



# HUENEME ELEMENTARY SCHOOL DISTRICT

*"Inspiring and empowering every student to thrive every day."*

205 North Ventura Road

Port Hueneme, California 93041

(805) 488-3588

**Regular Meeting**

**Monday, September 12, 2016**

FY 2016-2017

## AGENDA OUTLINE

**CALL TO ORDER  
AND OPEN SESSION:**

**6:00 P.M.**

**LOCATION:**

**City of Port Hueneme Council Chambers  
250 N. Ventura Road  
Port Hueneme, CA 93041**

We welcome visitors to public meetings of the Governing Board and encourage suggestions and comments. Any person who wants to address the Board may do so under section 5, below. For our records and to aid in preparing minutes, speakers are asked, but not required, to fill out an oral communications form and give it to the recording secretary. Forms will be on a table as you enter the room. The presiding board member will call each speaker to the podium.

Pursuant to Education Code 35145.5, the Board cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 100 / Confidential Fax: 805-986-8755

Documents for regular meetings customarily are available no later than the Thursday preceding a regularly scheduled Monday meeting. Meeting documents are also posted [in the Board area of the District website](#).

### **1. 6:00 P.M. CALL TO ORDER AND FLAG SALUTE**

### **2. ANNOUNCEMENTS**

- (1) This meeting will be audio-recorded.
- (2) Spanish translation services are available.

### **3. ADOPTION OF THE REGULAR AGENDA**

*Pursuant to Government Code Section 54954.2, items may be added to the agenda if (1) an "emergency situation" exists as defined by Government Code 54956.5 (majority vote required); (2) the need to take action arose after posting of the agenda (two-thirds vote of the Board or a unanimous vote of those present if less than the full Board); or (3) an item from a posted meeting that occurred not more than five calendar days prior to the current meeting must be continued at this meeting in order for action to be taken.*

It is recommended that the Governing Board adopt the agenda, as submitted, or consider any request from an individual board member to revise the proposed agenda before adoption.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **4. PRESENTATIONS**

4.1 Richard Bard Elementary School (Castellano)

#### **5. COMMUNICATIONS**

*Education Code 54954.3 requires that every agenda for a regular meeting provide an opportunity for the public to directly address the governing board on any item of interest to the public before the governing board's consideration of the item.*

5.1 Oral Communications

- (1) General Speakers
- (2) Hueneme Education Association
- (3) California School Employees Association Chapter 273

5.2 Written Communications

#### **6. APPROVAL OF BOARD MINUTES**

*If there is more than one set of minutes presented, the Board may approve multiple sets of minutes in a single motion or vote on each set of minutes in separate motions.*

6.1 It is recommended that the Governing Board approve the [minutes of the regular meeting of August 22, 2016.](#)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

6.2 It is recommended that the Governing Board approve the [minutes of the special meeting of August 29, 2016.](#)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **7. ADOPTION OF THE CONSENT AGENDA**

*All matters on the Consent Agenda are considered by the Board to be routine and will be acted upon in a single motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request that specific items be discussed and/or removed from the Consent Agenda.*

Consideration to remove an item or transfer it from the Consent Agenda to the Action Agenda:

Item(s) Removed/Transferred: \_\_\_\_\_

Except for any item(s) removed upon majority agreement, it is recommended that the Governing Board use a single motion and vote regarding the following items on the Consent Agenda:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- 7.1 Approval of the [September 2016 Personnel Report](#)
- 7.2 Ratification of [August 2016 Financial Reports](#):
  - (1) Expenditures ([Commercial Payments](#) and [Payroll](#))
  - (2) [Purchase Orders](#) and [Checks](#)
  - (3) Miscellaneous [Income Report](#)

## **8. EDUCATIONAL SERVICES**

- 8.1 [HESD Assessment Committee Update](#) (Cosgrove)

For information only: Helen Cosgrove, Assistant Superintendent, Educational Services, will update the Governing Board on the activities of the HESD Assessment Committee.

- 8.2 [HESD Edcamp](#) (Cosgrove)

For information only: Liz Hoppe, Technology Support Teacher, will share information with the Board on our district's upcoming Edcamp on October 1 at E.O. Green Junior High School.

- 8.3 [Public Hearing and Adoption of Resolution B16-17-03 Regarding the Sufficiency of Instructional Materials](#) (Aipa)

### Public Hearing

The Board will hear testimony from the community regarding the sufficiency of textbooks, District compliance with Education Code Section 60119, and District certification that each student has been provided with standards-aligned textbooks in reading/language arts, mathematics, science, and history/social science.

### Recommendation Following the Public Hearing

It is recommended that the Governing Board:

- (1) adopt [Resolution B16-17-03](#) regarding Sufficiency of Textbooks to certify compliance with Education Code Section 60119; and
- (2) direct the Superintendent to retain the Resolution on file in the district for auditing purposes and to show that the provisions of the law have been met.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **9. BUSINESS SERVICES**

- 9.1 [Resolution B16-17-04 for Adopting the 2015-16 Actual and 2016-17 Estimated GANN Limit](#) (Brook)

It is recommended that the Governing Board adopt [Resolution B16-17-04](#) and the 2015-16 actual and 2015-16 estimated GANN limit calculations.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

9.2 [Approval of 2015-16 Unaudited Actuals Financial Report](#) (Brook)

It is recommended that the Governing Board approve the 2015-2016 Unaudited Actuals financial report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

9.3 [2015-16 Capital Facilities Fund Annual Financial Report](#) (Brook)

It is recommended that the Governing Board approve the 2015-16 Capital Facilities Annual Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

9.4 [Ratify Change Order #1 for Art Haycox Elementary School Painting Project HESD Bid #16-17-01](#) (Brook)

It is recommended that the Governing Board ratify change order #1 in the amount of \$11,800 for the Art Haycox Elementary School Painting Project, HESD Bid #16-17-01.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **10. TECHNOLOGY**

10.1 [Ratify Extenda Networks Change Orders #006-#014 for HESD Network Infrastructure Overhaul 15-16-08 at Various Schools](#) (Ragsdale)

It is recommended that the Governing Board ratify change orders #006 - #014 from Extenda Networks to HESD Network Infrastructure Overhaul 15-16-08 at Various Schools.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **11. POLICIES**

11.1 [Acceptance and First Reading of Proposed Revisions to the District Policy Manual](#) (Walker)

It is recommended that the Governing Board and administrative staff:

- (1) accept for a first reading proposed revisions to various board policies and administrative regulations; and
- (2) provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_



11.2 [Second Reading and Approval of Proposed Revisions to the District Policy Manual](#)  
(Walker)

It is recommended that, after completing a second reading of the proposed policy revision, the Governing Board approve all revisions as submitted and authorize immediate dissemination and implementation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. OTHER BOARD BUSINESS**

12.1 [Adopt Resolution B16-17-05 in Support of Proposition 55 – The California Children’s Education and Health Care Protection Act of 2016](#) (Walker)

It is recommended that the Governing Board adopt Resolution B16-17-05 in support of Proposition 55 – The California Children’s Education and Health Care Protection Act of 2016.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13. MONTHLY REPORTS & ADVANCED PLANNING**

- 13.1 Trustees
- 13.2 Superintendent
- 13.3 Suggested Future Agenda Items

**14. CLOSED SESSION**

- 14.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9 (d)(1))
  - Discussion will concern: VCBA06736A
- 14.2 STUDENT MATTERS (Pursuant to Education Code 35146, 48912, and 48918)
  - Consideration to Readmit Previously Expelled Students into a District School
  - Ratification of a Confidential Compromise and Release

**15. RECONVENE IN OPEN SESSION**

15.1 [Consideration to Readmit Previously Expelled Student into a District School](#)

It is recommended that the Governing Board approve one of the following actions:

- (1) Admit student 15-16-01 to Blackstock Junior High School; or
- (2) Have the student remain at Gateway Community School, where the student is currently enrolled, for one additional semester; or
- (3) Allow the student to be admitted to the Hueneme Elementary School District, but be placed at E.O. Green Junior High School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

15.2 [Consideration to Readmit Previously Expelled Student into a District School](#)

It is recommended that the Governing Board approve one of the following actions:

- (1) Admit student 15-16-02 to Blackstock Junior High School; or
- (2) Have the student remain at Gateway Community School, where the student is currently enrolled, for one additional semester; or
- (3) Allow the student to be admitted to the Hueneme Elementary School District, but be placed at E.O. Green Junior High School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

15.3 [Ratification of a Confidential Compromise and Release Agreement](#)

It is recommended that the Governing Board ratify the confidential Compromise and Release Agreement for Student No. 16-17-01 that was signed by Dr. Christine Walker, Superintendent, on September 2, 2016.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**16. ADJOURNMENT**

**UPCOMING MEETINGS**

- Regular Meeting at 6:00 P.M. on Monday, October 24, 2016, in Council Chambers, Port Hueneme City Hall, 250 North Ventura Road

**DISTRICT FRAUD HOTLINE**

Acts of fraud against the Hueneme Elementary School District are expensive. In addition, the actions of perpetrators of fraud often create a hostile and/or fearful environment for others. Anyone who witnesses a fraudulent act against the District is encouraged to report it, using the District's Fraud Hotline. Reports may be called in to (805) 253-3191. All reports will be investigated. The reporter's identity will be kept confidential and, in fact, any person who reports a fraudulent act may choose to remain anonymous. (Ref: Board Policy and Administrative Regulation 3400, rev. 08/13)

# HUENEME ELEMENTARY SCHOOL DISTRICT MINUTES OF A REGULAR MEETING OF THE GOVERNING BOARD

**Monday, August 22, 2016, 6:00 P.M.**

## ***INTRODUCTORY INFORMATION***

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

This meeting was held in Council Chambers at the City of Port Hueneme at 250 North Ventura Road in Port Hueneme, California. The agenda and full meeting packet were posted and made available to the public on August 18<sup>th</sup>.

## ***ATTENDANCE***

**Trustees:** At the 6:00 P.M. Call to Order, all five trustees were present: Board President, Scott Swenson; Board Clerk, Bexy I. Gomez; and Members Vianey Lopez, Rafael (Ralph) Ramos, and Charles Weis, Ph.D.

**Administrators and Others:** Dr. Christine Walker (Superintendent); Dr. Carlos Dominguez (Assistant Superintendent-Human Resources); Dannielle Brook (Assistant Superintendent-Business Services); David Ragsdale (Chief Technology Officer); Denise Hicklin, Irma Villanueva, Raven Aipa and Jennifer Tissler (Senior Directors); and Cynthia Rojas, Executive Assistant to the Superintendent. Irma Villanueva, a district administrator, was available to assist members of the Spanish-speaking community. A number of school administrators and other staff were also present.

## ***CALL TO ORDER AND FLAG SALUTE – Item 1***

Mr. Swenson called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

## ***ANNOUNCEMENTS – Item 2***

Mr. Swenson announced that the public session of this meeting would be audio-recorded. He also informed the audience that Spanish-speaking members of the community could ask for assistance from a district translator who was present.

## ***ADOPTION OF THE REGULAR AGENDA – Item 3***

Motion 013: Trustee Weis motioned to adopt the agenda as submitted. Trustee Gomez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

## ***PRESENTATIONS – Item 4***

### **4.1 ASES Program for 2015-16 (Presented by Ms. Aipa)**

Raven Aipa, Senior Director of After School Programs, gave a PowerPoint presentation about the ASES program. She discussed the new state quality standards for expanded learning, new curriculum adoptions, the focus of English Language Development, enrichment opportunities, and student choice rotations. Ms. Aipa also presented the new quality standards survey results taken after the initial 3-month period, the attendance report, teacher survey results, and the math standards survey results. She concluded by explaining the instructional videos available for ASES staff, and the action plans for the coming year based on feedback from the Expanded Learning Quality Standards surveys.

## ***COMMUNICATIONS – Item 5***

### **5.1 Oral Communications**

#### **(1) General Speakers**

Priscilla Lee, Educational Consultant with The Ware Group, spoke to the Board about the Reading Plus Program. She gave a brief overview of the program and provided each member with a folder containing more detailed information.

#### **(2) California School Employees Association Chapter 273**

Paul Robinson, Chapter President, stated that he recently attended a CHAMPS training at the Ventura County Office of Education. He spoke highly of the training, but felt that it should be offered to all classified employees, including noon duty aids. Mr. Robinson stated that anyone involved with children should have this training, as it helps support teachers and will be more effective for students.

#### **(3) Hueneme Education Association**

Rosa Granado, HEA President, talked about Prop 55, The California Children's Education and Health Care Protection Act of 2016, which would be an extension of the Prop 30 Income Tax Increase Initiative. After her meeting next week, she will provide further information about dates to walk the precincts, how to participate in phone banks, and ways that the Board, PTA, or others can assist. Ms. Granado concluded by stating that she is excited about the coming year.

### **5.2 Written Communications**

Dr. Walker stated that she received a letter from the Ventura County Office of Education approving the budget and LCAP. Additionally, she received the Certificate of Compliance from DSA for the project at Blackstock.

## ***APPROVAL OF BOARD MINUTES – Item 6***

### **6.1 It is recommended that the Governing Board approve the minutes of the regular meeting of June 27, 2016.**

Motion 014: Trustee Weis motioned to approve minutes of the regular meeting of June 27, 2016, as submitted. Trustee Gomez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 member abstaining (Lopez).

6.2 It is recommended that the Governing Board approve the minutes of the regular meeting of July 25, 2016.

Motion 015: Trustee Weis motioned to approve minutes of the regular meeting of July 25, 2016, as submitted. Trustee Lopez seconded and the motion passed upon a vote of 3 ayes and zero nays, with 2 members abstaining (Ramos, Swenson).

### ***ADOPTION OF CONSENT AGENDA – Item 7***

Motion 016: Trustee Weis motioned to adopt the Consent Agenda as submitted. Trustee Ramos seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

The following reports were accepted and approved:

7.1 Approval of the August 2016 Personnel Report

7.2 Ratification of July 2016 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

7.3 Ratification of revised June 2016 Financial Report – Commercial Payments

### ***EDUCATIONAL SERVICES – Item 8***

8.1 Approval of a Memorandum of Understanding with the Ventura County Office of Education for CTE Programming (Presented by Dr. Walker)

Dr. Walker stated the district was approached last spring about participating in a grant that was not previously open to middle schools. She invited Dr. Tiffany Morse to the podium to explain the grant and provide further information to the Board. After her presentation and discussion with the Board, it was decided that item J on page 1 of the MOU would be removed.

Motion 017: Trustee Weis motioned to authorize the Superintendent or her designee to approve a Memorandum of Understanding with the Ventura County Office of Education, with item J on page 1 removed, that sets forth the terms and conditions under which we will work together to meet the deliverables of the California Department of Education (CDE) Career Technical Education Incentive Grant (CTEIG) and the California Career Pathways Trust (CCPT) grant. Trustee Lopez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

### ***TECHNOLOGY – Item 9***

9.1 Ratify Extenda Networks Change Orders #001-#005 for HESD Network Infrastructure Overhaul 15-16-08 at Various Schools (Presented by Mr. Ragsdale)

Motion 018: Trustee Lopez motioned to ratify change orders #001-#005 from Extenda Networks to HESD Network Infrastructure Overhaul 15-16-08 at various schools. Trustee Weis seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

## ***POLICIES – Item 10***

### **10.1 Acceptance and First Reading of Proposed Revision to the District Policy Manual (Presented by Dr. Walker)**

Motion 019: Trustee Ramos motioned to accept for a first reading proposed revisions to various board policies and administrative regulations; and provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular meeting. Trustee Lopez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

### **10.2 Second Reading and Approval of Board Bylaw Exhibit 9250 (Presented by Dr. Walker)**

Motion 020: Trustee Lopez motioned to approve all revisions to Board Bylaw Exhibit 9250, as submitted, and authorize immediate dissemination and implementation. Trustee Gomez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

## ***MONTHLY REPORTS & ADVANCED PLANNING – Item 11***

### **11.1 Trustees**

Mr. Ramos had nothing to report.

Ms. Gomez had nothing to report

Dr. Weis stated that he was going to provide a write-up to the Board about the CSBA Leadership Institute he attended, but each member had recently received a mailing regarding the event. As he previously mentioned, the institute stressed the importance of reflecting on goals, realizing the impact of the Board on innovation, focusing on countering the effects of inequality, the state sending funds to schools based on the needs of kids and the Board ensuring those funds are properly used. He talked about the Board becoming more engaged, as well as the new approach to accountability.

Ms. Lopez took a moment to wish all staff and administrators a successful school year.

Mr. Swenson also wished everyone a good school year and stated that this is an exciting time in the district. He recommended that everyone share their ideas, as they are in an environment that will collaborate and make things happen.

### **11.2 Superintendent**

Dr. Walker reported that the Administrative Staff participated in a 3-day meeting the previous week where one of the focuses had to do with the second sentence of the Mission Statement. The administrative team spent the first two days discussing the values they possess to ensure an inclusive community, and the third day was about looking at things in a culturally responsive manner. Also, she advised the Board that continuous changes are being made to the agenda in order to make it more user friendly. Additionally, Dr. Walker reminded the Board about the SHINE event on August 29<sup>th</sup>. She concluded by stating that the schedule for Back to School nights would be forwarded to the Board shortly.

### 11.3 Suggested Future Agenda Items

Trustee Weis stated that he wanted to discuss and set up the system for the Board's Self-Evaluation. After some discussion, it was decided that the item would be added to the agenda for the Board's Special Meeting on August 29<sup>th</sup>.

### ***ADJOURNMENT – Item 12***

There being no further regular business before the Governing Board, Mr. Swenson adjourned the meeting at 6:58 P.M.

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Christine Walker, Ed.D.  
Secretary to the Governing Board

By our signatures given below on this 12<sup>th</sup> day of September, 2016, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Regular Meeting of August 22, 2016.

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Scott Swenson  
President, Board of Trustees

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Bexy I. Gomez  
Clerk, Board of Trustees

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Rafael (Ralph) Ramos  
Member, Board of Trustees

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Vianey Lopez  
Member, Board of Trustees

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Charles Weis, Ph.D.  
Member, Board of Trustees

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: August 22, 2016

FROM: Jennifer A. Tissler, Senior Director of Personnel Services  
Dr. Carlos Dominguez, Assistant Superintendent, Human Resources  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND:

- (1) Certificated Services
  - Employment
  - Authorization for Permanent Certificated Personnel to Teach Outside the Provisions of their Credentials
  
- (2) Classified Services
  - Employment
  - Change of Classification/Location and/or Hours
  - Request for Unpaid Personal Leave of Absence
  - Retirement
  - Resignation
  - Termination



**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: August 22, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
<b>EMPLOYMENT: Certificated Services</b>		
Kelley, Steven	2016-17	Teacher, Probationary I
Nichols, Christopher	2016-17	Teacher, Probationary I
Ridgik, Maddison	2016-17	Teacher, Probationary I
<b>AUTHORIZATION FOR PERMANENT CERTIFICATED PERSONNEL TO TEACH CLASSES OUTSIDE THE PROVISIONS OF THEIR CREDENTIALS: Certificated Services</b>		
Belleza, Shirley	08-30-16	♦Speech Teacher, Blackstock Junior High School, credentialed pursuant to Ed Code 44831
Frias, Sal	08-30-16	♦Teacher, Grade 7, Social Science, E. O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Glover, Amanda	08-30-16	♦Teacher, English, Ed Code 44263 (Reading English Intervention), Beach School
Kelley, Steven	08-30-16	♦Teacher, Grade 7, General Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Laubacher, Michele	08-30-16	♦Teacher, Grade 8, Physical Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Myers, McKenna	08-30-16	♦Teacher, Grades 7/8, Physical Science, E. O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Nava-Lozano, Kim	08-30-16	♦Teacher, Grades 7/8, General Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Ramos, Lidia	08-30-16	♦Teacher, Grades 7/8, Language Arts/ELD Core, E. O. Green Junior High School, credentialed pursuant to Ed. Code 44258.2
Spears, Brenda	08-30-16	♦Teacher, Grade 7, Math, E. O. Green Junior High School, credentialed pursuant to Ed Code 44256(b)

**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: August 22, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
Xayaphone, Viengsgmay	08-30-16	♦Teacher, Grade 7/8, Math, Blackstock Junior High School, credentialed pursuant to Ed Code 44256(b)
<b>EMPLOYMENT: Classified Services</b>		
Camerena, Nancy	08-30-16	ASES Site Coordinator
Ceja, Francisco	08-30-16	3.0-hr. Paraprofessional/Bilingual, Larsen School, new position
<b>CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services</b>		
Covarrubias, Teresa	08-08-16	8.0-hr. Custodian, E. O. Green Junior High School to 8.0-hr. Custodian, Haycox School replacing Gilbert Quezada III who transferred
Garcia, Aurora	08-30-16	6.5-hr. Food Service Worker I, Larsen School to 7.0-hr. Food Service Worker II, Hathaway School replacing Maria Erika Guzman who was promoted
Garcia, Hugo	08-05-16	8.0-hr. Custodian, E. O. Green Junior High School to 8.0-hr. Custodian, Bard School replacing Henry Hottendorf who transferred
Garcia, Rosa	08-29-16	8.0-hr. Food Service Manager, Sunkist School to 8.0-hr. Food Service Manager, Parkview School replacing Ruth Ayala who retired
Guzman, Elizabeth	08-23-16	6.0-hr. Health Clerk, E. O. Green Junior High School to 8.0-hr. School Clerk, Blackstock Junior High School replacing Inez Cornejo who transferred
MacKinnon, Li Hua	08-29-16	6.5-hr. Food Service Worker I, Larsen School to 7.0-hr. Food Service Worker I, Blackstock Junior High School replacing Vitalina Rodriquez who was promoted
<b>REQUEST FOR UNPAID PERSONAL LEAVE OF ABSENCE: Classified Service</b>		
Chavez, Maricela	08-30-16-1-16-17	3.0-hr. Paraprofessional/Bilingual, Williams School, requesting unpaid child rearing leave of absence extension pursuant to CSEA agreement

**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: August 22, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
Cortez, Perla	08-30-16-12-16-16	6.0-hr. Food Service Worker I, Blackstock Junior High School, requesting unpaid personal leave of absence pursuant to CSEA agreement
<b>RETIREMENT: Classified Services</b>		
De La Mora, Mario	10-11-16	8.0-hr. Custodian, Parkview School, retiring
<b>RESIGNATION: Classified Services</b>		
Crutcher, Melissa	07-27-16	4.0-hr. Food Service Clerk, Food Services Department, resigning
Vazquez, Lizbeth	08-06-16	3.0-hr. Paraprofessional/Bilingual, Parkview School, resigning
<b>TERMINATION: Classified Services</b>		
Quezada, Patricia	08-30-16	3.0-hr. Paraprofessional/Bilingual, Hueneme School, terminated for exhausting all available leave. Placed on a 39-month re-employment medical leave list per Education Code

