from the Arkansas Math and Science School may participate in the Newport graduation ceremony.

Policy Name: GRIEVANCE PROCEDURES FOR TITLE VI, TITLE IX, AND SECTION 504
Policy Code: 903.11
Date Adopted: 6/16/97

1. In keeping with the guidelines on Title VI, Section 601, Civil Rights Act of 1964, Title IX, Section 901, Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, the district assures that no person in the United States shall, on basis of race, color, national origin, sex, or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

   a. Definitions

      (1) Discrimination Complaint: A written complaint alleging any policy procedure or practice discriminates on the basis of race, color, national origin, sex, or qualified handicap.

      (2) Student Grievant: A student of the district who submits a complaint alleging discrimination based on race, color or national origin, sex, or qualified handicap.

      (3) Employee Grievant: An employee of the district who submits a complaint alleging discrimination based on race, color, national origin, sex, or qualified handicap, or veteran.

      (4) Title IX and 504 Coordinator: The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other State and Federal Laws addressing equal educational opportunity. The Title IX/504 Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.

      (5) Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

      (6) Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

2. Pre-Filing Procedures

   a. Prior to the filing of a written complaint, the student or employee is encouraged to visit with the building principal, and reasonable effort should be made to resolve the problem or complaint.

3. Filing and Processing Discrimination Complaint

   a. Grievant. Submits written complaint to Title IX/504 Coordinator stating name, nature, and date of alleged violation; names of persons responsible (where known); and requested action. Complaint must be submitted within thirty (30) days of alleged violation. Complaint forms are available in the high school office.

   b. Title IX/504 Coordinator. Notifies respondent within 10 days and asks respondent to:

      (1) Confirm or deny facts.

      (2) Indicate acceptance or rejection of student or employee's requested action, or,

      (3) Outline alternatives
c. Respondent. Submits answer within 10 days to Title IX/504 Coordinator.

d. Title IX/504 Coordinator. Within 10 days after receiving respondent's answer, Title IX/504 Coordinator also schedules a hearing with the grievant, the respondent, and the building principal.

e. Principal, Grievant Respondent, and Title IX/504 Coordinator. Hearing is conducted.

f. Principal. Issues a response within 10 days after the hearing to the respondent and Title IX/504 coordinator.

g. Grievant or Respondent. If the grievant or respondent is not satisfied with the decision to the student or employee the respondent and Title IX/504 Coordinator must request a hearing with the superintendent within 10 days.

h. Title IX/504 Coordinator. Schedules within 10 days or requests a hearing with the grievant, respondent, and superintendent.

i. Title IX/504. Notifies the board within 10 days after receiving request. Title IX/504 Coordinator schedules hearing with the district board within 30 days from the date of notification.

j. Board of Hearing Panel established by the board: Grievant and Title IX/504 Coordinator. Hearing is conducted.

k. Board Issues a final written decision within 10 days after the hearing regarding the validity of the grievance and any action to be taken.

4. General Provision

a. Extension of time: Any time limits set by those procedures may be extended by mutual consent of parties involved. The total number of days from date that complaint is filed until complaint is resolved shall be no more than 180 days.

b. Access to Regulations: The school district shall provide copies of all regulations prohibiting discrimination on the basis of race, color, national origin, religion, sex, age, qualified handicap, or veteran, upon request.

c. Confidentiality of Records: Complaint records will remain confidential unless permission is given by the parties involved to release such information. No complaint record shall be entered in the personnel file. Complaint records shall be maintained on file for three years after complaint resolution.

Policy Name: High School Pre-AP/AP Curriculum
Policy Code: 5.21
Date Adopted: 6/16/97
Last Revised: 8/21/15

Recommendations and placement into the program

1. Recommended by someone who knows their ability very well, such as a classroom teacher, counselor, G/T teacher and/or parent.

2. Students must have standardized/criterion test scores which prove he/she has sufficient strength in the area to be successful in the course.

3. A placement committee (comprised of counselors, teachers, administrators, and G/T coordinator) reviews all the information on each student and makes the actual decision for the student to take
the Pre-AP or AP course.

4. Letters concerning Pre-AP and AP will be sent to parents with a specified cut-off date that will be strictly adhered to.

5. Students who are already placed in Pre AP or AP courses will not have to be recommended and screened each year, but they do need an endorsement by their present Pre-AP or AP teacher to continue in the program.

6. Students will be required to sit for the AP exams in order to receive a weighted grade.

7. Students will be expected to commit to a full semester of Pre-AP or AP when enrolled in a course. A try-out period is not offered. The teacher may recommend that a student be rescheduled into a regular course if the student is encountering difficulty at the end of the semester.

Newport High School Homecoming Policy

I. Court Eligibility Requirements: Applications to participate in the Newport High School Homecoming Court will be accepted two weeks before the event is to occur. The Court is open to any girl, grades 7th through 12th. To be eligible for election, all interested girls must:
   - Be currently enrolled in Newport Special School District (7th – 12th)
   - Have a minimum GPA of 2.0 from the 4.0 scale from the previous semester.
   - Have no more than 2 days missed for the current school year and no more than 10 days missed for the previous school year.
   - Have no disciplinary incidents for the current year and no more than 5 for the previous school year. Must not have been suspended or in DEP for the previous or current school year. If a selected member of the homecoming court gets a referral, is placed in DEP, or is suspended it will forfeit them from participating in the homecoming activities.
   - Submit application by the deadline to be eligible.

*The above mentioned criteria will be checked by the principal before voting takes place.*

II. Additional Information for Court Eligibility:
   - In regards to student GPA, attendance record, and disciplinary record, the previous school year(s) information will be considered by administration. Newport High School administrative staff will make the final decisions regarding individual participation for the Homecoming Court.

III. Voting Process: Newport High School Homecoming Court is selected by student body voting. Each individual student may vote for a nominee that is in his/her current grade, however voting is at the preference of each individual. Students absent, for any reason, the day votes are cast will not be allowed to vote.

   A. 7th – 11th Grade Voting: Students will report to the voting station stating their name and grade. Students will receive a single ballot (ballots may be paper pencil or electronic) with the appropriate grade. Students are required to choose two individuals listed on their ballot and cast their vote to the voting staff. After votes have been tallied by the voting staff, the two individuals with the highest number of votes (for each grade) will be selected for Homecoming Court.

   B. 12th Grade Voting: Students will report to the voting station stating their name and grade. Students will receive a single ballot (ballots may be paper pencil or electronic) with the appropriate grade. Students are required to choose three individuals listed on their ballot and cast their vote to the voting staff. After votes have been tallied by the voting staff, the three
individuals with the highest number of votes will be selected for Homecoming Court. The senior with the most votes will be selected as the Homecoming Queen.

IV. **Football Escort Information:** Homecoming Football Escorts are the gentlemen that escort the Homecoming Court/Queen during the Homecoming Pep Assembly. These escorts are selected by Newport High School Football Coaches, with the approval of administration. The football players chosen will escort a maid from the grade he represents, have a GPA of 2.0 or higher from the 4.0 scale, must not have more than 2 days missed for the current school year or 10 day from the previous school year, have no disciplinary incidents for the current school year and no more than 5 from the previous year, and must not have been suspended or in DEP for the previous or current school year. If a selected escort gets a referral, is placed in DEP, or is suspended it will forfeit them from participating in the homecoming activities.

A. The queen will have two escorts (selected by the Head Football Coach).
B. All maids will have one escort

*The above mentioned criteria will be checked by the principal before the day of the ceremony.*

V. **Parent/Guardian Escort Information:** All members of the Homecoming Court are required to have an escort for the evening ceremonies the night of the Homecoming Football Game.

VI. **Expenses:** All Homecoming participants (maids/queen and escorts) need to be aware of the expenses that arrive when being selected for Homecoming Court.

A. All maids and the queen will be required to purchase their own dress and shoes.
B. All football escorts will be required to rent suits and shoes.
C. All parent/guardian escorts should dress in formal attire.

VII. **Homecoming Day Attire – Homecoming Royalty:** All members of the Homecoming Court are required to wear formal dresses. **ALL DRESSES NEED TO BE DISCUSSED AND APPROVED BY THE PRINCIPAL.** All escorts will be required to wear a formal suit (which will be selected through a provider).

A. Homecoming Court:
   a. You may purchase/rent your dress for this event at any location.
   b. The Homecoming Queen is the ONLY participant that can wear a head piece that resembles a tiara/crown (which is provided).
   c. If wearing heels, please note that spiked heels are NOT allowed on the football field. You must purchase stoppers for spiked heels. It is encouraged that you wear flats, wedges, or short heels if possible.
   d. Dresses may not be inappropriate (i.e. no revealing cleavage, no high slits, no inappropriate images, etc.). Administration has the final say on inappropriate attire.

B. Homecoming Football Escorts:
   a. Once selected, all escorts will be fitted through the provider for their suit.
   b. The provider will have a listed price the day of the original fitting, and will place a payment plan for the final total (details to come at a later time).
   c. All items include: Black jacket, black pants, white button-down shirt, orange vest, orange bow-tie, and black shoes. Students are to provide their own black socks and sunglasses (belt – if necessary).

C. Homecoming Parent/Guardian Escorts:
   a. Formal attire is required and is self-provided.

VIII. **Homecoming Committee:** The Newport High School Homecoming Committee will consist of the NHS administration, Newport High School Student Council, volunteer faculty members, and volunteer students. Meetings and Information will be announced at the appropriate times.
Policy Name: HOME SCHOOLING  
Policy Code: 4.6  
Date Adopted: 6/21/2015  
Last Revised: 7/6/2017

Enrollment in Home School
Parents or legal guardians desiring to provide a home school for their children shall give written notice to the Superintendent of their intent to home school. The notice shall be given:
1. At the beginning of each school year, but no later than August 15;
2. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter; or
3. Within thirty (30) calendar days of the parent or legal guardian establishing residency within the district during the school year.

Written notice of the parent or legal guardian’s intent to home school shall be delivered to the Superintendent through any of the following methods:
- Electronically, including without limitation by email;
- By mail; or
- In person.

The notice shall include:
- The name, sex, date of birth, grade level, and the name and address of the school last attended, if any;
- The mailing address and telephone number of the home school;
- The name of the parent or legal guardian providing the home school;
- Indicate if the home-schooled student intends to participate in extracurricular activities during the school year;
- A statement of whether the home-schooled student plans to seek a high school equivalency diploma during the current school year;
- A statement if the home-schooled student plans to seek a driver’s license during the current school year;
- A statement if the home-schooled student plans to seek a driver’s license during the current school year;
- A signature of the parent or legal guardian, which must be notarized if the home-schooled student plans to seek a driver’s license during the school year.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information that might indicate the need for special education services.

Enrollment or Re-Enrollment in Public School
A home-schooled student who wishes to enroll or re-enroll in a District school shall submit:
- A transcript listing all courses taken and semester grades from the home school;
- Score of at least the thirtieth percentile on a nationally recognized norm-referenced assessment taken in the past year; and
- A portfolio of indicators of the home-schooled student’s academic progress, including without limitation:
  - Curricula used in the home school;
  - Tests taken and lessons completed by the home-schooled student; and
  - Other indicators of the home-schooled student’s academic progress.

If a home-schooled student is unable to provide a nationally recognized norm-referenced score, the District may either assess the student using a nationally recognized norm-referenced assessment or waive the requirement for a nationally recognized norm-referenced assessment score.

A home-schooled student who enrolls or re-enrolls in the District will be placed at a grade level and

49
academic course level equivalent to or higher than the home-schooled student’s grade level and
academic course level in the home school:
1. As indicated by the documentation submitted by the home-schooled student;
2. By mutual agreement between the public school and the home-schooled student’s parent or legal
guardian; or
3. If the home-schooled student fails to provide the documentation required by this policy, with the
exception of the nationally recognized norm-referenced assessment score, the District may have sole
authority to determine the home-schooled student’s grade placement and course credits. The District
will determine the home-schooled student’s grade placement and course credits in the same manner
the District uses when determining grade placement and course credits for students enrolling or re-
enrolling in the District who attended another public or private school.

The District shall afford a home-schooled student who enrolls or re-enrolls in a public school the same
rights and privileges enjoyed by the District’s other students. The District shall not deny a home-schooled
student who enrolls or re-enrolls in the District any of the following on the basis of the student having
attended a home school:
  a. Award of course credits earned in the home school;
  b. Placement in the proper grade level and promotion to the next grade level;
  c. Participation in any academic or extracurricular activity;
  d. Membership in school-sponsored clubs, associations, or organizations;
  e. A diploma or graduation, so long as the student has enrolled or re-enrolled in the District to attend
classes for at least the nine (9) months immediately prior to graduation; or
  f. Scholarships.

Policy Name:  HOMELESS STUDENTS
Policy Code: 4.40
Date Adopted: 6/25/2015
Date Revised: 6/19/2018

The Newport School District will afford the same services and educational opportunities to homeless
children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint
an appropriate staff person to be the local educational agency (LEA) liaison for homeless children and
youth whose responsibilities shall include, but are not limited to:
  • Receive appropriate time and training in order to carry out the duties required by law and this
    policy;
  • Coordinate and collaborate with the State Coordinator, community, and school personnel
    responsible for education and related services to homeless children and youths;
  • Ensure that school personnel receive Professional development and other support regarding their
duties and responsibilities for homeless youths;
  • Ensure that unaccompanied homeless youths:
    1. Are enrolled in school;
    2. Have opportunities to meet the same challenging State academic standards as other children
       and youths; and
    3. Are informed of their status as independent students under the Higher Education Act of 1965
       and that they may obtain assistance from the LEA liaison to receive verification of such status
       for purposes of the Free Application for Federal Student Aid;
  • Ensure that public notice of the educational rights of the homeless children and youths is
disseminated in locations frequented by parents or guardians of such youth, and unaccompanied
homeless youths, including schools, shelters, public libraries, and soup kitchens, in a manner and
form that is easily understandable.

To the extent possible, the LEA liaison and the building principal shall work together to ensure no
homeless child or youth is harmed due to conflicts with District policies solely because of the homeless
child or youth’s living situation; this is especially true for District policies governing fees, fines, and
absences.
Notwithstanding Policy 4.1, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1 or 4.2, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute, including all appeals. It is the responsibility of the District’s LEA liaison for homeless children and youth to carry out the dispute resolution process.

For the purposes of this policy “school of origin” means:
- The school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool; and
- The designated receiving school at the next grade level for all feeder schools when the child completes the final grade provided by the school of origin.

The District shall do one of the following according to what is in the best interests of a homeless child:
- Continue the child's or youth's education in the school of origin for the duration of homelessness:
  - In any case in which a family becomes homeless between academic years or during an academic year; and
  - For the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or
- Enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

In determining the best interest of the child or youth, the District shall:
- Presume that keeping the child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth;
- Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth.

If the District determines that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied youth) the youth, the District shall provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal. For an unaccompanied youth, the District shall ensure that the LEA liaison assists in placement or enrollment decisions, gives priority to the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

The homeless child or youth must be immediately enrolled in the selected school regardless of whether application or enrollment deadlines were missed during the period of homelessness.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the LEA Liaison), to and from the child's school of origin.²

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and:
1. Are:
   - Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason;
   - Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
   - Living in emergency or transitional shelters;
- Abandoned in hospitals; or
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. Are migratory children who are living in circumstances described in clauses (a) through (c).

In accordance with Federal law, information on a homeless child or youth’s living situation is part of the student’s education record and shall not be considered, or added, to the list of directory information in Policy 4.13.

Policy Name: Honors Graduate Requirements
Policy Code: 5.21
Date Adopted: 7/17/12
Last Revised: 8/21/15

Beginning with the class of 2016, or those who qualify based on the aforementioned statement, the 5.0 grade point scale will be used to determine honor graduates. In order to be an honor graduate, a student must have a 3.35 cumulative GPA from the first semester of the 9th grade through the second semester of the 12th grade. Students will not be allowed to retake classes on the basis of getting a higher GPA or to replace a lower grade. Students will be allowed to retake classes if they do not pass a class that is required for graduation.

An honor graduate also has a distinguished disciplinary record. From the first semester of 9th grade through their senior year, a student striving to obtain an honor graduate status will not be suspended more than 10 days from school.

Class rank for seniors will be determined on a 4.0 scale at the end of the fourth nine week grading period. All honor graduates will be identified and ranked at this time. Just because students are identified and placed at this time, this does not ensure credit will be awarded for a course. Students will receive the final grade earned in the course on their transcript. Should a student fail a course at the end of the fourth grading period that is required for graduation, they will NOT graduate nor will they participate in the graduation ceremony.

The valedictorian will be the distinct honor graduate with the highest cumulative GPA based on a weighted scale, and the salutatorian will be the distinct honor graduate with the second highest cumulative GPA also based on a weighted scale. These students must be enrolled at Newport High School for their entire senior year.

All honor graduates will receive cords to wear at graduation along with the appropriate “honors” recognition on their diploma.

Honors with Distinction Requirements:
1. 4 English—AP or College level in 11th & 12th grade.
2. 4 Math-Algebra I, Algebra II, Geometry, an Advanced Math above algebra II, or any concurrent credit math course
3. 3 Science-Physical Science, Biology, Environmental Science Chemistry or Physics with one being an AP course, AP Environmental Science, or any concurrent credit science course
4. 3 Social Studies with one being an AP course or any concurrent credit history course
5. ½ Credit PE.
6. ½ Credit Health.
7. ½ Credit Fine Arts.
8. ½ Credit Oral Communications.
9. 2 Units of some Foreign Language.
10. 4 Electives.
Definitions
"In process" means the student has received at least one dose of the required immunizations and is waiting the minimum time interval to receive the additional dose(s).

“Serologic testing” refers to a medical procedure used to determine an individual’s immunity to Hepatitis B, Measles, Mumps, Rubella and Varicella.

General Requirements

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

- Poliomyelitis;
- Diphtheria;
- Tetanus;
- Pertussis;
- Red (rubeola) measles;
- Rubella;
- Mumps;
- Hepatitis A;
- Hepatitis B;
- Meningococcal disease;
- Varicella (chickenpox); and
- Any other immunization required by the Arkansas Department of Health (ADH).

The District administration has the responsibility to evaluate the immunization status of District students. The District shall maintain a list of all students who are not fully age appropriately immunized or who have an exemption provided by ADH to the immunization requirements based on medical, religious, or philosophical grounds. Students who are not fully age appropriately immunized when seeking admittance shall be referred to a medical authority for consultation.

The only types of proof of immunization the District will accept are immunization records provided by a:
1. Licensed physician;
2. Health department;
3. Military service; or
4. Official record from another educational institution in Arkansas.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating "up-to-date", "complete", "adequate", and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted. Valid proof of immunization and of immunity based on serological testing shall be entered into the student’s record.

In order to continue attending classes in the District, the student must have submitted:
1) Proof of immunization showing the student to be fully age appropriately vaccinated;
2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student’s next immunization;
3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.
**Temporary Admittance**

While students who are not fully age appropriately immunized or have not yet submitted an immunization waver may be enrolled to attend school, such students shall be allowed to attend school on a temporary basis only. Students admitted on a temporary basis may be admitted for a maximum of thirty (30) days (or until October 1st of the current school year for the tetanus, diphtheria, pertussis, and meningococcal vaccinations required at ages eleven (11) and sixteen (16) respectively if October 1st is later in the current school year than the thirty (30) days following the student’s admittance). No student shall be withdrawn and readmitted in order to extend the thirty (30) day period. Students may be allowed to continue attending beyond the thirty (30) day period if the student submits a copy of either number 2 or number 4 above.

Students who are in process shall be required to adhere to the submitted schedule. Failure of the student to submit written documentation from a public health nurse or private physician demonstrating the student received the vaccinations set forth in the schedule may lead to the revocation of the student’s temporary admittance; such students shall be excluded from school until the documentation is provided.

The District will not accept copies of applications requesting an exemption for the current school year that are older than two (2) weeks based on the date on the application. Students who submit a copy of an application to receive an exemption from the immunization requirements for the current year to gain temporary admittance have thirty (30) days from the admission date to submit either a letter from ADH granting the exemption or documentation demonstrating the student is in process and a copy of the immunization schedule. Failure to submit the necessary documentation by the close of the thirty (30) days will result in the student being excluded until the documentation is submitted.

**Exclusion From School**

In the event of an outbreak, students who are not fully age appropriately immunized, are in process, or are exempt from the immunization requirements may be required to be excluded from school in order to protect the student. ADH shall determine if it is necessary for students to be excluded in the event of an outbreak. Students may be excluded for twenty-one (21) days or longer depending on the outbreak. No student excluded due to an outbreak shall be allowed to return to school until the District receives approval from ADH.

Students who are excluded from school are not eligible to receive homebound instruction unless the excluded student had a pre-existing IEP or 504 Plan and the IEP/504 team determines homebound instruction to be in the best interest of the student. To the extent possible, the student’s teacher(s) shall place in the principal’s office a copy of the student’s assignments:

- for the remainder of the week by the end of the initial school day of the student's exclusion;
- and by the end of each school’s calendar week for the upcoming week until the student returns to school.

It is the responsibility of the student or the student’s parent/legal guardian to make sure that the student’s assignments are collected.

Students excluded from school shall have five (5) school days from the day the student returns to school to submit any homework and to make up any examinations. State mandated assessments are not included in “examinations” and the District has no control over administering state mandated make-up assessments outside of the state’s schedule. Students shall receive a grade of zero for any assignment or examination not completed or submitted on time.
Policy Name: IN SCHOOL SUSPENSION/BEFORE & AFTER SCHOOL DETENTION
Policy Code: 4.17
Date Adopted: 6/16/97
Last Revised: 8/21/15

In-School Suspension – The principal or his/her designee shall assign ISS as a consequence for a minimum of five (5) or ten (10) days depending on the severity of the action by the student. Students may work their way out of ISS if, and only if, he/she complete the work provided in three days (for the five day assignment period) or in seven (for the ten day assignment period). Students will remain in ISS until ALL work is complete. If it takes longer than the assigned time period to complete the assigned work they student will receive zeros on work not completed on time.

a. Students assigned to In-school suspension will be required to spend the entire day within a special classroom isolated from the remainder of the student body. Students will receive class work assigned by their regular classroom teachers. This work must be completed within the time frame required by that classroom teacher. The assignments will be picked up by the In school suspension teacher each morning and completed work will be returned at the end of the day. Failure to do assigned work will result in a zero.

b. Misconduct during In-school suspension will result in additional days of In-school suspension, corporal punishment, suspension, or recommended expulsion.

b. Students assigned to In-school suspension will not be allowed to attend any school assembly, pep rally, or extra-curricular activities during the time the student is assigned in school suspension, unless authorized by the school administration.

Detention

After school detention will occur on Monday through Thursday of each week. The duration of detention will be one hour. Any student missing detention will be assigned an extra day of detention. If a student fails to attend both days, if a student misses both assigned days of after school detention they will be assigned Saturday detention as well as the days missed of after school detention. Saturday detention will be each Saturday from 8-12, if a student fails to attend Saturday detention they will be suspended for three days and be required to attend all detentions that have been missed. Students will be prepared to complete academic and/or character education lessons in a structured setting. No food or drink allowed.

Policy Name: INCLEMENT WEATHER GUIDELINES
Policy Code: 905.12
Date Adopted: 6/16/97

In the early morning hours during inclement weather appropriate media outlets will be provided with information to announce regarding school closings or delays. Worsening weather conditions may force the early closing of schools. If this should happen, the appropriate media outlets will be asked to announce this information. On such a day, phone lines become very busy, so parents should not depend on their child or the school office to contact them. Parents should, instead, plan in advance with their children what they are to do if weather causes such an occurrence.

School officials should NOT be called for information in the event of inclement weather, but students and parents should rely on the appropriate media outlets.
4.29—INTERNET SAFETY and ELECTRONIC DEVICE USE POLICY

The Newport School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device (as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data):

1. Conditional Privilege: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district’s access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.

2. Acceptable Use: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student’s school or class, whether those rules are written or oral.

3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action. [Note: A.C.A. § 6-21-107 requires the district to have "...provisions for administration of punishment of students for violations of the policy with stiffer penalties for repeat offenders, and the same shall be incorporated into the district's written student discipline policy." You may choose to tailor your punishments to be appropriate to the school's grade levels.]

4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:
   a. using the Internet for other than educational purposes;
      b. gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
      c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
      d. making unauthorized copies of computer software;
      e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
      f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
      g. posting anonymous messages on the system;
      h. using encryption software;
      i. wasteful use of limited resources provided by the school including paper;
      j. causing congestion of the network through lengthy downloads of files;
      k. vandalizing data of another user;
      l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
      m. gaining or attempting to gain unauthorized access to resources or files;
      n. identifying oneself with another person’s name or password or using an account or password of another user without proper authorization;
      o. invading the privacy of individuals;
      p. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, address, and phone number.
q. using the network for financial or commercial gain without district permission;

r. theft or vandalism of data, equipment, or intellectual property;

s. attempting to gain access or gaining access to student records, grades, or files;

t. introducing a virus to, or otherwise improperly tampering with the system;

u. degrading or disrupting equipment or system performance;

v. creating a web page or associating a web page with the school or school district without proper authorization;

w. providing access to the District’s Internet Access to unauthorized individuals;

x. failing to obey school or classroom Internet use rules; or

y. Taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.

z. installing or downloading software on district computers without prior approval of the technology director or his/her designee.

5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student’s use of the computers or access to the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District’s access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student’s use of the District’s Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student’s parents/guardians.

7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Policy Name: INTERROGATIONS AND SEARCHES
Policy Code: 4.32
Date Adopted: 6/16/97
Last Revised: 8/21/15

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, Principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include use of specifically trained dogs.
A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State law requires Department of Human services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a "72 hour hold" without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with court order directing such questioning, with permission of the parents of the student (or the student if above eighteen (18) years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or it access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis in student enrollment forms. The principal or the principal’s designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who represents subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and after hour’s telephone number.

Legal Reference: ACA 6-18-513, ACA 12-12-509, and 516, ACA 9-13-104

**LASER POINTERS**

*Policy Code: 4.28*

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

**MAKE-UP WORK**

*Policy Code: 4.8*

Date Adopted: July 21, 2015
Last Revised:

Students who miss school due to an excused absence shall be allowed to make up the work they missed during their absence under the following rules.

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
2. Teachers are responsible for providing the missed assignments when asked by a returning student.
3. Students are required to ask for their assignments on their first day back at school or their first class day after their return.
4. Make-up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
5. Students shall have one class day to make up their work for each class day they are absent.
6. If the submission date for work has been made known to the student prior to the school activity, the student must turn the assignment in prior to leaving for the scheduled activity or on the first day back to school.
7. Make-up work which is not turned in within the make-up schedule for that assignment shall receive a zero.
8. Students are responsible for turning in their make-up work without the teacher having to ask for it. Students who are absent on the day their make-up work is due must turn in their work the day they return to school whether or not the class for which the work is due meets the day of their return.
9. As required/permited by the student’s Individual Education Program or 504 Plan.

Work may not be made up for credit for unexcused absences unless the unexcused absences are part of a signed agreement as permitted by policy 4.7—ABSENCES.

Work missed while a student is expelled from school may not be made up for credit and students shall receive a zero for missed assignments.

In lieu of the timeline above, assignments for students who are excluded from school by the Arkansas Department of Health during a disease outbreak are to be made up as set forth in Policy 4.57—IMMUNIZATIONS.

Cross References: 4.7—ABSENCES
4.57—IMMUNIZATIONS

Contact by Professional Licensure Standards Board Investigators
Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint.

Policy Name: MEAL MODIFICATIONS
Policy Code: 4.50
Date Adopted: 6/25/2015
Last Revised: 6/19/2018

The district only provides modified meal components on menus to accommodate students with a disability. A parent/guardian wishing to request dietary accommodations for their student with a disability must submit to the district’s Director of Child Nutrition a medical statement completed by a State licensed healthcare professional, which includes:

- Physicians, including those licensed by:
  - The Arkansas State Medical Board;
  - The Arkansas State Board of Chiropractic Examiners (Chiropractors);
  - The Arkansas Board of Podiatric Medicine (Podiatrists);
- Nurse Practitioners (APRNs in family or pediatric practice with prescriptive authority);
- Physician Assistants (PAs who work in collaborative practice with a physician); and
- Dentists.

The medical statement should include:
1. A description of the student’s disability that is sufficient to understand how the disability restricts the student’s diet;
2. An explanation of what must be done to accommodate the disability, which may include:
   a. Food(s) to avoid or restrict;
   b. Food(s) to substitute;
   c. Caloric modifications; or
   d. The substitution of a liquid nutritive formula.

If the information provided in the medical statement is unclear, or lacks sufficient detail, the district’s Director of Child Nutrition shall request additional information so that a proper and safe meal can be provided.

When choosing an appropriate approach to accommodate a student’s disability, the District will consider
the expense and efficiency of the requested accommodations. The District will offer a reasonable modification that effectively accommodates the child’s disability and provides equal opportunity to participate in or benefit from the program, which may include a generic version of a product.

Parents may file a grievance regarding the request for accommodations with the District’s 504 Coordinator who will schedule a hearing on the grievance to be held as soon as possible. The 504 coordinator shall provide a copy of the procedures governing the hearing, including that the parent has the right to be accompanied by counsel, and the appeal process upon request.

The district will not prepare meals outside the normal menu to accommodate a family’s religious or personal health beliefs.

**PLACEMENT OF MULTIPLE BIRTH SIBLINGS**

**Policy Code:** 4.53  
**Date Adopted:** 7/18/2011  
**Date Revised:** 8/21/15

The parent, guardian or other person having charge or custody of multiple birth siblings in grades pre-K through 6 may request that the multiple birth siblings are placed in either the same or separate classrooms. The request shall be in writing not later than the 14th calendar day prior to the first day of classes at the beginning of the academic year. The school shall honor the request unless it would require the school to add an additional class to the sibling’s grade level. If one parent of multiple birth siblings requests a placement that differs from that of the other parent of the same multiple birth siblings, the school shall determine the appropriate placement of the siblings.

The school may change the classroom placement of one or more of the multiple birth siblings if:

- There have been a minimum of 30 instructional days since the start of the school year; and
- After consulting with each classroom teacher in which the siblings were placed, the school determines the parent’s classroom placement request is:
  - Detrimental to the educational achievement of one or more of the siblings;
  - Disruptive to the siblings’ assigned classroom learning environment; or
  - Disruptive to the school’s educational or disciplinary environment.

If a parent believes the school has not followed the requirements of this policy, the parent may appeal the multiple birth siblings’ classroom placement to the Superintendent. The Superintendent’s decision regarding the appeal shall be final.

**National Honor Society Requirements**

(From the constitution of the Newport Chapter of the National Honor Society of Newport High School)

**Article II: Election of members** –

**Section 1:** The election of members to this chapter of the National Honor Society shall be by a chapter council, consisting of the principal and members of the faculty appointed by him.

**Section 3:** Member in this chapter shall be based on scholarship, leadership, service and character.

**Section 5:** In order to become an active member an individual must first have five semester of a grade point average of 3.5 or higher from the honors with distinction curriculum (minus the foreign language component).

**Section 6:** Transfer students must have – a 3.5 GPA or 18 consecutive weeks in Newport High School
Policy Name: PERMANENT RECORDS
Policy Code: 4.38
Date Adopted: 7/21/2015

Permanent school records, as required by the Arkansas Department of Education (ADE), shall be maintained for each student enrolled in the District until the student receives a high school diploma or its equivalent or is beyond the age of compulsory school attendance. A copy of the student's permanent record shall be provided to the receiving school district within ten (10) school days after the date a request from the receiving school district is received.

Policy Name: PHYSICAL EXAMINATIONS OR SCREENINGS
Policy Code: 4.41
Date Adopted: 6/21/2015
Date Revised: 7/6/2017

The district conducts routine health screenings such as hearing, vision, and scoliosis due to the importance these health factors play in the ability of a student to succeed in school. The intent of the exams or screenings is to detect defects in hearing, vision, or other elements of health that would adversely affect the student's ability to achieve to his/her full potential.

The rights provided to parents under this policy transfer to the student when he/she turns eighteen (18) years old.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 4.41F or by providing certification from a physician that he/she has recently examined the student.

PLEDGE OF ALLEGIANCE
Policy Code: 4.46

The Pledge of Allegiance shall be recited during the first class period of each school day. Those students choosing to participate shall do so by facing the flag with their right hands over their hearts, or in an appropriate salute if in uniform, while reciting the Pledge. Students choosing not to participate shall be quiet while either standing or sitting at their desks.

Students shall not be compelled to recite the Pledge, but students who choose not to recite the Pledge shall not disrupt those students choosing to recite the Pledge.

Students choosing not to recite the Pledge shall not be subject to any comments, retaliation, or disciplinary action.

Policy Name: POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES
Policy Code: 4.47
Date Adopted: 7/21/2015
Date Revised: 7/17/2018

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of statewide assessments, no electronic device, as defined in this policy, shall be accessible by a student at any time during assessment administration unless specifically permitted by a student's individualized education program (IEP) or individual health plan; this means that when a student is taking an AESAA assessment, the student shall not have his/her electronic device in his/her
possession. Any student violating this provision shall be subject to this policy’s disciplinary provisions.

As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:
1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in areas where a general expectation of personal privacy exists, including but not limited to locker rooms and bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student’s IEP or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

A parent shall obtain approval from the student’s building principal before operating a student-tracking safety device at school or at a school-sponsored event if the device has recording or listen-in capability. The District requires the device’s recording and listen-in technology to be disabled while the device is on the campus or at the school-sponsored event because of student privacy concerns. The District prohibits unauthorized audio or visual recordings or transmission of audio or images of other students. The student’s parent shall agree in writing to the requirement for the device’s recording and listening-in technology to be disabled and that the District may prohibit future use of the device on campus or at a school-sponsored activity if it is determined that the device’s recording or listen-in capabilities were used in violation of this policy before the student safety tracking device may be on campus or at a school-sponsored event.

The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Students are to turn in their cell phones to their classroom teacher at the beginning of each class period. Failure to turn in a phone will result in the phone being confiscated. Confiscated devices may be picked up at the school’s administration office by the student’s parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated. A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32—SEARCH, SEIZURE, AND INTERROGATIONS.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the district’s Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

No student shall use any wireless communication device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle that is in motion and on school property. Violation may result in disciplinary action up to and including suspension.

SEE RULE # 24 UNDER PROHIBITED CONDUCT
Except when a court order regarding a student has been presented to the district to the contrary, all students’ education records are available for inspection and copying by the parent of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student’s records transfers to the student. A student’s parent or the student, if over the age of 18, requesting to review the student’s education records will be allowed to do so within no more than forty five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer. The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of, personally identifiable information (PII) from the education records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is not considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker’s temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

In addition to releasing PII to school officials without permission, the District may disclose PII from the education records of students in foster care placement to the student’s caseworker or to the caseworker’s representative without getting prior consent of the parent (or the student if the student is over eighteen (18)). For the District to release the student’s PII without getting permission:

- The student must be in foster care;
- The individual to whom the PII will be released must have legal access to the student’s case plan; and
- The Arkansas Department of Human Services, or a sub-agency of the Department, must be legally responsible for the care and protection of the student.

The District discloses PII from an education record to appropriate parties, including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release PII in a health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.
For purposes of this policy, the Newport School District does not distinguish between a custodial and noncustodial parent, or a non-parent such as a person acting in loco parentis or a foster parent with respect to gaining access to a student’s records. Unless a court order restricting such access has been presented to the district to the contrary, the fact of a person’s status as parent or guardian, alone, enables that parent or guardian to review and copy his child’s records.

If there exists a court order which directs that a parent not have access to a student or his/her records, the parent, guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student’s records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, disciplinary rulings, disability placements, or other such determinations, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student’s file must be initiated with the building principal, with an appeal available to the Superintendent or his/her designee. The challenge shall clearly identify the part of the student’s record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, “directory information” about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. “Directory information” includes, but is not limited to, a student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. "Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

A student’s name and photograph will only be displayed on the district or school’s web page(s) after receiving the written permission from the student’s parent or student if over the age of 18.

The form for objecting to making directory information available and must be completed and signed by the parent or age-eligible student and filed with the building principal’s office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

The right to opt out of the disclosure of directory information under Family Educational Rights and Privacy Act (FERPA) does not prevent the District from disclosing or requiring a student to disclose the student’s name, identifier, or institutional email address in a class in which the student is enrolled.
Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education (DOE) at

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Policy Name: Prohibited Conduct
Policy Code: 4.18
Date Adopted: 6/25/15
LAW Revision 1999
Last Revised: 6/19/18

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any paging device, beeper, or similar electronic communication devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, “throwing signs” or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying;
23. Operating a vehicle on school grounds while using a wireless communication device; and
24. Theft of another individual’s personal property.
IF AN INDIVIDUAL REFUSES TO ACCEPT THE DISCIPLINARY CONSEQUENCES INDICATED IN THIS POLICY, ADMINISTRATION WILL SUSPEND THE STUDENT FOR 10 DAYS WITH A RECOMMENDATION FOR EXPULSION.

All disciplinary action will be at the discretion of the building level administrator and may be adjusted according to the age and grade level of the student or the severity of the offense.

RULE 1 DISREGARD OF DIRECTIONS OR COMMANDS

a. A student shall comply with reasonable directions or commands of teachers, student teachers, instructional assistants, principals, administrative personnel, Superintendent, school bus drivers, school security officers, or other authorized school personnel.

b. A student will be considered insubordinate when he/she refuses to obey any rule or regulation of the district or the reasonable instructions of district personnel.

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Maximum Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>After School Detention</td>
<td>Expulsion</td>
</tr>
<tr>
<td>1st Offense: Parent contact and contract on rule violation</td>
<td></td>
</tr>
<tr>
<td>2nd Offense: 5 days of ISS</td>
<td></td>
</tr>
<tr>
<td>3rd Offense: At the discretion of the administration</td>
<td></td>
</tr>
</tbody>
</table>

RULE 2 IMMORALITY

A student shall abstain from indecent or immoral acts.