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:     RATIFICATION OF EXPENDITURE REPORT FOR  
   JULY 2016

BOARD MEETING DATE:     August 22, 2016

FROM:                             Nansi Richard, Director of Finance  
   Dannielle Brook, Assistant Superintendent, Business Services  
   Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached Expenditure Report for July 2016, as follows:

- (1)     Commercial Payments
- (2)     Payroll

**COMMERCIAL PAYMENT REGISTER**  
**July 2016**

<b>ISSUE DATE</b>	<b>CHECK NUMBERS</b>	<b>TOTAL AMOUNT</b>	<b>Unrestricted 010 FUND</b>	<b>Cafeteria 130 FUND</b>	<b>Measure T 215 FUND</b>	<b>Dev. Fees 250 FUND</b>	<b>Bond Int. 510 FUND</b>	<b>ASB/USB 951-952-953 FUND</b>	<b>Accrued Sales Taxes</b>
July 1, 2016	5502028506-5002028515	\$ 37,441.71	\$ 35,041.71		\$ 2,400.00				
July 5, 2016	5002028516-5002028518	\$ 9,959.95	\$ 9,959.95						
July 6, 2016	5002028519-5002028541	\$ 304,092.96	\$ 303,260.36	\$ 29.10				\$ 803.50	
July 7, 2016	5002028542-5002028570	\$ 359,158.45	\$ 290,093.47	\$ 66,469.10	\$ 2,595.88				\$ 3.02
July 8, 2016	5002028571-5002028597	\$ 79,145.82	\$ 39,223.58	\$ 28,710.46	\$ 11,211.78				
July 12, 2016	5002028598-5002028600	\$ 1,922.11	\$ 1,922.11						
July 12, 2016	5002028601-5002028614	\$ 48,124.21	\$ 48,124.21						
July 12, 2016	5002028615-5002028615	\$ 566.31	\$ 566.31						
July 12, 2016	5002028616-5002028628	\$ 41,617.99	\$ 41,617.99						\$ 5.50
July 13, 2016	5002028629-5002028650	\$ 58,238.42	\$ 55,827.73				\$ 1,430.00	\$ 980.69	
July 15, 2016	5002028651-5002028678	\$ 147,366.33	\$ 138,574.84	\$ 5,720.90		\$ 3,070.59			\$ 299.29
July 18, 2016	5002028679-5002028710	\$ 64,416.37	\$ 48,904.12	\$ 2,351.20	\$ 13,161.05				\$ 273.81
July 19, 2016	5002028711-5002028716	\$ 413.26	\$ 404.84	\$ 8.42					
July 22, 2016	5002028717-5002028729	\$ 25,261.55	\$ 24,861.55					\$ 400.00	
July 25, 2016	5002028730-5002028745	\$ 85,015.76	\$ 84,578.36	\$ 437.40					\$ 4.50
July 26, 2016	5002028746-5002028782	\$ 166,152.17	\$ 165,101.17	\$ 1,051.00					\$ 115.14
July 27, 2016	5002028783-5002028787	\$ 30,655.83	\$ 30,655.83						\$ 6.80
July 28, 2016	5002028788-5002028814	\$ 120,867.20	\$ 119,850.58	\$ 1,016.62					\$ 168.21
July 29, 2016	5002028815-5002028828	\$ 86,149.08	\$ 46,709.89	\$ 185.64	\$ 39,253.55				\$ 148.65
<b>TOTAL PAYMENTS</b>		<b>\$ 1,666,565.48</b>	<b>\$ 1,485,278.60</b>	<b>\$ 105,979.84</b>	<b>\$ 68,622.26</b>	<b>\$ 3,070.59</b>	<b>\$ 1,430.00</b>	<b>\$ 2,184.19</b>	<b>\$ 1,024.92</b>

## PAYROLL SUMMARY - July 2016

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
7/8/2016	\$510,648.69	\$68,558.42	\$579,207.11	\$565,460.15	\$13,746.96
7/28/2016	\$148,537.14	\$20,828.48	\$169,365.62	\$158,471.93	\$10,893.69
7/29/2016	\$858,233.91	\$365,291.08	\$1,223,524.99	\$1,197,084.36	\$26,440.63
<b>Total</b>	<b>\$1,517,419.74</b>	<b>\$454,677.98</b>	<b>\$1,972,097.72</b>	<b>\$1,921,016.44</b>	<b>\$51,081.28</b>

## HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:           RATIFICATION OF PURCHASE ORDERS AND  
CHECKS FOR JULY 2016

BOARD MEETING DATE:       August 22, 2016

FROM:                           Nansi Richard, Director of Finance  
Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

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### STAFF COMMENT

#### RECOMMENDATION:

It is recommended that the Governing Board ratify purchase orders and checks generated in July 2016.

#### BACKGROUND:

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases.

The purchase order numbering system is described below:

1.     B16-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2.     H16-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.
3.     B17 & H17 purchase orders were entered for goods and services that will occur during the 2016-2017 school year

For the period of July 1-31, 2016, purchase orders totaled **\$6,176,963.09**, and (\$12.64) in change notices. The attached report reflects July 2016 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations & Transportation

## RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR JULY 2016

August 22, 2016

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between July 1 and July 31, 2016 totaled **\$1,665,227.48**.



Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00105	Jive Communications Inc	00	Phone Service	010-5903	2,500.00
H16-03116	VCOE	00	DO/County Services/Triton	010-9510	29,975.00
H17-00261	uBreakifix Ventura	00	technology/repairs	010-5600	102.99
H17-00262	CDI Computers (US) Corp	00	Technology/equipment	010-4400	7,454.00
H17-00263	Tools4ever	00	technology/services	010-5600	3,793.06
H17-00281	CDW-G (Vernon Hills)	00	District/LCFF/Supplies	010-4300	1,490.40
H17-00295	Information Tech Solutions	00	technology/services	010-5800	63,250.00
<b>Totals for Site Id # 00</b>					<b>\$108,565.45</b>
B17-00029	Frontier Communications	01	GTE Line/Utilites	010-5903	250,000.00
B17-00082	Ricoh USA , Inc.	01	District/Fiscal/Ed SVC/PSS/Maint	010-5600	6,298.56
B17-00083	RICOH USA, Inc	01	District/Fiscal/Ed Svc/PSS/Lease	010-5600	8,864.64
B17-00090	Ricoh USA , Inc.	01	District/EMC/Maint	010-5600	427.20
B17-00091	RICOH USA, Inc	01	District/LCFF/Lease	010-5600	1,617.48
B17-00092	Ricoh USA , Inc.	01	District/Maint/LCFF	010-5600	623.70
B17-00108	Extenda Networks, Inc	01	DO/Network Infrastructure Overhaul	010-5800	1,048,832.87
B17-00109	CompuVision	01	DO/Network Infrastructure Overhaul	010-5800	567,470.02
B17-00114	Wells Fargo Financial Leasing	01	District/Equip Rental/Lease	010-5600	25,321.68
B17-00115	Wells Fargo Vendor Fin Serv	01	District/Equip Rental/Repairs	010-5600	34,570.20
B17-00120	Frontier Communications	01	GTE Line/Utilites	010-5903	300,000.00
B17-00121	Theresa Clemen	01	DO/Settlement	010-5800	127,000.00
H16-02684	Staples Advantage	01	District/Supplies	010-4300	68.60
H16-02686	Staples Advantage	01	District/Supplies	010-4300	47.81
H16-02782	Staples Advantage	01	District/Supplies	010-9510	110.45

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H16-03104	CSBA Governance Consulting Services	01	Board/Superintendent/Governance Workshop	010-9510	2,049.76
H16-03113	Oxnard School District	01	2015-2016 Special Ed Excess Costs	010-9510	109,207.00
H16-03114	Pleasant Valley School Dist	01	2015-2016 Special Ed Excess Costs	010-9510	8,430.00
H16-03115	Ventura Unified School District	01	2015-2016 Special Ed Excess Costs	010-9510	38,660.00
H16-03117	VCOE	01	2015-16 Spec Ed./Transportation Excess Costs	010-9510	202,804.57
H16-03145	Employment Development Dept Employer ID# 942-5204-6	01	2nd Quarter Unemployment Taxes	010-9510	7,484.57
H16-03146	Department Of General Services	01	District/Professional Services	010-9510	1,575.00
H16-03147	Shaw HR Consulting	01	District/Professional Services	010-9510	2,955.00
H16-03160	American Express	01	District/Conf/Supplies	010-9510	9,683.10
H16-03162	Shred-It USA	01	District/Service	010-9510	299.73
H16-03165	Pitney Bowes Inc	01	District/Meter Rental	010-9510	272.16
H16-03168	Platinum Plus for Business	01	WMS/Supplies	010-9510	67.27
H17-00025	Foundation For Educational Administration c/o Marianne	01	District/Registration	010-5200	1,365.00
H17-00204	CDW-G (Vernon Hills)	01	District/Printer	010-4300	832.80
H17-00223	School Specialty	01	Stores	010-9320	5,994.00
H17-00243	VCOE	01	District/Professional Services	010-5800	51,297.60
H17-00259	Small School Districts' Assoc	01	DO/Supt./Registration	010-5211	400.00
H17-00264	Faronics Technologies Inc	01	District/Tech./Service	010-5800	1,750.00
H17-00265	Section 7002	01	Membership Dues	010-5300	100.00
H17-00270	SyTech Solutions Inc	01	District/Professional Services	010-5800	1,200.00

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00272	Foundation For Educational Administration c/o Marianne	01	District/Superintendent/Registration	010-5211	1,800.00
H17-00276	CDW-G (Vernon Hills)	01	District/Superintendent/Technology	010-4300	134.65
				010-4400	578.42
H17-00278	Apple Inc	01	District/Superintendent/Supplies	010-4300	245.16
H17-00279	Apple Inc	01	District/Supplies	010-4300	298.08
H17-00280	Apple Inc	01	District/LCFF/Supplies	010-4300	15,454.80
H17-00289	Tax Deferred Services	01	Tax Shelters 7/31/2016	010-9533	25,433.00
H17-00305	Frontline Technologies Group	01	District/Registration	010-5200	200.00
H17-00306	Staples Advantage	01	District/Supplies	010-4300	108.38
				<b>Totals for Site Id # 01</b>	<b>\$2,861,933.26</b>
B17-00095	RICOH USA, Inc	02	EdService/LCFF/Lease	010-5600	1,105.31
B17-00096	Ricoh USA , Inc.	02	Ed Sevice/LCFF/Maint	010-5600	264.33
H16-03174	Callan Elizabeth Conkle	02	Tech Dept/LCFF/LOGO	010-9510	625.00
H17-00205	Office Depot School Division	02	Ed. Services/Title III/Supplies	010-4300	311.36
H17-00206	Legal Books Distributing	02	Ed. Services/Title I/Book	010-4200	93.05
H17-00224	Dual Language Education New Mexico	02	Ed. Services/Title III/Registration	010-5200	5,995.00
H17-00226	San Bernardino County Superintendent of Schools	02	Ed. Services/Title I/Registration	010-5200	120.00
H17-00283	National Geographic Learning Cengage Learning	02	Ed. Services/Title III/Instructional Materials	010-4300	8,244.37
H17-00284	National Geographic Learning Cengage Learning	02	Ed. Services/Title III/Instructional Materials	010-4300	14,337.30
H17-00285	National Geographic Learning Cengage Learning	02	Ed. Services/Title III/Instructional Materials	010-4300	1,368.80
H17-00286	Intervention Solutions Group A HMM Company	02	Ed. Services/Title III/Instructional Materials	010-4300	2,953.67

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00287	Intervention Solutions Group A HMH Company	02	Ed. Services/Title III/Intructional Materials	010-4300	3,490.70
H17-00294	VCOE	02	ED SERV/LCFF/REGISTRATION	010-5200	120.00
H17-00297	Dell Computer Corp	02	ED SERV/LCFF/SUPPLIES	010-4400	1,038.04
H17-00298	Apple Inc	02	ED SERVICES/LCFF/SUPPLIES	010-4400	2,035.56
H17-00299	New Management Inc	02	ED SERV/LCFF/BOOKS	010-4200	1,985.00
H17-00300	CDW-G (Vernon Hills)	02	ED SERV/LCFF/SUPPLIES	010-4300	81.84
<b>Totals for Site Id # 02</b>					<b>\$44,169.33</b>
B16-00285	VCOE	03	PSS/Service	010-9510	145,000.00
B17-00099	Ricoh USA , Inc.	03	PPS/Maint.	010-5600	288.36
B17-00100	RICOH USA, Inc	03	PPS/Lease	010-5600	1,021.02
H16-03129	VCOE	03	ED SERV/LCFF/TRAININGS	010-9510	10,982.00
H16-03130	VCOE	03	ED SERV/LCFF/TRAINING	010-9510	850.00
H16-03131	VCOE	03	PSS/ Registration	010-9510	50.00
H16-03141	Audiology Systems	03	PSS/SERVICES	010-9510	195.00
H16-03154	VCOE	03	ED SERV/LCFF/REGISTRATION	010-9510	585.00
H16-03170	Parker & Covert LLP	03	PSS	010-9510	1,854.95
H16-03172	Teaching Learning Creating	03	PSS/StudentTuition	010-9510	1,084.32
H17-00207	VCOE	03	ED SERVICES/LCFF/REGISTATIO N	010-5200	570.00
H17-00208	VCOE	03	ED SERVICES/LCFF/REGISTRATI ON	010-5200	780.00
H17-00209	McGraw-Hill Companies Inc	03	ED SERV/LCFF/MATERIALS	010-4200	5,125.14
H17-00210	Scholastic	03	ED SERV/LCFF/SUBSCRIPTION	010-4300	671.89

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00211	Scholastic	03	ED SERV/LCFF/BOOKS	010-4200	1,162.62
H17-00214	Lakeshore Store #038	03	ED SERV/ LCFF/SUPPLIES	010-4300	3,943.65
H17-00215	Office Depot School Division	03	ED SERV/ LCFF/SUPPLIES	010-4300	35,225.28
H17-00249	Aswell Trophy	03	ED SERV/LCFF/SUPPLIES	010-5800	86.40
H17-00257	Pacific Northwest Publishing	03	ED SERV/LCFF/SUPPLIES	010-4200	1,993.10
H17-00258	California Dept of Education	03	ED SERV/LCFF/SUPPLIES	010-4200	1,620.95
H17-00292	Alpenspruce Software Inc.	03	ED SERV/LCFF/LICENSES	010-5800	6,000.00
H17-00293	Lakeshore Store #038	03	ED SERV/LCFF/SUPPLIES	010-4300	7,325.30
<b>Totals for Site Id # 03</b>					<b>\$226,414.98</b>
B17-00089	RICOH USA, Inc	05	EMC/Lease	010-5600	1,238.16
H16-03163	ReadyRefresh by Nestle	05	EMC/Water	010-9510	252.83
H17-00184	Follett Educational Services	05	EMC/Haycox/Consumables/LC FF	010-4300	11,533.03
H17-00228	Scholastic	05	Parkview/LCFF/Scholastic	010-4300	4,167.45
H17-00229	Scholastic	05	Haycox/LCFF/Scholastic	010-4300	6,617.05
H17-00230	Scholastic	05	Green/LCFF/Scholastic	010-4300	3,150.90
H17-00231	Scholastic	05	Hueneme/LCFF/Scholastic	010-4300	2,823.72
H17-00232	Scholastic	05	Hathaway/LCFF/Scholastic	010-4300	4,178.79
H17-00233	Scholastic	05	Bard/LCFF/Scholastic	010-4300	4,614.03
H17-00234	Scholastic	05	Larsen/LCFF/Scholastic	010-4300	6,158.11
H17-00235	Scholastic	05	Sunkist/LCFF/Scholastic	010-4300	4,932.90
H17-00236	Scholastic	05	Beach/LCFF/Scholastic	010-4300	2,585.33
H17-00237	Scholastic	05	Blackstock/LCFF/Scholastic	010-4300	3,920.01
H17-00238	Scholastic	05	Williams/LCFF/Scholastic	010-4300	3,557.69
<b>Totals for Site Id # 05</b>					<b>\$59,730.00</b>

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00097	Ricoh USA , Inc.	08	Food Sevice/Maint	130-5600	288.36
B17-00098	RICOH USA, Inc	08	Food Service/Lease	130-5600	1,113.96
B17-00103	Gold Star Foods Inc	08	Food Service/Inventory	130-9321	435,000.00
B17-00104	The Berry Man Inc	08	Food Service/Food	130-9321	325,000.00
B17-00106	Jordano's	08	Food Service/Inventory	130-9321	560,000.00
B17-00107	La Tolteca	08	Food Service/Inventory	130-9321	10,000.00
B17-00117	Driftwood Dairy Inc.	08	Food Service/Food	130-9321	395,000.00
B17-00118	Puritan Bakery	08	Food Service/Food	130-9321	60,000.00
B17-00119	P & R Paper Supply Inc.	08	Food Service/Service/Supply	130-9329	125,000.00
H16-03120	Castle Air Inc	08	Food Service/Repair	130-9510	217.50
H16-03155	Gold Star Foods Inc	08	Food Service/Storage	130-9510	437.40
H17-00240	Staples Advantage	08	Food Service/Supply	130-4300	904.99
H17-00241	Staples Advantage	08	Food Service/Supply	130-4300	278.23
H17-00242	Zee Medical Service	08	Food Service/Supply	130-4300	1,750.90
H17-00244	Castle Air Inc	08	Food Service/Repair	130-5600	2,320.00
H17-00266	Integrated Fire & Safety	08	Food Service/Prof Service	130-5800	708.50
H17-00267	Heartland Payment Systems	08	Food Service/Prof Service	130-5800	1,051.00
H17-00269	Santa Clarita Valley School Food Service Agency	08	Food Service/Membership	130-5300	1,016.62
H17-00277	Tacos Mi Pueblo Inc	08	Food Service/Prof Svcs/Training	130-5800	1,124.28
<b>Totals for Site Id # 08</b>					<b>\$1,921,211.74</b>
H16-02895	MJP Computers	10	Bard/LCFF/Supplies	010-9510	104.29
<b>Totals for Site Id # 10</b>					<b>\$104.29</b>
B17-00116	Ricoh USA , Inc.	14	Blackstock/LCFF/Service	010-5600	1,700.00

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H16-01854	U-Rent Inc Party Pleasers	14	Blackstock/Promotion/Chair Rental	010-9510	2,084.40
H16-03167	D & B Distributing Enterprises	14	Blackstock/LCFF/Supplies	010-9510	34.43
H17-00177	Premier Agendas Inc A School Specialty Company	14	Blackstock/LCFF/Agendas	010-5800	11,868.66
H17-00185	CDW-G (Vernon Hills)	14	Blackstock/LCFF/Technology	010-4300	1,155.03
				010-4400	3,879.09
H17-00219	McGraw-Hill Companies Inc	14	Blackstock/Textbook Lottery/Textbooks	010-4100	200,228.03
H17-00271	Charles Jones DBA Nighthawks Screen Printing	14	Blackstock/GF/Supplies	010-5800	8,625.96
<b>Totals for Site Id # 14</b>					<b>\$229,575.60</b>
B17-00113	Ricoh USA , Inc.	16	Green/LCFF/Maint	010-5600	1,327.08
H16-03173	Omnitron Electronics	16	Green/GATE/Supplies	010-9510	1,824.42
H17-00218	McGraw-Hill Companies Inc	16	Green/Textbook Lottery/Textbooks	010-4100	185,296.89
H17-00225	CDW-G (Vernon Hills)	16	Green/GF/Supplies	010-4300	897.35
H17-00227	RICOH USA, Inc	16	Green/LCFF/lease	010-5600	1,847.52
H17-00252	Virco Mfg Corp	16	Green/Cap Facilities	010-4300	6,600.51
				010-4400	1,275.50
H17-00268	GJ Cline Inc. DBA Budget Blinds of Oxnard	16	Green/Service	010-5800	6,807.41
H17-00273	Kardwell International Inc. DBA Kardwell.com	16	GREEN/GF/SERVICE	010-5800	273.37
H17-00274	MJP Computers	16	GREEN/LCFF/REPAIRS	010-5600	310.65
<b>Totals for Site Id # 16</b>					<b>\$206,460.70</b>
H16-02305	Staples Advantage	18	Hathaway/LCFF/supplies	010-4300	145.69
H17-00179	CDW-G (Vernon Hills)	18	Hathaway/LCFF/equipment	010-4400	18,517.83
<b>Totals for Site Id # 18</b>					<b>\$18,663.52</b>

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H16-03140	Ricoh USA , Inc.	18N	NFL/Service/Overage	010-9510	466.97
H16-03164	Continuing Development Inc	18N	NfL/PreSchool Service	010-9510	5,137.10
<b>Totals for Site Id # 18N</b>					<b>\$5,604.07</b>
B17-00085	Ricoh USA , Inc.	20	Haycox/LCFF/Service	010-5600	1,537.95
B17-00086	RICOH USA, Inc	20	Haycox/LCFF/LEASE	010-5600	3,173.16
H16-03126	Ricoh USA , Inc.	20	Haycox/LCFF/Overages	010-9510	1,536.90
H17-00183	CDW-G (Vernon Hills)	20	Haycox/LCFF/supplies	010-4300	1,053.00
H17-00186	Premier Agendas Inc A School S pecialty Company	20	Haycox/LCFF/Supplies	010-4300	1,300.16
H17-00253	KYA Services LLC	20	HX/SERVICE/R2/3/4/21A	010-5600	19,947.62
H17-00301	CDW-G (Vernon Hills)	20	Haycox/LCFF/Tech	010-4300	234.26
				010-4400	2,688.12
				010-5800	1,944.00
<b>Totals for Site Id # 20</b>					<b>\$33,415.17</b>
H16-03109	Lakeshore Store #038	22	Hueneme/LCFF/rugs&bins	010-9510	4,317.79
H17-00282	Alliance Publishing & Mktg.	22	Hueneme / GF / Agendas	010-4300	2,717.80
<b>Totals for Site Id # 22</b>					<b>\$7,035.59</b>
H17-00115	Really Good Stuff	24	Larsen/ LCFF / Supplies	010-4300	545.84
H17-00188	Oriental Trading Co Inc	24	Larsen/ LCFF / supplies	010-4300	187.15
H17-00189	Raymond Geddes & Company Inc	24	Larsen/LCFF/Supplies	010-4300	151.59
H17-00193	Demco Inc	24	Larsen/GF/Bookshelves	010-4300	865.76
<b>Totals for Site Id # 24</b>					<b>\$1,750.34</b>
B17-00087	Ricoh USA , Inc.	26	Parkview/LCFF/Maint	010-5600	461.28
B17-00088	RICOH USA, Inc	26	Parkview/LCFF/Lease	010-5600	1,247.40
H16-01932	Staples Advantage	26	Parkview/Title-1/Supplies	010-4300	1,285.12