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Maximum Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day after school detention or corporal punishment</td>
<td>Expulsion</td>
</tr>
<tr>
<td>1st Offense: 1 day after school detention or corporal punishment</td>
<td></td>
</tr>
<tr>
<td>2nd Offense: 5 day ISS</td>
<td></td>
</tr>
<tr>
<td>3rd Offense: 10 days ISS</td>
<td></td>
</tr>
<tr>
<td>4th Offense: At least 6 weeks in DEP or remainder of semester if greater</td>
<td></td>
</tr>
</tbody>
</table>

RULE 3 FIREWORKS

A student shall not possess, handle or store firecrackers, smoke bombs, cherry bombs, or any other kind of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property, or that could be disruptive to the learning climate of the school.

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Maximum Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day after school detention or corporal punishment</td>
<td>Expulsion</td>
</tr>
<tr>
<td>1st Offense: 1 day after school detention or corporal punishment</td>
<td></td>
</tr>
<tr>
<td>2nd Offense: 5 day ISS</td>
<td></td>
</tr>
<tr>
<td>3rd Offense: 10 Days of ISS</td>
<td></td>
</tr>
<tr>
<td>4th Offense: At least 6 weeks in DEP or remainder of semester if greater</td>
<td></td>
</tr>
</tbody>
</table>

RULE 4 GAMBLING

A student shall not participate in any activity which may be termed gambling or wagering where the stakes are money or any other object.

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Maximum Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day after school detention or corporal punishment</td>
<td>Expulsion</td>
</tr>
<tr>
<td>1st Offense: 1 day after school detention or corporal punishment</td>
<td></td>
</tr>
</tbody>
</table>

66
RULE 5  PHYSICAL OR VERBAL ABUSE/ASSAULT OF SCHOOL STAFF  
(Ark. Code Ann. 6-17 106)

a. Any person who shall abuse or insult a public school teacher while the teacher is performing normal and regular or assigned school responsibilities shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars ($100) or more than one thousand five hundred dollars ($1,500).

b. Each school district shall report to the Department of Education any prosecutions within the school district under this section.

c. A student shall not willfully or intentionally assault or threaten to assault or abuse any teacher, principal, superintendent, or other employee either on or off campus.

Minimum Penalty – Out of School Suspension up to 10 days with a recommendation for expulsion

Maximum Penalty – Out of School Suspension up to 10 days with a recommendation for expulsion

Verbal and/or Physical Abuse – regardless of frequency and any and/or all offenses – Out of School Suspension up to 10 days with a recommendation for expulsion

RULE 6  FIGHTING - PHYSICAL ABUSE/ASSAULT BY STUDENT ON ANOTHER STUDENT (4.21)

a. A Student is prohibited from threatening or assaulting other students of the schools.

b. A student has the right to defend himself/herself without being suspended, provided the student is the target of a physical attack, which he/she did not provoke, and does not have the opportunity to head off the attack. The student must be able to justify such actions to the satisfaction of the administration. If a student is being harassed at school or a school function, the student should report the incident to the nearest faculty member.

Minimum Penalty – Suspension
Maximum Penalty - Expulsion

1st Offense: Student will be place in the custody of the school resource officer and removed from campus.

2nd Offense: Student will be place in the custody of the school resource officer and removed from campus. A FINS will be filed on the aggressor

ISS only if viable witnesses attest to the fact that the participant did not become the aggressor.

RULE 7  WEAPONS, DANGEROUS INSTRUMENTS AND CONTRABAND 4.22

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, such as ROTC cadets, acting in the course of their official duties are exempted.

A weapon is defined as any firearm; knife; razor; ice pick; dirk; box cutter; nunchucks; pepper spray,
mace, or other noxious spray; explosive; Taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or any other instrument or substance capable of causing bodily harm. For the purposes of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

Possession means having a weapon, as defined in this policy, on the student’s body or in an area under his/her control. If a student discovers prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student’s parent/legal guardian shall pick up the weapon from the school’s office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

**The administration shall have the discretion to modify any weapons expulsion recommendation for a student on a case-by-case basis.**

**Minimum Penalty - Suspension**  
**Maximum Penalty – Expulsion**

**RULE 8  ALCOHOL/DRUG ABUSE BY STUDENTS (4.24)**

Because the use of drugs, alcohol, and other chemicals among young people has become a major problem in our country and because the use and availability of these substances to students interfere with the educational process, this policy is needed. The policy is designed to help eliminate the influence of drugs, alcohol, and other chemicals within the school environment. It is designed to act as a punishment and deterrent, as well as protection for the students.

This policy applies to any student who is on school property, who is in attendance at school or at a school activity (including any student who has left the campus for any reason and who returns to the campus or school sponsored activity), or whose conduct at any time or in any place interferes with or obstructs the educational process or operation of the school district.

A student shall not possess, consume, attempt to possess, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, use, transmit, be under the influence of any substance that
impairs the proper functioning or behavior of the student, or have in his/her possession drug paraphernalia. Since the administration does not have the expertise to quickly identify prescription drugs, controlled substances, look alikes, or any illegal medication, it will be a violation of school policy to have in your possession or to traffic any of these.

PROHIBITED ACTIVITIES
Upon verification by local law enforcement or school authorities or admission by the student or substantiated evidence, any student possessing, or under the influence (legal intoxication not required) of any substance that impairs the proper functioning or behavior of the student, or using alcohol or drugs or illegal paraphernalia on school grounds or at school sponsored events will be in violation of this policy.

Upon verification by local law enforcement or school authorities or admission by the student or substantiated evidence, any student purchasing, attempting to purchase, or selling drugs or alcohol on school grounds or at school sponsored events will be in violation of this policy.

PROHIBITED SUBSTANCES AND PARAPHERNALIA
Prohibited substances hall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants or any ingestible matter that alter a student’s ability to act, think, or respond, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, “designer drugs,” look-alike drugs, or any controlled substances. Any amount of alcohol or drugs consumed or in possession by a student will be a violation of drug and alcohol policy. The possession or use of drug paraphernalia, i.e. clips, pipes, containers, etc. used in connection with drugs, will be a violation of this policy. Any item intended to be representative of a drug or any item designed as counterfeit and / or look alike drug will be considered an illegal drug and any student using or possessing such substances will be in violation of this policy.

Any student engaging in any of the situations listed above will be subject to the following penalties:
1. The principal will suspend the student for ten (10) days with a recommendation to expel the student for the remainder of the semester with loss of credit for that semester. In incidents of selling, giving, trading, or possession with intent to deliver, the recommendation will be for the student to be expelled for the remainder of the current semester plus the next semester with loss of credit for both semesters.

2. Any student in violation of the alcohol/drug policy a second time during grades seven through twelve (7th through 12th) will be recommended for expulsion for one calendar year.

AUTHORIZED USE
A student will be allowed to take medicine as prescribed by his/her doctor or parents. No medication will be issued to a student unless it is approved by the parent or guardian. All medicine not registered in the principal’s office/ nurse’s office will be treated as a violation of school policy. A controlled substance may be used by student who has a prescription for the substance as long as it remains in the container in which it was obtained from the pharmacist. All prescription drugs should be left in the principal’s / nurse’s office and dispended therein. Exceptions must be approved by the administration. Violation of the stated guidelines will Result in disciplinary action.

All violations of the drug and alcohol policy may be subject to referral to the appropriate law enforcement agency(ies).

Minimum Penalty - Suspension
Maximum Penalty - Expulsion
RULE 9 DAMAGE OR DESTRUCTION OF SCHOOL PROPERTY

a. A student shall not cause or attempt to cause damage to school property or steal or attempt to steal school property. The school district will attempt to recover damages from the student destroying the property. Parents of any minor student under the age of 18 living with the parents may be liable for damages caused by said minor in an amount not in excess of $5,000.00.

b. A student shall make restitution of any property stolen or destroyed by him/her and shall be subject to other disciplinary measures.

Minimum Penalty - Suspension/Restitution by Student-Parent
Maximum Penalty - Expulsion/Restitution by Student-Parent

RULE 10 DAMAGE, DESTRUCTION, OR THEFT OF AN EMPLOYEE’S PROPERTY BY A STUDENT

A student shall not cause or attempt to cause damage to the property of an employee of the school district or steal or attempt to steal property of said employee whether on or off the school property during or after the regular school day. The school district will attempt to assist the employee in the recovery of damages from the student destroying the property of the school’s employee. Parents of any minor student under the age of 18 will be liable for damages caused by said minor. A student violating this policy may be prosecuted according to local, state, and federal laws.

Minimum Penalty - Suspension/Apology and Restitution by Student-Parent
Maximum Penalty - Expulsion

RULE 11 EXTORTION

A student shall not obtain or attempt to obtain something of value from another person by either physical force or threats. (Illegal Acts)

Minimum Penalty - Suspension
Maximum Penalty – Expulsion

RULE 12 TERRORISTIC THREATENING

A student on school property or attending a school function shall not threaten to cause a death, serious injury, or substantial property damage to another student or school district employee. This rule includes threats communicated from off campus to another student or school district employee on campus. Threats can be verbal, visual or written and include those that are not directly communicated to the intended victim or victims. Visual threats are symbolic signs or gestures that are widely known to communicate a threat of death, physical injury or substantial property damage. Violations of this rule will be reported to local authorities.

Minimum Penalty - Suspension
Maximum Penalty – Expulsion

RULE 13 PROFANITY

A student shall not use abusive or irreverent language at school and/or school functions at any time. This includes cursing and profane language either verbal, written or signaled.

Minimum Penalty - 1 day after school detention or corporal punishment
Maximum Penalty - Expulsion
1st Offense: 1 day after school detention or corporal punishment
2nd Offense: 1 day ISS
3rd Offense: Saturday Detention
4th Offense: At least 5 days in ISS

RULE 14 STUDENT IDENTIFICATION

A student on school property or attending school functions at home or away from home shall, upon request, properly identify himself/herself to school personnel. Failure to comply will result in disciplinary action.

Minimum Penalty - 1 day after school detention or corporal punishment
Maximum Penalty – Expulsion
1st Offense: 1 day after school detention or corporal punishment
2nd Offense: 5 day ISS
3rd Offense: 10 days of ISS
4th Offense: At the discretion of the administration

RULE 15 PUBLIC DISPLAY OF AFFECTION

Public display of affection is not appropriate behavior at school. (Holding hands, kissing, hugging, hands on body, sitting in lap, etc., will not be permitted)

Minimum Penalty - 1 day after school detention or corporal punishment
Maximum Penalty – Expulsion
1st Offense: 1 day after school detention or corporal punishment
2nd Offense: 5 day ISS
3rd Offense: 10 days of ISS
4th Offense: At the discretion of the administration

RULE 16 STUDENT CONDUCT IN ASSEMBLIES AND MEETINGS

Assemblies have a three-fold purpose: to instruct, to inspire, and to entertain. Some assemblies may stress all three purposes, while some have a single purpose. Students will refrain from loud talking and disruptions during assemblies and meetings.

Minimum Penalty - 1 day after school detention or corporal punishment
Maximum Penalty - Expulsion
1st Offense: 1 day after school detention or corporal punishment
2nd Offense: 1 day ISS
3rd Offense: 10 Days of DEP
4th Offense: At least 6 weeks in DEP or remainder of semester if greater

RULE 17 USE OF TOBACCO REGULATIONS (4.23)

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by a District school, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.

With the exception of recognized tobacco cessation products, this policy’s prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.
Minimum Penalty - 1 day after school detention or corporal punishment
Maximum Penalty – Expulsion

1st Offense: Parent contact and contract on rule violation
2nd Offense 5 days of ISS
3rd Offense At the discretion of the administration

RULE 18 LOITERING BY SUSPENDED STUDENTS

When a student has been notified that he/she is suspended or expelled from school, he/she shall leave the building and grounds and remain away from school premises until the parent or guardian returns with him/her for a student-parent-principal conference. Students who are suspended or expelled are not to attend or participate in any school activities during the time of the suspension.

Minimum Penalty - Denial of Participation in Extra-curricular Activities
Maximum Penalty - Student(s) May Be Arrested and Charged in Accordance with Arkansas Law and/or Expulsion

1st Offense: Student will be asked to leave. If they refuse, maximum will offense will be implemented. If they comply, a reprimand and reminder that suspended students are not permitted on school grounds or to attend any event.
2nd Offense: Maximum Penalty will be implemented.

RULE 19 VIOLATION OF PARKING AND DRIVING REGULATIONS

A student using any type of vehicle (bicycle, motorcycle, automobile) as a means of transportation to and from school shall not violate the rules and regulations set forth by the principal of the school. The following regulations are necessary to help relieve the traffic problems and insure safety to students before school and after school. Students must adhere to the following regulations:

a. A student must be in the tenth (10th) grade, or an age waiver, have a valid driver’s license, valid proof of insurance and must have obtained a parking permit from the principal's office.

b. Before entering the parking lot a student must reduce speed to 10 miles per hour. Spinning tires on pavement, racing engines, loud radios and honking horns are prohibited. Also, disregard for safe driving procedures around the school will be reported to the police.

c. Students are not permitted to loiter in parking areas and are not to return to their vehicles during the school day for any reason unless given permission to do so by the building principal or designee.

d. The act of a student parking a vehicle on campus is a grant of permission for school or law enforcement authorities to search that vehicle.

e. A student is to park in designated areas as assigned by building principal.

f. A student is not to tamper with any vehicle belonging to another person. A student is not allowed to sit on or lean on any vehicle, including his/her own.

g. It is important for a student to be aware that when entering or leaving the school area, school buses and pedestrians have the right-of-way.

Minimum Penalty – Reprimand/Contact parent
Maximum Penalty - Suspension of Right to Drive a Vehicle on School
RULE 20  FORGERY OF PASSES, NOTES, ADMIT SLIPS, OR TARDY SLIPS

a. A student shall not forge another person’s name to any pass or note or alter admit or tardy slips.

Minimum Penalty - 1 day after School Detention
Maximum Penalty – Suspension

1st Offense: 1 day after school detention
2nd Offense: 5 day of ISS
3rd Offense: 10 days of ISS
4th Offense: recommendation for expulsion

RULE 21 FAILURE TO REPORT TO DETENTION

Minimum Penalty-Additional Day of After School Detention and ISS
Maximum Penalty - Expulsion

1st Offense: Additional day of detention and 3 days of ISS
2nd Offense: 5 days of ISS and missed day/s of detention
3rd Offense: Saturday Detention as well as missed detention days
4th Offense: At the discretion of administration

RULE 22 WALKOUTS AND BOYCOTTS

a. A student shall not participate in a school walkout or boycott. (Truancy policy code: 902.06/2a can be applied)

Minimum Penalty - Suspension/No Credit for Semester
Maximum Penalty - Expulsion/No Credit for Semester

1st Offense: 10 days OSS/No credit for semester
2nd Offense: 10 days of OSS with expulsion recommendation

RULE 23 DISCIPLINE PROBLEMS/VANDALISM ON LAST DAY OF SCHOOL

Minimum Penalty - Punishment Determined by Administration
Maximum Penalty - Expulsion/No Credit for Semester

RULE 24 ELECTRONIC DEVICES AND CELLULAR PHONES (4.47)

The use of electronic devices or cell phones on school property or during school sponsored activities are acceptable under the following conditions:

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly school environment does not respect the rights of others and is expressly forbidden.

As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above.
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.
6. Any other violations are at the discretion of the principal.

Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school’s administration office by the student’s parents or guardians after the parent and student meets with the principal or his/her designee. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

a. A student may possess and/or use an electronic paging device, beeper, cell phone or similar communications device while on any school property based on the guidelines outlined in policy. Violations of the policy will result in the following consequences:

Minimum penalty - Phone taken/parent notified to pick up phone
Maximum penalty - Placement in Disciplinary Education Program

1st Offense-Phone taken/Parent conference when phone is picked up
2nd Offense-Phone taken for one week/parent pick up
3rd Offense-Phone taken and kept for remainder of the year
4th Offense- Up to 10 days OSS for repeated insubordination violations
5th Offense – Recommendation for Expulsion

RULE 25 MISHANDLING FIRE ALARMS/BURGLAR ALARMS

Any student who tampers with or pulls a fire alarm pull station device or activates a burglar alarm WILL BE REFERRED TO AUTHORITIES.

Minimum Penalty - Suspension
Maximum Penalty - Expulsion

RULE 26 THEFT

a. A student shall not steal or attempt to steal property belonging to the school, or public or private property while under jurisdiction of the school.

b. A student shall make restitution of any property stolen by him/her and shall be subject to other disciplinary measures.

Minimum Penalty - Student Restitution
Maximum Penalty – Expulsion

1st Offense 5 days of ISS (if item is returned)
5 days of ISS/Parent notified & restitution (if not returned)
RULE 27 BEHAVIOR NOT COVERED

a. The district reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the school even though such behavior is not specified in the preceding written policies.

b. A student may be suspended or expelled for immorality, repetitive misconduct, insubordination, infectious disease, habitual uncleanliness, or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student’s conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in the student handbook.

Minimum Penalty- After school detention or reprimand (severity-based)
Maximum Penalty - Expulsion

(Law enforcement may be notified upon any occurrence)

1st Offense: 1 day after school detention or reprimand (severity-based)
2nd Offense: 5 day ISS
3rd Offense: 10 days of ISS
4th Offense: At the discretion of the administration

Note: The frequency of the infraction will have a direct effect on the severity of the punishment.

RULE 28 MEDICAL SUPPLIES

a. Sharing, diverting, transferring, applying to others (such as needs or lancets), or in any way misusing medication or any medical supplies in a student’s possession is prohibited.

Minimum penalty - Suspension
Maximum penalty – Expulsion

RULE 29 PLAGIARISM (CHEATING)

a. A student shall not cheat, copy, or claim another person’s work to be his/her own.

Minimum penalty – After School Detention/No credit for assignment
Maximum penalty – Expulsion

(No credit will be given for the assignment on which the student cheated for all offense level)

1st Offense: 1 day after school detention or corporal punishment
2nd Offense: 5 day ISS
3rd Offense: 10 days of ISS
4th Offense: At the discretion of the administration

RULE 30 SEXUALLY EXPLICIT IMAGES and INDECENT EXPOSURE

a. Student shall not possess, view, distribute, or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form.
Minimum penalty - Reprimand
Maximum penalty – Expulsion

Policy Name: PROMOTION/RETENTION
Policy Code: 4.55
Date Adopted: 6/25/2015
Date Revised: 7/17/2018

A disservice is done to students through social promotion and is prohibited by state law. The District shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student’s possible retention or required retaking of a course shall be included with the student’s grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student’s academic success.

At least once each semester, the parents and teacher(s) of a student in kindergarten through eighth (8th) grade shall be notified in writing of the student’s independent grade-level-equivalency in reading.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Promotion or retention of students, or their required retaking of a course shall be primarily based on the following criteria. Students attending Newport High School grades 7-8 must pass all four core classes (math, English, science, and social studies) in order to be promoted to the next grade level. Students must have a 60% average for the first and second semester combined. If there is doubt concerning the promotion or retention of a student or his/her required retaking of a course, a conference shall be held before a final decision is made that includes the following individuals:

a. The building principal or designee;
b. The student’s teacher(s);
c. School counselor;
d. A 504/special education representative (if applicable); and
e. The student’s parents.

The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student’s placement or receipt of course credit, the final decision shall rest with the principal or the principal’s designee.

Beginning with the 2018-2019 school year, each student shall have a student success plan (SSP) developed by school personnel in collaboration with the student’s parents and the student that is reviewed and updated annually. A student’s SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in creating and updating a student’s SSP shall include, but are not limited to:

- Statewide student assessment results;
- Subject grades;
- Student work samples; and
- Local assessment scores.

By the end of grade eight (8), the student’s SSP shall:

- Guide the student along pathways to graduation;
- Address accelerated learning opportunities;
- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student’s score on the college and career assessment:
The student’s SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and

Provide a basis for counseling concerning postsecondary preparatory programs.

An SSP shall be created:
1. By no later than the end of the school year for a student in grade eight (8) or below who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.

A student’s individualized education program (IEP) may act in the place of the student’s SSP if the IEP addresses academic deficits and interventions for the student’s failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components. Promotion/retention or graduation of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

Students who either refuse to sit for a Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following statewide assessment, as applicable. The Superintendent or designee may waive this paragraph’s provisions when the student’s failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

Policy Name: REPORT CARDS/PROGRESS REPORTS/GRADING SYSTEM
Policy Code: 5.15
Date Adopted: 5/15/00
Date Revised: 8/21/15

Report Cards:

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades that reflect other educational objectives such as the student learning expectations contained in the curriculum frameworks may also be given.

Report cards will go out to parents every nine weeks. Parent/teacher conferences will be held within the first and third nine week reporting period at which time they will be given their child’s progress report/report card.

Progress Reports:

Progress reports will go to parents after 4 ½ weeks of each grading period. Progress reports will be sent to the parent of all students.

Grading System:

Nine-week grades will not be based exclusively on daily work or tests, both will be used. The teacher will explain his or her grading system to students and parents in writing at the beginning of the year, and the grade or department’s policy on grades for daily work will also be explained in a letter to the students and parents at the beginning of the year. Students will have a minimum of two grades per class entered into the grade book each week.

Semester tests will be required, unless otherwise approved by the administration. The semester
A nine-week test will be given at the end of the first and third nine-week grading periods. These tests will not count more than 20% of the nine-week grade.

Faculty members will develop a similar policy along departmental lines. For example, all math faculty in grades 7-12 will meet and develop a policy dealing with daily work, how it will be graded and how much it will count as a part of the nine-weeks grade. This same process will be used in all areas of the secondary school including English, social studies, sciences, etc.

All statements developed either by grade level meetings or departmental meetings will be copied by teachers and distributed to students and parents at the beginning of the school year along with the teacher's grading system as outlined above.

Grading Scale (7th grade through 12th grade)

<table>
<thead>
<tr>
<th>Score</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89</td>
<td>B</td>
</tr>
<tr>
<td>70 - 79</td>
<td>C</td>
</tr>
<tr>
<td>60 - 69</td>
<td>D</td>
</tr>
<tr>
<td>0 - 59</td>
<td>F</td>
</tr>
</tbody>
</table>

Weighted Grade Point System:
Advanced Placement (AP), International Baccalaureate (IB), concurrent credit courses, and approved ADE Honors courses will be given the following scale: A = 5, B = 4, C = 3, D = 2, F = 0. AP and IB courses will receive credit on the five point scale contingent upon teacher training and the completion of the appropriate test by the student.

Course Credit:
Students at Newport High School (grades 9-12) will earn credits based on individual semester grades. Each academic course will earn ½ credit for each semester in which a student makes a passing grade in the course. A student must pass both semesters of a two semester course to receive a full credit.

For A/B or two part courses, when students attend two periods for each part of the course, students earn one credit per semester because twice as much time is spent in the course.

Transfer Policy on Weighted Grade Point
A student transferring into the district will have his/her transcript evaluated to determine progress toward graduation. In order to be designated an Honor Graduate, the student must complete the Honors Curriculum or courses deemed equivalent by the administration and maintain a 3.00 GPA on a 4.00 GPA scale for 8 semesters. No transfer student will be named Valedictorian or Salutatorian without meeting all the requirements of the existing Honors Curriculum and attending Newport High School their final two semesters. A student transferring into the district from a school using a weighted grading scale will have his/her grades calculated according to the Newport School District 4.00/5.00 grading system in order to meet the Honor Graduate requirements.
A. GENERAL

1. The policy of the board shall be to require all staff members to closely follow the Child Abuse and Neglect Law, Section 12-12-501 through Section 2-12-510 of the Arkansas Code. The purpose of this policy is to facilitate reporting of child abuse in order to
   a. Protect the best interest of the child
   b. Prevent further harm to the child
   c. Stabilize the home environment
   d. Preserve the family life

B. CHILD ABUSE AND NEGLECT DEFINED

1. A child is any person under the age of eighteen (18).
2. Abuse means any physical injury, mental injury, or sexual mistreatment inflicted on the child other than by accidental means, or an injury which is at variance with the history given of it.
3. Neglect means a failure to provide, by those legally responsible for the care and maintenance of the child, the proper or necessary support, education, as required by law, medical, surgical, any other care necessary for his/her well-being, or any maltreatment of the child.

C. REPORTING PROCEDURE

1. All school personnel are mandated reporters and MUST report suspected child maltreatment to his/her building principal or his/her designee. The building principal shall report the suspected case to the superintendent.
2. The building principal or his/her designee should immediately notify the Child Abuse Hotline at 800-482-5964.
3. Within 10 days of the investigation, Department of Human Services (DHS) shall provide the reporter:
   * the investigative determination
   * services offered and provided
4. DHS shall also provide the local educational agency, specifically to the school counselor where the maltreated child attends school, a report indicating the department’s founded investigative determination regarding the child and the services offered or provided by the department to the child 12-12-515(2)
5. The local education agency receiving a true report of child maltreatment from DHS shall make this information part of the child’s permanent educational record and shall treat such information as educational records are treated under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g

D. LIABILITY

1. Arkansas Code 12-12-510 states that any person, official, or institution making the report in good
faith shall have immunity from any liability, civil or criminal, that is the result of such actions.

E. FOLLOW UP BY DEPARTMENT OF HUMAN SERVICES STAFF

1. School staff, children, or parents may be interviewed by Department of Human Services in regards to reports made of child maltreatment, as well as violations of minimum licensure standards.

Policy Name: RESIDENCE REQUIREMENTS
Policy Code: 4.1

Definitions:

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.

Children whose parent or legal guardian relocates within the state due to a mobilization, deployment, or available military housing while on active duty in or serving in the reserve component of a branch of the United States Armed Forces or National Guard may continue attending school in the school district the children were attending prior to the relocation or attend school in the school district where the children have relocated. A child may complete all remaining school years at the enrolled school district regardless of mobilization, deployment, or military status of the parent or guardian.
Standard School Choice Exemption

The District is under an enforceable desegregation court order/court-approved desegregation plan that explicitly limits the transfer of students between school districts and has submitted the appropriate documentation to the Arkansas Department of Education (ADE). As a result of the desegregation order/desegregation plan, the District is exempt from the provisions of the Public School Choice Act of 2015 (Standard School Choice) and the Arkansas Opportunity Public School Choice Act of 2004 (Opportunity School Choice). The District shall notify the superintendents of each of its geographically contiguous school districts of its exemption. The exemption prohibits the District from accepting any school choice applications from students wishing to transfer into or out of the District through standard School Choice or Opportunity School Choice.

Definition

"Sibling" means each of two (2) or more children having a parent in common by blood, adoption, marriage, or foster care.

Transfers into the District

Capacity Determination and Public Pronouncement

The Board of Directors will adopt a resolution containing the capacity standards for the District. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. The District may only deny a Standard School Choice application if the District has a lack of capacity by the District having reached ninety percent (90%) of the maximum student population in a program, class, grade level, or school building authorized by the Standards or other State/Federal law.

The District shall advertise in appropriate broadcast media and either print media or on the Internet to inform students and parents in adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline and the requirements and procedures for participation in the program. Such pronouncements shall be made in the spring, but in no case later than March 1.

Application Process

The student's parent shall submit a school choice application on a form approved by ADE to this District. The transfer application must be postmarked or hand delivered on or before May 1 of the year preceding the fall semester the applicant would begin school in the District. The District shall date and time stamp all applications as they are received in the District's central office. It is the District’s responsibility to send a copy of the application that includes the date and time stamp to the student’s resident district within ten (10) days of the District receiving the application. Applications postmarked or hand delivered on or after May 2 will not be accepted. Statutorily, preference is required to be given to siblings of students who are already enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier application as identified by the application's date and time stamp.

The approval of any application for a choice transfer into the District is potentially limited by the applicant’s resident district’s statutory limitation of losing no more than three percent (3%) of its past year's student enrollment due to Standard School Choice. As such, any District approval of a choice
application prior to July 1 is provisional pending a determination that the resident district's three percent (3%) cap has not been reached.

The Superintendent will consider all properly submitted applications for School Choice. By July 1, the Superintendent shall notify the parent and the student's resident district, in writing, of the decision to accept or reject the application.

**Accepted Applications**

Applications which fit within the District's stated capacity standards shall be provisionally accepted, in writing, with the notification letter stating a reasonable timeline by which the student shall enroll in the District by taking the steps detailed in the letter, including submission of all required documents. If the student fails to enroll within the stated timeline, or if all necessary steps to complete the enrollment are not taken, or examination of the documentation indicates the applicant does not meet the District's stated capacity standards, the acceptance shall be null and void.

A student, whose application has been accepted and who has enrolled in the District, is eligible to continue enrollment until completing his/her secondary education. Continued enrollment is conditioned upon the student meeting applicable statutory and District policy requirements. Any student who has been accepted under choice and who either fails to initially enroll under the timelines and provisions provided in this policy; or who chooses to return to his/her resident district; or who enrolls in a home school or private school voids the transfer and must reapply if, in the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to the capacity standards applicable to the year in which the application is considered by the District.

A present or future sibling of a student who continues enrollment in this District may enroll in the District by submitting a Standard School Choice application. Applications of siblings of presently enrolled choice students are subject to the provisions of this policy including the capacity standards applicable to the year in which the sibling's application is considered by the District. A sibling who enrolls in the District through Standard School Choice is eligible to remain in the District until completing his/her secondary education.

Students whose applications have been accepted and who have enrolled in the district shall not be discriminated against on the basis of gender, national origin, race, ethnicity, religion, or disability.

**Rejected Applications**

The District may reject an application for a transfer into the District under Standard School Choice due to a lack of capacity. However, the decision to accept or reject an application may not be based on the student's previous academic achievement, athletic or other extracurricular ability, English proficiency level, or previous disciplinary proceedings other than a current expulsion.

An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. If the provisionally approved applicant subsequently does not enroll in the District, the provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the District.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. A student whose application was rejected may request a hearing before the State Board of Education to reconsider the application which must be done, in writing to the State Board within ten (10) days of receiving the rejection letter from the District.

Any applications that are denied due to the student’s resident district reaching the three percent (3%) limitation cap shall be given priority for a choice transfer the following year in the order that the District received the original applications.
Transfers Out of the District

All Standard School Choice applications shall be granted unless the approval would cause the District to have a net enrollment loss (students transferring out minus those transferring in) of more than three percent (3%) of the average daily membership on October 15 of the immediately preceding year. By December 15 of each year, ADE shall determine and notify the District of the net number of allowable choice transfers. For the purpose of determining the three percent (3%) cap, siblings are counted as one student, and students are not counted if the student transfers from a school or district in:

- Academic Distress or classified as in need of Level 5 Intensive Support under A.C.A. § 6-18-227;
- Facilities Distress under A.C.A. § 6-21-812.; or

If, prior to July 1, the District receives sufficient copies of requests from other districts for its students to transfer to other districts to trigger the three percent (3%) cap, it shall notify each district the District received Standard School Choice applications from that it has tentatively reached the limitation cap. The District will use confirmations of approved choice applications from receiving districts to make a final determination of which applications it received that exceeded the limitation cap and notify each district that was the recipient of an application to that effect.

Facilities Distress School Choice Applications

There are a few exceptions from the provisions of the rest of this policy that govern choice transfers triggered by facilities distress. Any student attending a school district that has been identified as being in facilities distress may transfer under the provisions of this policy, but with the following four (4) differences.

- The receiving district cannot be in facilities distress;
- The transfer is only available for the duration of the time the student's resident district remains in distress;
- The student is not required to meet the June 1 application deadline; and
- The student's resident district is responsible for the cost of transporting the student to this District's school.

Opportunity School Choice

Transfers Into or Within the District

For the purposes of this section of the policy, a “lack of capacity” is defined as when the receiving school has reached the maximum student-to-teacher ratio allowed under federal or state law, the ADE Rules for the Standards of Accreditation, or other applicable rules. There is a lack of capacity if, as of the date of the application for Opportunity School Choice, ninety-five percent (95%) or more of the seats at the grade level at the nonresident school are filled.

Unless there is a lack of capacity at the District’s school or the transfer conflicts with the provisions of a federal desegregation order applicable to the District, a student who is enrolled in or assigned to a school classified by the ADE to be in academic distress or in a district classified by ADE as in need of Level 5 Intensive Support is eligible to transfer to the school closest to the student’s legal residence that is not in academic distress or in a district classified as in need of Level 5 Intensive Support. The student's parent or guardian, or the student if over the age of eighteen (18), must successfully complete the necessary application process by July 30 preceding the initial year of desired enrollment.

Within thirty (30) days from receipt of an application from a student seeking admission under this section of the policy, the Superintendent shall notify in writing the parent or guardian, or the student if the student is over eighteen (18) years of age, whether the Opportunity School Choice application has been accepted or rejected. The notification shall be sent via First-Class Mail to the address on the application.
If the application is accepted, the notification letter shall state the deadline by which the student must enroll in the receiving school or the transfer will be null and void.

If the District rejects the application, the District shall state in the notification letter the specific reasons for the rejection. A parent or guardian, or the student if the student is over eighteen (18) years of age, may appeal the District’s decision to deny the application to the State Board of Education. The appeal must be in writing to the State Board of Education via certified mail, return receipt requested, no later than ten (10) calendar days, excluding weekends and legal holidays, after the notice of rejection was received from the District.

A student’s enrollment under Opportunity School Choice is irrevocable for the duration of the school year and is renewable until the student completes high school or is beyond the legal age of enrollment. This provision for continuing eligibility under Opportunity School Choice does not negate the student’s right to apply for transfer to a district other than the student’s assigned school or resident district under the Standard School Choice provisions of this policy.

The District may, but is not obligated to provide transportation to and from the transferring district.

**Transfers out of, or within, the District**

If a District school has been classified by the ADE as being in academic distress or the District has been classified by ADE as in need of Level 5 Intensive Support, the District shall timely notify the parent, guardian, or student, if the student is over eighteen (18) years of age, as soon as practicable after the academic distress or in need of Level 5 Intensive Support designation is made of all options available under Opportunity School Choice. The District shall offer the parent or guardian, or the student if the student is over eighteen (18) years of age, an opportunity to enroll the student in any public school or school district that has not been classified by the ADE as a public school in academic distress or school district in need of Level 5 Intensive Support.

Additionally, the District shall request public service announcements to be made over the broadcast media and in the print media at such times and in such a manner as to inform parents or guardians of students in adjoining districts of the availability of the program, the application deadline, and the requirements and procedure for nonresident students to participate in the program.

**Unsafe School Choice Program**

Any student that becomes the victim of a violent criminal offense while in or on the grounds of a District school or who is attending a school classified by ADE as a persistently dangerous public school shall be allowed to attend a safe public school within the District.

**Policy Name:** SCHOOL LUNCH SUBSTITUTIONS  
**Policy Code:** 4.50  
**Date Adopted:** 5/12/09  
**Dated Revised:** 8/21/15

The district only provides substitute meal components on menus to accommodate students with handicapping conditions meeting the definition of a disability as defined in USDA regulations. A parent/guardian wishing to request such a dietary accommodation must submit a Certification of Disability for Special Dietary Needs Form completed by a licensed physician to the district’s Superintendent.

The district will not prepare meals outside the normal menu to accommodate a family’s religious or personal health beliefs. **Students are not allowed to bring food in containers from outside food services.**
Policy Name: SCHOOL SPONSORED TRIPS
Policy Code: 916.00
Date Adopted: 6/16/97
Date Revised: 4/15/02

1. Students must be transported by school bus to and from school sponsored activities. Individual activity group policies may allow for deviation from this requirement with advance approval of the administration. Exceptions for individual students must be for specified reasons and must be approved in advance by the principal or designee. The exception request must be in writing and delivered to the principal or the designee in person. Prior to a student leaving the activity group, their parent must sign a student release form, which will be provided by the sponsor.

2. **Grades of students participating in a school sponsored trips will be checked prior to participation. Students must be passing all four core classes.**

   This policy applies only to the student’s parents, grandparents or guardians. Violation of this policy will result in the following penalty:

   Minimum Penalty – Reprimand
   Maximum Penalty – Suspension

SEARCH, SEIZURE, AND INTERROGATIONS
Policy Code: 4.32

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness; however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs. A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's
designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms. The principal or the principal's designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

Policy Name: SECRET SOCIETIES/GANGS
Policy Code: 4.26
Date Adopted: 6/16/97
Last Revised: 8/21/15

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur causing fear, intimidation, or physical harm to students or school staff. Gangs and the activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

1. Students are prohibited from participating in gang or gang related activities at school or at any school-related activity.
2. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang.
3. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang.
4. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
5. Extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.

Minimum Penalty - Suspension
Maximum Penalty – Expulsion

Policy Name: SEXUAL HARASSMENT - STUDENTS
Policy Code: 4.27
Date Adopted: 6/25/2015
Last Revised: 6/19/2018

The Newport School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The
informational materials and training on sexual harassment shall be age appropriate and, when necessary, provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to: the nature of sexual harassment; the District's written grievance procedures for complaints of sexual harassment;¹ that the district does not tolerate sexual harassment; that students can report inappropriate behavior of a sexual nature without fear of adverse consequences; the redress that is available to the victim of sexual harassment;² and the potential discipline for perpetrating sexual harassment.

"Sexual harassment" means conduct that is:
1. Of a sexual nature, including, but not limited to:
   a. Sexual advances;
   b. Requests for sexual favors;
   c. Sexual violence; or
   d. Other personally offensive verbal, visual, or physical conduct of a sexual nature;
2. Unwelcome; and
3. Denies or limits a student's ability to participate in or benefit from any of the District's educational programs or activities through any or all of the following methods:
   a. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
   b. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
   c. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature that has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student’s ability to participate in, or benefit from, an educational program or activity.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances and may occur regardless of the sex (es) of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

- Making sexual propositions or pressuring for sexual activities;
- Unwelcome touching;
- Writing graffiti of a sexual nature;
- Displaying or distributing sexually explicit drawings, pictures, or written materials;
- Performing sexual gestures or touching oneself sexually in front of others;
- Telling sexual or crude jokes;
- Spreading rumors related to a person's alleged sexual activities;
- Discussions of sexual experiences;
- Rating other students as to sexual activity or performance;
- Circulating or showing e-mails or Web sites of a sexual nature;
- Intimidation by words, actions, insults, or name calling; and
- Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the student self-identifies as homosexual or transgender.