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00180	CDW-G (Vernon Hills)	26	Parkview/LCFF/Technology	010-4300	1,240.98
H17-00181	CDW-G (Vernon Hills)	26	Parkview/LCFF/Technology	010-4400	10,795.87
H17-00182	Apple Inc	26	Parkview/LCFF/Technology	010-4300	447.12
				<b>Totals for Site Id # 26</b>	<b>\$15,477.77</b>
H16-00187	Staples Advantage	28	Sunkist/LCFF/Supplies	010-4300	357.21
H17-00187	Rochester 100 Inc	28	Sunkist/LCFF/Supplies	010-5800	1,482.08
H17-00190	RICOH USA, Inc	28	Sunkist/LCFF/Overages	010-5600	1,000.00
H17-00191	Fry's Electronics	28	Sunkist/LCFF/Tech	010-4300	590.00
H17-00192	Imagestuff.Com	28	Sunkist/LCFF/Supplies	010-4300	5,900.00
H17-00194	Really Good Stuff	28	Sunkist/LCFF/Supplies	010-4300	286.94
H17-00195	Lakeshore Store #038	28	Sunkist/LCFF/Supplies	010-4300	499.14
H17-00196	Lakeshore Store #038	28	Sunkist/LCFF/Supplies	010-4300	725.48
H17-00197	Teacher Direct	28	Sunkist/LCFF/Supplies	010-4300	386.41
H17-00198	Oriental Trading Co Inc	28	Sunkist/LCFF/Supplies	010-4300	1,301.99
H17-00199	Dell Computer Corp	28	Sunkist/GF/Supplies Admin	010-4300	596.94
H17-00200	Staples Advantage	28	Sunkist/GF/Supplies	010-4300	474.80
H17-00201	National Geographic School Publishing	28	SUNKIST/LCFF/MATERIALS	010-4300	354.92
H17-00202	Learning Plus Associates	28	SUNKIST/LCFF/MATERIALS	010-5800	3,633.24
H17-00203	School Specialty	28	SUNKIST/GF/SUPPLIES	010-4300	1,652.98
H17-00220	MJP Computers	28	Sunkist/LCFF/Tech	010-4300	20,642.70
H17-00254	Dell Computer Corp	28	Sunkist/LCFF/Tech	010-4300	1,404.15
H17-00255	CDW-G (Vernon Hills)	28	Sunkist/LCFF/Tech	010-4300	857.66
				010-4400	4,697.91
H17-00256	Apple Inc	28	Sunksit/LCFF/Tech	010-4300	247.77

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00290	CDW-G (Vernon Hills)	28	Sunkist/LCFF/Tech Supplies	010-4300	3,493.39
H17-00291	Highlights for Children	28	Sunkist/LCFF/Supplies	010-4300	1,690.47
<b>Totals for Site Id # 28</b>					<b>\$52,276.18</b>
H17-00239	HangSafe Hooks	30	Williams/LCFF/Supplies	010-4300	455.04
H17-00251	MJP Computers	30	Williams/LCFF Tech/Supplies	010-4300	2,269.44
H17-00302	Scott Lang DBA All Communicat ions	30	Williams/LCFF/Service	010-5800	2,393.40
<b>Totals for Site Id # 30</b>					<b>\$5,117.88</b>
H17-00288	Shred-It USA	31	District/Service	010-5800	860.00
<b>Totals for Site Id # 31</b>					<b>\$860.00</b>
B17-00080	Ricoh USA, Inc	34	Print shop/Service	010-5600	12,411.60
B17-00111	RICOH USA, Inc	34	Print Shop/Service/Lease	010-5600	30,830.52
<b>Totals for Site Id # 34</b>					<b>\$43,242.12</b>
B17-00074	Art Trek	99	ASES/Services/Training	010-5800	20,000.00
H17-00221	Office Depot School Division	99	Williams/ASES/Supplies	010-4300	48.12
H17-00245	Sandy Spin Slade Inc DBA Skill astics	99	District Office/ASES/Supplies	010-4300	3,361.82
H17-00246	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	105.61
H17-00247	Lewis & Lewis Enterprises	99	District Office/ASES/Supplies	010-4300	66.07
H17-00248	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	58.87
H17-00260	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	70.21
H17-00296	Kagan Publishing & Pro Devel ( Training Events)	99	Williams/ASES/Supplies	010-4200	34.22
<b>Totals for Site Id # 99</b>					<b>\$23,744.92</b>
B17-00075	Oxnard Auto Supply	FOT	FOT/SUPPLIES/VEHS	010-4300	6,600.00
B17-00076	O'Reilly Automotive Stores	FOT	FOT/SUPPLIES/VEHS	010-4300	6,600.00
B17-00077	Ewing	FOT	FOT/SUPPLIES/(G)	010-4300	15,000.00

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00078	Clean Energy	FOT	FOT/SERVICE/CNG FUELMAKER	010-5600	12,000.00
B17-00079	Integrated Fire & Safety	FOT	FOT/SERVICE/FIRE ALARMS	010-5600	20,000.00
B17-00081	Kwang Sung Lee DBA K & S Lawnmower	FOT	FOT/SERVICE & SUPPLIES/ (G)	010-4300	3,000.00
				010-4400	5,000.00
				010-5600	2,000.00
B17-00084	Cal School & Sport	FOT	FOT/SUPPLIES/(G)	010-4300	1,500.00
B17-00093	Ricoh USA , Inc.	FOT	FOT/Service/Maint	010-5600	461.36
B17-00094	RICOH USA, Inc	FOT	Fot/Service/Lease	010-5600	1,391.04
B17-00101	Paradise Chevrolet	FOT	FOT/SUPPLIES/BUSES	010-4300	700.00
B17-00102	Prime Masonry Materials	FOT	FOT/SUPPLIES	010-4300	7,500.00
B17-00110	A-Z Bus Sales	FOT	FOT/SERVICE & SUPPLIES/BUSES	010-4300	15,000.00
				010-5600	15,000.00
B17-00112	Traffic Technologies	FOT	FOT/SUPPLIES	010-4300	11,000.00
H16-03101	Oxnard Auto Electric Co	FOT	FOT/SUPPLIES/(G)	010-9510	178.82
H16-03102	Clean Energy	FOT	FOT/SERVICE/FUELMAKER	010-9510	2,536.73
H16-03105	Chapin Equipment Rental	FOT	FOT/RENTALS/SK	010-9510	111.40
H16-03106	Saviors Smog	FOT	FOT/SERVICE/SMOG CERT/B16	010-9510	51.75
H16-03107	State Ready Mix	FOT	FOT/SUPPLIES/WILLIAMS	010-9510	765.72
H16-03110	Air Gas	FOT	FOT/SUPPLIES	010-9510	203.15
H16-03111	All Phase Electric	FOT	FOT/SUPPLIES	010-9510	5,723.91
H16-03112	Coastal Pipco	FOT	FOT/SUPPLIES/(G)	010-9510	4,362.01
H16-03118	Fence Factory	FOT	FOT/SUPPLIES	010-9510	1,922.36
H16-03119	Gold Coast Tire	FOT	FOT/SERVICE	010-9510	299.50

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Includes 07/01/2016 - 07/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H16-03121	Kwang Sung Lee DBA K & S Lawnmower	FOT	FOT/SERVICE & SUPPLIES	010-9510	4,678.04
H16-03122	U-Rent Inc Party Pleasers	FOT	FOT/RENTALS/(G)	010-9510	479.86
H16-03123	AutoZone Stores, Inc.	FOT	FOT/SUPPLIES	010-9510	40.83
H16-03124	Paradise Chevrolet	FOT	FOT/SUPPLIES	010-9510	351.52
H16-03125	Port Hueneme Marine Supply Co	FOT	FOT/SUPPLIES	010-9510	5,993.05
H16-03127	Prime Masonry Materials	FOT	FOT/SUPPLIES/ (G)	010-9510	3,655.97
H16-03128	Superior Sanitary Supplies	FOT	FOT/SUPPLIES	010-9510	1,483.44
H16-03132	Air Gas	FOT	FOT/SUPPLIES	010-9510	119.75
H16-03133	Alejandra's Nursery	FOT	FOT/SUPPLIES	010-9510	2,364.10
H16-03134	Mayan Hardwood Inc	FOT	FOT/SUPPLIES/GREEN	010-9510	282.31
H16-03135	Ewing	FOT	FOT/SUPPLIES	010-9510	3,095.54
H16-03136	Oxnard Pipe & Supply	FOT	FOT/SUPPLIES	010-9510	20,976.85
H16-03138	Seaside Electric	FOT	FOT/SERVICE	010-9510	883.00
H16-03139	Castle Air Inc	FOT	FOT/SERVICE	010-9510	4,262.50
H16-03144	Wilivaldo Izazaga DBA ALWI Pest Control	FOT	FOT/SERVICE/PEST ABATE	010-9510	1,200.00
H16-03148	Service Pro Fire Protection Inc	FOT	FOT/SERVICE/ANNUAL FIRE EXTINGUISHER SERVICE	010-9510	4,356.96
H16-03149	Ahern Rental	FOT	FOT/SERVICE/RENTALS	010-9510	310.90
H16-03150	Gold Coast Glass Inc	FOT	FOT/SERVICE/WINDOWS	010-9510	159.80
H16-03151	Keenes Hardware	FOT	FOT/SUPPLIES	010-9510	431.34
H16-03152	O'Reilly Automotive Stores	FOT	FOT/SUPPLIES	010-9510	451.07
H16-03153	Oxnard Auto Supply	FOT	FOT/SUPPLIES	010-9510	1,569.11
H16-03156	California Wood Recycling	FOT	FOT/SERVICE/RECYCLING	010-9510	140.96
H16-03157	Empire Cleaning Supply	FOT	FOT/SUPPLIES/CUSTODIAL	010-9510	8,976.90

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Includes 07/01/2016 - 07/31/2016

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H16-03158	MarBorg Industries	FOT	FOT/SERVICE/RENTALS/BLA CKSTOCK	010-9510	434.88
H16-03159	Fence Factory	FOT	FOT/SERVICE/FENCE INSTALL	010-9510	2,855.00
H16-03161	Home Depot	FOT	FOT/SUPPLIES	010-9510	6,612.68
H16-03169	Landmark Grading & Paving Inc DBA Quality Paving	FOT	FOT/SERVICE/HT ASPHALT	010-9510	14,600.00
H16-03171	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/SERVICE/PEST ABATEMENT	010-9510	3,885.00
H16-03175	Harbor Freight	FOT	FOT/SUPPLIES	010-9510	119.22
H17-00175	Dunn-Edwards Corp	FOT	FOT/SUPPLIES	010-4300	5,000.00
H17-00212	Quill Corporation	FOT	FOT/SUPPLIES/BLACKSTOCK OFFICE	010-4300	421.83
H17-00213	Perry S. Shimanoff DBA MC2	FOT	TECH/SERVICE	010-5800	3,500.00
H17-00250	Sinclair Sanitary Supply Inc	FOT	FOT/SUPPLIES/CUSTODIAL	010-4400	1,568.12
H17-00275	A-Z Bus Sales	FOT	FOT/SUPPLIES/NEW MINIBUS B19	010-6400	66,051.14
H17-00303	Quill Corporation	FOT	FOT/SUPPLIES/QUOTE#S 93978017/93978273/9397827 4	010-4300	581.49
H17-00304	Quill Corporation	FOT	FOT/SUPPLIES/QUOTE#S: 93978017/93978273	010-4300	809.27

<b>Totals for</b>	<b>Site Id #</b>	<b>FOT</b>	<b>\$311,610.18</b>
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<b>Total Number of POs</b>	<b>256</b>	<b>Total</b>	<b>6,176,963.09</b>
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## Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	237	4,255,751.35
130	Cafeteria Fund	19	1,921,211.74
		<b>Total</b>	<b>6,176,963.09</b>

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Includes 07/01/2016 - 07/31/2016

## PO Changes

	<b>New PO Amount</b>	<b>Fund/ Object</b>	<b>Description</b>	<b>Change Amount</b>
H16-02406	378.23	010-4300	General Fund/Materials and Supplies	58.51
H17-00074	1,618.42	010-4300	General Fund/Materials and Supplies	154.31-
H17-00114	819.72	010-4300	General Fund/Materials and Supplies	83.16
<b>Total PO Changes</b>				<b>12.64-</b>

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028506	07/01/2016	Apple Inc	010-4300	146.00	
			010-4400	2,270.92	2,416.92
5002028507	07/01/2016	Bay Alarm	010-5800		1,182.00
5002028508	07/01/2016	Bryan Jernigan , FISEF	010-5200		900.00
5002028509	07/01/2016	City Of Oxnard	010-5502		1,100.00
5002028510	07/01/2016	CSBA c/o West America Bank	010-5300		13,921.00
5002028511	07/01/2016	Frontline Technologies Group	010-5800		8,369.40
5002028512	07/01/2016	KENCO Construction Services	010-9510	2,700.00	
			215-9510	2,400.00	5,100.00
5002028513	07/01/2016	NAFIS	010-5300		350.00
5002028514	07/01/2016	Charles Jones DBA Nighthawks	010-5800		3,947.00
		Screen Printing			
5002028515	07/01/2016	Ventura County Star	010-5800		155.39
5002028516	07/05/2016	5 Star Tutors LLC (CA)	010-5800		8,300.01
5002028517	07/05/2016	Sarah Brown	010-5200		510.00
5002028518	07/05/2016	Bonnie Maxwell	010-9510		1,149.94
5002028519	07/06/2016	ACSA	010-5300		1,467.00
5002028520	07/06/2016	David Allison	010-9510		919.42
5002028521	07/06/2016	Betty Angulo	010-9510		46.23
5002028522	07/06/2016	Chapin Equipment Rental	010-9510		111.40
5002028523	07/06/2016	CODESP	010-5300		1,950.00
5002028524	07/06/2016	COMPanion Corporation	010-5800		13,145.00
5002028525	07/06/2016	CSBA c/o West America Bank	010-5800	2,980.00	
			010-9510	2,049.76	5,029.76
5002028526	07/06/2016	Donna Davis	010-9510		857.85
5002028527	07/06/2016	Andrea Dunphy	130-9510		29.10
5002028528	07/06/2016	Durham School Services	953-9510		803.50
5002028529	07/06/2016	EdClub Inc.	010-5800		9,030.00
5002028530	07/06/2016	Educational Design Inc	010-5800		1,829.00
5002028531	07/06/2016	ESGI Software	010-5800		14,900.00
5002028532	07/06/2016	Foundation For Educational Administration c/o Marianne	010-5200		1,365.00
5002028533	07/06/2016	Angela French	010-5200		510.00
5002028534	07/06/2016	Frontier Communications	010-5903		414.99
5002028535	07/06/2016	Live Scan Ventura	010-9510		340.00
5002028536	07/06/2016	Mathematical Olympiads	Cancelled		1,288.00 *
Cancelled on 07/21/2016					
5002028537	07/06/2016	Oxnard Auto Electric Co	010-9510		178.82
5002028538	07/06/2016	Oxnard School District	010-9510		109,207.00
5002028539	07/06/2016	Renaissance Learning Inc	010-4100		139,853.42
5002028540	07/06/2016	Saviers Smog	010-9510		51.75
5002028541	07/06/2016	State Ready Mix	010-9510		765.72
5002028542	07/07/2016	Air Gas	010-9510		203.15
5002028543	07/07/2016	All Phase Electric	010-9510		5,723.91
5002028544	07/07/2016	Amplify	010-5800		143,950.00
5002028545	07/07/2016	Assistance League School	010-9510		19,730.00
5002028546	07/07/2016	AutoZone Stores, Inc.	010-9510	40.83	

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	3.02-	37.81
5002028547	07/07/2016	The Berry Man Inc	130-9510		17,886.34
5002028548	07/07/2016	Casa Pacifica	010-9510		561.00
5002028549	07/07/2016	Castle Air Inc	130-9510		217.50
5002028550	07/07/2016	Clean Energy	010-9510		2,536.73
5002028551	07/07/2016	Fence Factory	010-9510		1,922.36
5002028552	07/07/2016	Aurora Garcia	010-9510		13.96
5002028553	07/07/2016	Sprinkle Tire Inc	Gold Coast Tire #2	010-9510	299.50
5002028554	07/07/2016	Gold Star Foods	130-9510		26,431.72
5002028555	07/07/2016	Lauryn Jaramillo	010-9510		181.61
5002028556	07/07/2016	Jordano's	130-9510		17,248.46
5002028557	07/07/2016	Kwang Sung Lee	DBA K & S	010-9510	4,678.04
		Lawnmower			
5002028558	07/07/2016	La Tolteca	130-9510		668.70
5002028559	07/07/2016	Learning A-Z, LLC	010-5800		37,779.88
5002028560	07/07/2016	Kelly Marsh	010-9510		110.00
5002028561	07/07/2016	Danna Nabors	010-9510		196.09
5002028562	07/07/2016	Newsela	010-5800		44,800.00
5002028563	07/07/2016	Office Depot	010-9510		4,698.00
5002028564	07/07/2016	Paradise Chevrolet	010-9510		351.52
5002028565	07/07/2016	PMSM Architects	010-6200	3,302.50	
			130-6200	3,995.00	
			215-5800	1,794.88	
			215-6200	801.00	9,893.38
5002028566	07/07/2016	Port Hueneme Marine Supply Co	010-9510		5,993.05
5002028567	07/07/2016	Delfina Serrato	130-9510		21.38
5002028568	07/07/2016	U-Rent Inc	010-9510		479.86
5002028569	07/07/2016	VCOE	010-9510		12,489.50
5002028570	07/07/2016	John Shallenberger	010-9510		55.00
5002028571	07/08/2016	Cara Comstock	010-9510		633.40
5002028572	07/08/2016	Carmen Cuevas	010-9510		1.29
5002028573	07/08/2016	Joy Epstein	010-9510		395.90
5002028574	07/08/2016	Nichola Gisonno	010-9510		167.53
5002028575	07/08/2016	Maria Granado	010-9510		936.67
5002028576	07/08/2016	Nanette Melero	010-9510		973.61
5002028577	07/08/2016	Michael Nese	010-9510		447.82
5002028578	07/08/2016	Samsun Okinaga	010-9510		97.52
5002028579	07/08/2016	Maria Isabel Pelayo	010-9510		1,096.24
5002028580	07/08/2016	Francisco Ramos	010-9510		1,071.01
5002028581	07/08/2016	Jonathan Villicana	010-9510		18.20
5002028582	07/08/2016	Wilivaldo Izazaga	DBA ALWI Pest Control	010-9510	1,900.00
5002028583	07/08/2016	CDW-G (Chicago)	010-9510	4,225.22	
			215-4400	11,211.78	15,437.00
5002028584	07/08/2016	Channel Isl Beach Community Services District	010-9510		1,565.83
5002028585	07/08/2016	CMH Centers for Family Health	010-9510		220.00
5002028586	07/08/2016	Coastal Pipco	010-4300		

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028586	07/08/2016	Coastal Pipco	010-9510		4,362.01
5002028587	07/08/2016	D & B Distributing Enterprises	010-9510		213.30
5002028588	07/08/2016	Dell Marketing LP	010-4300		340.81
5002028589	07/08/2016	Dietz Hydroseeding Co.	010-9510		2,767.00
5002028590	07/08/2016	Driftwood Dairy Inc.	130-9510		25,336.88
5002028591	07/08/2016	JT'S Rubbish and Recycle	010-9510		7,637.50
5002028592	07/08/2016	Office Depot	010-9510		56.14
5002028593	07/08/2016	Puritan Bakery	130-9510		3,373.58
5002028594	07/08/2016	Ricoh USA, Inc	010-9510		4,367.19
5002028595	07/08/2016	Seaside Electric	010-9510		212.00
5002028596	07/08/2016	Tri County Office Furniture	010-9510		4,910.75
5002028597	07/08/2016	U-Rent Inc	010-9510		606.64
5002028598	07/11/2016	Tonya Leal	010-9510		953.62
5002028599	07/11/2016	Kristy Montag	010-9510		62.62
5002028600	07/11/2016	David Wilcox	010-9510		905.87
5002028601	07/11/2016	Air Gas	010-9510		119.75
5002028602	07/11/2016	Alejandra's Nursery	010-9510		2,364.10
5002028603	07/11/2016	Ewing	010-9510		3,095.54
5002028604	07/11/2016	Wendy Sellers DBA Health 4 Hire Inc.	010-9510		469.68
5002028605	07/11/2016	Saul Jimenez	010-9510		166.00
5002028606	07/11/2016	Israel R Lopez	010-9510		26.45
5002028607	07/11/2016	Mayan Hardwood Inc	010-9510		282.31
5002028608	07/11/2016	Oxnard Pipe & Supply	010-9510		20,976.85
5002028609	07/11/2016	Prime Masonry Materials	010-9510		3,655.97
5002028610	07/11/2016	Ricoh USA, Inc	010-9510		2,003.87
5002028611	07/11/2016	Daniel Salas	010-9510		11.44
5002028612	07/11/2016	Silvas Oil Company Inc	010-9510		1,636.81
5002028613	07/11/2016	Superior Sanitary Supplies	010-9510		1,483.44
5002028614	07/11/2016	VCOE	010-9510		11,832.00
5002028615	07/11/2016	WestEd Accounting	010-9510		566.31
5002028616	07/12/2016	City Of Pt Hueneme	010-9510		28,141.19
5002028617	07/12/2016	Commline Inc.	010-4300		852.00
5002028618	07/12/2016	Department Of General Svcs	010-9510		1,575.00
5002028619	07/12/2016	Institute for Brain Potential	010-9510		79.00
5002028620	07/12/2016	Nick Rail Music Inc	010-9510		569.56
5002028621	07/12/2016	Ricoh USA, Inc	010-9510		346.21
5002028622	07/12/2016	Service Pro Fire Protection Inc	010-9510	4,356.96	
			Unpaid Sales Tax	5.50-	4,351.46
5002028623	07/12/2016	Shaw HR Consulting	010-9510		2,955.00
5002028624	07/12/2016	State Of California (DOJ) Dept of Justice Acctg Office	010-9510		512.00
5002028625	07/12/2016	Teaching Learning Creating	010-9510		1,987.92
5002028626	07/12/2016	United Parcel Service	010-5900	5.00	
			010-9510	95.00	100.00
5002028627	07/12/2016	VCOE	010-9510		50.00
5002028628	07/12/2016	Ventura Cty Business Machines	010-9510		98.65