Students who believe they have been subjected to sexual harassment, or the parent/legal guardian/other responsible adult of a student who believes their student has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator
who will provide assistance on the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

Complaints will be treated in a confidential manner to the extent possible. Limited disclosure may be provided to: individuals who are responsible for handling the District’s investigation to the extent necessary to complete a thorough investigation; the extent necessary to submit a report to the child maltreatment hotline; the Professional Licensure Standards Board for complaints alleging sexual harassment by an employee towards a student; or the extent necessary to provide the individual accused in the complaint due process during the investigation and disciplinary processes. Individuals who file a complaint have the right to request that the individual accused of sexual harassment not be informed of the name of the accuser; however, individuals should be aware that making such a request may substantially limit the District’s ability to investigate the complaint and may make it impossible for the District to discipline the accused.3

Students, or the parents/legal guardians/other responsible adult of a student, who file a complaint of sexual harassment shall not be subjected to retaliation or reprisal in any form, including threats, intimidation, coercion, or discrimination. The District shall take steps to prevent retaliation and shall take immediate action if any form of retaliation occurs regardless of whether the retaliatory acts are by District officials, students, or third parties.

Following the completion of an investigation of a complaint, the District will inform the parents/legal guardian/other responsible adult of the student, or the student if over the age of eighteen (18), who filed the complaint:

- The final determination of the investigation;
- Remedies the District will make available to the student; and
- The sanctions, if any, imposed on the alleged harasser relevant to the student.

Following the completion of an investigation of a complaint, the District will inform the parents/legal guardian/other responsible adult of the student, or the student if over the age of eighteen (18), who was accused of sexual harassment in the complaint:

- The final determination of the investigation; and
- The sanctions, if any, the District intends to impose on the student.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment. Following an investigation, any student who is found by the evidence to more likely than not have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Minimum: Suspension
Maximum: Expulsion

Policy Name: SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2019 and 2020
Policy Code: 4.45.1
Date Adopted: 6/25/2015
Date Revised: 7/17/2018

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a Smart Core Waiver Form to not
participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time and there is not a signed form in the student’s permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students’ permanent record. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the district’s students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district’s graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school’s annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school’s counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district’s students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district’s annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children for all students who meet the definition of “eligible child” in Policy 4.2—ENTRANCE REQUIREMENTS.

**GRADUATION REQUIREMENTS**

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation for a student participating in either the Smart Core or Core curriculum. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

All students must receive a passing score on the Arkansas Civics in order to graduate.

**Digital Learning Courses**

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.
SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)
1) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;
2) Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;
* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.
3) Algebra II; and
4) The fourth unit may be either:
   • A math unit approved by ADE beyond Algebra II; or
   • A computer science flex credit may be taken in the place of a fourth math credit.

Natural Science: a total of three (3) units with lab experience chosen from
One unit of Biology; and either:
Two units chosen from the following three categories (there are acceptable options listed by the ADE for each):
   • Physical Science;
   • Chemistry;
   • Physics; or
One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units
   • Civics - one-half (½) unit
   • World History - one unit
   • American History - one unit
   • Other social studies – one-half (½) Unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry
program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

**CORE: Sixteen (16) units**

**English:** four (4) units – 9th, 10th, 11th, and 12th

**Oral Communications:** one-half (½) unit

**Mathematics:** four (4) units
- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)
- A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry

* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

**Science:** three (3) units
- at least one (1) unit of biology or its equivalent; and
Two units chosen from the following three categories:
- Physical Science;
- Chemistry;
- Physics; or
One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

**Social Studies:** three (3) units
- Civics one-half (½) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half (½) unit

**Physical Education:** one-half (½) unit

**Note:** While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

**Health and Safety:** one-half (½) unit

**Economics:** one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

**Fine Arts:** one-half (½) unit

**CAREER FOCUS: Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.
A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

Policy Name: SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2021 AND THEREAFTER
Policy Code: 4.45.1
Date Adopted: 6/25/2015
Date Revised: 6/19/2018

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time and there is not a signed form in the student’s permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students’ permanent record.1 This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year.2 Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district’s students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district’s annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit

92
and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS.

**GRADUATION REQUIREMENTS**
The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the twenty-two (22) units required for graduation by the Arkansas Department of Education (ADE), the district requires an additional ___ units to graduate for a total of ___ units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate.

**Digital Learning Courses**
The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

**Personal and Family Finance**
In tenth (10th), eleventh (11th), or twelfth (12th) grade, all students shall receive credit in a course covering the Personal and Family Finance Standards.

**SMART CORE: Sixteen (16) units**

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

5) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;
6) Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.

7) Algebra II; and
8) The fourth unit may be either:
   • A math unit approved by ADE beyond Algebra II; or
   • A computer science flex credit may be taken in the place of a fourth math credit.

Natural Science: a total of three (3) units with lab experience chosen from

One unit of Biology; and either:

Two units chosen from the following three categories (there are acceptable options listed by the ADE for each):

- Physical Science;
- Chemistry;
- Physics; or
- One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units
• Civics - one-half (½) unit
• World History - one unit
• American History - one unit
• Other social studies – one-half (½) unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units
• Algebra or its equivalent* - 1 unit
• Geometry or its equivalent* - 1 unit
• All math units must build on the base of algebra and geometry knowledge and skills.
• (Comparable concurrent credit college courses may be substituted where applicable)
• A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units
• at least one (1) unit of biology or its equivalent; and
Two units chosen from the following three categories:
• Physical Science;
• Chemistry;
• Physics; or
One unit from the three categories above and a computer science flex credit may be taken in the place of
a third science credit.

Social Studies: three (3) units
- Civics one-half (½) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half (½) unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

Digital Learning Courses

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)
- Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9
- Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.
• Algebra II
• Beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable) OR a computer science flex credit may be taken in place of a fourth math credit.

Natural Science: a total of three (3) units with lab experience chosen from
One unit of Biology; and
Two units chosen from the following three categories (there are acceptable options listed by the ADE for each)
• Physical Science
• Chemistry
• Physics or Principles of Technology I & II or PIC Physics
• A computer science flex credit may be taken in place of a third science credit.

Social Studies: three (3) units
• Civics one-half (½) unit
• World History - one unit
• American History - one unit
• Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

CORE: Sixteen (16) units

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units
• Algebra or its equivalent* - 1 unit
• Geometry or its equivalent* - 1 unit
• All math units must build on the base of algebra and geometry knowledge and skills.
• (Comparable concurrent credit college courses may be substituted where applicable)
• A computer science flex credit may be taken in place of a math credit beyond Algebra 1 and Geometry.

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units
• at least one (1) unit of biology or its equivalent and two units chosen from the following three categories:
  • physical science
  • Chemistry
• Physics; or
• One unit from the three categories above and a computer science flex credit may be taken in place of a third science credit.

Social Studies: three (3) units
• Civics one-half (1/2) unit
• World history, one (1) unit
• American History, one (1) unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

SPECIAL EDUCATION
Policy Code: 4.49
Date Adopted: 6/21/2015
Last Revised: 7/6/2017

The district shall provide a free appropriate public education and necessary related services to all children with disabilities residing within the district, required under the Individuals with Disabilities Education Act (“IDEA”), Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and Arkansas Statutes.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in state and federal statutes which govern special education. Implementation of an Individualized Education Program (IEP) in accordance with the IDEA satisfies the district’s obligation to provide a free and appropriate education under Section 504.

The Board directs the superintendent to ensure procedures are in place for the implementation of special education services and that programs are developed to conform to the requirements of state and federal legislation. The superintendent is responsible for appointing a district coordinator for overseeing district fulfillment of its responsibilities regarding handicapped students. Among the coordinator’s responsibilities shall be ensuring district enforcement of the due process rights of handicapped students and their parents.
STUDENT ACCELERATION
Policy Code: 4.54

The Board believes that acceleration is an effective and research-based intervention for the academic growth of students who are ready for an advanced or faster-paced curriculum. It can allow a student to move through the traditional educational setting more rapidly, based on assessed readiness, capability and motivation. At the same time, the Board understands that acceleration is not a replacement for gifted education services or programs.

Generally, acceleration can occur through one of two broad categories: content based and grade based. Grade based acceleration shortens the number of years a student would otherwise spend in K-12 education, while content based acceleration occurs within the normal K-12 time span. Either form of acceleration can be triggered by either a parent/guardian, student, or community member's request or by the referral of school personnel. In either case, the process of determining the appropriateness of the request shall be under the direction of the district/school Gifted and Talented Program Coordinator who shall convene the individuals necessary to make an informed decision which shall include the student's parents or guardians.

While the needs of the student should dictate when acceleration decisions are considered, the Board believes the optimal time for referrals is in the spring which gives adequate time for working through the determination process and for preparing those concerned for a smooth transition to the acceleration beginning in the following school-year.

The District's Gifted and Talented (GT) Program Coordinator will create a written format to govern the referral and determination process which shall be made available to any parent or staff member upon request.

The parents/guardians of any student whose request for acceleration has been denied may appeal the decision, in writing to the District's GT Coordinator: The Districts GT Coordinator and the Acceleration Placement Committee will again thoroughly review the case study that was completed on the student. Upon completion of the review, the Committee will either request additional new testing be conducted to help the Committee make its determination or it will uphold the initial decision. The Committee's decision may not be further appealed.

STUDENT DISCIPLINE
Policy Code: 4.17
Date adopted: 6/16/97
Date Revised: 8/21/15

1. The board authorizes the superintendent - in cooperation with parents, staff and students of all schools within the district - to establish codes of conduct or student behavior which state clearly and precisely in written form specified rules and regulations applicable within respective schools of this district. Such rules or regulations shall:

   a. be based on policies;

   b. be based on the improvement of education within the schools. If a rule or regulation prohibits an action, the reason shall be spelled out, whenever possible, that said action would interfere with the educational process;

   c. be as precise as possible and sufficiently adapted to the needs of youth served by the school;

   d. be otherwise considered reasonable and proper; and

   e. provide clear evidence of their basis, said basis being maintenance within the school of a proper atmosphere for learning.
2. Principals shall have both the authority and the duty to take disciplinary action whenever the behavior of any student(s) materially interferes with or substantially disrupts maintenance of a proper atmosphere for learning within the other parts of the schools.

3. Application of disciplinary measures shall at all times reflect a fair and reasonable exercise of authority, being neither arbitrary, capricious, discriminatory, nor otherwise unreasonable. Procedural due process, to the extent of its applicability in any particular situation, shall be afforded all students prior to imposition of punishment. The degree afforded shall be proportionate both to the gravity of the offense and the severity of the contemplated penalty, as outlined in the board's policies relative to suspension, expulsion and corporal punishment.

4. The principal shall be responsible for informing students and parents of the rules and procedures by which each school is governed. Students will be made aware of the behavior that will call for disciplinary actions, as well as the types of corrective actions that may be imposed.

5. Students and parents shall acknowledge that they have received and understand the school's discipline policies by a signed statement. The school shall document procedures and methods use to inform parents and students of the policy. Any objections to the policies and procedures outlined must be submitted in writing to the appropriate principal.

6. The district’s administration may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student’s appropriate due process rights.

7. It is required by law that the principal or the person in charge report to the policy an incidents the person has personal knowledge of or has received information leading to a reasonable belief that a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. If the person making the report is not the superintendent, that person shall also inform the superintendent of the incident. Additionally, the principal shall inform any school employee or other person who initially reported the incident that a report has been made to the appropriate law enforcement agency. The superintendent or designee shall inform the Board of Directors of any such report made to law enforcement.

8. It shall be the responsibility of the superintendent to file a copy of the district's written discipline procedures with the Arkansas State Department of Education. Staff development and training, including classroom management, shall be made available to teaching and administrative staff.

9. Handicapped students who engage in misbehavior are subject to normal school disciplinary procedures so long as such treatment does not abridge the right to free appropriate public education. The individualized education plan (IEP) team should consider whether particular discipline procedures should be adopted for that student and included in the IEP.
4.42—STUDENT HANDBOOK
Policy Code: 4.42

It shall be the policy of the Newport School District that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district. In the event that there is a conflict between the student handbook and a general board policy or policies, the more recently adopted language will be considered binding and controlling on the matter provided the parent(s) of the student, or the student if 18 years of age or older have acknowledged receipt of the controlling language.

Principals shall review all changes to student policies and ensure that such changes are provided to students and parents, either in the Handbook or, if changes are made after the handbook is printed, as an addendum to the handbook.

Principals and counselors shall also review Policies 4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS and the current ADE Standards for Accreditation Rules to ensure that there is no conflict. If a conflict exists, the Principal and/or Counselor shall notify the Superintendent and Curriculum Coordinator immediately, so that corrections may be made and notice of the requirements given to students and parents.

Policy Name: STUDENT INSURANCE PROGRAM
Policy Code: 2.23
Date Adopted: 6/16/97 Date Revised: 8/21/15

1. Accident insurance will be offered to each student at the beginning of each school year. The school in no way profits from this insurance, but it is sold for the protection of the student.

STUDENT MEDICATIONS
Policy Code: 4.35
Date Adopted: 6/25/2015
Date Revised: 6/19/2018

Prior to the administration of any medication, including any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer, students are not allowed to carry any medications, including over-the-counter (OTC) medications or any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student's medication to the school nurse. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the school nurse, the nurse shall document, in the presence of the parent, the quantity of the medication(s). If the medications are brought by a student, the school nurse shall ask another school employee to verify, in the presence of the student, the quantity of the medication(s). Each person present shall sign a form verifying the quantity of the medication(s).

Medications, including those for self-administration, must be in the original container and be properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.
Students with an individualized health plan (IHP) may be given OTC medications to the extent giving such medications are included in the student's IHP.

Students taking Schedule II medications methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse) shall be allowed to attend school.

Students taking Schedule II medications not included in the previous sentence shall be allowed to bring them to school under the provisions of this policy and shall be permitted to attend and participate in classes only to the extent the student’s doctor has specifically authorized such attendance and participation. A doctor's prescription for a student’s Schedule II medication is not an authorization. Attendance authorization shall specifically state the degree and potential danger of physical exertion the student is permitted to undertake in the student's classes and extracurricular activities. Without a doctor's written authorization, a student taking Schedule II medications, other than those specifically authorized in this policy, shall not be eligible to attend classes, but shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

The district’s supervising registered nurse shall be responsible for creating both on campus and off campus procedures for administering medications.

Students who have written permission from their parent or guardian and a licensed health care practitioner on file with the District may:

1) Self-administer either a rescue inhaler or auto-injectable epinephrine;
2) Perform his/her own blood glucose checks;
3) Administer insulin through the insulin delivery system the student uses;
4) Treat the student’s own hypoglycemia and hyperglycemia; or
5) Possess on his or her person:
   a) A rescue inhaler or auto-injectable epinephrine; or
   b) the necessary supplies and equipment to perform his/her own diabetes monitoring and treatment functions.

Students who have a current consent form on file shall be allowed to carry and self-administer such medication while:

- In school;
- At an on-site school sponsored activity;
- While traveling to or from school; or
- At an off-site school sponsored activity.

A student is prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or combination does not require him/her to have such on his/her person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or any combination on his/her person shall provide the school with the appropriate medication, which shall be immediately available to the student in an emergency.

Students may be administered Glucagon, insulin, or both in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

1. an IHP that provides for the administration of Glucagon, insulin, or both in emergency situations; and
2. a current, valid consent form on file from their parent or guardian.

When the nurse is unavailable, the trained volunteer school employee who is responsible for a
A student shall be released from other duties during:
A. The time scheduled for a dose of insulin in the student's IHP; and
B. Glucagon or non-scheduled insulin administration once other staff have relieved him/her from other duties until a parent, guardian, other responsible adult, or medical personnel has arrived.

A student shall have access to a private area to perform diabetes monitoring and treatment functions as outlined in the student's IHP.

**Emergency Administration of Epinephrine**

The school nurse or other school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician may administer an epinephrine auto-injector in emergency situations to students who have an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of an epinephrine auto-injector in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee certified to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order from and a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying his/her epinephrine auto-injector or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine auto-injectors on hand that are suitable for the students the school serves. The school nurse or other school employee designated by the school nurse as a care provider who has been trained and certified by a licensed physician may administer auto-injector epinephrine to those students who the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations.

**Policy Name:** STUDENT ORGANIZATIONS/EQUAL ACCESS/HAZING  
**Policy Code:** 4.12  
**Date Adopted:** 6/25/2015  
**Last Revised:** 6/19/201

Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

1. The meeting is to be voluntary and student initiated;
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during non-instructional time;
4. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Non-school persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.

Fraternities, sororities, and secret societies are forbidden in the District’s schools. Membership to student organizations shall not be by a vote of the organization’s members, nor be restricted by the student’s race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program. Students who are convicted of participation in hazing or the failure to report hazing shall be expelled.

Policy Name: STUDENT PUBLICATIONS
Policy Code: 4.14
Date Adopted: 6/16/97
Date Revised: 8/21/15

A. DISTRIBUTION OF LITERATURE AND SCHOOL NEWSPAPER

The principal or principal’s designee may require that literature, including school-sponsored publications, be submitted for approval or consent prior to distribution. The principal may require that no literature be distributed unless a copy thereof is submitted to the principal or his/her designee no later than 24 hours prior to the time of distribution commences. The time, place and manner of student distribution of literature may be reasonably regulated by the principal.

B. PREAMBLE

1. The student journalist believes in the Freedom of Expression and Freedom of the Press guaranteed in the First Amendments of the Constitution. It is the reporter’s responsibility to uphold these freedoms in a fair and decent way, for with these freedoms comes a greater responsibility to strive for the highest standards of ethical conduct in their work.

2. Writers, photographers, designers, artists, editors, and journalists have an obligation to respect their readers and their right to be informed.

C. PURPOSE

1. As responsible scholastic publications, the Lakeside yearbook and the NHS Greyhound newspaper play a vital and indispensable service in student, school, and community affairs. They are each dynamic forces in informing, influencing, entertaining and inspiring readers.

2. The publications will attempt to inform and entertain their audiences in a broad, fair, and accurate manner on all subjects that affect readers. The newspaper seeks also to provide a forum for the opinion of the staff of the newspaper and the rest of the campus population, and to encourage an exchange of ideas and opinions on issues of prominence and significance to the readers.

D. COVERAGE

1. Students in the journalism class will write the majority of articles for the publications. Guest commentaries from students, faculty, administrators, staff or community members may be published if the Editorial Board feels they enhance coverage of a topic, or if a special request is made and the Editorial Board deems the reason valid.
2. The Editorial Board will consist of the editor-in-chief, associate editor, advisor, and high school principal.

3. The newspaper encourages letters, as they constitute a constructive avenue for opinion. Letters must be signed by the writer to be considered for publication. Authorship will be verified. The name of the person writing the letter will be published in the newspaper.

4. The Editorial Board reserves the right to edit for libel, obscenity, poor taste, false statements, spelling, grammar, style, and space. The author may read the letter prior to publication. Letters may be mailed to the newspaper staff or delivered to the journalism room.

5. There will be at least one editorial page in each issue of the newspaper. The page will contain the masthead and an un-by lined staff editorial. It may contain cartoons, a letter, an inquiring reporter column, surveys, and by-lined editorials. Other opinionated pieces will be handled through regular columns or will be clearly marked: review, analysis, and valid conclusions.

6. The student journalist tolerates honest differences of viewpoint. In editorials, columns reviews, and articles, the content is based on sound reasoning, verified evidence, observation, and valid conclusions.

7. No material, opinionated or otherwise, will be printed which is libelous, irresponsible, or which advocates an illegal activity, invades an individual’s right to privacy, or which the editor-in-chief, editorial board, principal, or advisor deems in poor taste.

8. When the death of a student or member of the school community occurs during the school year, a photo with the person’s name and dates of birth and death will be placed on the editorial page of the next issue of the newspaper. A photo with the person’s name and date of birth and death will be placed in the back of the yearbook on the year of his/her graduation.

9. In the event a faculty member or administrator’s death, the picture will appear the year of death if publication deadlines allow.

E. PROHIBITED MATERIALS

1. Students cannot publish or distribute material that is “obscene as to minors,” as defined by Arkansas state law.

2. Students cannot publish or distribute libelous material. Libelous statements are probably false and unprivileged statements that do demonstrate injury to an individual’s or business’s reputation in the community. If the alleged libeled party is a public “figure” or “public official” as defined below, the school officials must show that the false statement was published “with actual malice.” i.e. that the student journalist knew that the statement was false or that they published it with reckless disregard for the truth - without trying to verify the truthfulness of the statement.
   a. A public official is a person who holds an elected or appointed public office.
   b. A public figure either seeks the public’s attention or is well known because of personal achievements.

3. Students cannot publish or distribute material that will cause “a material or substantial disruption of school activities.”
   a. Disruption is defined as student rioting; unlawful seizures of property, destruction of property, or substantial student participation in a school
boycott, sit-in, walk-out or other related form of activity.

b. For a student publication to be considered disruptive, specific facts must exist upon which one could reasonably forecast that a likelihood of immediate, substantial material disruption to normal school activity would or might occur if the material were further distributed or has occurred as a result of the material distribution.

4. “School activity” means educational student activity sponsored by the school and includes, by way of example and not by way of limitation, classroom work, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and scheduled in-school lunch periods.

F. FAIRNESS

1. Student journalists are fair. They respect the dignity, privacy, confidentiality, rights and well-being of sources and people in their stories. They do not ridicule, humiliate or embarrass others. They shun prejudice and avoid bias of all kinds.

2. All quotes will be attributed to a source.

3. Any article that deals with a controversial topic should cover all sides of the issue.

G. RESOURCEFULNESS AND ACCURACY

1. The student journalist is resourceful. Aware of fallibility, he keeps an open mind. Ideas are not accepted or rejected simply because they are old, because they are new, or because they originate from a specific person or group.

2. The journalist is tenacious in the search for essential details. He/she should write all copy so that it is accurate and factual. The content should be free of bias and all sides of an issue or event will be reported fairly.

3. All facts should be checked by the reporter or page/section editor. All direct quotes should be verified by the reporter with the individual quoted.

4. Reality of photographs will not be altered.

5. Reporters should admit all errors and correct them promptly and prominently.

H. HONESTY

1. As an editorial staff member, one gives credit where it is due, always conscientious in verifying and attributing facts accurately.

2. As a business staff member, the student journalist accounts exactly for the funds handled and the commitments made to advertisers.

3. Under all conditions the supplies and resources of the staff are conserved and the property of the journalism department and the school are safeguarded.

I. ADVERTISING

1. All legitimate commercial and political advertising is acceptable for publication with, the following guidelines: the statements in the advertisements must be true; advertisements may not encourage the breaking of laws, regulations, or ordinances, specifically the sale of alcohol, tobacco, drugs and school assignments; advertisements that are in poor taste, make racist or
sexist comments, or degrade a competitor will not be published. If a question arises over any of these points, the ad may be brought before the editorial board where the issue will be decided by vote.

2. The publication reserves the right to discontinue an ad for infractions of these guidelines and/or lack of payment.

3. If a mistake occurs in the ad that is the fault of the printer or staff, the ad will be reprinted free of charge.

4. All advertising charges will be billed monthly.

J. PUBLICATION SCHEDULE

1. The NHS Greyhound Newspaper will publish at least four issues per year. The Lakeside annual will be published and distributed in August.

K. CONCLUSION

No set of guidelines can cover every possible situation. Student journalists must use common sense and good judgment. When in doubt, have ideas approved by the faculty advisor.

Policy Name: STUDENT RIGHTS AND RESPONSIBILITIES
Policy Code: 903.00
Date Adopted: 6/16/97

1. The board has the responsibility to offer an education in an orderly and physically and emotionally healthy atmosphere. One in which treatment is both firm and fair in all matters pertaining to school life.

2. Every student shall comply with all rules and regulations of both the State and the Board pertaining to pupil behavior. Codes for students shall be based on maintaining, within each school, a proper atmosphere for learning. Codes of Conduct shall be consistent with the policies of the board which, in turn, shall be in full compliance with state and federal statutory provisions.

3. Handicapped students who engage in misbehavior are subject to normal school disciplinary rules and procedures as long as such treatment does not abridge the right to free appropriate public education. The individualized education plan (IEP) team will consider whether particular disciplinary procedures should be adopted for an individual student and included in his/her plan.

School employees will insure that they do not knowingly authorize the participation of students in any event or activity held at a location where some students would be excluded or not given equal treatment because of their race, national origin or ethnic background.

Policy Name: STUDENT SAFETY/SUPERVISION
Policy Code: 905.10
Date Adopted: 6/16/97

1. The board directs all school personnel to discharge, in a reasonable and prudent manner, all responsibilities relative to the care, safety, and welfare of the pupils under their jurisdiction. The superintendent shall direct all principals to establish faculty supervision regulations which assure that students are supervised effectively throughout the school day. In addition to classroom supervision, such regulations shall specify hall duties, recess duties, and bus duties before and after school. Supervision of extracurricular activities shall also assure proper care of students.

2. The superintendent shall instruct all principals to prepare supervision schedules and present
these to assigned teaching personnel. Supervisory duty assignments shall include, but not be limited to, the following: (1) bus duty, (2) lunchroom duty, (3) hall duty, following dismissal of school each day, and (4) playground duty.

3. A teacher or teachers shall accompany students whenever students participate in school-sponsored activities, off campus or on campus, during regular school hours or otherwise. Any exception to this policy must be approved by the superintendent.

4. Each principal shall arrange to take care of pupils arriving early on rainy days or in bad weather. Pupils should be admitted to the building and receive supervision. Likewise, pupils who wait for parents in the afternoon shall be supervised. No student should arrive prior to 7:30 a.m. nor remain at school after 3:30 p.m., unless he/she is under the direct supervision of a teacher.

4.4—STUDENT TRANSFERS
The Newport School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis at regularly scheduled board meetings.

The District may reject a nonresident’s application for admission if its acceptance would necessitate the addition of staff or classrooms, exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Any student transferring from a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student’s appropriate grade placement. A student transferring from home school will be placed in accordance with Policy 4.6—HOME SCHOOLING.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person’s expulsion has expired.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student’s parents. The District and the resident district may enter into a written agreement with the student or student’s parents to provide transportation to or from the District, or both.

Cross Reference: 4.6 - Home Schooling

Policy Name: STUDENT VISITORS
Policy 4.16

The board strongly believes that the purpose of school is for learning. Social visitors, generally, disrupt the classroom and interfere with learning that should be taking place. Therefore, visiting with students at school is strongly discouraged, unless approved by the principal and scheduled in advance. This included visits made by former students, friends, and/or relatives of students or teachers. Any visitors of the classroom shall be allowed only with the permission of the school principal and all visitors must first register at the office.
SUMMER SCHOOL

Summer school course(s) may be taught during the summer at Newport High School if demand exists. Courses will be designed only for those students who are behind in meeting requirements for graduation from Newport High School.

Students that attend summer school will receive the grade they earn in summer school, however, the “F” from the regular semester will remain on the transcript.

If a student chooses not to attend summer school, he or she must repeat the failed semester during the next school year.

The cost of the summer school class will be determined by the administration.

Summer School Discipline Policy

Students attending summer school will be expected to adhere to the same policies as set forth by the district for the regular school year. Students misbehaving will be given 1 warning. Any student that requires a 2nd reprimand will be dismissed from the summer program and therefore may be retained.

Policy Name: SUSPENSION
Policy Code: 4.30
Date Adopted: 6/21/2015
Date Revised: 7/6/2017

Students who are not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs:

- At any time on the school grounds;
- Off school grounds at a school-sponsored function, activity, or event; and
- Going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to, that:
1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

Out-of-school suspension (OSS) shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

c. Poses a physical risk to himself or herself or to others;
d. Causes a serious disruption that cannot be addressed through other means; or
e. Is the act of bringing a firearm on school campus.

OSS shall not be used to discipline a student for skipping class, excessive absences, or other forms of
truancy.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:
1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts; and
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student’s re-admittance to class will be given to the parent(s), legal guardian(s), or to the student if age eighteen (18) or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), or to the student if age eighteen (18) or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student’s removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

It is the parents’ or legal guardians’ responsibility to provide current contact information to the district, which the school shall use to immediately notify the parent or legal guardian upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:
- A primary call number;
  o The contact may be by voice, voice mail, or text message.
- An email address;
- A regular first class letter to the last known mailing address.

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

During the period of their suspension, students serving OSS are not permitted on campus except to attend a student/parent/administrator conference.³

During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities during the imposed suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

TOYS
Policy Code: 4.18
Last Revised: 8/21/15

Students are not allowed to bring any toys to school. This includes fidget spinners of all varieties, bats, balls, baseball cards, roller skating shoes and/or playing cards. This rule also includes any audio/video games, headsets, and pagers, MP3 players, I-pods, or any entertainment devices, unless authorized in advance by a teacher or administrator. If a student is caught in possession of any of the above items, the teacher will send the item to the office. They will be available for parental pickup after seven (7) calendar days.

Minimum penalty - Items held for seven days/Reprimand
Maximum penalty - Expulsion due to insubordination
Policy Name: USE OF DRUG DOG
Policy Code: 4.75
Date Adopted: 6/16/97

The primary purpose of using a drug dog is to serve as a deterrent against drugs being brought onto the school campuses. It is hoped that no student will be subjected to alternative school suspension, expulsion, or legal action as deemed necessary by school officials.

Should a suspected locker or automobile be identified, the affected student will be notified before a physical search of the locker or automobile is conducted. Every effort will be made to protect students from embarrassment. The search of a locker or automobile, if possible, will be conducted while other students are not present.

The investigating interview will be conducted in the privacy of the school official’s office, with the school official, a representative of the Newport Police Department, and the parent or guardian of the student present, if possible.

Any illegal substance secured during a search will be used as evidence in applying school district policies for alternative school, suspension, or expulsion and as evidence for prosecution according to the laws of the state of Arkansas.

Policy Name: VEHICLES AND CELL PHONE USE
Policy Code: 4.47

Students shall not use any wireless communication device for the purpose of browsing the internet; composing or reading emails and text messages; or answering phone calls while driving a motor vehicle which is in motion and on school property. Violation shall result in disciplinary action up to and including suspension.

Policy Name: VIDEO SURVEILLANCE
Policy Code: 4.48
Date Adopted: 1/17/97
Last Revised: 8/21/15

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility the board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices and technology capable of tracking the physical location of district equipment, students, and/or personnel, in any district building, on district property, and in district buses and vehicles. The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest room or dressing areas where an expectation of bodily privacy is reasonable and customary.

Signs shall be posted on campus buildings and in district vehicles to notify students, staff and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be used in school buildings, on school grounds, and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in the policy.

The district shall retain copies of video recordings for a minimum of two (2) weeks before they are erased which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provision of this policy’s following paragraph the district’s video recordings may be erased any time greater the 10 days after they were created.
Video recordings shall be considered student education records and any release or viewing of such records shall be in accordance with current law. Videos containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct has been settled.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

**Policy Name:** WELLNESS POLICY  
**Policy Code:** 5.29  
**Date Adopted:** 5/15/06

The health and physical well-being of students directly affects their ability to learn. Childhood obesity increases the incidence of adult diseases occurring in children and adolescents such as heart disease, high blood pressure and diabetes. The increased risk carries forward into their adulthood. Research indicates that a healthy diet and regular physical activity can help prevent obesity and the diseases resulting from it. It is understood that the eating habits and exercise patterns of students cannot be magically changed overnight, but at the same time, the Board of Directors believes it is necessary to strive to create a culture in our schools that consistently promotes good nutrition and physical activity.

The problem of obesity and inactivity is a public health issue. The Board of Directors is keenly aware that it has taken years for this problem to reach its present level and will similarly take years to correct. The responsibility for addressing the problem lies not only with the schools and the Arkansas Department of Education (ADE), but with the community and its residents, organizations and agencies. Therefore, the District shall enlist the support of the larger community to find solutions that improve the health and physical activity of our students.

**Wellness Committee**  
To enhance the district’s efforts to improve the health of our students, a School Nutrition and Physical Activity Advisory Committee (SNPAAC) shall be formed. It shall be structured in a way to ensure age-appropriate recommendations are made that correlate to the District’s grade configurations. The SNPAAC shall have the powers and responsibilities delegated to it by statute and Rule and are incorporated into this policy by reference. The overarching goal of the committee shall be to promote student wellness by monitoring how well the District is doing at implementing this policy. The SNPAAC shall use modules 1, 2, 3, 4, and 8 of the Centers for Disease Control’ (CDC) School Health Index as a basis for annually assessing each school’s progress toward meeting the requirements of this policy. The results of the annual assessment shall be included in each school’s ACSIP, provided to each school’s principal, and reported to the board. Goals and objectives for nutrition and physical activity shall also be included in the ACSIP.

The SNPAAC shall be made up of Individuals from the following groups to the extent interested persons from each group desire to be included in the development, implementation, and periodic review of the District's wellness policy:

- Members of the District’s Board of Directors;
- School administrators;
- School nutrition personnel;
- Teacher organizations;
- Teachers of physical education;
- Parents;
- Students;
• Professional groups (such as nurses);
• School health professionals (such as school nurses, school counselors, and social workers); and
• Community members.

The SNPAAC shall provide written recommendations to the District’s Child Nutrition Director concerning menus and other foods sold in the school cafeteria. Such recommendations shall be based, at least in part, on the information the Committee receives from the District on the requirements and standards of the National School Lunch Program and from menus for the National School Lunch Program and other food sold in the school cafeteria on a quarterly basis.

The SNPAAC will meet at least quarterly. Meeting dates for the SNPAAC will be placed on the District’s calendar.

School Health Coordinator

To assist the SNPAAC in ensuring that the District fulfills the requirements of this policy, a District level School Health Coordinator (Designated District Official) shall be appointed. In addition, a school level School Health Coordinator shall be appointed who shall be responsible for assisting the District level School Health Coordinator in ensuring that each school fulfills the requirements of this policy.

Goals

In its efforts to improve the school nutrition environment, promote student health, and reduce childhood obesity, the District will adhere to the ADE Rules Governing Nutrition and Physical Activity Standards And Body Mass Index For Age Assessment Protocols. To promote nutrition, physical activity, and other school based activities that will improve student wellness, the District, working with the SNPAAC, has established the following goals:
1. Implement a grade appropriate nutrition education program that will develop an awareness of and appreciation for nutrition and physical activity throughout the curriculum;
2. Enforce existing physical education requirements and engage students in healthy levels of vigorous physical activity;
3. Strive to improve the quality of physical education curricula and increase the training of physical education teachers;
4. Follow the Arkansas Physical Education and Health Education Frameworks in grades K-12;
5. Not use food or beverages as rewards for academic, classroom, or sports performances;
6. Establish class schedules and bus routes that do not directly or indirectly restrict meal access;
7. Provide students with ample time to eat their meals in pleasant cafeteria and dining areas;
8. Abide by the current allowable food and beverage portion standards;
9. Meet or exceed the more stringent of Arkansas’ or the U.S. Department of Agriculture’s (USDA) Nutrition Standards for reimbursable meals and a la’ carte foods served in the cafeteria;
10. Restrict access to competitive foods as required by law and Rule;
11. Conform new and/or renewed vending contracts to the content restrictions contained in the Rules and reduce district dependence on profits from the sale of competitive foods.
12. Provide professional development to all district staff on the topics of nutrition and/or physical activity;
13. Utilize the School Health Index available from the CDC to assess how well the district is doing at implementing this wellness policy and at promoting a healthy environment for its students.

Food and Beverages Outside of the District’s Food Service Programs

The District will insure that drinking water is available without charge to all students throughout the school including, but not limited to, in the District’s food service areas.

All food and beverages sold to students on school campus during the school day by school administrators or school non-licensed or licensed staff (principals, coaches, teachers, club sponsors, etc.); students or student groups; parents or parent groups; or another person, company, or organization associated with the school shall meet the Federal Smart Snacks requirements and Arkansas Nutrition Standards at a minimum. These restrictions include, but are not limited to, food and beverages sold in vending venues (machines, ice chests, cabinets) in school stores or as part of school fundraisers.
All food and beverages provided, but not sold, to students on the school campus during the school day by school administrators or school non-licensed or licensed staff (principals, coaches, teachers, club sponsors, etc.); students or student groups; parents or parent groups; or another person, company, or organization associated with the school shall meet the Federal Smart Snacks requirements and Arkansas Nutrition Standards at a minimum. These restrictions include, but are not limited to, food and beverages provided in vending venues (machines, ice chests, cabinets) in school stores or as part of school fundraisers.

Up to a maximum of nine (9) times per school year, school administration may schedule school wide events where food and beverages provided to students are not required to meet the Federal Smart Snacks standards during the scheduled time. The schedule of the events shall be by school, approved by the principal, and shall be part of the annual school calendar.

Food and beverages outside of the District’s food service programs may not be sold, served, or provided to students in the District's food service areas during meal times.

Elementary students shall not have in-school access to vending machines.

The District does not place nutrition restrictions on food or beverages brought from home that are intended for personal consumption only.

**Advertising**

In accordance with the USDA regulations, oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product that are made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product shall only be permitted on school campus during the school day if they meet or exceed the Federal Smart Snacks standards. This restriction does not apply to:

- Materials used for educational purposes in the classroom, including, but not limited to:
  - The use of advertisements as a media education tool; or
  - Designing and implementing the health or nutrition curriculum;
- Clothing, apparel, or other personal items used by students and staff;
- The packaging of products brought from home for personal consumption; and
- Currently existing advertisements on school property, including but not limited to, the exterior of vending machines, posters, menu boards, coolers, trash cans, cups used for beverage dispensing, and other food service equipment; however, all future contracts and replacement items shall meet the Federal Smart Snacks standards.