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028629	07/13/2016	ACSA	010-5800		1,495.00
5002028630	07/13/2016	Avaya Inc	010-5905		111.89
5002028631	07/13/2016	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002028632	07/13/2016	Durham School Services	953-9510		980.69
5002028633	07/13/2016	Employment Development Dept Employer ID# 942-5204-6	010-9510		7,484.57
5002028634	07/13/2016	Foundation For Educational Administration c/o Marianne	010-5200		1,365.00
5002028635	07/13/2016	Frontier Communications	010-5903		20,931.35
5002028636	07/13/2016	Mobile Mini Inc	010-5699		724.92
5002028637	07/13/2016	Starfall Education	010-5800		2,700.00
5002028638	07/13/2016	Union Bank Trust Dept-Fees	510-9510		1,430.00
5002028639	07/13/2016	Ward's Media Tech	010-4300		4,883.80
5002028640	07/13/2016	Wells Fargo Financial Leasing	010-9510		159.69
5002028641	07/13/2016	Ahern Rental	010-9510		310.90
5002028642	07/13/2016	Wilivaldo Izazaga DBA ALWI Pest Control	010-9510		1,200.00
5002028643	07/13/2016	Irma Flores	010-9510		83.00
5002028644	07/13/2016	Gold Coast Glass Inc	010-9510		159.80
5002028645	07/13/2016	Rosaicela Magana	010-5200	20.00	
			010-9510	917.82	937.82
5002028646	07/13/2016	ProCare Therapy	010-9510		9,909.38
5002028647	07/13/2016	Leticia Rizo	010-9510		591.79
5002028648	07/13/2016	Anne Sinclair	010-9510		196.82
5002028649	07/13/2016	Maria Natalia Torres	010-9510		122.08
5002028650	07/13/2016	Los Angeles Truck Centers, LLC	010-9510		2,429.92
5002028651	07/15/2016	Blick Art Materials	010-4300		1,423.63
5002028652	07/15/2016	CDW-G (Chicago)	010-4300	5,173.20	
			010-4400	901.53	6,074.73
5002028653	07/15/2016	Classroom Direct.Com	010-4300		272.74
5002028654	07/15/2016	Data Management Inc	010-4300	116.64	
			Unpaid Sales Tax	8.64-	108.00
5002028655	07/15/2016	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-9510		162.76
5002028656	07/15/2016	Dell Marketing LP	010-4300	2,541.15	
			010-4400	11,145.26	13,686.41
5002028657	07/15/2016	Demco Inc	010-4300	370.13	
			250-4300	371.68	741.81
5002028658	07/15/2016	Discount Two Way Radio	010-4300	1,126.44	
			Unpaid Sales Tax	5.21-	1,121.23
5002028659	07/15/2016	Extreme Clean, Inc.	010-9320		5,746.46
5002028660	07/15/2016	Flaghouse Inc	010-4300		40.56
5002028661	07/15/2016	Melissa Fuchs	010-4300		16.15
5002028662	07/15/2016	Gum Drop Cases	010-4300		6,909.94
5002028663	07/15/2016	Heinemann Library	010-4300		206.50
5002028664	07/15/2016	Lakeshore	010-4300	1,952.79	
			010-4400	1,767.51	

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028664	07/15/2016	Lakeshore	250-4300	2,698.91	6,419.21
5002028665	07/15/2016	Markerboard People	010-4300	1,492.34	
			Unpaid Sales Tax	108.96-	1,383.38
5002028666	07/15/2016	MJP Computers	010-9510		11,577.16
5002028667	07/15/2016	MobyMax LLC	010-5800		4,648.00
5002028668	07/15/2016	Office Depot	010-9510		1,195.79
5002028669	07/15/2016	Office World.com Account# 10874	010-4300	429.41	
			Unpaid Sales Tax	31.81-	397.60
5002028670	07/15/2016	P & R Paper Supply Inc.	130-9510		5,720.90
5002028671	07/15/2016	Pacific Learning	010-4300		29,299.97
5002028672	07/15/2016	Pleasant Valley School Dist	010-9510		8,430.00
5002028673	07/15/2016	ReStockIt.com	010-4300	536.38	
			Unpaid Sales Tax	2.47-	533.91
5002028674	07/15/2016	Rochester 100 Inc	010-4300	1,552.50	
			Unpaid Sales Tax	115.00-	1,437.50
5002028675	07/15/2016	SCHOOLSin	010-4300		431.95
5002028676	07/15/2016	USI Inc	010-4300		329.10
5002028677	07/15/2016	Ventura Unified School District	010-9510		38,660.00
5002028678	07/15/2016	Worthington Direct	010-4300	418.14	
			Unpaid Sales Tax	27.20-	390.94
5002028679	07/18/2016	Dual Language Education New Mexico	010-5200		5,995.00
5002028680	07/18/2016	Earth Systems Consultants	010-9510	870.00	
			215-9510	945.00	1,815.00
5002028681	07/18/2016	Newton Construction & Mgt	215-9510		12,216.05
5002028682	07/18/2016	Maria Alarcon	130-5200	7.72	
			130-9510	14.74	22.46
5002028683	07/18/2016	Rafaela Cortes-Alvarez	010-9510		17.00
5002028684	07/18/2016	Maria Galaviz	130-9510		8.74
5002028685	07/18/2016	Adriane Levy	010-9510		179.00
5002028686	07/18/2016	Sue Parsons	010-4200	269.50	
			010-4300	78.74	
			010-9510	593.82	
			Unpaid Sales Tax	18.96-	923.10
5002028687	07/18/2016	Irma Villanueva	010-9510		50.00
5002028688	07/18/2016	Access Hardware Supply	010-9510		2,426.12
5002028689	07/18/2016	Accurate Label Design Inc	010-5800	416.71	
			Unpaid Sales Tax	29.76-	386.95
5002028690	07/18/2016	American Express	010-9510	9,683.10	
			Unpaid Sales Tax	143.30-	9,539.80
5002028691	07/18/2016	California Wood Recycling Products dba Agromin Hort.	010-9510		140.96
5002028692	07/18/2016	Castle Air Inc	010-9510	4,262.50	
			130-5600	2,320.00	6,582.50
5002028693	07/18/2016	Empire Cleaning Supply	010-9510		8,976.90
5002028694	07/18/2016	Foundation For Educational Administration c/o Marianne	010-5200		1,590.00
5002028695	07/18/2016	Frontier Communications	010-5903		419.99
5002028696	07/18/2016	Keenes Hardware	010-9510		431.34

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028697	07/18/2016	Lewis & Lewis Enterprises	010-4300		66.07
5002028698	07/18/2016	Mobile Mini Inc	010-5699		474.35
5002028699	07/18/2016	O'Reilly Automotive Stores	010-9510		451.07
5002028700	07/18/2016	Office Depot	010-9510		134.95
5002028701	07/18/2016	Oxnard Auto Supply	010-9510		1,569.11
5002028702	07/18/2016	ReadyRefresh by Nestle	010-9510		529.71
5002028703	07/18/2016	Ricoh USA, Inc	010-9510		97.21
5002028704	07/18/2016	Seaside Electric	010-9510		883.00
5002028705	07/18/2016	Shred-It USA	010-9510		299.73
5002028706	07/18/2016	Staples Advantage Dept LA	010-9510		1,287.93
5002028707	07/18/2016	VCOE	010-9510		620.00
5002028708	07/18/2016	Wells Fargo Financial Leasing	010-5600		2,110.14
5002028709	07/18/2016	Wells Fargo Vendor Fin Serv	010-5600		2,880.85
5002028710	07/18/2016	Worthington Direct	010-4300	1,373.13	
			Unpaid Sales Tax	81.79-	1,291.34
5002028711	07/19/2016	Lidia Cabral	130-9510		8.42
5002028712	07/19/2016	Kristy Montag	010-9510		62.02
5002028713	07/19/2016	Celia Robles	010-9510		3.56
5002028714	07/19/2016	Marcia Saklad	010-9510		23.36
5002028715	07/19/2016	Elizabeth Stafford	010-9510		300.00
5002028716	07/19/2016	Kate Sullivan	010-9510		15.90
5002028717	07/22/2016	Continuing Development Inc	010-9510		5,137.10
5002028718	07/22/2016	Angel Romero DBA DJ Electronic	951-9510		400.00
5002028719	07/22/2016	Fence Factory	010-9510		2,855.00
5002028720	07/22/2016	Home Depot	010-9510		6,612.68
5002028721	07/22/2016	Carol Mahoney-Earnest	010-9510		986.65
5002028722	07/22/2016	MarBorg Industries	010-9510		434.88
5002028723	07/22/2016	Office Depot	010-9510		842.21
5002028724	07/22/2016	Ricoh USA, Inc	010-9510		1,978.26
5002028725	07/22/2016	School Specialty Inc.	010-9510		39.11
5002028726	07/22/2016	So Ca Gas Company	010-9510		1,434.72
5002028727	07/22/2016	Sprint	010-9510		941.54
5002028728	07/22/2016	Telcom Communications	010-9510		2,258.40
5002028729	07/22/2016	Tides Center	010-9510		1,341.00
5002028730	07/25/2016	360 Degree Customer Inc	010-9510		22,461.25
5002028731	07/25/2016	Access Control Security Inc.	010-9510		1,620.00
5002028732	07/25/2016	Wilivaldo Izazaga DBA ALWI Pest Control	010-9510		3,885.00
5002028733	07/25/2016	Board of Equalization	010-9510		15.73
5002028734	07/25/2016	City Of Oxnard	010-9510		17,055.24
5002028735	07/25/2016	D & B Distributing Enterprises	010-9510		34.43
5002028736	07/25/2016	ETS Systron Business Center	010-9510		1,891.20
5002028737	07/25/2016	Gold Star Foods	130-9510		437.40
5002028738	07/25/2016	MJP Computers	010-9510		104.29
5002028739	07/25/2016	Samsun Okinaga	010-9510		9.07
5002028740	07/25/2016	Parker & Covert LLP	010-9510		1,854.95
5002028741	07/25/2016	Business Card	010-9510	67.27	

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	4.50-	62.77
5002028742	07/25/2016	Santa Barbara County SELPA Attn: Margaret Slater	010-9510		1,750.00
5002028743	07/25/2016	Staples Advantage Dept LA	010-9510		179.95
5002028744	07/25/2016	Telcom Communications	010-9510		378.00
5002028745	07/25/2016	VCOE	010-9510		33,276.48
5002028746	07/26/2016	CDW-G (Chicago)	010-4300	503.34	
			010-4400	2,802.94	3,306.28
5002028747	07/26/2016	Theresa Clemen	010-5800		50,000.00
5002028748	07/26/2016	Demco Inc	010-4300		457.34
5002028749	07/26/2016	Farmer Brothers	010-4300		101.08
5002028750	07/26/2016	Federal Express	010-5900		54.88
5002028751	07/26/2016	Follett School Solutions	010-4300		8,458.02
5002028752	07/26/2016	Frontier Communications	010-5903		163.43
5002028753	07/26/2016	Learning Plus Associates	010-5800		3,633.24
5002028754	07/26/2016	MJP Computers	010-4300		20,642.70
5002028755	07/26/2016	Office Depot	010-4300		902.29
5002028756	07/26/2016	Pitsco Education	010-4300		163.80
5002028757	07/26/2016	Singlish	010-4300		943.53
5002028758	07/26/2016	Southwest School & Office	010-9320		969.41
5002028759	07/26/2016	Verizon California	010-5900		38.01
5002028760	07/26/2016	Art Trek	010-5800		12,750.00
5002028761	07/26/2016	Avaya Inc	010-5905		200.96
5002028762	07/26/2016	Faronics Technologies Inc	010-5800		1,750.00
5002028763	07/26/2016	Federal Express	010-5900		33.87
5002028764	07/26/2016	Heartland Payment Systems	130-5800		1,051.00
5002028765	07/26/2016	Jive Communications Inc	010-5903		854.21
5002028766	07/26/2016	Martin Johnson	010-4300		40.00
5002028767	07/26/2016	Kelly Paper Store	010-4300		1,669.05
5002028768	07/26/2016	Perry S. Shimanoff DBA MC2	010-5800		3,500.00
5002028769	07/26/2016	Mathematical Olympiads	010-5800		1,308.00
5002028770	07/26/2016	MJP Computers	010-9510		176.29
5002028771	07/26/2016	Nexus IS, Inc.	010-9510		3,677.57
5002028772	07/26/2016	Charles Jones DBA Nighthawks Screen Printing	010-5800		4,312.98
5002028773	07/26/2016	Omnitron Electronics	010-9510	1,824.42	
			Unpaid Sales Tax	115.14-	1,709.28
5002028774	07/26/2016	Pitney Bowes Inc	010-9510		272.16
5002028775	07/26/2016	ProCare Therapy	010-9510		19,312.50
5002028776	07/26/2016	Landmark Grading & Paving Inc DBA Quality Paving	010-9510		14,600.00
5002028777	07/26/2016	Rotary Club of Oxnard Sunrise	010-9510		240.00
5002028778	07/26/2016	Shred-It USA	010-5800		153.57
5002028779	07/26/2016	Staples Advantage Dept LA	010-9510		378.23
5002028780	07/26/2016	Teaching Learning Creating	010-9510		1,084.32
5002028781	07/26/2016	U-Rent Inc	010-9510		2,084.40
5002028782	07/26/2016	VCOE	010-9510		5,159.77

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## Checks Dated 07/01/2016 through 07/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028783	07/27/2016	Audiology Systems	010-9510		195.00
5002028784	07/27/2016	Callan Elizabeth Conkle	010-9510		625.00
5002028785	07/27/2016	First Book	010-4200	91.84	
			Unpaid Sales Tax	6.80-	85.04
5002028786	07/27/2016	Lakeshore	010-9510		4,317.79
5002028787	07/27/2016	Tax Deferred Services	010-9533		25,433.00
5002028788	07/28/2016	A-Z Bus Sales	010-5600		19,505.81
5002028789	07/28/2016	ABDO Publishing	010-4200		730.29
5002028790	07/28/2016	Amerimacs	010-4300		1,035.50
5002028791	07/28/2016	Baudville	010-4300	139.72	
			Unpaid Sales Tax	9.57-	130.15
5002028792	07/28/2016	Donna Davis	010-9510		60.07
5002028793	07/28/2016	Dell Marketing LP	010-4400		2,860.28
5002028794	07/28/2016	Follett School Solutions	010-9510		336.97
5002028795	07/28/2016	Janet Kildee	010-9510		47.80
5002028796	07/28/2016	Office Depot	010-4300		38,876.07
5002028797	07/28/2016	Oriental Trading Co Inc	010-4300	1,301.99	
			Unpaid Sales Tax	88.27-	1,213.72
5002028798	07/28/2016	Quill Corporation	010-4300		1,936.12
5002028799	07/28/2016	Really Good Stuff	010-4300	545.84	
			Unpaid Sales Tax	35.79-	510.05
5002028800	07/28/2016	Ricoh USA, Inc	010-5600		139.26
5002028801	07/28/2016	Ricoh USA, Inc	010-5600		1,484.59
5002028802	07/28/2016	Santa Clarita Valley School Food Service Agency	130-5300		1,016.62
5002028803	07/28/2016	School Specialty Inc.	010-4300		1,368.37
5002028804	07/28/2016	Section 7002	010-5300		100.00
5002028805	07/28/2016	Shred-It USA	010-5800		860.00
5002028806	07/28/2016	Silvas Oil Company Inc	010-4300	1,432.90	
			010-4306	411.20	1,844.10
5002028807	07/28/2016	Small School Districts' Assoc	010-5211		400.00
5002028808	07/28/2016	SyTech Solutions Inc	010-5800		1,200.00
5002028809	07/28/2016	uBreakifix Ventura	010-5600		102.99
5002028810	07/28/2016	Uline	010-4300	142.60	
			010-9320	4,285.21	4,427.81
5002028811	07/28/2016	U S School Supply Inc	010-4300	466.78	
			Unpaid Sales Tax	34.58-	432.20
5002028812	07/28/2016	VCOE	010-9510		24,770.61
5002028813	07/28/2016	Virco Mfg Corp	010-4300	13,459.15	
			010-4400	1,913.74	15,372.89
5002028814	07/28/2016	Christine Walker	010-5211		104.93
5002028815	07/29/2016	Alliance Publishing	010-4300	2,052.15	
			Unpaid Sales Tax	130.72-	1,921.43
5002028816	07/29/2016	Apple Inc	010-4300		819.72
5002028817	07/29/2016	Avaya Inc	010-5905		926.45
5002028818	07/29/2016	Blick Art Materials	010-4300		669.82
5002028819	07/29/2016	BrainPop	010-5800		25,534.00

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**Checks Dated 07/01/2016 through 07/31/2016**

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028820	07/29/2016	Classroom Library Company	010-4300		1,744.05
5002028821	07/29/2016	Handwriting Without Tears	010-4300		3,796.27
5002028822	07/29/2016	Newton Construction & Mgt	215-9510		39,253.55
5002028823	07/29/2016	Office Depot	010-4300		64.77
5002028824	07/29/2016	Ricoh USA, Inc	010-5600	6,004.53	
			130-5600	185.64	6,190.17
5002028825	07/29/2016	School Specialty Inc.	010-4300	1,339.24	
			010-9320	3,041.19	4,380.43
5002028826	07/29/2016	So Cal Computer Forms & Labels	010-4300	266.04	
			Unpaid Sales Tax	17.93-	248.11
5002028827	07/29/2016	Staples Advantage Dept LA	010-4300		109.49
5002028828	07/29/2016	Tri County Office Furniture	010-4300		490.82
<b>Total Number of Checks</b>			<b>323</b>		<b>1,666,565.48</b>

	Count	Amount
Cancel	1	1,288.00
Net Issue		1,665,277.48

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
010	General Fund	300	1,485,015.52
130	Cafeteria Fund	19	105,979.84
215	Measure T Building Fund	6	68,622.26
250	Capital Facilities Fund	2	3,070.59
510	Bond Interest and Redemption F	1	1,430.00
951	Blackstock ASB Fund	1	400.00
953	Unorganized Student Body/Elem	2	1,784.19
Total Number of Checks		<b>322</b>	1,666,302.40
Less Unpaid Sales Tax Liability			1,024.92-
<b>Net (Check Amount)</b>			<b>1,665,277.48</b>

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## HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR  
JULY 2016

BOARD MEETING DATE: August 22, 2016

FROM: Nansi Richard, Director of Finance  
Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The July report reflects the receipt of \$989,396.94 as follows:

Fund	Description	July
010	General Fund	\$423,441.42
130	Cafeteria Fund	\$565,152.02
215	Measure T Bond Fund	0.00
250	Developer Fee Fund	\$0.00
95X	Student Funds	\$803.50
	Totals	\$989,396.94



COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000001	Posted	(711338) Parkview Elementary Sch	895	Check	07/22/16	1238314			CR-31973	DONATION - WELLS FARGO	115.38
( 011150)	010- 8699- 0000- 0- 0000- 0000- 260- 000- 9000- 0					115.38					
DP17-0000002	Posted	(711338) Parkview Elementary Sch	895	Check	07/22/16	1001642516			CR-31973	RESTITUTION - Y. AYALA	1.50
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					1.50					
DP17-0000003	Posted	(711872) Hueneme Elementary PT.	895	Check	07/22/16	1278			CR-31973	DONATION - PTA	3,400.00
( 011147)	010- 8699- 0000- 0- 0000- 0000- 220- 000- 9000- 0					3,400.00					
DP17-0000004	Posted	(710213) Pearson Education	895	Check	07/22/16	01700959	AR16-01085	01	CR-31973	REFUND	2,001.56
( 043416)	010- 4200- 0709- 0- 1110- 1000- 000- 400- 0000- 0					.00					
( 043766)	010- 9200- 0709- 0- - - - - - - - - -					2,001.56					
DP17-0000005	Posted	(000087) SEEAG.ORG, Y. PUTH	895	Check	07/22/16	1836	AR16-01077		CR-31973	BUS TRANSPORTATION	410.39
( 041378)	953- 5812- 0926- 0- 0000- 0000- 260- 000- 0000- 0					.00					
( 020044)	953- 8699- 0926- 0- 0000- 0000- 260- 000- 0000- 0					.00					
( 019833)	953- 9200- 0926- 0- - - - - - - - - -					410.39					
DP17-0000006	Posted	(000087) SEEAG.ORG, Y. PUTH	895	Check	07/22/16	1836	AR16-01078		CR-31973	BUS TRANSPORTATION	393.11
( 041378)	953- 5812- 0926- 0- 0000- 0000- 260- 000- 0000- 0					.00					
( 020044)	953- 8699- 0926- 0- 0000- 0000- 260- 000- 0000- 0					.00					
( 019833)	953- 9200- 0926- 0- - - - - - - - - -					393.11					
DP17-0000007	Posted	(700326) Kern Co Supt of Schools	895	Check	07/22/16	44314862	AR16-01084		CR-31973	MAA REIMBURSEMENT	6,022.07
( 032274)	010- 8290- 0000- 0- 0000- 0000- 000- 000- 0200- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - - - - - - -					6,022.07					
DP17-0000008	Posted	(711667) CSU Channel Islands	895	Check	07/22/16	235806	AR16-01032		CR-31973	MASTER TEACHER STIPENI	300.00
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - - - - - - -					300.00					
DP17-0000009	Posted	(711689) Neighborhood Services	895	Check	07/22/16	330670	AR16-00810	01	CR-31973	FACILITY USE	90.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - - - - - - -					90.00					
DP17-0000010	Posted	(711709) First Five Ventura County	895	Check	07/22/16	010402	AR17-00160		CR-31973	NFL ADVANCE	62,165.00
( 019598)	010- 8590- 7811- 0- 0000- 0000- 000- 000- 0000- 0					62,165.00					
DP17-0000011	Posted	(711111) Child Development Resoi	895	Check	07/22/16	219353	AR17-00159		CR-31973	FACILITY USE	300.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					300.00					
DP17-0000012	Posted	(711670) Manuel Arroyo	896	Check	07/22/16	0924606989	AR17-00114	01	CR-31973	INSURANCE	1,744.00
( 022204)	010- 9537- - - - - - - - - -					1,744.00					
DP17-0000013	Posted	(712781) Alice Arroyo	896	Check	07/22/16	024606991	AR17-00113	01	CR-31973	INSURANCE	1,744.00
( 022204)	010- 9537- - - - - - - - - -					1,744.00					

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 7/1/2016, Ending Receipt Date = 7/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000014	Posted	(711099) Guadalupe Aguirre	896	Check	07/22/16	00856621080	AR17-00031		CR-31973	INSURANCE	872.00
( 022204)	010- 9537-	- - - - -	-	-		872.00					
DP17-0000015	Posted	(710446) Donna Buckmaster	896	Check	07/22/16	7620	AR17-00119		CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000016	Posted	(712664) Nancy Bernier	896	Check	07/22/16	1224	AR17-00118	01	CR-31973	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000017	Posted	(711576) Genevieve Belbusti	896	Check	07/22/16	1439	AR17-00034	01	CR-31973	INSURANCE	4,647.00
( 022204)	010- 9537-	- - - - -	-	-		4,647.00					
DP17-0000018	Posted	(711602) Ken Bohn	896	Check	07/22/16	6844	AR17-00038	01	CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000019	Posted	(701564) Lorraine Bowles	896	Check	07/22/16	2661	AR17-00041		CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000020	Posted	(700101) Jo Ann Borchard	896	Check	07/22/16	3014	AR17-00040	01	CR-31973	INSURANCE	561.00
( 022204)	010- 9537-	- - - - -	-	-		561.00					
DP17-0000021	Posted	(702826) Gail Blankenship	896	Check	07/22/16	5282	AR17-00019		CR-31973	INSURANCE	732.00
( 022204)	010- 9537-	- - - - -	-	-		732.00					
DP17-0000022	Posted	(711572) Barbara Baldwin	896	Check	07/22/16	4347	AR16-00373	01	CR-31973	INSURANCE	236.00
( 026167)	010- 9200-	- - - - -	-	-		236.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000023	Posted	(712518) Susan Burre	897	Check	07/22/16	8383	AR16-00567	01	CR-31973	INSURANCE	122.00
( 026167)	010- 9200-	- - - - -	-	-		122.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000024	Posted	(713338) Marsha Brumana	897	Check	07/22/16	1839	AR16-00573		CR-31973	INSURANCE	297.00
( 026167)	010- 9200-	- - - - -	-	-		297.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000025	Posted	(005349) Shirley Brown	897	Check	07/22/16	0085774967	AR17-00043		CR-31973	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000026	Posted	(711575) Barbara Bauman	897	Check	07/22/16	2484	AR17-00033		CR-31973	INSURANCE	925.00
( 022204)	010- 9537-	- - - - -	-	-		925.00					
DP17-0000027	Posted	(701535) Sandy Case	897	Check	07/22/16	5658	AR17-00047	01	CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000028	Posted	(000441) Nikki Davis	897	Check	07/22/16	2476	AR17-00148	01	CR-31973	INSURANCE	2,643.00
( 022204)	010- 9537-	- - - - -	-	-		2,643.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000029	Posted	(004061) Deborah DeSmeth	897	Check	07/22/16	8161	AR17-00149	01	CR-31973	INSURANCE	318.00
( 022204)	010- 9537-	- - - - -	-	-		318.00					
DP17-0000030	Posted	(004839) Cheryl Engel	897	Check	07/22/16	8182	AR16-00394	01	CR-31973	INSURANCE	366.00
( 026167)	010- 9200-	- - - - -	-	-		366.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000031	Posted	(711604) Richard Froyen	897	Check	07/22/16	0074370782	AR17-00150	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000032	Posted	(004488) Gloria Froyen	897	Check	07/22/16	0074370781	AR17-00055	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000033	Posted	(711605) Rosie Garcia	898	Check	07/22/16	8103	AR17-00123	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000034	Posted	(710412) Linda Gonzales	898	Check	07/22/16	2014	AR17-00124		CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000035	Posted	(000075) Esther Gutierrez	898	Check	07/22/16	914	AR16-00821	01	CR-31973	INSURANCE	366.00
( 026167)	010- 9200-	- - - - -	-	-		366.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000036	Posted	(702191) Paula Hackney-Smith	898	Check	07/22/16	6560	AR16-00697		CR-31973	INSURANCE	366.00
( 026167)	010- 9200-	- - - - -	-	-		366.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000037	Posted	(702191) Paula Hackney-Smith	898	Check	07/22/16	6560	AR17-00001		CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000038	Posted	(005585) Patricia Humphries	898	Check	07/22/16	1262	AR16-00585	01	CR-31973	INSURANCE	454.00
( 026167)	010- 9200-	- - - - -	-	-		454.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000039	Posted	(702141) Janet Hunter	898	Check	07/22/16	2884	AR17-00006	01	CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000040	Posted	(713339) Dennis Held	898	Check	07/22/16	3090	AR17-00061	00	CR-31973	INSURANCE	454.00
( 022204)	010- 9537-	- - - - -	-	-		454.00					
DP17-0000041	Posted	(711586) Fred Huante	898	Check	07/22/16	19551468464	AR17-00116	01	CR-31973	INSURANCE	1,000.00
( 022204)	010- 9537-	- - - - -	-	-		1,000.00					
DP17-0000042	Posted	(711586) Fred Huante	898	Check	07/22/16	19551468475	AR17-00116	01	CR-31973	INSURANCE	532.00
( 022204)	010- 9537-	- - - - -	-	-		532.00					

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000043	Posted	(003446) Edward Jones	898	Check	07/22/16	101	AR17-00154		CR-31973	INSURANCE	732.00
( 022204)	010- 9537-	- - - - -	-	-		732.00					
DP17-0000044	Posted	(700983) Susan Knupp	899	Check	07/22/16	0000030027	AR17-00067	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000045	Posted	(703144) Linda Lowe	899	Check	07/22/16	5762	AR17-00072	01	CR-31973	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000046	Posted	(710673) Ana Leanos	899	Check	07/22/16	384	AR16-00505		CR-31973	INSURANCE	697.14
( 026167)	010- 9200-	- - - - -	-	-		697.14					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000047	Posted	(713344) Rebecca Lopez	899	Check	07/22/16	4236	AR17-00130	00	CR-31973	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000048	Posted	(701541) Diane Lombardi	899	Check	07/22/16	0030143582	AR17-00011		CR-31973	INSURANCE	498.00
( 022204)	010- 9537-	- - - - -	-	-		498.00					
DP17-0000049	Posted	(700289) Maria Lopez	899	Check	07/22/16	2243	AR17-00129		CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000050	Posted	(005463) Carlo Logan	899	Check	07/22/16	7587	AR17-00071	01	CR-31973	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000051	Posted	(711130) Claudine Medina	899	Check	07/22/16	3472	AR17-00025	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000052	Posted	(712136) Regino Medina	899	Check	07/22/16	3472	AR17-00155		CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000053	Posted	(710694) Cliff Morgan	899	Check	07/22/16	1013	AR16-00594	01	CR-31973	INSURANCE	175.00
( 026167)	010- 9200-	- - - - -	-	-		175.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000054	Posted	(710593) Linda Morris	899	Check	07/22/16	5449	AR17-00027		CR-31973	INSURANCE	351.66
( 022204)	010- 9537-	- - - - -	-	-		351.66					
DP17-0000055	Posted	(703435) Kathy McWhirt	899	Check	07/22/16	9131	AR17-00024		CR-31973	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000056	Posted	(004899) Patrick Newton	900	Check	07/22/16	0083599461	AR17-00156		CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000057	Posted	(004264) Corine Otero Reeber	900	Check	07/22/16	1204	AR17-00083	01	CR-31973	INSURANCE	2,643.00
( 022204)	010- 9537-	- - - - -	-	-		2,643.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000058	Posted	(710432) Janice Ohl	900	Check	07/22/16	1356	AR17-00080		CR-31973	INSURANCE	207.00
( 022204)	010- 9537-	- - - - -	-	-		207.00					
DP17-0000059	Posted	(702637) Lynne Porter	900	Check	07/22/16	8112	AR17-00082	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000060	Posted	(711524) Dennis Recker	900	Check	07/22/16	3098	AR17-00138	01	CR-31973	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000061	Posted	(711597) Vi Shoemaker	900	Check	07/22/16	0083893419	AR17-00051	01	CR-31973	INSURANCE	811.00
( 022204)	010- 9537-	- - - - -	-	-		811.00					
DP17-0000062	Posted	(702574) Barbara Smalley	900	Check	07/22/16	2350	AR17-00094	01	CR-31973	INSURANCE	872.00
( 022204)	010- 9537-	- - - - -	-	-		872.00					
DP17-0000063	Posted	(701220) Elaine B. Shaw	900	Check	07/22/16	2599	AR17-00089	01	CR-31973	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000064	Posted	(710606) Bernabe Simon	900	Check	07/22/16	0009409220	AR17-00140	01	CR-31973	INSURANCE	166.00
( 022204)	010- 9537-	- - - - -	-	-		166.00					
DP17-0000065	Posted	(713504) Mary Schaller	901	Check	07/22/16	6071	AR17-00086	01	CR-31973	INSURANCE	513.00
( 022204)	010- 9537-	- - - - -	-	-		513.00					
DP17-0000066	Posted	(713504) Mary Schaller	901	Check	07/22/16	6071	AR17-00163	01	CR-31973	INSURANCE	513.00
( 022204)	010- 9537-	- - - - -	-	-		513.00					
DP17-0000067	Posted	(710452) Virginia Shibue	901	Check	07/22/16	2366	AR17-00090	01	CR-31973	INSURANCE	236.00
( 022204)	010- 9537-	- - - - -	-	-		236.00					
DP17-0000068	Posted	(711617) Dolores Stallings	901	Check	07/22/16	8308	AR17-00141	01	CR-31973	INSURANCE	672.00
( 022204)	010- 9537-	- - - - -	-	-		672.00					
DP17-0000069	Posted	(711726) Phillip Silva	901	Check	07/22/16	3827	AR17-00139	01	CR-31973	INSURANCE	318.00
( 022204)	010- 9537-	- - - - -	-	-		318.00					
DP17-0000070	Posted	(003845) Geraldine Troutman	901	Check	07/22/16	8426	AR17-00100	01	CR-31973	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000071	Posted	(712183) Rick Uelmen	901	Check	07/22/16	5278	AR16-00340	01	CR-31973	INSURANCE	2,616.00
( 026167)	010- 9200-	- - - - -	-	-		2,616.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000072	Posted	(005500) Patricia Villanueva	901	Check	07/22/16	83320-22773	AR16-00344		CR-31973	INSURANCE	872.00
( 026167)	010- 9200-	- - - - -	-	-		872.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000073	Posted	(711809) Linda Velthoen	901	Check	07/22/16	0085440585	AR17-00103	01	CR-31973	INSURANCE	811.00
( 022204)	010- 9537-	- - - - -	-	-		811.00					
DP17-0000074	Posted	(710570) Hilda Valenzuela	901	Check	07/22/16	0084716207	AR17-00143		CR-31973	INSURANCE	166.00
( 022204)	010- 9537-	- - - - -	-	-		166.00					
DP17-0000075	Posted	(002603) Delores Walker	901	Check	07/22/16	0029880113	AR17-00106	01	CR-31973	INSURANCE	1,654.00
( 022204)	010- 9537-	- - - - -	-	-		1,654.00					
DP17-0000076	Posted	(005194) Kath Wurts	901	Check	07/22/16	5281	AR16-00891	01	CR-31973	INSURANCE	708.00
( 026167)	010- 9200-	- - - - -	-	-		708.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000077	Posted	(005194) Kath Wurts	901	Check	07/22/16	5281	AR17-00109	01	CR-31973	INSURANCE	696.00
( 022204)	010- 9537-	- - - - -	-	-		696.00					
DP17-0000078	Posted	(701405) Ventura County Schools	901	Check	07/22/16	226594	AR17-00162		CR-31973	WC - M. VILLA	1,291.62
( 007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,291.62					
DP17-0000079	Posted	(701405) Ventura County Schools	901	Check	07/22/16	226273	AR16-01088		CR-31973	WC - C. SHORT	483.61
( 027010)	010- 1100- 0000- 0- 1110- 1000- 160- 100- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - -					483.61					
DP17-0000080	Posted	(701405) Ventura County Schools	901	Check	07/22/16	226454	AR16-01087		CR-31973	WC - A. PINEDO	686.12
( 007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					.00					
( 007294)	010- 2200- 8150- 0- 0000- 8210- 000- 540- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - -					480.28					
( 012600)	010- 9200- 8150- 0- - - - -					205.84					
DP17-0000081	Posted	(702025) Ricoh USA, Inc.	902	Check	07/22/16	1079715	AR16-01086		CR-31973	OVERPAYMENT OF INVOICE	2,249.33
( 010254)	010- 5600- 0000- 0- 1110- 1000- 000- 100- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0- - - - -					2,249.33					
DP17-0000082	Posted	(701575) VCOE	903	Check	07/15/16	5071879481	AR16-01068		CR31489	MIGRANT PERS COSTS	10,688.67
( 046349)	010- 8699- 0000- 0- 0000- 0000- 000- 000- M GR- 1					.00					
( 012582)	010- 9200- 0000- 0- - - - -					10,688.67					
DP17-0000083	Posted	(701575) VCOE	903	Check	07/15/16	5071879533	AR16-01075		CR31489	MIGRANT PUPIL TRANSPOR	13,356.30
( 046349)	010- 8699- 0000- 0- 0000- 0000- 000- 000- M GR- 1					.00					
( 012582)	010- 9200- 0000- 0- - - - -					13,356.30					
DP17-0000084	Posted	(701575) VCOE	903	Check	07/15/16	5071879532	AR16-01065		CR31489	MIGRANT CONFERENCE	594.61
( 046349)	010- 8699- 0000- 0- 0000- 0000- 000- 000- M GR- 1					.00					
( 012582)	010- 9200- 0000- 0- - - - -					594.61					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000085	Posted	(701503) State Of California	903	Check	07/15/16	64-733457	AR16-01052		CR31489	STATE MEAL REIMB MAY	42,770.66
( 041711)		130-8520-5310-0-0000-0000-100-000-0000-0					.00				
( 041712)		130-8520-5310-0-0000-0000-120-000-0000-0					.00				
( 041713)		130-8520-5310-0-0000-0000-140-000-0000-0					.00				
( 041714)		130-8520-5310-0-0000-0000-160-000-0000-0					.00				
( 041715)		130-8520-5310-0-0000-0000-180-000-0000-0					.00				
( 041716)		130-8520-5310-0-0000-0000-200-000-0000-0					.00				
( 041717)		130-8520-5310-0-0000-0000-220-000-0000-0					.00				
( 041718)		130-8520-5310-0-0000-0000-240-000-0000-0					.00				
( 041719)		130-8520-5310-0-0000-0000-260-000-0000-0					.00				
( 041720)		130-8520-5310-0-0000-0000-280-000-0000-0					.00				
( 041721)		130-8520-5310-0-0000-0000-300-000-0000-0					.00				
( 012583)		130-9200-5310-0- - - - - - - - -				42,770.66					
DP17-0000086	Posted	(701503) State Of California	903	Check	07/15/16	64-733819	AR16-01051		CR31489	FED MEAL REIMB MAY	522,381.36
( 041700)		130-8220-5310-0-0000-0000-100-000-0000-0					.00				
( 041701)		130-8220-5310-0-0000-0000-120-000-0000-0					.00				
( 041702)		130-8220-5310-0-0000-0000-140-000-0000-0					.00				
( 041703)		130-8220-5310-0-0000-0000-160-000-0000-0					.00				
( 041704)		130-8220-5310-0-0000-0000-180-000-0000-0					.00				
( 041705)		130-8220-5310-0-0000-0000-200-000-0000-0					.00				
( 041706)		130-8220-5310-0-0000-0000-220-000-0000-0					.00				
( 041707)		130-8220-5310-0-0000-0000-240-000-0000-0					.00				
( 041708)		130-8220-5310-0-0000-0000-260-000-0000-0					.00				
( 041709)		130-8220-5310-0-0000-0000-280-000-0000-0					.00				
( 041710)		130-8220-5310-0-0000-0000-300-000-0000-0					.00				
( 012583)		130-9200-5310-0- - - - - - - - -				522,381.36					
DP17-0000087	Posted	(701405) Ventura County Schools	903	Check	07/15/16	5097803709	AR16-01039		CR31489	SAFETY CREDIT CLAIM	37,024.00
( 011139)		010-8699-0000-0-0000-0000-000-000-0660-0					.00				
( 012582)		010-9200-0000-0- - - - - - - - -				37,024.00					
DP17-0000088	Posted	(701405) Ventura County Schools	903	Check	07/15/16	5097803708	AR16-01040	01	CR31489	ERGO EQUIP REIMB	4,871.44
( 011139)		010-8699-0000-0-0000-0000-000-000-0660-0					.00				
( 012582)		010-9200-0000-0- - - - - - - - -				4,871.44					
DP17-0000089	Posted	(003674) Linda Rosario	904	Check	07/29/16	453409634	AR16-00596		CR32470	INSURANCE	122.00
( 026167)		010-9200- - - - - - - - -				122.00					
( 022204)		010-9537- - - - - - - - -				.00					
DP17-0000090	Posted	Oxnard Youth County	905	Cash	07/29/16				CR32470	FAC USE APP	15.00
( 011131)		010-8650-0000-0-0000-0000-000-000-0000-0				15.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000091	Posted	(002897) Lynn Arnold	905	Check	07/29/16	4186	AR17-00032		CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000092	Posted	(002897) Lynn Arnold	905	Check	07/29/16	4186	AR17-00165		CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000093	Posted	(701588) Linda Bell	905	Check	07/29/16	1494	AR17-00035		CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000094	Posted	(711577) Marlene Blanchard	905	Check	07/29/16	9012	AR17-00037	01	CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000095	Posted	(703223) Regina Bereza	905	Check	07/29/16	527	AR17-00036	01	CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000096	Posted	(701204) Donna Branstrom	905	Check	07/29/16	304	AR17-00042		CR32470	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000097	Posted	(702427) Rhonda Short Callahan	905	Check	07/29/16	1228	AR17-00015		CR32470	INSURANCE	48.00
( 022204)	010- 9537-	- - - - -	-	-		48.00					
DP17-0000098	Posted	(004675) Cynthia Carpenter	905	Check	07/29/16	5015	AR17-00147	01	CR32470	INSURANCE	192.00
( 022204)	010- 9537-	- - - - -	-	-		192.00					
DP17-0000099	Posted	(003144) Ross Carpenter	905	Check	07/29/16	5015	AR17-00121	01	CR32470	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000100	Posted	(710574) Renee Callahan	905	Check	07/29/16	11635	AR17-00045		CR32470	INSURANCE	318.00
( 022204)	010- 9537-	- - - - -	-	-		318.00					
DP17-0000101	Posted	(710368) Jan Comstock	905	Check	07/29/16	3097	AR17-00049	01	CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000102	Posted	(711021) Maria Chian Clifton	905	Check	07/29/16	1234	AR17-00003		CR32470	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000103	Posted	(701841) Bruce Fraser	905	Check	07/29/16	17096	AR17-00052	01	CR32470	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000104	Posted	(702336) Sharon Fraser	905	Check	07/29/16	17096	AR17-00054	01	CR32470	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000105	Posted	(702193) Julia Garvey	905	Check	07/29/16	5319	AR17-00005		CR32470	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000106	Posted	(712598) Glenn Hamashita	905	Check	07/29/16	3943	AR17-00058	01	CR32470	INSURANCE	696.00
( 022204)	010- 9537-	- - - - -	-	-		696.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000107	Posted	(003225) S B Hammaker	905	Check	07/29/16	4701	AR17-00060	01	CR32470	INSURANCE	732.00
( 022204)	010- 9537-	- - - - -	-	-		732.00					
DP17-0000108	Posted	(004717) Marilyn Holyoak	905	Check	07/29/16	657	AR17-00062		CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000109	Posted	(711673) Nancy Howison	905	Check	07/29/16	6888	AR17-00063	01	CR32470	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000110	Posted	(701736) Karin Jamgochian	905	Check	07/29/16	098657116	AR17-00002		CR32470	INSURANCE	318.00
( 022204)	010- 9537-	- - - - -	-	-		318.00					
DP17-0000111	Posted	(710414) Donna Jimenez	905	Check	07/29/16	16342	AR17-00022	01	CR32470	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000112	Posted	(711588) Frankie Jones	906	Check	07/29/16	4425	AR17-00065	01	CR32470	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000113	Posted	(004727) Barbara Kendall-Wood	906	Check	07/29/16	3133	AR17-00008		CR32470	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000114	Posted	(703048) John Klopstein	906	Check	07/29/16	0030923044	AR17-00152	01	CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000115	Posted	(700436) Ann Leffingwell	906	Check	07/29/16	606	AR17-00069	01	CR32470	INSURANCE	96.00
( 022204)	010- 9537-	- - - - -	-	-		96.00					
DP17-0000116	Posted	(713059) Victoria Martinez	906	Check	07/29/16	1447	AR17-00131	01	CR32470	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000117	Posted	(701556) Jean McDermott	906	Check	07/29/16	5586	AR17-00073		CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000118	Posted	(703123) Rosanne Mesa	906	Check	07/29/16	453126999	AR17-00026		CR32470	INSURANCE	50.75
( 022204)	010- 9537-	- - - - -	-	-		50.75					
DP17-0000119	Posted	(003011) Rose Messina	906	Check	07/29/16	1804	AR17-00075	01	CR32470	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000120	Posted	(701625) Dennis Powers	906	Check	07/29/16	1109	AR17-00012		CR32470	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000121	Posted	(700632) Barbara Pontinen	906	Check	07/29/16	3836	AR17-00081	01	CR32470	INSURANCE	636.00
( 022204)	010- 9537-	- - - - -	-	-		636.00					
DP17-0000122	Posted	(712929) Lorenzo Ramirez	906	Check	07/29/16	3926	AR17-00136		CR32470	INSURANCE	232.00
( 022204)	010- 9537-	- - - - -	-	-		232.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000123	Posted	(702406) Ruben Rosario	906	Check	07/29/16	453325111	AR17-00085	01	CR32470	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000124	Posted	(005383) Shirley Smithtro	906	Check	07/29/16	1480	AR17-00095	01	CR32470	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000125	Posted	(004375) Melinda Sharp	906	Check	07/29/16	0087771487	AR17-00088	01	CR32470	INSURANCE	1,549.00
( 022204)	010- 9537-	- - - - -	-	-		1,549.00					
DP17-0000126	Posted	(711618) Barbara Stone	906	Check	07/29/16	6621	AR17-00099	01	CR32470	INSURANCE	48.00
( 022204)	010- 9537-	- - - - -	-	-		48.00					
DP17-0000128	Posted	(701654) Delight Slaughter	907	Check	07/29/16	2310	AR17-00093		CR32470	INSURANCE	975.00
( 022204)	010- 9537-	- - - - -	-	-		975.00					
DP17-0000129	Posted	(701654) Delight Slaughter	907	Check	07/29/16	2310	AR17-00166		CR32470	INSURANCE	21.00
( 022204)	010- 9537-	- - - - -	-	-		21.00					
DP17-0000130	Posted	(711262) Geoffrey Shields	907	Check	07/29/16	2248	AR17-00092		CR32470	INSURANCE	1,464.00
( 022204)	010- 9537-	- - - - -	-	-		1,464.00					
DP17-0000131	Posted	(700877) Evangeline Urias	907	Check	07/29/16	1444	AR17-00142	01	CR32470	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000132	Posted	(710963) Jim Vargeson	907	Check	07/29/16	5136	AR17-00102	01	CR32470	INSURANCE	192.00
( 022204)	010- 9537-	- - - - -	-	-		192.00					
DP17-0000133	Posted	(711809) Linda Velthoen	908	Check	07/29/16	0087148696	AR17-00103	01	CR32470	INSURANCE	9.00
( 022204)	010- 9537-	- - - - -	-	-		9.00					
DP17-0000134	Posted	(002603) Delores Walker	908	Check	07/29/16	0031069495	AR17-00106	01	CR32470	INSURANCE	17.00
( 022204)	010- 9537-	- - - - -	-	-		17.00					
DP17-0000135	Posted	(711620) Martha Weaver	908	Check	07/29/16	0640010179	AR17-00107		CR32470	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000136	Posted	(711623) Carol Yung	908	Check	07/29/16	9823	AR17-00110	01	CR32470	INSURANCE	159.00
( 022204)	010- 9537-	- - - - -	-	-		159.00					
DP17-0000137	Posted	(700861) Kaye Zeitzmann	908	Check	07/29/16	5987	AR17-00145	01	CR32470	INSURANCE	159.00
( 022204)	010- 9537-	- - - - -	-	-		159.00					
DP17-0000138	Posted	(701575) VCOE	910	Check	07/20/16	5071879841	AR16-01083		CR-31973	MIGRANT PERS COSTS	904.74
( 046349)	010- 8699- 0000- 0-	0000- 0000- 000- 000- M GR- 1				.00				MIGRANT PERSONNEL COS	
( 012582)	010- 9200- 0000- 0-	- - - - -	-	-		904.74					
DP17-0000139	Posted	(701736) Karin Jamgochian	910	Check	07/29/16	098820362	AR17-00002		CR32470	INSURANCE	954.00
( 022204)	010- 9537-	- - - - -	-	-		954.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000140	Posted	(711111) Child Development Resol	911	Check	07/29/16	672272	AR16-01074	01	CR32470	JUN 2016 UTILITIES - HYCX	220.67
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					.00					
( 012582)	010- 9200- 0000- 0-	- - - - -				220.67					
DP17-0000145	Posted	(701503) State Of California	913	Check	07/27/16	38-266356	AR17-00168		CR32470	HEALTH CARE DEPOSIT	36,842.85
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					36,842.85					
DP17-0000146	Posted	(701503) State Of California	913	Check	07/27/16	38-273519	AR17-00169		CR32470	HEALTH CARE DEPOSIT	5,382.64
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					5,382.64					
DP17-0000147	Posted	(701503) State Of California	913	Check	07/27/16	38-284226	AR17-00170		CR32470	HEALTH CARE DEPOSIT	1,763.22
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					1,763.22					
DP17-0000148	Posted	(000083) CA Coastal Commission	914	Check	07/27/16	06-906441	AR16-01001		CR32470	BUS TRANSPORTATION	1,869.14
( 047122)	010- 8699- 0000- 0- 0000- 0000- 260- 000- 9944- 0					.00					
( 012582)	010- 9200- 0000- 0-	- - - - -				1,869.14					
DP17-0000149	Posted	(000083) CA Coastal Commission	914	Check	07/27/16	06-945954	AR16-01069		CR32470	BUS TRANSPORTATION	5,203.00
( 047122)	010- 8699- 0000- 0- 0000- 0000- 260- 000- 9944- 0					.00					
( 012582)	010- 9200- 0000- 0-	- - - - -				5,203.00					
DP17-0000150	Posted	(701405) Ventura County Schools	915	Check	07/27/16	5097803753	AR17-00172		CR32470	W/C DIVIDEND	172,376.40
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					172,376.40					
Total for Hueneme Elementary School District											989,396.94