**Community Engagement**

The District will work with the SNPAAC to:

a. Encourage participation in extracurricular programs that support physical activity, such as walk-to-school programs, biking clubs, after-school walking etc.;

b. Encourage the implementation of developmentally appropriate physical activity in after-school childcare programs for participating children;

c. Promote the reduction of time youth spend engaged in sedentary activities such as watching television and playing video games; and

d. Encourage the development of and participation in family-oriented community-based physical activity programs.

The District will annually inform the public:

- Of the web address where the policy is located;
- Of any changes made to this policy since the previous year;
- Of the health and wellness priority goals in the District’s ACSIP;
- That a printed copy of the policy may be picked up at the District’s central office; and
- The amounts and specific sources of funds received and expenditures made from competitive food and beverage contracts.
**Assessment of District’s Wellness Policy**

At least once every three years, with input from the SNPACC, the District shall assess both the District as a whole and individual schools’ status in regards to the implementation and compliance of the goals of this policy, including the health and wellness goals in the District’s ACSIP. The assessment shall be based, at least in part, on:

- The extent to which District schools are in compliance with this policy;
- The extent to which this policy compares to other model local school wellness policies;
- The annual reviews of this policy based on modules 1, 2, 3, 4, and 8 of the CDC’s School Health Index; and
- A description of the progress made in attaining the goals of this policy.

On the years the assessment occurs, the assessment results shall be reported to the public, including parents, students, and other members of the community as part of the District’s annual report to the public.

The District will update the wellness policy based on the results from the three (3) year assessment.

**District Website**

The District will place on its website:

- The name, District phone number, and District email address for the District Level School Health Coordinator;
- The names, district phone numbers, and district email addresses for the School Level School Health Coordinators;
- The names of the members of the SNPAAC;
- Meeting dates for the SNPAAC;
- Information on how community members may get involved with the SNPAAC;
- A copy of this policy;
- A copy of the annual review of this policy based on modules 1, 2, 3, 4, and 8 of the CDC’s School Health Index; and
- A copy of the most recent three (3) year assessment of this policy.

Additional information on requirements and suggestions for local wellness policies are available from the USDA at [http://healthymeals.nal.usda.gov/school-wellness-resources](http://healthymeals.nal.usda.gov/school-wellness-resources). Commissioner’s Memos CNU-17-010, CNU-17-013, and CNU-17-016 have several additional resources.
Legal References: (4.2, page)

Legal References: (4.29, 4.29F, page)
Children’s Internet Protection Act; PL 106-554; FCC Final Rules 11-125 August 11, 2011; 20 USC 6777; 47 USC 254 (h)(l); 47 CFR 54.520; 47 CFR 520(c)(4); A.C.A 6-21-107; A.C.A. 6-21-111

Legal References: (4.45, page)
Standards of Accreditation 9.03-9.03.1.9, 14.02; ADE Guidelines for the Development of Smart Core Curriculum Policy; Smart Core Informed Consent Form, Smart Core Waiver Form

Legal References: (4.45.1, page)
Standards of Accreditation 9.03-9.03.1.9, 14.02; ADE Guidelines for the Digital Learning Act of 2013; Smart Core Informed Consent Form 2014; Smart Core Waiver Form 2014; A.C.A. 6-16-1406

Legal References: (5.8, page)
17USCS-101 to 1010 (Federal Copyright Law of 1976)

Legal References: (5.11, page)

Legal References: (5.26, page)
A.C.A. 6-20-2305(b)(2); A.C.A. 6-48-101 et seq.; ADE Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditure of These Funds-3.01, 4.00, and 8.0.

Legal References: (901.01, page)

Legal Reference: (902.01, page)


Legal Reference: (902.03, page)

Legal Reference: (902.05, page)

115
Legal Reference: (902.06, page)

Legal Reference: (902.11, page)
A.C.A 9-28-113

Legal Reference: (902.12, page)
A.C.A 6-18-106

Legal References: (903.00, page)

Legal Reference: (903.01, page)
A.C.A. 6-18-514

Legal References: (903.02, page)
Ark. State Ann. 80-1516

Legal References: (903.03, page)
U.S. Const. Amend. IV; U.S. Const. Amend, XIV ssl; Arkansas Commission on Pupil Discipline in Public Schools, Model School Board Policies for Student Discipline; Ark. Code 6-21-608. (NSBA: JCAB)

Legal Reference: (903.05, page)
Tinker v. Des Moines, 89 S. CT. 733 (1969); Ark. Case 6-18-502 through 6-18-507; 6-18-601 through 6-18-607; 6-21-606, 6-21-608, 6-21-609; Arkansas Commission on Public Discipline in Public Schools; Model School Board Policies for Student Discipline. (NSBA: JCD)

Legal References: (903.10, page)
Arkansas Commission and pupil Discipline in Public Schools, Model School Board Policies for Student Discipline. (NSBA: GG)

Legal References: (903.11, page)

Legal References: (903.13, page)
Title IX of the Education Amendments of 1972, 20 USC 1681, et seq.
A.C.A. 6-15-1005 (b) (1)

Legal References: (904.00, page)
Model School Board Policies for Student Discipline; Standards for Accreditation of Arkansas Public Schools. (NSBA:JD)

Legal References: (904.01, page)

Legal References: (904.04, page)
Ark. Code 6-18-507; Goss v. Lopez, 95 S. Ct. 729 (1973); 419 U.S. 565 (1975); Arkansas Commission on Pupil Discipline in Public Schools, Model School Board Policies for Student Discipline. (NSBA:JDD)

Legal References: (904.05, page)

Legal References: (904.06, page)
Ark. Code 6-18-507; Goss v. Lopez, 95 S. Ct. 729 (1973); Arkansas Commission on Pupil Discipline in Public Schools, Model School Board Policies for Student Discipline. (NBA: JDF)

Legal References: (905.01, page)
None. (NSBA:JGA)

Legal References: (905.02, page)
Standards for Accreditation of Arkansas Public Schools, 1993. (NSBA:JGC)
Legal References: (905.03, page)

Legal References: (905.04, page)

Legal References: (905.08, page)
Ark. Code 12-12-501 through 12-12-510. (NSBA:JGEB) AR Code Ann.20-78-201-220 Child Care Facility Licensing Act

Legal References: (905.10, page)

Legal References: (905.15, page)
Standards for Accreditation of Arkansas Public Schools, 1993. (NSBA:JGFGA)

Legal References: (906.05, page)
Act 1109 of 1995. (NSBA: JHCC)
Legal References: (906.06, page)

Legal References: (914.00, page)
Public Law 93-380 (Section 438), ACT 275 of 1997, (NSBA: JR)

Legal References: (919.01, page)

Legal References: (920.00, page)
ACT 275 of 1997

Legal Reference: (924.10, page)
APPENDIX A
Definitions and Explanations
Grades, Discipline and Activities

It is the desire of the Newport School District to provide quality educational opportunities that will challenge our students. Academic performance by all students will be the focus of our schools and for this to happen, academic time must be protected with little or no disruption. However, a school with high expectations for student performance must also provide opportunities for students to develop in the areas of self-worth, character, teamwork and pride within their school and community. Students are encouraged to become involved in the many activities offered such as student government, athletics, cheer, dance, band, choir, FFA and many other clubs and organizations. These activities are a privilege given to those of good behavior and solid academics.

Detention:
Students assigned after school detention will not be allowed to participate in after school activities until all detention is served.

In-School Suspension (ISS):
Students assigned to ISS will not be allowed to participate in after school activities on any day they are assigned ISS.

Disciplinary Education Program
The Disciplinary Education Program is a setting for students who have exhibited either serious or persistent misbehavior. In order to educate students in a safe and orderly environment it is necessary to remove them from the regular classroom setting and place them in a more controlled and specific learning setting.

The student is initially assigned to the program for a specific number of successful days. The Principal assigns this time frame. Minimum assignment is 10 days but could be more based on the severity of the offense. The required number of successful days must be completed before the student can be returned to the regular classroom. An unsuccessful day will result in the student being recycled in the program.

Saturday Detention:
Saturday detention may be issued only by an administrator who will provide a minimum of 48 hours’ notice to a student’s parents. Saturday detention will be assigned at the discretion of the Assistant Principal based on the severity of the infraction. A Saturday detention may be assigned in place of a regular weekday detention. Students are responsible for providing their own transportation to and from the detention. In the event of inclement weather, cancellations to Saturday detention will be announced in the same manner as school cancellation announcements. Saturday detentions do not eliminate previously assigned detentions, (with the exception of previously assigned missed detentions). Students will still need to serve any outstanding weekday detentions.
APPENDIX B

This section contains required forms that must be completed and returned to the enrollment building.
1. I have received the Student–Parent Handbook complete with discipline, new attendance policies, and bus policies and procedures for the 2018–2019 school year.

   Yes            No

2. I have been provided the opportunity to purchase student health insurance.

   Yes            No

3. My child has permission to attend events which require travel by bus away from the school site.

   Yes            No

4. My child has received a copy of the schools’ drug policy.

   Yes            No

5. My child has read and understands the student electronic device and internet use agreement. (Policy 4.29)

   Yes            No

6. I give the Newport School District permission to use pictures for the district website and newspaper as well as video recordings for instructional purposes.

   Yes            No

I will abide by the district policy as directed by my teacher/administrator.

Student’s Signature                  Parent’s Signature

Date                                    Date
NEWPORT SPECIAL SCHOOL DISTRICT

Mrs. Terri Kane, Principal
Mr. Jon Bradley, Assistant Principal
406 Wilkerson Drive
Newport, AR 72112
870-523-1311

CORPORAL PUNISHMENT FORM

Only complete one line- Give or Do Not Give, NO ADDITIONAL COMMENTS WILL BE CONSIDERED. If you do not return this form we recognize that you are giving Newport Administration the permission to use corporal punishment according to our handbook policies.

In lieu of corporal punishment your child will receive three (3) days of out-of-school suspension.

• I, ___________________________GIVE
  (PLEASE PRINT PARENT/GUARDIAN'S NAME)

  Or

• I, ___________________________DO NOT GIVE
  (PLEASE PRINT PARENT/GUARDIAN'S NAME)

NEWPORT SPECIAL SCHOOL DISTRICT PERMISSION TO USE CORPORAL PUNISHMENT ON

MY CHILD,__________________________________________
  (PLEASE PRINT CHILD’S NAME)
FOR THE SCHOOL YEAR 2018-2019

PARENT/GUARDIAN SIGNATURE_______________________________

DATE_________
FORMA DE CASTIGO CORPORAL

Solo complete una línea: Dar o No Dar, NO SE CONSIDERARÁN COMENTARIOS ADICIONALES. Si no devuelve este formulario, reconocemos que le está otorgando a la Administración de Newport el permiso para usar el castigo corporal de acuerdo con las políticas de nuestro manual.
En lugar de castigo corporal, su hijo recibirá tres (3) días de suspensión fuera de la escuela.

- YO,_________________________________________________DOY
  (POR FAVOR IMPRIMA EL NOMBRE DE PADRE/ GUARDIAN)

  O

- YO,_________________________________________________NO DOY
  (POR FAVOR IMPRIMA EL NOMBRE DE PADRE/ GUARDIAN)

DISTRITO ESCUELA ESPECIAL NEWPORT PERMISO PARA USAR CASTIGO CORPORAL A

MI NIÑO (A),________________________________________ (POR FAVOR IMPRIMA NOMBRE DEL NIÑO)

PARA EL ANO ESCOLAR 2018-2019

FIRMA DEL PADRE________________________________________ FECHA________________________
Newport High School
Medical Record and Permission to Treat
2018-2019

Student______________________________ Grade __________________
(First) (Middle) (Last)

SSN ______-____-____ School ID #______________ Date of Birth ___/___/____ Sex: M   F

Home Address______________________________________________ AR ___________________
(Street or PO Box) (Zip Code)

Home Telephone: ______________________ Cell Phone: __________ Message Phone____________

Father/Step-father or Male Guardian Living at this address: _______________________________

Place of Employment: ___________________________ Phone: _____________________________

Mother/Step-mother or Female Guardian Living at this address: ___________________________

Place of Employment: ___________________________ Phone: _____________________________

Physician__________________________ Phone: _____________________________

Physician__________________________ Phone: _____________________________

In Event of an emergency and parents cannot be contacted, the school is to contact the following family

members/friends in this order:

Name ____________________________ Relationship ____________________________ Telephone __________ Place of work phone

Allergies:

Allergic to Iodine? Yes  No

Health Problems Yes  No  Comments

Attention Deficit Disorders

Asthma

Diabetes

Hearing Loss

Vision Problem

Seizure Disorder

Heart Condition

Other

Emergency Authorization: If the Newport Special School District is unable to contact me, I give permission
for a school representative to use his/her judgment in handling the emergency and to make the proper
decision to safeguard my child’s health and safety. I will assume medical fees and relieve the school and
employees of all responsibility. The school nurse also has my permission to contact my child’s physician
and pharmacist.

____________________________  __________________
Signature of Parent/Guardian  Date

Please use the back of the form for additional information.
CONSENT FORM “A”
2018-2019

Newport School District is providing an opportunity to help students be drug free. The School solicits your support through your voluntarily signing of this form. Each parent’s support is needed for the youth to succeed.

I / We, ______________________ and ___________________________ the parents of ________________________________, do hereby consent to, abide by and comply with the policy regarding Chemical Screen Testing for Newport School District.

I ___________________________________________, a student in the Newport School District do hereby consent to, abide by and comply with the Chemical Screen Test policy of the Newport School District.

____________________________________________
Student

____________________________________________
Parent/Guardian
914.00f-OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION

(Not to be filed if the parent/student has no objection)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Newport School District of directory information, as defined in Policy No. 4.13 (Privacy of Students' Records), concerning the student named below. The district is required to continue to honor any signed opt-out form for any student no longer in attendance at the district.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

- Deny disclosure to military recruiter's _____
- Deny disclosure to Institutions of postsecondary education _____
- Deny disclosure to Potential employer's _____
- Deny disclosure to all public and school sources _____

Selecting this option will prohibit the release of directory information to the three categories listed above along with all other public sources (such as newspapers), **AND** result in the student's directory information not being included in the school's yearbook and other school publications.

Deny disclosure to all public sources _____

Selecting this option will prohibit the release of directory information to the first three categories listed above along with all other public sources (such as newspapers), but permit the student's directory information **to be included** in the school's yearbook and other school publications.

__________________________________________
Name of student (Printed)

________________________________
Signature of parent (or student, if 18 or older)

__________________________________________
Date form was filed (To be filled in by office personnel)

**Note:** your district does not have to include the separate options listed on this form, but students do have the right to opt out of either category separately.
Newport Special School District

Parental Consent to Release Personal Identifiable Information

Student Name:___________________________________________________________
Student Identification Number:_____________________________________________
Primary Care Physician Name:____________________________________________

Medicaid Information:
Is your child covered by Medicaid?  Yes  No
If yes, please list the corresponding number _____________________________________

***When the child was enrolled in the Medicaid program, parental consent to bill for services was received from the parent/guardian.***

Parental Permission Information to Release of Personal Identifiable Information:
Under the Family Education Rights and Privacy Act (FERPA), parental permission is required in order to release student personal identifiable information to agencies not identified in the Act. This permission grants the Newport Special School District the ability to release these records for the purpose of billing Medicaid. The information that may be released includes: student's name, date of birth, social security number, and if receiving special education services, evaluation and referral information, IEP goals and progress notes may also be released. The parent has the right to revoke this permission at any time.

Please check the following that apply:

A) _____ I give permission to the local education agency to access Medicaid to receive reimbursement for healthcare services delivered to my child in the school. The local education agency can release educational records each time that they access Medicaid for the purpose(s) of determining eligibility, billing for services, and/or completing audit/review requests.

B) _____ I do not give permission for the local education agency to access Medicaid for healthcare services delivered to my child in the school.

C) _____ My child is not covered by private insurance.

D) _____ My child is covered by private insurance (please see next page).

________________________________________________________________________
Parent/Guardian Signature                     Newport Special School District Official

________________________________________________________________________
Date                                             Date
NEWPORT HIGH SCHOOL PERMISSION SLIP

Dear Parents or Guardians:

Please list ALL persons that are allowed to pick your child from school and/or visit/phone your child at school. We will not allow anyone not listed to have contact with your child or pick them up from school. Please list a daytime phone number that we can reach you should there be any questions or problems.

Mrs. Terri Kane, NHS Principal

Student’s Name:__________________________________________
Student’s Grade:_________
Parent’s signature:_________________________________________
Daytime Phone Number:____________________________________
Mailing Address:___________________________________________

____________________ relationship:_________ phone:______________
____________________ relationship:_________ phone:______________
____________________ relationship:_________ phone:______________
____________________ relationship:_________ phone:______________

Please list anyone that is NOT to have contact with the student. You must provide the office with legal documentation.

1. _________________________________________________________
2. _________________________________________________________
3. _________________________________________________________

134
Agricultural Survey
Title 1, Part C

Your children may qualify for limited health services, books, school supplies, preschool packets, high school correspondence courses, and scholarships for college or Vo-tech.

Has your family moved across any state or school district lines within the past three years to look for or do any of the following seasonal or temporary jobs?

Date ___________ Yes_______ No_______

If you checked yes, please mark the job you worked at or looked for.

_____ Working at chicken or meat processing plants (Land O Frost, ConAgri, Boar’s Head, Pilgrim’s Pride, Townsend’s)
_____ Farming (planting, harvesting crops, cutting & baling hay)
_____ Cotton gin
_____ Timber work (clearing land, skidding logs, harvesting trees)
_____ Fruit harvesting, watermelon work, picking strawberries
_____ Working on fish farm
_____ Chicken Houses
_____ Working at granary (Riceland Foods, Rice Mill, etc)
_____ Seed companies
_____ Working on a farm with fertilizer and chemicals (agri)
_____ Working at plant/tree nurseries
_____ Caring for livestock
_____ Growing or picking vegetables

Have you moved during the summer to work in agriculture? ___yes ___no

Please return to school tomorrow! Thank you!
Student’s Name_________________________Grade____Birthdate _____

Parent’s Name_________________________________________________

Home Phone_________________________Message Phone________________

Address______________________________City_______________________

For More Information contact:  501-724-6227    Fax 501-724-6973

If you have more than one child write their names and grades on the back.
THE STUDENT/SCHOOL/FAMILY COMPACT

To work to the best of my ability as a STUDENT, I promise to strive to do the following:

1. Attend school regularly
2. Attend class each day with necessary materials for learning
3. Complete and return homework assignments
4. Conform to rules of student conduct
5. Read 15-30 minutes daily

To help the student achieve at his/her potential, the SCHOOL promises to do the following:

1. Assign appropriate activities for students
2. Assist in improving the completion of homework
3. Plan classroom activities that make learning enjoyable
4. Assign homework to reinforce classroom instruction
5. Share information about student progress
6. Provide a positive environment in our school
7. Promote positive teacher-parent-student communication
8. Provide assistance to parents in understanding class content and how to monitor a child’s progress, as in standards and academic assessments.
9. Provide materials and training to help parents work with their children to improve academic achievement
10. Educate teachers, principals, and other staff in the importance of effective communication, and the value and utility of contributions of parents
11. Coordinate and integrate parent involvement programs and activities
12. Ensure that information related to schools and parent programs is sent to parents to the extent practical in a language parents can understand
13. Provide other reasonable support for parental involvement activities as parents may request.