### Fund-Object Recap

010-1100	Teachers' Salaries	.00
010-2200	Classified Support Salaries	1,291.62
010-4200	Books Other Than Textbooks	.00
010-5600	Rentals, Leases and Repairs	.00
010-8290	All Other Federal Revenue	43,988.71
010-8590	All Other State Revenues	62,165.00
010-8650	Leases and Rentals	315.00
010-8699	All Other Local Revenue	175,893.28
010-9200	Accounts Receivable	93,962.40
010-9537	Retiree Benefits Liability	45,825.41

Fund 010 - General Fund 423,441.42

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount

Fund-Object Recap		
130-8220	Child Nutrition Programs	.00
130-8520	Child Nutrition Programs	.00
130-9200	Accounts Receivable	565,152.02
Fund 130 - Cafeteria Fund		565,152.02
953-5812	Buses	.00
953-8699	All Other Local Revenue	.00
953-9200	Accounts Receivable	803.50
Fund 953 - Unorganized Student Body/Elem		803.50
Total for Hueneme Elementary School District		989,396.94

## Org Recap

**Hueneme Elementary School District**

\$ - Cash	15.00
C - Check	989,381.94

<b>Total Receipts</b>	<b>989,396.94</b>
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<b>Report Total</b>	<b>989,396.94</b>
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\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 7/1/2016, Ending Receipt Date = 7/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:     RATIFICATION OF REVISED EXPENDITURE REPORT  
                                     FOR JUNE 2016

BOARD MEETING DATE:     August 22, 2016

FROM:                         Nansi Richard, Director of Finance  
                                     Dannielle Brook, Assistant Superintendent, Business Services  
                                     Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached revised Expenditure Report (Commercial Payments) for June 2016.

**COMMERCIAL PAYMENT REGISTER**  
**June 2016**

<b>ISSUE DATE</b>	<b>CHECK NUMBERS</b>	<b>TOTAL AMOUNT</b>	<b>Unrestricted 010 FUND</b>	<b>Cafeteria 130 FUND</b>	<b>Measure T 215 FUND</b>	<b>Dev. Fees 250 FUND</b>	<b>Bond Int. 510 FUND</b>	<b>ASB/USB 951-952-953 FUND</b>	<b>Accrued Sales Taxes</b>
June 2, 2016	5002027893-5002027929	\$ 35,359.47	\$ 35,102.95	\$ 92.82				\$ 163.70	\$ 155.00
June 3, 2016	5002027930-5002027956	\$ 47,023.68	\$ 28,586.10		\$ 12,600.00	\$ 5,000.18	\$ 570.00	\$ 267.40	\$ 98.09
June 6, 2016	5002027957-5002027977	\$ 46,656.59	\$ 45,123.59				\$ 1,285.00	\$ 248.00	\$ 563.74
June 7, 2016	5002027978-5002028013	\$ 130,472.12	\$ 53,018.99	\$ 4,111.65	\$ 72,317.37			\$ 1,024.11	\$ 98.55
June 9, 2016	5002028014-5002028060	\$ 238,872.63	\$ 107,408.66	\$ 128,196.97				\$ 3,267.00	
June 10, 2016	5002028061-5002028100	\$ 46,896.59	\$ 46,058.24					\$ 838.35	\$ 70.38
June 14, 2016	5002028101-5002028152	\$ 399,768.39	\$ 87,571.31	\$ 92,843.50	\$ 219,353.58				\$ 29.86
June 16, 2016	5002028153-5002028173	\$ 3,355.50	\$ 2,484.26					\$ 871.24	
June 20, 2016	5002028174-5002028191	\$ 31,972.00	\$ 31,922.00					\$ 50.00	\$ 5.79
June 21, 2016	5002028192-5002028240	\$ 58,412.96	\$ 52,760.52					\$ 5,652.44	\$ 628.69
June 24, 2016	5002028241-5002028336	\$ 195,169.16	\$ 159,793.09	\$ 1,511.20	\$ 25,702.56			\$ 8,162.31	\$ 242.63
June 27, 2016	5002028337-5002028387	\$ 64,165.15	\$ 62,894.62					\$ 1,270.53	\$ 189.46
June 28, 2016	5002028388-5002028442	\$ 29,792.04	\$ 28,365.96	\$ 114.21				\$ 1,311.87	\$ 415.31
June 29, 2016	5002028443-5002028473	\$ 279,774.11	\$ 275,848.86	\$ 2,678.75	\$ 1,246.50				\$ 2.17
June 30, 2016	5002028474-5002028505	\$ 193,757.30	\$ 57,015.21	\$ 3,170.65	\$ 125,593.40			\$ 7,978.04	\$ 30.40
<b>TOTAL PAYMENTS</b>		<b>\$ 1,801,447.69</b>	<b>\$ 1,073,954.36</b>	<b>\$ 232,719.75</b>	<b>\$ 456,813.41</b>	<b>\$ 5,000.18</b>	<b>\$ 1,855.00</b>	<b>\$ 31,104.99</b>	<b>\$ 2,530.07</b>

Revised 8/2/2016  
\$30.40 difference was added in error to 010 fund and was deducted from the 951-952-953 fund during the preparation of this report.

# HUENEME ELEMENTARY SCHOOL DISTRICT MINUTES OF A MEETING OF THE GOVERNING BOARD

**Monday, August 29, 2016, 6:00 P.M.**

## ***INTRODUCTORY INFORMATION***

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

This meeting was held in the School District Office at 205 North Ventura Road in Port Hueneme, California. The agenda was posted on August 25, 2016.

## ***ATTENDANCE***

**Trustees:** At the 6:00 P.M. Call to Order, all five trustees were present: Board President, Scott Swenson; Board Clerk, Bexy I. Gomez; and Members Vianey Lopez, Rafael (Ralph) Ramos, and Charles Weis, Ph.D.

**Administrators and Others:** Dr. Christine Walker, Superintendent; Helen Cosgrove, Assistant Superintendent-Educational Services; Dr. Carlos Dominguez, Assistant Superintendent-Human Resources; and Cynthia Rojas, Executive Assistant to the Superintendent, were present until the start of the closed session.

## ***CALL TO ORDER AND FLAG SALUTE – Item 1***

Board President Swenson called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

## ***ADOPTION OF THE REGULAR AGENDA – Item 2***

Motion 021: Trustee Weis motioned to adopt the agenda as submitted. Trustee Lopez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

## ***COMMUNICATIONS – Item 3***

### **3.1 Oral Communications**

There were no oral communications

### **3.2 Written Communications**

No written communications were offered.

## ***OTHER BOARD BUSINESS – Item 4***

### **4.1 Establish Process for Governing Board Self-Evaluation**

Dr. Walker shared some examples of self-evaluation tools to help the Board begin their discussion on the topic. The Board talked about the purpose of the evaluation, what they would like

to see in the evaluation, and establishing a timeline. The Board determined that they would prefer an evaluation that contained a general self-evaluation portion, but also a more specific part that asked for feedback from others. Additionally, they decided to try and establish this by January/February 2017. Both Trustee Weis and Trustee Lopez volunteered to take the lead on the project and provide additional information to the Board.

### ***CLOSED SESSION – Item 5***

At 7:00 P.M., the Trustees convened in closed session with the Superintendent to discuss the Superintendent's Annual Performance Evaluation.

### ***ADJOURNMENT – Item 6***

There being no further business before the Board, Trustee Swenson adjourned the meeting at 8:22 P.M.

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Christine Walker, Ed.D.  
Secretary to the Governing Board

By our signatures given below on this 12<sup>th</sup> day of September, 2016, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Special Meeting of August 29, 2016.

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Scott Swenson  
President, Board of Trustees

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Bexy I. Gomez  
Clerk, Board of Trustees

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Rafael (Ralph) Ramos  
Member, Board of Trustees

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Charles Weis, Ph.D.  
Member, Board of Trustees

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Vianey Lopez  
Member, Board of Trustees





HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: September 12, 2016

FROM:

 Jennifer A. Tissler, Director of Personnel Services  
 Carlos Dominguez, Assistant Superintendent  
Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND:

- (1) Certificated Services  
Employment
- (2) Classified Services  
Employment  
Change of Classification/Location and/or Hours  
Request for Unpaid Leave of Absence  
Resignation

**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: September 12, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
<b>EMPLOYMENT: Certificated Services</b>		
Cheney, Jenna	09-06-16	Substitute Teacher
Fumbanks, Anna	08-30-16	Substitute Teacher
Leblanc, Audrina	09-06-16	Substitute Teacher
Magana Gonzales, Miguel	09-06-16	Substitute Teacher
Manique, Janellejovanni	09-06-16	Substitute Teacher
Miller, Phaedra	08-30-16	Substitute Teacher
Morgan, Conner	09-06-16	Substitute Teacher
Serrano, Brenda	09-06-16	Substitute Teacher
<b>EMPLOYMENT: Classified Services</b>		
Alfaro, Coraima	08-30-16	3.0-hr. Paraprofessional/Bilingual, Blackstock Junior High School
Gomez, Alejandra	08-30-16	3.75-hr. Paraprofessional/Bilingual, Bard School
Gomez, Mayra	08-30-16	3.0-hr. Paraprofessional/Bilingual, Williams School
Gutierrez, Krystal	08-30-16	3.0-hr. Paraprofessional/Bilingual, Williams School
Hernandez, Noemi	08-24-16	AVID Tutor
Magana, Elizabeth	08-30-16	3.0-hr. Paraprofessional/Bilingual, Haycox School
Magana, Titiana	08-30-16	3.50-hr. Paraprofessional/Special Education, E. O. Green Junior High School
Pinedo, Susana	08-30-16	3.75-hr. Paraprofessional/Bilingual, Hueneme School
Ruiz, Sabrina	08-30-16	3.50-hr. Paraprofessional/Special Education, E. O. Green Junior High School

**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: September 12, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
<b>CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services</b>		
Avila, Andrea	08-23-16	3.0-hr. Health Clerk, Williams School to 6.0-hr. Health Clerk, E. O. Green Junior High School replacing Elizabeth Guzman who was promoted
Behrens, Teresa	08-30-16	3.50-hr. Paraprofessional/Bilingual, Bard School to 3.75-hr. Paraprofessional/Bilingual. Bard School, increase in hours to support extended kindergarten
Carranza, Elizabeth	08-30-16	3.0-hr. Paraprofessional/Bilingual, Blackstock Junior High School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, new position
Cobarrubias, Sabrina	08-30-16	3.75-hr. Paraprofessional/Physically Handicapped, Williams School to 3.0-hr. Paraprofessional/Bilingual, Blackstock Junior High School, new assignment
Gomez, Irma	08-30-16	6.0-hr. Food Services Worker, Hathaway School to 6.5-hr. Food Service Worker I, Larsen School replacing Aurora Garcia who was promoted
Houston, Nicholas	08-22-16	8.0-hr. Custodian, Sunkist School to 8.0-hr. Custodian, E. O. Green Junior High School replacing Teresa Covarrubias who transferred
Landeros, Maria	08-30-16	3.0-hr. Paraprofessional/Bilingual, Hueneme School to 3.75-hr. Paraprofessional/Bilingual, Hueneme School, increase in hours to support extended kindergarten
Lucia, Guadalupe	08-29-16	4.0-hr. Custodian, Blackstock Junior High School/Williams School to 4.0-hr. Custodian, Bard School, new position
Ordonez, Alice	08-30-16	3.50-hr. Paraprofessional/Special Education, Beach School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, new position
Robles, Irvin	09-07-16	3.0-hr. Paraprofessional/Bilingual, Parkview School to 3.75-hr. Paraprofessional/Bilingual, Parkview School, increase in hours
Silva, Maria	08-30-16	3.50-hr. Paraprofessional/Bilingual, Bard School to 3.75-hr. Paraprofessional/Bilingual, Bard School, increase in hours to support extended kindergarten

**HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

**PERSONNEL REPORT: September 12, 2016**

<b>Employee's Name</b>	<b>Effective Date</b>	<b>Personnel Action</b>
Sixtos, Armando	08-22-16	6.0-hr. Custodian, Hueneme School/Tech Lab to 8.0-hr. Custodian, E. O. Green Junior High School replacing Hugo Garcia who transferred
Rivera, Jeanette	08-30-16	6.50-hr. Food Service Worker I, E. O. Green Junior High School to 6.50-hr. Food Service Worker I, Larsen School replacing Li Hua MacKinnon who transferred

**REQUEST FOR UNPAID PERSONAL LEAVE OF ABSENCE: Classified Services**

Castro-Gonzalez, Diana	08-30-16 to 01-3-17	3.75-hr. Paraprofessional/Bilingual, Parkview School requesting unpaid personal leave of absence pursuant to CSEA agreement
Kendall, Kylene	08-30-16 to 01-3-17	3.5-hr. Paraprofessional/Special Education, Parkview School requesting unpaid personal leave of absence pursuant to CSEA agreement

**RESIGNATION: Classified Services**

Bustos, Daisy	09-09-16	3.50-hr. Health Clerk, Sunkist School, resigning
Serrano, Brenda	06-16-16	3.75-hr. Paraprofessional/Special Education, Hueneme School, resigning

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:     RATIFICATION OF EXPENDITURE REPORT FOR  
   AUGUST 2016

BOARD MEETING DATE:     September 12, 2016

FROM:                             Nansi Richard, Director of Finance  
   Dannielle Brook, Assistant Superintendent, Business Services  
   Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached Expenditure Report for August 2016, as follows:

- (1)     Commercial Payments
- (2)     Payroll

**COMMERCIAL PAYMENT REGISTER**  
**August 2016**

<b>ISSUE DATE</b>	<b>CHECK NUMBERS</b>	<b>TOTAL AMOUNT</b>	<b>Unrestricted 010 FUND</b>	<b>Cafeteria 130 FUND</b>	<b>Measure T 215 FUND</b>	<b>Dev. Fees 250 FUND</b>	<b>Bond Int. 510 FUND</b>	<b>ASB/USB 951-952-953 FUND</b>	<b>Accrued Sales Taxes</b>
August 1, 2016	5002028829-5002028846	\$ 69,188.93	\$ 50,282.40	\$ 13,650.00		\$ 5,256.53			\$ 20.26
August 2, 2016	5002028847-5002028864	\$ 96,098.66	\$ 26,384.37	\$ 69,714.29					\$ 35.69
August 3, 2016	5002028865-5002028865	\$ 8,030.63			\$ 8,030.63				
August 4, 2016	5002028866-5002028882	\$ 53,558.38	\$ 44,997.63	\$ 8,560.75					\$ 1.01
August 8, 2016	5002028883-5002028904	\$ 463,854.55	\$ 463,854.55						\$ 0.26
August 11, 2016	5002028905-5002028934	\$ 102,098.72	\$ 59,922.75	\$ 39,490.40		\$ 2,685.57			\$ 54.16
August 15, 2016	5002028935-5002028959	\$ 33,289.35	\$ 32,951.95	\$ 337.40					\$ 59.42
August 18, 2016	5002028960-5002029017	\$ 218,129.68	\$ 216,913.18	\$ 396.50				\$ 820.00	\$ 314.64
August 22, 2016	5002029018-5002029035	\$ 62,449.86	\$ 61,949.85	\$ 500.01					\$ 1.60
August 23, 2016	5002029036-5002029057	\$ 116,009.95	\$ 116,009.95						\$ 14.88
August 25, 2016	5002029058-5002029084	\$ 97,492.57	\$ 92,184.61	\$ 5,307.96					\$ 3.00
August 29, 2016	5002029085-5002029105	\$ 83,296.33	\$ 83,296.33						\$ 576.17
August 30, 2016	5002029106-5002029126	\$ 59,292.91	\$ 59,292.91						\$ 187.54
August 31, 2016	5002029127-5002029127	\$ 58,691.00	\$ 58,691.00						
<b>TOTAL PAYMENTS</b>		<b>\$ 1,521,481.52</b>	<b>\$ 1,366,731.48</b>	<b>\$ 137,957.31</b>	<b>\$ 8,030.63</b>	<b>\$ 7,942.10</b>	<b>\$ -</b>	<b>\$ 820.00</b>	<b>\$ 1,268.63</b>

## PAYROLL SUMMARY - August 2016

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
8/4/2016	\$5,030.00	\$1,099.66	\$6,129.66	\$6,129.66	
8/10/2016	\$21,688.43	\$2,757.70	\$24,446.13	\$24,414.23	\$31.90
8/11/2016	\$1,760.20	\$300.86	\$2,061.06	\$2,061.06	
8/12/2016	\$600.00	\$103.12	\$703.12	\$703.12	
8/16/2016	\$4,280.40	\$460.40	\$4,740.80	\$4,740.80	
8/31/2016	\$4,482,574.95	\$1,609,767.31	\$6,092,342.26	\$6,041,380.81	\$50,961.45
<b>Total</b>	<b>\$4,515,933.98</b>	<b>\$1,614,489.05</b>	<b>\$6,130,423.03</b>	<b>\$6,079,429.68</b>	<b>\$50,993.35</b>

## HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS  
FOR AUGUST 2016

BOARD MEETING DATE: September 12, 2016

FROM: Nansi Richard, Director of Finance  
Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify purchase orders and checks generated in August 2016.