As a PARENT/GUARDIAN who want my child to achieve, I promise to encourage him/her by doing the following:

1. See that my child is punctual and attends school regularly
2. Support the school in its efforts to maintain proper discipline
3. Set a time for homework and check to see if it is completed
4. Encourage my child’s efforts and be available for questions
5. See that my child reads 15-30 minutes daily

___________________________________________________________________________
STUDENT DATE

___________________________________________________________________________
PARENT DATE

___________________________________________________________________________
SCHOOL REPRESENTATIVE DATE
## 2018-19
### NHS Faculty and Staff

To set up an appointment with a teacher please call the high school office at (870) 523-1311 and choose the high school extension.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Aitkens</td>
<td>Math</td>
<td><a href="mailto:samantha.aitkens@newportschools.org">samantha.aitkens@newportschools.org</a></td>
</tr>
<tr>
<td>Victoria Atchley</td>
<td>PE Health/Coach</td>
<td><a href="mailto:victoria.atchley@newportschools.org">victoria.atchley@newportschools.org</a></td>
</tr>
<tr>
<td>Melissa Baker</td>
<td>History</td>
<td><a href="mailto:mbaker@newportschools.org">mbaker@newportschools.org</a></td>
</tr>
<tr>
<td>Mary Bennett</td>
<td>Alg II/Cal/Trig</td>
<td><a href="mailto:mbennett@newportschools.org">mbennett@newportschools.org</a></td>
</tr>
<tr>
<td>Jon Bradley</td>
<td>Asst Prin/Coach</td>
<td><a href="mailto:jbradley@newportschools.org">jbradley@newportschools.org</a></td>
</tr>
<tr>
<td>Leanne Bradley</td>
<td>FACS</td>
<td><a href="mailto:lbradley@newportschools.org">lbradley@newportschools.org</a></td>
</tr>
<tr>
<td>Brittany Brawley</td>
<td>Math</td>
<td><a href="mailto:brittany.brawley@newportschools.org">brittany.brawley@newportschools.org</a></td>
</tr>
<tr>
<td>Woody Daniel</td>
<td>JROTC</td>
<td><a href="mailto:wdaniel@newportschools.org">wdaniel@newportschools.org</a></td>
</tr>
<tr>
<td>Crystal Daniels</td>
<td>Nurse</td>
<td><a href="mailto:cdaniels@newportschools.org">cdaniels@newportschools.org</a></td>
</tr>
<tr>
<td>Steve Davis</td>
<td>Agri</td>
<td><a href="mailto:sdavis@newportschools.org">sdavis@newportschools.org</a></td>
</tr>
<tr>
<td>Jordan Rupard Doyle</td>
<td>History/Coach</td>
<td><a href="mailto:jrupard@newportschools.org">jrupard@newportschools.org</a></td>
</tr>
<tr>
<td>John Ford</td>
<td>Math</td>
<td><a href="mailto:john.ford@newportschools.org">john.ford@newportschools.org</a></td>
</tr>
<tr>
<td>Misty Furst</td>
<td>Math</td>
<td><a href="mailto:mfurst@newportschools.org">mfurst@newportschools.org</a></td>
</tr>
<tr>
<td>James Gardner</td>
<td>Inst. Asst</td>
<td><a href="mailto:james.gardner@newportschools.org">james.gardner@newportschools.org</a></td>
</tr>
<tr>
<td>Brandon Gates</td>
<td>Basketball Coach</td>
<td><a href="mailto:bgates@newportschools.org">bgates@newportschools.org</a></td>
</tr>
<tr>
<td>Tina Gee</td>
<td>CBA/East</td>
<td><a href="mailto:tgee@newportschools.org">tgee@newportschools.org</a></td>
</tr>
<tr>
<td>Wayne Gipson</td>
<td>JAG/Internship/WBL</td>
<td><a href="mailto:wgipson@newportschools.org">wgipson@newportschools.org</a></td>
</tr>
<tr>
<td>Chelsea Golden</td>
<td>Sped</td>
<td><a href="mailto:chelsea.golden@newportschools.org">chelsea.golden@newportschools.org</a></td>
</tr>
<tr>
<td>Josh Goodon</td>
<td>Counselor</td>
<td><a href="mailto:jgoodon@newportschools.org">jgoodon@newportschools.org</a></td>
</tr>
<tr>
<td>Lisa Haigwood</td>
<td>Secretary</td>
<td><a href="mailto:lisah@newportschools.org">lisah@newportschools.org</a></td>
</tr>
<tr>
<td>Paige Hale</td>
<td>English</td>
<td><a href="mailto:paige.hale@newportschools.org">paige.hale@newportschools.org</a></td>
</tr>
<tr>
<td>Joey Hembrey</td>
<td>Secretary</td>
<td><a href="mailto:jhembrey@newportschools.org">jhembrey@newportschools.org</a></td>
</tr>
<tr>
<td>Mark Hindsley</td>
<td>Ath Dir/Coach</td>
<td><a href="mailto:hindsley@newportschools.org">hindsley@newportschools.org</a></td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Email</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Kathryn Hopkins</td>
<td>Med. Professions</td>
<td><a href="mailto:khopkins@newportschools.org">khopkins@newportschools.org</a></td>
</tr>
<tr>
<td>Valerie Inman</td>
<td>Secretary</td>
<td><a href="mailto:vinman@newportschools.org">vinman@newportschools.org</a></td>
</tr>
<tr>
<td>Denise Jiles</td>
<td>Librarian</td>
<td><a href="mailto:djiles@newportschools.org">djiles@newportschools.org</a></td>
</tr>
<tr>
<td>Hannah Johnson</td>
<td>Agri</td>
<td><a href="mailto:hannah.johnson@newportschools.org">hannah.johnson@newportschools.org</a></td>
</tr>
<tr>
<td>Ed Jones</td>
<td>ROTC/Physics</td>
<td><a href="mailto:ejones@newportschools.org">ejones@newportschools.org</a></td>
</tr>
<tr>
<td>Terri Kane</td>
<td>Principal</td>
<td><a href="mailto:tkane@newportschools.org">tkane@newportschools.org</a></td>
</tr>
<tr>
<td>Brittnay Long</td>
<td>Biology</td>
<td><a href="mailto:blong@newportschools.org">blong@newportschools.org</a></td>
</tr>
<tr>
<td>Candice Long</td>
<td>History</td>
<td><a href="mailto:clong@newportschools.org">clong@newportschools.org</a></td>
</tr>
<tr>
<td>Colton Lowery</td>
<td>Science/Coach</td>
<td><a href="mailto:colton.lowery@newportschools.org">colton.lowery@newportschools.org</a></td>
</tr>
<tr>
<td>Mark Mcgee</td>
<td>Science/Coach</td>
<td><a href="mailto:mmcggee@newportschools.org">mmcggee@newportschools.org</a></td>
</tr>
<tr>
<td>Roxanna Mitchell</td>
<td>Inst Asst</td>
<td><a href="mailto:roxanna.mitchell@newportschools.org">roxanna.mitchell@newportschools.org</a></td>
</tr>
<tr>
<td>Shaylece Moore</td>
<td>Sped</td>
<td><a href="mailto:shaylece.moore@newportschools.org">shaylece.moore@newportschools.org</a></td>
</tr>
<tr>
<td>Donna Morehart</td>
<td>English</td>
<td><a href="mailto:dona.morehart@newportschools.org">dona.morehart@newportschools.org</a></td>
</tr>
<tr>
<td>Nikki Nicholson</td>
<td>Computer Operation</td>
<td><a href="mailto:nnicholson@newportschools.org">nnicholson@newportschools.org</a></td>
</tr>
<tr>
<td>Greg Osborne</td>
<td>Band</td>
<td><a href="mailto:gosborne@newportschools.org">gosborne@newportschools.org</a></td>
</tr>
<tr>
<td>Anita Peel</td>
<td>ISS</td>
<td><a href="mailto:apeel@newportschools.org">apeel@newportschools.org</a></td>
</tr>
<tr>
<td>Benny Reynolds</td>
<td>Health/Coach</td>
<td><a href="mailto:reynolds@newportschools.org">reynolds@newportschools.org</a></td>
</tr>
<tr>
<td>James Rice</td>
<td>English</td>
<td><a href="mailto:james.rice@newportschools.org">james.rice@newportschools.org</a></td>
</tr>
<tr>
<td>Freddie Robinson</td>
<td>Inst Asst</td>
<td><a href="mailto:frobinson@newportschools.org">frobinson@newportschools.org</a></td>
</tr>
<tr>
<td>Kristen Rounds</td>
<td>English</td>
<td><a href="mailto:kristen.rounds@newportschools.org">kristen.rounds@newportschools.org</a></td>
</tr>
<tr>
<td>Thelma Runion</td>
<td>Sped</td>
<td><a href="mailto:trunion@newportschools.org">trunion@newportschools.org</a></td>
</tr>
<tr>
<td>David Smith</td>
<td>Coach</td>
<td><a href="mailto:dsmith@newportschools.org">dsmith@newportschools.org</a></td>
</tr>
<tr>
<td>Mike Steele</td>
<td>Physical Science</td>
<td><a href="mailto:msteele@newportschools.org">msteele@newportschools.org</a></td>
</tr>
<tr>
<td>Jessica Stone</td>
<td>English</td>
<td><a href="mailto:jstone@newportschools.org">jstone@newportschools.org</a></td>
</tr>
<tr>
<td>Kathy Swan</td>
<td>Sped</td>
<td><a href="mailto:kswan@newportschools.org">kswan@newportschools.org</a></td>
</tr>
<tr>
<td>Preston Tarkington</td>
<td>Math</td>
<td><a href="mailto:preston.tarkington@newportschools.org">preston.tarkington@newportschools.org</a></td>
</tr>
<tr>
<td>Dale Teague</td>
<td>Science</td>
<td><a href="mailto:dale.teague@newportschools.org">dale.teague@newportschools.org</a></td>
</tr>
<tr>
<td>Name</td>
<td>Subject</td>
<td>Email</td>
</tr>
<tr>
<td>----------------</td>
<td>-----------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>Teresa Thompson</td>
<td>Sped</td>
<td><a href="mailto:tcarter@newportschools.org">tcarter@newportschools.org</a></td>
</tr>
<tr>
<td>Lacy Tillman</td>
<td>Choir</td>
<td><a href="mailto:lacy.tillman@newportschools.org">lacy.tillman@newportschools.org</a></td>
</tr>
<tr>
<td>Loretta Turner</td>
<td>Art</td>
<td><a href="mailto:lturner@newportschools.org">lturner@newportschools.org</a></td>
</tr>
<tr>
<td>Grover Welch</td>
<td>English</td>
<td><a href="mailto:grover.welch@newportschools.org">grover.welch@newportschools.org</a></td>
</tr>
<tr>
<td>Julia Williams</td>
<td>Civics/Econ</td>
<td><a href="mailto:julia.williams@newportschools.org">julia.williams@newportschools.org</a></td>
</tr>
</tbody>
</table>
2018-19 Newport High School Parent Survey
My Child is in the ______ grade.
Please use the following scale to answer all questions.
4-Strongly agree    3-Agree    2-Disagree    1-Strongly disagree

School Culture:
_____ As a parent, I feel welcome when I visit the school
_____ I often receive information from the school regarding activities.
_____ The school informs me about my child’s work.
_____ The school informs me of the policies and expectations.
_____ I receive information on how to work with my child at home.
_____ I am encouraged to meet with school staff to discuss my child’s progress.

Instructional Program:
_____ The education offered to my child is of high quality.
_____ The school is preparing my child to deal with problems and issues that they will face in the future.
_____ My child sees a relationship between what they are studying and their everyday lives.
_____ My child’s school challenges my child to do his/her best work.
_____ My child’s school provides a reasonable and appropriate amount of homework to help my child succeed.
_____ My child’s school holds high expectations for student learning.

Support For Student Learning:
_____ The school gives my child extra help when needed.
_____ The school recognizes the achievements of students.
_____ The grading and evaluation of my child’s schoolwork is fair.
_____ Reports on my child’s progress are clear and easy to understand.
_____ The school communicates with me on a regular basis.
_____ My child has access to many resources to support his/her learning.

Please complete this survey and return to the NHS office.

Thank you for your cooperation

Denise Jiles
Parent Facilitator
ENCUESTA DE AGRICULTURA  
Titulo 1, Parte C

Distrito Escolar:  Fecha:______________

Su hijo podría calificar para servicios de salud limitados, libros, útiles escolares, almuerzos gratis, paquetes Pre-K, clases de correspondencia de secundaria y becas para la Universidad ó escuelas técnicas

Sí su familia se ha mudado de un estado a otro ó de un DISTRITO ESCOLAR a otro durante los últimos tres años para buscar empleo en cualquier de los siguientes trabajos de temporada?

Sí______  No_____

Sí marcó que sí, favor de indicar el tipo de trabajo que hizo ó buscaba.

___ Trabajar en pollera o planta procesadora de carne (Land O’Frost, ConAgri, Boar’s Head, Pilgrim’s Pride, Townsend’s etc.)
___ Trabajar en una finca (cosechando, sembrando, cortando y preparando el heno, etc.)
___ Industria del algodón.
___ Cortar Árboles (despejar terreno, derrapar troncos, cosechar árboles etc.)
___ Cosechando frutas, zanahorias, piscando fresas.
___ Trabajando en una granja de peces.
___ Granja de pollo
___ Trabajando en graneros (Riceland Foods, Rice Mills, etc.)
___ Compañía de Semillas.
___ Trabajando en una finca con fertilizantes y químicos.
___ Trabajando en un vivero de árboles, flores y plantas.
___ Cuidar de Ganado
___ Crecer o cosechar vegetables (verduras)

Se ha mudado usted durante el verano para trabajar en la agricultura?  Sí____ No____

Favor de devolver a la escuela mañana! Gracias!

Nombre del estudiante_________________________Grado:____ Fecha de nacimiento _____

Nombre de los padres_______________________________________________________

Número de teléfono de la casa_________________________Celular____________________

Dirección________________________________________________________Ciudad__________

Para más información favor de contactar al 501-724-6227  Fax: 501-724-6973

Si usted tiene mas de un hijo, favor de listar sus nombres aquí o en la parte de atrás de la hoja.
# Arkansas Department of Education (ADE)
## Home Language Usage Survey

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Grade:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>School:</td>
<td>Student State ID #:</td>
<td>Gender:</td>
</tr>
<tr>
<td>Parent/Guardian Name:</td>
<td>Parent/Guardian Signature:</td>
<td></td>
</tr>
</tbody>
</table>

### Right to Translation and Interpretation Services
Indicate your language preference so we can provide an interpreter or translated documents, free of charge, when you need them.

1. a) In what language do you prefer to receive written communication from the school? ____________________________
   b) In what language would you prefer to communicate with school staff when speaking? ____________________________

### Eligibility for Language Development Support
Information about the student’s language usage helps us identify students who may qualify for extended support to develop the language skills necessary for success in school. Testing may be necessary to determine if language supports are needed.

2. What language(s) is (are) spoken in your home? ____________________________
3. What language did your child learn first? ____________________________
4. What language does your child use most often at home? ____________________________
5. What language does your family speak most often at home? ____________________________
6. What language do adults speak most often with each other at home? ____________________________

### Prior Education
Your responses about your child’s birth country and previous education give us information about the knowledge and skills your child is bringing to school. *This form is not used to identify students’ immigration status.*

7. Where was your child born? ____________________________
8. When did your child first attend a school in the United States (this includes all US territories)? (Kindergarten – 12th grade) Month Day Year

---

The Home Language Usage Survey is completed by all students initially enrolling in Arkansas schools.

*Department of Education (ADE), Home Language Survey* is licensed under [CC BY] by the English Learners Unit of the Arkansas Department of Education.
Departamento de Educación de Arkansas (ADE)
Encuesta sobre el uso de los idiomas en el hogar

Todos los estudiantes que se inscriben por primera vez en las escuelas de Arkansas deben llenar la encuesta sobre el uso de los idiomas en el hogar.

<table>
<thead>
<tr>
<th>Nombre del estudiante:</th>
<th>Grado:</th>
<th>Fecha:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escuela:</td>
<td>Nro. de ID del estado del estudiante:</td>
<td>Sexo:</td>
</tr>
</tbody>
</table>

Nombre del padre/tutor: Firma del padre/tutor:

**Derecho a servicios de traducción e interpretación**
Indique el idioma de su preferencia para que podamos ofrecerle un intérprete o documentos traducidos sin costo alguno, cuando los necesite.

Todos los padres tienen derecho a estar informados sobre la educación de sus hijos en un idioma que puedan entender.

1. a) ¿En qué idioma prefiere recibir los mensajes escritos de la escuela?
   
   b) ¿En qué idioma preferiría comunicarse de forma oral con el personal de la escuela?

2. ¿Qué idiomas se hablan en casa?

3. ¿Qué idioma aprendió primero su hijo?

4. ¿Qué idioma usa su hijo con mayor frecuencia en el hogar?

5. ¿Qué idioma habla su familia con mayor frecuencia en el hogar?

6. ¿Qué idioma hablan los adultos entre sí con mayor frecuencia en el hogar?

**Elegibilidad para apoyo de desarrollo lingüístico**
La información sobre el uso del idioma del estudiante nos ayuda a identificar a aquellos que puedan ser elegibles para recibir apoyo prolongado para desarrollar las habilidades lingüísticas necesarias para el éxito académico. Es posible que se requiera realizar pruebas para determinar si el apoyo lingüístico es necesario.

2. ¿Qué idiomas se hablan en casa?

3. ¿Qué idioma aprendió primero su hijo?

4. ¿Qué idioma usa su hijo con mayor frecuencia en el hogar?

5. ¿Qué idioma habla su familia con mayor frecuencia en el hogar?

6. ¿Qué idioma hablan los adultos entre sí con mayor frecuencia en el hogar?

**Educación previa**
Sus respuestas sobre el país natal y la educación previa de su hijo nos brindan información sobre el conocimiento y las habilidades que el estudiante trae a la escuela.

Este formulario no se usa para identificar la situación migratoria de los estudiantes.

7. ¿Dónde nació su hijo?

8. ¿Cuándo fue la primera vez que su hijo asistió a la escuela en los Estados Unidos (esto incluye todos los territorios de los EE. UU.)? (Jardín de infancia – 12.° grado)

Gracias por proporcionar la información necesaria en la encuesta sobre los idiomas en el hogar. Comuníquese con la escuela de su hijo si tiene preguntas adicionales sobre este formulario o sobre los servicios escolares disponibles.