BACKGROUND:

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases. The purchase order numbering system is described below:

1. B16-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H16-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.
3. B17 & H17 purchase orders were entered for goods and services that will occur during the 2016-2017 school year

For the period of August 1-31, 2016, purchase orders totaled **\$3,948,129.56**, and \$773.91 in change notices. The attached report reflects August 2016 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation



RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR AUGUST 2016

September 12, 2016

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between August 1 and August 31, 2016 totaled **\$1,495,239.99.**

Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00125	Fry's Electronics	00	technology/supplies	010-4300	2,000.00
H17-00308	MJP Computers	00	technology/supplies	010-4300	221,944.64
				010-4400	36,224.40
H17-00355	CDW-G (Vernon Hills)	00	technology/supplies	010-4300	1,253.21
				<b>Totals for Site Id # 00</b>	<b>\$261,422.25</b>
B17-00082	Ricoh USA , Inc.	01	D.O./Fisc Svs/Ed Svs/Maint	010-5600	6,298.56
B17-00108	Extenda Networks, Inc	01	DO/Network Infrastructure Overhaul	010-6200	994,126.78
B17-00109	CompuVision	01	DO/Network Electronics Upgrade	010-6200	567,470.02
B17-00122	Medical Billing Technologies I nc	01	Consultant/Medi-Cal Services	010-5800	20,000.00
B17-00123	CSM Consulting Inc	01	District/Prof Service	010-5800	19,300.00
B17-00124	MCI Comm Service	01	District/Service	010-5903	400.00
B17-00126	Ricoh USA , Inc.	01	District/Maint/Service	010-5600	6,708.74
B17-00127	RICOH USA, Inc	01	District Wide/Lease	010-5600	26,710.68
B17-00136	Ricoh USA , Inc.	01	D.O./Maint/Service/Shared Color Copier	010-5600	245.76
B17-00142	State Of California (DOJ) Dept of Justice Acctg Office	01	District/Professional Services	010-5800	6,000.00
B17-00143	CMH Centers for Family Health	01	District/Professional Services	010-5800	6,000.00
B17-00144	Central Drug System	01	District/Professional Services	010-5800	2,500.00
B17-00145	Live Scan Ventura	01	District/Professional Services	010-5800	1,500.00
B17-00146	Nestle Pure Life Direct	01	District/Water	010-4300	1,500.00
H16-02706	Tri County Office Furniture	01	District/Furniture	010-4300	646.94
				010-4400	718.20
				010-9510	1,246.37
H16-03177	VCOE	01	DO/GASB 68 Reports	010-9510	350.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00322	Dell Computer Corp	01	District/Supplies	010-4300	272.89
H17-00330	Ventura County Schools Self-Funding Authority	01	16/17 Property/Liability Insurance	010-5400	364,306.04
H17-00332	Corwin Press Inc	01	District/Superintendent/Supplies	010-4200	1,740.13
H17-00334	Staples Advantage	01	DO/SUPPLIES/SUPT/FISC	010-4300	100.50
H17-00340	CASBO	01	DO/Workshop	010-5200	600.00
H17-00350	VCOE	01	District/Communication	010-5900	3,580.00
H17-00351	ACSA	01	District/Membership	010-5300	1,256.36
H17-00352	VCOE	01	District/Registrations	010-5200	360.00
H17-00362	ACSA	01	District/Membership	010-5300	1,525.00
H17-00363	Kelly Paper Store	01	Store	010-9320	6,720.21
H17-00366	Oxnard College Vta Cty Community College Dist	01	DO/District/Facility Rental	010-5800	105.00
H17-00370	Cal Coast Graphics	01	Food Service/Service	130-5800	110.16
H17-00381	ACSA	01	District/Membership	010-5300	1,023.63
H17-00385	Corwin Press Inc	01	DO/ G/F / Mgmt Training	010-5800	10,600.00
H17-00387	San Joaquin County Office of Education	01	District/Professional Services	010-5800	1,227.60
H17-00400	American Express	01	District/Conf/Supplies/Services	010-4200	555.65
				010-4300	1,697.05
				010-5200	500.00
				010-5211	690.88
				010-5800	1,073.32
				010-5900	57.15
H17-00427	Trebron Company Inc	01	District/Tech/Service	010-5800	5,250.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00434	Platinum Plus for Business	01	District/Conf/Supplies	010-4300	797.67
				010-5200	1,996.00
				010-5211	499.00
H17-00435	VCOE-0727 Curriculum Instr.	01	District/Supplies	010-5800	55.06
H17-00436	Office Depot School Division	01	District/Supplies	010-4300	165.06
H17-00437	Staples Advantage	01	DO/Safety/Fisc/Supplies	010-4300	136.61
H17-00472	Cal Coast Graphics	01	District/FOT/Service	010-5800	110.16
H17-00483	Ventura Cty Community Foundati on	01	DO/Supt.	010-4300	60.00
H17-00488	Staples Advantage	01	Parkview/Safety	010-4300	47.08
H17-00489	Staples Advantage	01	DO/ BLKSTK/Safety/Supplies	010-4300	301.72
H17-00494	Coalition for Adequate School Housing	01	DO/Membership/CASH MAINT.NETWORK	010-5300	750.00
H17-00511	Aswell Trophy	01	District/Professional Services	010-5800	64.80
H17-00513	ACSA	01	District Membership	010-5300	1,316.69
H17-00516	VCOE	01	DO/County Direct Billings	010-5400	66.11
				010-5800	54,024.68
H17-00519	Tax Deferred Services	01	Tax Shelters 08/31/2016	010-9533	58,691.00
				<b>Totals for Site Id # 01</b>	<b>\$2,184,155.26</b>
B17-00141	ReadyRefresh by Nestle	02	Ed Service/Supplies	010-4300	800.00
B17-00164	JW Pepper & Son Inc	02	ED SERV/LCFF/SUPPLIES	010-4300	800.00
H17-00309	VCOE	02	ED SERV/LCFF/TRAINING	010-5200	480.00
H17-00311	VCOE	02	ED SERV/LCFF/REGISTRATION	010-5800	450.00
H17-00312	Staples Advantage	02	Ed. Services/Title III/Supplies	010-4300	312.92
H17-00313	Office Depot School Division	02	Ed. Services/Title III/Supplies	010-4300	410.18

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00314	Staples Advantage	02	Ed. Services/Title III/Supplies	010-4300	307.37
H17-00315	Office Depot School Division	02	Ed. Services/LCFF/Supplies	010-4300	670.82
H17-00316	Lakeshore Store #038	02	ED SERV/ LCFF/SUPPLIES	010-4300	2,591.68
H17-00320	Barnes & Noble Inc #2054 Account #6121495	02	ED SERV/ LCFF/Books	010-4200	777.08
H17-00329	Domino Events	02	Ed. Services/ Title I/Registration	010-5200	500.00
H17-00341	Literacy Partners LLC	02	ED SERV/LCFF/SERVICES	010-5800	9,000.00
H17-00356	AVID Center	02	ED SERV/LCFF/SUPPLIES	010-4200	466.60
H17-00372	Staples Advantage	02	ED SERV/ LCFF/SUPPLIES	010-4300	292.83
H17-00373	Office Depot School Division	02	ED SERV/ LCFF/SUPPLIES	010-4300	3,100.79
H17-00380	County Of Ventura Office of District Attorney	02	Ed. Services/Title I/Thrive Program SARB	010-5800	2,743.73
H17-00407	Dell Computer Corp	02	Ed.Services/LCFF/Technology	010-4400	1,327.43
H17-00409	CDW-G (Vernon Hills)	02	Ed. Services/LCFF/Tech. Supplies	010-4300	421.05
				010-4400	701.18
H17-00450	Cheng Hsin Investment Inc DBA	02	ED SERV/LCFF/RENTAL	010-5699	490.00
H17-00451	Tacos Mi Pueblo Inc	02	ED SERV/LCFF/SERVICES	010-5800	1,087.67
H17-00460	VCOE - 0947	02	Ed. Services/Title III/Registration	010-5200	25.00
H17-00484	Aswell Trophy	02	Ed. Services/LCFF/Supplies	010-4300	8.64
H17-00485	Staples Advantage	02	Ed. Services/LCFF/Supplies	010-4300	293.68
H17-00504	VCOE	02	ED SERV/ LCFF/ NETWORK SUPPORT	010-5800	1,000.00
H17-00505	Staples Advantage	02	Ed. Services/LCFF/Supplies	010-4300	55.91
H17-00508	Follett School Solutions	02	ED SERV/Textbook Lottery/Books	010-4100	11,796.46

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
				<b>Totals for Site Id # 02</b>	<b>\$40,911.02</b>
B17-00161	VCOE	03	PSS/PARA/SERVICE	010-5100	135,000.00
				010-5800	25,000.00
B17-00162	Passageway School	03	PSS/Services	010-5100	25,000.00
				010-5800	25,000.00
H17-00307	Passageway School	03	PSS/SERVICES	010-9510	3,405.76
H17-00319	Western Psychological Services	03	PSS/Protocols	010-4300	2,836.94
H17-00323	Psychological Corporation Order Service Center	03	PSS/Supplies	010-4300	2,577.35
H17-00324	PAR Inc	03	PSS/Protocols	010-4300	3,007.82
H17-00325	Super Duper Publications	03	PSS/SL/PROTOCOLS	010-4300	632.72
H17-00326	20/20 Vision	03	PSS/Nurses/On-Line Software	010-5300	580.00
H17-00327	VCOE	03	PSS/ Registration	010-5200	1,190.00
H17-00335	SyTech Solution	03	PSS	010-5800	2,542.50
H17-00470	PAR Inc	03	PSS/Protocols	010-4300	778.80
H17-00471	Remedia Publications	03	PSS	010-4300	107.98
H17-00473	Parker & Covert LLP	03	PSS	010-5800	1,149.19
H17-00475	Dell Computer Corp	03	PSS/Equipment	010-4400	505.43
H17-00476	Staples Advantage	03	PSS/Supplies	010-4300	793.52
				<b>Totals for Site Id # 03</b>	<b>\$230,108.01</b>
B17-00147	ReadyRefresh by Nestle	05	EMC/Supplies/Water	010-4300	300.00
H17-00331	General Binding Corp	05	EMC/GF/Supplies	010-4300	486.16
H17-00348	Southwest School & Office Supply	05	EMC/GF/Supplies	010-4300	146.98
H17-00404	Camlox Industries DBA Western Graphix	05	EMC/GF/Repair	010-5600	432.00
				<b>Totals for Site Id # 05</b>	<b>\$1,365.14</b>

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00117	Driftwood Dairy Inc.	08	Food Service/Food	130-9321	395,000.00
B17-00118	Puritan Bakery	08	Food Service/Food	130-9321	60,000.00
B17-00119	P & R Paper Supply Inc.	08	Food Service/Service/Supply	130-9329	125,000.00
B17-00160	Arrowhead Mountain Springs	08	Food Service/Prof Service	130-4300	310.52
H17-00317	Castle Air Inc	08	Food Service/Repair	130-5600	1,500.75
H17-00328	County Of Ventura Environmental Health Division	08	Food Service/Prof Fees	130-5800	7,060.00
H17-00371	Gold Star Foods Inc	08	Food Service/Storage	130-5600	337.40
H17-00399	Edith M Lindie DBA Edie's Shar pall	08	Food Service/Supplies	130-5600	396.50
H17-00422	Ventura County Star	08	Food Service/Prof Service	130-5800	500.01
H17-00461	Dell Computer Corp	08	Food Service/Supply	130-4300	294.83
H17-00462	Gold Star Foods Inc	08	Food Service/Storage	130-5600	240.80
H17-00466	Ray Edward Graham DBA Urban Graphics and Printing	08	Food Service/Prof Service	130-5800	22,248.00
				<b>Totals for Site Id # 08</b>	<b>\$612,888.81</b>
B17-00037	Fry's Electronics	10	Bard/LCFF/Tech	010-4300	800.00
B17-00154	Wells Fargo Financial Leasing	10	Bard/LCFF/Lease	010-5600	1,916.28
B17-00156	RICOH USA, Inc	10	Bard/Lease/GF	010-5600	1,847.52
H17-00417	Dell Computer Corp	10	Bard/LCFF/Tech/Monitors	010-4300	3,203.96
H17-00418	Dell Computer Corp	10	Bard/LCFF/Tech/Workstations	010-4300	873.81
				010-4400	2,895.33
H17-00496	Lakeshore Store #038	10	District/1X529/New Class/Carpet	010-4300	589.17
H17-00497	Virco Mfg Corp	10	District/1X529/New Class	010-4300	15.87
				<b>Totals for Site Id # 10</b>	<b>\$12,141.94</b>
H17-00342	Alliance Publishing & Mktg.	12	ED SERV/LCFF/SUPPLIES	010-5800	977.76

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00343	Edgewood Press Inc	12	Beach/USB/Supplies	953-4300	665.28
H17-00344	Fitness Finders	12	Beach/USB/Supplies	953-4300	368.84
H17-00441	Scott Lang DBA All Communications	12	Beach/LCFF/Tech/Service	010-5800	1,545.60
<b>Totals for Site Id # 12</b>					<b>\$3,557.48</b>
B17-00131	Hensons Music Store	14	BLACKSTOCK/MUSIC/SUPPLIES & REPAIRS	010-4300	1,500.00
				010-5600	1,500.00
B17-00132	JW Pepper & Son Inc	14	BLACKSTOCK/MUSIC/SUPPLIES	010-4300	600.00
B17-00134	Nick Rail Music Inc	14	BLACKSTOCK/MUSIC/SUPPLIES	010-4300	600.00
B17-00155	ReadyRefresh by Nestle	14	Blackstock/GF/Blanket PO for Nestle	010-4300	1,500.00
B17-00157	RICOH USA, Inc	14	Blackstock/LCFF/Service	010-5600	3,475.80
B17-00158	RICOH USA, Inc	14	Blackstock/LCFF/Lease	010-5600	1,929.24
H17-00433	Dell Computer Corp	14	District/1x529/New Class Equip	010-4400	10,619.42
H17-00439	Scott Lang DBA All Communications	14	Blackstock/1x 1529/Installation	010-5800	3,091.20
<b>Totals for Site Id # 14</b>					<b>\$24,815.66</b>
B17-00129	RICOH USA, Inc	16	Greent/Lease/Service	010-5600	2,878.68
B17-00130	Hensons Music Store	16	GREEN/MUSIC/SUPPLIES & REPAIRS	010-4300	1,500.00
				010-5600	1,500.00
B17-00133	JW Pepper & Son Inc	16	GREEN/MUSIC/SUPPLIES	010-4300	600.00
B17-00135	Nick Rail Music Inc	16	GREEN/MUSIC/SUPPLIES	010-4300	600.00
B17-00152	ReadyRefresh by Nestle	16	Green/GF/Water	010-4300	450.00
H17-00227	RICOH USA, Inc	16	Green/LCFF/lease	010-5600	1,847.52

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00336	Div of the State Architect Dep t of General Services	16	Blackstock/Measure T/CCD Fee	215-5800	8,030.63
H17-00431	Beauty Kiss Carpet	16	FOT/SERVICE	010-5600	5,238.00
H17-00455	Cal Coast Graphics	16	EO GRN/GF/Service	010-5800	55.08
H17-00456	Aswell Trophy	16	Green/GF/ProfServ	010-5800	8.64
H17-00458	CDW-G (Vernon Hills)	16	Green/GF/Projector	010-4300	341.03
				010-4400	2,864.92
				010-5800	531.00
H17-00524	Staples Advantage	16	EO Green/1X529/New Class Equip	010-4300	191.82
				<b>Totals for Site Id # 16</b>	<b>\$26,637.32</b>
B17-00153	RICOH USA, Inc	18	Hathaway/LCFF/Lease	010-5600	1,373.76
H17-00068	Today's Classroom	18	Hathaway/LCFF/supplies	010-4400	840.57
H17-00345	ACSA	18	Hathaway/LCFF/Registration	010-5200	1,147.00
H17-00379	HM Receivables Co LLC	18	Hathaway/Title I/Books	010-4200	4,691.23
H17-00423	CDW-G (Vernon Hills)	18	Hathaway/LCFF Tech/equipment	010-4400	7,881.19
H17-00454	Markerboard People	18	Hathaway/LCFF/Materials	010-4300	307.80
H17-00477	Lakeshore Store #038	18	Hathaway/LCFF/supplies	010-4300	418.96
H17-00498	Profit Rocket LLC	18	Hathaway/Gen Fund/logo	010-5800	64.35
				<b>Totals for Site Id # 18</b>	<b>\$16,724.86</b>
B17-00036	Ricoh USA , Inc.	18N	NfL/Overages	010-5600	500.00
B17-00149	RICOH USA, Inc	18N	NFL/Lease	010-5600	1,234.32
B17-00150	ReadyRefresh by Nestle	18N	NFL/Water	010-4300	500.00
				<b>Totals for Site Id # 18N</b>	<b>\$2,234.32</b>
B17-00035	Fry's Electronics	20	Haycox/General Fund/Supplies	010-4300	500.00

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00128	RICOH USA, Inc	20	Haycox/Lease	010-5600	2,879.76
B17-00138	RICOH USA, Inc	20	Haycox/LCFF/LEASE	010-5600	3,494.04
H17-00310	CDW-G (Vernon Hills)	20	Haycox/LCFF Tech/TV bundle	010-4300	267.19
				010-4400	1,469.78
H17-00318	TJM Promotions Inc.	20	Haycox/USB/Service	953-5800	885.60
H17-00405	CDW-G (Vernon Hills)	20	District/1x529/Docu-camera	010-4400	1,631.96
H17-00420	Office Depot School Division	20	Haycox/lcff/supplies	010-4300	3,678.09
H17-00428	Fitness Finders	20	Haycox/USB/Supplies	953-4300	1,267.67
H17-00432	Dell Computer Corp	20	District/1x529/New Class Equip	010-4300	505.42
				010-4400	4,287.90
H17-00480	School Outfitters	20	Haycox/LCFF/Desk & Chairs	010-4300	911.24
H17-00481	Tri County Office Furniture	20	Haycox/LCFF/Chair	010-4300	455.63
H17-00493	Ventura Spaghetti Company	20	Haycox/GF/Food	010-4300	648.00
H17-00500	School Specialty	20	Haycox/GF/Supplies	010-4300	145.69
<b>Totals for Site Id # 20</b>					<b>\$23,027.97</b>
B17-00148	ReadyRefresh by Nestle	22	Hueneme /GF/Staff water	010-4300	1,000.00
H17-00378	Hertz Furniture Systems	22	Hueneme/LCFF/Tables	010-4300	1,464.08
H17-00408	CDW-G (Vernon Hills)	22	Hueneme/LCFF Tech/TV bundle	010-4300	318.08
				010-4400	2,982.94
H17-00452	CDW-G (Vernon Hills)	22	Hueneme/LCFF Tech/Doc Cameras	010-4400	1,432.94
H17-00464	General Binding Corp	22	Hueneme/GF/Laminator Film	010-4300	831.60
H17-00514	Dell Computer Corp	22	Hueneme/GF/toner	010-4300	977.29
H17-00515	Staples Advantage	22	Hueneme/GF/paper	010-4300	697.31

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
				<b>Totals for Site Id # 22</b>	<b>\$9,704.24</b>
B17-00159	RICOH USA, Inc	24	Larsen/LCFF/Lease	010-5600	1,711.93
				<b>Totals for Site Id # 24</b>	<b>\$1,711.93</b>
B17-00137	Ricoh USA , Inc.	26	Sunkist/LCFF/Maint	010-5600	584.92
H17-00503	Lakeshore Store #038	26	Parkview/LCFF/Supplies	010-4300	482.76
H17-00506	Fry's Electronics	26	Parkview/LCFF/Technology	010-4300	1,000.00
				<b>Totals for Site Id # 26</b>	<b>\$2,067.68</b>
H17-00190	Ricoh USA , Inc.	28	Sunkist/LCFF/Overages	010-5600	1,000.00
H17-00191	Fry's Electronics	28	Sunkist/LCFF/Tech	010-4300	590.00
H17-00374	Rochester 100 Inc	28	Sunkist/LCFF/Supplies	010-5800	1,356.48
H17-00419	Scott Lang DBA All Communications	28	SKST/LCFF/Tech/Service	010-5800	5,796.00
H17-00438	Scooters BBQ & Catering	28	Sunkist/GF/Catering	010-5800	321.43
H17-00457	Barnes & Noble Inc #2054 Account #6121495	28	Sunkist/LCFF/Books	010-4200	191.54
H17-00463	Heinemann Library	28	Sunkist/GF/Books	010-4200	394.20
H17-00495	Staples Advantage	28	Sunkist/GF/Supplies	010-4300	1,210.61
H17-00507	CDW-G (Vernon Hills)	28	Sunkist/LCFF/Supplies	010-4300	743.40
H17-00525	Milano's Italian Restaurant	28	Sunkist/GF/Prof Svc Admin	010-5800	324.00
				<b>Totals for Site Id # 28</b>	<b>\$11,927.66</b>
B17-00139	RICOH USA, Inc	30	Williams/LCFF/Lease	010-5600	1,507.68
H17-00375	School Date Books	30	Williams/GF/Agendas	010-4300	606.73
H17-00377	School Outfitters	30	Williams/LCFF/Chairs	010-4300	144.46
H17-00390	Kaplan Companies Inc	30	Williams/LCFF/New classroom Kinder	250-4300	944.39
H17-00459	Edgewood Press Inc	30	Williams/General/Supplies	010-5800	1,151.49
H17-00499	Heidi Butkus DBA HeidiSongs	30	Williams/LCFF/Supplies	010-4300	79.36

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00501	Apple Inc	30	Williams/LCFF Tech/Supplies	010-4300	176.64
H17-00502	Resources For Educators A Division of Aspen Publishers	30	Williams/Title-1/Supplies	010-4300	357.50
H17-00510	ProComputing	30	Williams/LCFF Tech/Supplies	010-4300	1,544.40
<b>Totals for Site Id # 30</b>					<b>\$6,512.65</b>
H17-00333	Fred Pryor Seminars	32	DO/REGISTRATION/FISC	010-5200	597.00
<b>Totals for Site Id # 32</b>					<b>\$597.00</b>
H17-00349	Ray Edward Graham DBA Urban Graphics and Printing	34	Print Shop/Service	010-5800	5,212.43
<b>Totals for Site Id # 34</b>					<b>\$5,212.43</b>
H17-00321	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	294.06
H17-00394	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	38.01
H17-00410	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	329.39
H17-00411	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	329.39
H17-00412	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	357.64
H17-00413	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	329.39
H17-00414	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	357.64
H17-00415	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	357.64
H17-00416	Oriental Trading Co Inc	99	District Office/ASES/Supplies	010-4300	357.64
H17-00440	Apple Inc	99	District Office/ASES/Supplies	010-4300	614.46
H17-00442	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00443	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00444	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00445	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00446	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00447	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00448	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00449	The SPARK Programs-Institutes	99	District Office/ASES/Supplies	010-4300	79.60
H17-00453	Baudville	99	District Office/ASES/Supplies	010-4300	38.89
H17-00465	The SPARK Programs-Institutes	99	Blackstock/ASES/Supplies	010-4300	2,801.91
H17-00486	Kay Clark	99	District Office/ASES/Training	010-5800	650.00
H17-00487	Alise Echele	99	District Office/ASES/Training	010-5800	675.00
<b>Totals for Site Id # 99</b>					<b>\$8,167.86</b>
B17-00110	A-Z Bus Sales	FOT	FOT/SERVICE & SUPPLIES/BUSES	010-4300	15,000.00
				010-5600	15,000.00
B17-00140	ReadyRefresh by Nestle	FOT	FOT/Water Service	010-4300	1,000.00
B17-00151	All Phase Electric	FOT	FOT/SUPPLIES	010-4300	3,252.39
B17-00163	All Phase Electric	FOT	FOT/SUPPLIES	010-4300	10,747.61
H16-03176	Castle Air Inc	FOT	FOT/SERVICE	010-9510	2,735.00
H17-00304	Quill Corporation	FOT	FOT/SUPPLIES/QUOTE#S: 93978017/93978273	010-4300	836.32
H17-00337	Cal Coast Machinery	FOT	FOT/SERVICE/(G)	010-5600	2,798.12
H17-00338	Champion Chemical Co	FOT	FOT/SUPPLIES/CUSTODIAL	010-4300	870.50
H17-00339	Castle Air Inc	FOT	FOT/SERVICE	010-5600	7,882.56
H17-00346	Beauty Kiss Carpet	FOT	FOT/SERVICE/CARPET/WL K1/K2/P6	010-5600	5,469.60
H17-00347	Beauty Kiss Carpet	FOT	FOT/SERVICE/CARPET LR K1/K2	010-5600	3,902.80
H17-00353	Quill Corporation	FOT	FOT/SUPPLIES	010-4300	127.19
H17-00354	Sinclair Sanitary Supply Inc	FOT	FOT/SUPPLIES/CUSTODIAL	010-4300	200.65
H17-00357	KYA Services LLC	FOT	FOT/SERVICE/P6/K3/PRIMARY LAB/P2A/P2B	010-5600	22,580.36

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00358	KYA Services LLC	FOT	FOT/SERVICE/BEACH OFF/ADMIN OFF/KDG/STAFF/LOUNGE	010-5600	7,986.29
H17-00359	KYA Services LLC	FOT	FOT/SERVICE/HUE P23 K1/K2	010-5600	14,858.28
H17-00360	Beauty Kiss Carpet	FOT	FOT/SERVICE/BR R11/R16/R18/UPPER/LOWER LABS	010-5600	7,560.60
H17-00361	KYA Services LLC	FOT	FOT/SUPPLIES/BR/LR WL CARPET	010-4300	25,451.60
H17-00364	CyberCopy Inc.	FOT	FOT/SERVICE	010-5800	295.78
H17-00365	Alejandra's Nursery	FOT	FOT/SUPPLIES/(G)	010-4300	21,271.20
H17-00367	Ahern Rental	FOT	FOT/RENTALS	010-5699	675.80
H17-00368	Castle Air Inc	FOT	FOT/SERVICE/HVAC	010-5600	4,000.00
H17-00369	Huey Young	FOT	FOT/SERVICE	010-5600	550.00
H17-00376	Aizen Fire Protection	FOT	FOT/SERVICE/FIRE SUPPRESSION TESTING	010-5600	370.20
H17-00382	AutoZone Stores, Inc.	FOT	FOT/SUPPLIES	010-4300	147.18
H17-00383	Wilivaldo Izazaga DBA ALWI Pest Control	FOT	FOT/SERVICE/PEST ABATE	010-5500	1,250.00
H17-00384	Diamond A Equipment	FOT	FOT/SUPPLIES/(G)	010-4300	37.00
H17-00386	Shiffler Equipment Sales Inc A cct 246853	FOT	FOT/SUPPLIES/QUOTE#1621 612200	010-4400	53,770.84
H17-00388	U-Rent Inc Party Pleasers	FOT	FOT/RENTALS	010-5699	2,339.32
H17-00389	Ioannis Panayiotou DBA Skyline Painting, Inc.	FOT	FOT/Haycox Painting	010-5600	69,000.00
H17-00391	Fence Factory	FOT	FOT/SUPPLIES	010-4300	1,988.86
H17-00392	Gold Coast Glass Inc	FOT	FOT/SERVICE	010-5600	296.08
H17-00393	Gold Coast Tire	FOT	FOT/SERVICE	010-5600	442.22
H17-00395	Standard Plumbing Supply Co	FOT	FOT/SUPPLIES	010-4300	74.23

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Includes 08/01/2016 - 08/31/2016					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00396	Keenes Hardware	FOT	FOT/SUPPLIES	010-4300	233.19
H17-00397	Oxnard Pipe & Supply	FOT	FOT/SUPPLIES	010-4300	6,945.00
H17-00398	Seaside Electric	FOT	FOT/SERVICE	010-5600	1,158.50
H17-00401	Superior Sanitary Supplies	FOT	FOT/SUPPLIES/CUSTODIAL	010-4300	1,430.87
H17-00402	Weinerth & Sons Bee Removal	FOT	FOT/SERVICE/BEE ABATE	010-5500	75.00
H17-00403	U-Rent Inc Party Pleasers	FOT	FOT/RENTALS	010-5699	832.69
H17-00406	Standard Plumbing Supply Co	FOT	FOT/SUPPLIES	010-4300	271.85
H17-00421	Fence Factory	FOT	FOT/SERVICE	010-5600	1,593.00
H17-00424	Thomson-West/Barclays	FOT	FOT/SUPPLIES	010-4300	355.00
H17-00425	Fence Factory	FOT	FOT/SERVICE	010-5600	10,950.00
H17-00426	Landmark Grading & Paving Inc DBA Quality Paving	FOT	FOT/SERVICE	010-5600	2,430.00
H17-00429	Access Hardware Supply	FOT	FOT/SUPPLIES/HT/ORDER #S789640	010-4300	5,360.04
H17-00430	Edwin S Camanag DBA Solar Shad ow Window Tint	FOT	FOT/SERVICE/D.O.	010-5800	1,371.50
H17-00467	HERC Rentals, Inc.	FOT	FOT/SERVICE/RENTALS/(G)	010-5699	2,989.83
H17-00468	Port Hueneme Marine Supply Co	FOT	FOT/SUPPLIES	010-4300	5,671.19
H17-00469	Alejandra's Nursery	FOT	FOT/SUPPLIES	010-4300	6,912.00
H17-00474	Sinclair Sanitary Supply Inc	FOT	FOT/SUPPLIES/CUSTODIAL	010-4300	2,329.44
H17-00478	Castle Air Inc	FOT	FOT/SERVICE/HVAC	010-5600	14,486.50
H17-00479	Castle Air Inc	FOT	FOT/SERVICE/HVAC	010-5600	14,202.90
H17-00482	Ioannis Panayiotou DBA Skyline Painting, Inc.	FOT	FOT/Haycox Painting	010-5600	11,800.00
H17-00490	Commlne Inc.	FOT	FOT/SUPPLIES	010-4300	4,931.40
H17-00491	Empire Cleaning Supply	FOT	FOT/SUPPLIES/CUSTODIAL	010-4400	651.88
H17-00492	Sinclair Sanitary Supply Inc	FOT	FOT/SUPPLIES	010-4300	363.68

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Includes 08/01/2016 - 08/31/2016

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-00509	Sinclair Sanitary Supply Inc	FOT	FOT/SUPPLIES	010-4300	538.87
				010-4400	5,430.51
H17-00512	Champion Chemical Co	FOT	FOT/Custodial Supplies	010-4300	199.55
H17-00517	Agromin	FOT	FOT/SUPPLIES	010-4300	80.87
H17-00518	Alejandra's Nursery	FOT	FOT/SUPPLIES/(G)	010-4300	28,005.68
H17-00520	Alejandra's Nursery	FOT	FOT/SUPPLIES/(G)	010-4300	24,895.75
H17-00521	Wilivaldo Izazaga DBA ALWI Pest Control	FOT	FOT/SERVICE/PEST ABATE	010-5500	525.00
H17-00522	Crowder Backflow Services Inc	FOT	FOT/SERVICE/BACKFLOW TESTING	010-5600	288.00
H17-00523	Gold Coast Glass Inc	FOT	FOT/SERVICE	010-5600	159.80
<b>Totals for Site Id # FOT</b>					<b>\$462,238.07</b>
<b>Total Number of POs</b>				<b>280</b>	<b>Total 3,948,129.56</b>

## Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	261	3,322,968.18
130	Cafeteria Fund	13	612,998.97
215	Measure T Building Fund	1	8,030.63
250	Capital Facilities Fund	1	944.39
953	Unorganized Student Body/Elementary	4	3,187.39
<b>Total</b>			<b>3,948,129.56</b>

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Includes 08/01/2016 - 08/31/2016

## PO Changes

	<b>New PO Amount</b>	<b>Fund/ Object</b>	<b>Description</b>	<b>Change Amount</b>
B17-00094	1,391.16	010-5600	General Fund/Rentals, Leases and Repairs	.12
B17-00095	1,205.88	010-5600	General Fund/Rentals, Leases and Repairs	100.57
B17-00098	1,113.84	130-5600	Cafeteria Fund/Rentals, Leases and Repairs	.12-
B17-00100	1,113.84	010-5600	General Fund/Rentals, Leases and Repairs	92.82
H17-00075	156.76	010-5800	General Fund/Professnl/Consult Serv & Opera	32.41
H17-00195	629.30	010-4300	General Fund/Materials and Supplies	130.16
H17-00232	4,596.74	010-4300	General Fund/Materials and Supplies	417.95
<b>Total PO Changes</b>				<b>773.91</b>

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028829	08/01/2016	Scott Lang DBA All Communicati	010-5800	2,393.40	
			Unpaid Sales Tax	1.20-	2,392.20
5002028830	08/01/2016	Apple Inc	010-4300		447.12
5002028831	08/01/2016	Castle Air Inc	010-5600		1,100.00
5002028832	08/01/2016	CDW-G (Chicago)	010-4300		1,240.98
5002028833	08/01/2016	Dell Marketing LP	010-4300		596.94
5002028834	08/01/2016	Frontier Communications	010-5903		414.99
5002028835	08/01/2016	Kaplan Early Learning Company	250-4300	4,608.58	
			250-4400	647.95	5,256.53
5002028836	08/01/2016	Kelly Paper Store	010-4300	731.76	
			010-9320	6,270.21	7,001.97
5002028837	08/01/2016	KENCO Construction Services	130-5800	11,250.00	
			130-9510	2,400.00	13,650.00
5002028838	08/01/2016	Lakeshore	010-4300		725.48
5002028839	08/01/2016	Mobile Mini Inc	010-5699		207.45
5002028840	08/01/2016	Cengage Learning	010-4300		354.92
5002028841	08/01/2016	Office Depot	010-4300		91.79
5002028842	08/01/2016	Raymond Geddes & Company Inc	010-4300	151.59	
			Unpaid Sales Tax	.70-	150.89
5002028843	08/01/2016	Really Good Stuff	010-4300	286.94	
			Unpaid Sales Tax	18.36-	268.58
5002028844	08/01/2016	School Specialty Inc.	010-4300		32.40
5002028845	08/01/2016	So Ca Edison Co	010-5506		28,957.47
5002028846	08/01/2016	VCOE	010-9510		6,299.22
5002028847	08/02/2016	Alpenspruce Software Inc.	010-5800		6,000.00
5002028848	08/02/2016	Apple Inc	010-4300		223.56
5002028849	08/02/2016	Captive-Aire Systems, Inc.	130-6500		69,436.06
5002028850	08/02/2016	Castle Air Inc	010-9510		2,735.00
5002028851	08/02/2016	California Dept of Education Accounting Office	010-4200	1,620.95	
			Unpaid Sales Tax	7.25-	1,613.70
5002028852	08/02/2016	CDW-G (Chicago)	010-4300		2,497.60
5002028853	08/02/2016	HangSafe Hooks	010-4300	417.71	
			Unpaid Sales Tax	28.44-	389.27
5002028854	08/02/2016	Harbor Freight Tools	010-9510		119.22
5002028855	08/02/2016	Emelia Martinez	010-9510		388.77
5002028856	08/02/2016	MJP Computers	010-4300		1,899.48
5002028857	08/02/2016	Alexandra Monzon	010-9201		500.00
5002028858	08/02/2016	Office Depot	010-4300		768.91
5002028859	08/02/2016	Pacific Northwest Publishing	010-4200		1,992.38
5002028860	08/02/2016	Passageway School	010-9510		3,405.76
5002028861	08/02/2016	Quill Corporation	010-4300		421.83
5002028862	08/02/2016	Sandy Spin Slade Inc DBA Skillastics	010-4300		3,361.82
5002028863	08/02/2016	Staples Advantage Dept LA	130-4300		278.23
5002028864	08/02/2016	Demeria Waltz	010-4300		67.07
5002028865	08/03/2016	Div of the State Architect Dept of General Services	215-5800		8,030.63
5002028866	08/04/2016	ACSA	010-5300		20,667.00

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028867	08/04/2016	Greg Berini	010-9510		865.64
5002028868	08/04/2016	CASBO Attn: Accounts Receivable	010-5200		600.00
5002028869	08/04/2016	Castle Air Inc	010-5600	7,882.56	
			130-5600	1,500.75	9,383.31
5002028870	08/04/2016	CDW-G (Chicago)	010-4300		59.79
5002028871	08/04/2016	County Of Ventura Environmental Health Division	130-5800		7,060.00
5002028872	08/04/2016	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002028873	08/04/2016	Fred Pryor Seminars	010-5200		597.00
5002028874	08/04/2016	JT'S Rubbish and Recycle	010-5501		7,637.50
5002028875	08/04/2016	Kelly Paper Store	010-4300		574.29
5002028876	08/04/2016	Lakeshore	010-4300	629.30	
			Unpaid Sales Tax	1.01-	628.29
5002028877	08/04/2016	Sandra Martinez	010-4300		44.14
5002028878	08/04/2016	Medical Billing Technologies Inc	010-5800		4,657.94
5002028879	08/04/2016	Alejandro Murillo	010-4300		14.03
5002028880	08/04/2016	Deborah Sandoval	010-4300		5.98
5002028881	08/04/2016	Christine Walker	010-5211		269.20
5002028882	08/04/2016	Charles Weis	010-5216		464.27
5002028883	08/08/2016	Apple Inc	010-4300		298.08
5002028884	08/08/2016	Avaya Inc	010-5905		111.89
5002028885	08/08/2016	Channel Isl Beach Community Services District	010-5502		1,113.73
5002028886	08/08/2016	Helen Cosgrove	010-4300		25.73
5002028887	08/08/2016	D & B Distributing Enterprises	010-4300		1,652.85
5002028888	08/08/2016	Dell Marketing LP	010-4300		1,261.27
5002028889	08/08/2016	Domino Events	010-5200		500.00
5002028890	08/08/2016	Follett School Solutions	010-4200		758.70
5002028891	08/08/2016	Foundation For Educational Administration c/o Marianne	010-5211		1,800.00
5002028892	08/08/2016	Jose Gamez	010-4300		60.00
5002028893	08/08/2016	Jive Communications Inc	010-5903		854.91
5002028894	08/08/2016	Kelly Paper Store	010-4300		1,939.84
5002028895	08/08/2016	McGraw-Hill Companies Inc	010-4200		5,000.37
5002028896	08/08/2016	OfficeSupply.com	010-4300	55.20	
			Unpaid Sales Tax	.26-	54.94
5002028897	08/08/2016	Ricoh USA, Inc	010-5600		3,821.93
5002028898	08/08/2016	Alisa Sment	010-4300		329.82
5002028899	08/08/2016	So Ca Edison Co	010-5506		123.69
5002028900	08/08/2016	Staples Advantage Dept LA	010-4300		98.37
5002028901	08/08/2016	SyTech Solutions Inc	010-5800		2,542.50
5002028902	08/08/2016	VCOE	010-5200	480.00	
			010-5800	450.00	
			010-5900	3,580.00	
			010-9510	69,809.04	74,319.04

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028903	08/08/2016	Ventura County Schools Authority	Self-Funding 010-5400		364,306.04
5002028904	08/08/2016	Wells Fargo Vendor Fin Serv	010-5600		2,880.85
5002028905	08/11/2016	5 Star Tutors LLC (CA)	010-9510		8,300.01
5002028906	08/11/2016	Ahern Rental	010-5699	675.80	
			Unpaid Sales Tax	1.21-	674.59
5002028907	08/11/2016	Alejandra's Nursery	010-4300		21,271.20
5002028908	08/11/2016	Nathan Ash	010-5800		99.00
5002028909	08/11/2016	The Berry Man Inc	130-9321		7,755.93
5002028910	08/11/2016	Lidia Cabral	130-5200		44.39
5002028911	08/11/2016	Cal Coast Machinery	010-5600		2,798.12
5002028912	08/11/2016	Joanna Carino	130-5200		556.41
5002028913	08/11/2016	Champion Chemical Co	010-4300		870.50
5002028914	08/11/2016	Curriculum Assoc Inc	010-4300		117.05
5002028915	08/11/2016	CyberCopy Inc.	010-5800		295.78
5002028916	08/11/2016	Driftwood Dairy Inc.	130-9321		3,427.87
5002028917	08/11/2016	Maria Galaviz	130-5200		12.96
5002028918	08/11/2016	Gold Star Foods	130-9321		9,168.13
5002028919	08/11/2016	Jordano's	130-9321		6,271.52
5002028920	08/11/2016	Kaplan Early Learning Company	250-4300		1,835.19
5002028921	08/11/2016	Lakeshore	010-4300		2,591.68
5002028922	08/11/2016	Charles Jones Screen Printing	DBA Nighthawks 010-5800		8,260.38
5002028923	08/11/2016	Oxnard College College Dist	Vta Cty Community 010-5800		105.00
5002028924	08/11/2016	P & R Paper Supply Inc.	130-9329		3,555.33
5002028925	08/11/2016	PMSM Architects	010-6200	174.50	
			130-6200	7,301.00	7,475.50
5002028926	08/11/2016	Puritan Bakery	130-9321		444.50
5002028927	08/11/2016	Ricoh USA, Inc	010-5600		7,877.57
5002028928	08/11/2016	School Services of California	010-5200		215.00
5002028929	08/11/2016	School Specialty Inc.	010-4300		956.77
5002028930	08/11/2016	Delfina Serrato	130-5200		43.70
5002028931	08/11/2016	Shred-It USA	010-5800		103.17
5002028932	08/11/2016	Staples Advantage	Dept LA 130-4300		908.66
5002028933	08/11/2016	Urban Graphics and Printing	010-5800		5,212.43
5002028934	08/11/2016	Worthington Direct	250-4300	903.33	
			Unpaid Sales Tax	52.95-	850.38
5002028935	08/15/2016	Aizen Fire Protection	010-5600		370.20
5002028936	08/15/2016	Wilivaldo Izazaga	DBA ALWI Pest Control 010-5500		1,250.00
5002028937	08/15/2016	American Express	010-4200	555.65	
			010-4300	1,697.05	
			010-5200	500.00	
			010-5211	690.88	
			010-5800	1,073.32	
			010-5900	57.15	
			Unpaid Sales Tax	29.44-	4,544.61

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028938	08/15/2016	Amsterdam Printing	010-5800	156.76	
			Unpaid Sales Tax	7.59-	149.17
5002028939	08/15/2016	AutoZone Stores, Inc.	010-4300	147.18	
			Unpaid Sales Tax	10.90-	136.28
5002028940	08/15/2016	Avaya Inc	010-5905		200.96
5002028941	08/15/2016	Dannielle Brook	010-5200		151.03
5002028942	08/15/2016	Valdina Chavez	010-4300	56.12	
			010-5200	8.10	64.22
5002028943	08/15/2016	CMH Centers for Family Health	010-5800		60.00
5002028944	08/15/2016	Coastal Pipco	010-4300		7,719.98
5002028945	08/15/2016	County Of Ventura Office of District Attorney	010-5800		2,743.73
5002028946	08/15/2016	Gold Star Foods	130-5600		337.40
5002028947	08/15/2016	Integrated Fire & Safety	010-5600		250.00
5002028948	08/15/2016	Keenes Hardware	010-4300		233.19
5002028949	08/15/2016	Kelly Paper Store	010-9320		6,720.21
5002028950	08/15/2016	Office Depot	010-9320		4,320.00
5002028951	08/15/2016	ReadyRefresh by Nestle	010-4300		378.84
5002028952	08/15/2016	Really Good Stuff	010-4300	175.24	
			Unpaid Sales Tax	11.49-	163.75
5002028953	08/15/2016	Ricoh USA, Inc	010-5600		937.40
5002028954	08/15/2016	Celia Robles	010-5200		5.50
5002028955	08/15/2016	Cynthia Rojas	010-5800		74.00
5002028956	08/15/2016	Silvas Oil Company Inc	010-4300	984.47	
			010-4306	407.92	1,392.39
5002028957	08/15/2016	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		736.00
5002028958	08/15/2016	Irma Villanueva	010-5200		259.13
5002028959	08/15/2016	Cathy Womack	010-9510		91.36
5002028960	08/18/2016	Raven Aipa	010-4300		70.03
5002028961	08/18/2016	Scott Lang DBA All Communicati	010-5800	5,796.00	
			Unpaid Sales Tax	3.00-	5,793.00
5002028962	08/18/2016	Brodart Library Supplies	010-9320		1,266.03
5002028963	08/18/2016	GJ Cline Inc. DBA Budget Blinds of Oxnard	010-5800		6,807.41
5002028964	08/18/2016	Central Drug System	010-5800		1,389.50
5002028965	08/18/2016	Corwin Press Inc	010-4200		1,740.13
5002028966	08/18/2016	Ewing	010-4300		1,309.28
5002028967	08/18/2016	Farmer Brothers	010-4300		255.80
5002028968	08/18/2016	Fence Factory	010-4300		1,988.86
5002028969	08/18/2016	Foundation Building Materials	010-4300		1,905.89
5002028970	08/18/2016	Melissa Fuchs	010-4300		20.96
5002028971	08/18/2016	Grainger	010-4300		130.81
5002028972	08/18/2016	Legal Books Distributing	010-4200		93.05
5002028973	08/18/2016	Live Scan Ventura	010-5800		440.00
5002028974	08/18/2016	Mobile Mini Inc	010-5699		358.61
5002028975	08/18/2016	Office Depot	010-4300		347.91

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002028976	08/18/2016	Oxnard Pipe & Supply	010-4300		6,945.00
5002028977	08/18/2016	Prime Masonry Materials	010-4300		600.64
5002028978	08/18/2016	ReadyRefresh by Nestle	010-4300		30.23
5002028979	08/18/2016	Really Good Stuff	010-4300	880.77	
			Unpaid Sales Tax	57.76-	823.01
5002028980	08/18/2016	Ricoh USA, Inc	010-5600		139.26
5002028981	08/18/2016	Ricoh USA, Inc	010-5600		677.80
5002028982	08/18/2016	Ioannis Panayiotou DBA Skyline Painting, Inc.	010-5600		65,550.00
5002028983	08/18/2016	Southwest School & Office	010-9320		13,504.00
5002028984	08/18/2016	Wells Fargo Financial Leasing	010-5600		327.38
5002028985	08/18/2016	Western Psychological Services	010-4300		2,836.94
5002028986	08/18/2016	Apple Inc	010-4300	15,447.60	
			010-4400	2,020.92	17,468.52
5002028987	08/18/2016	California Wood Recycling dba Agromin Hort. Products	010-5501		795.73
5002028988	08/18/2016	City Of Oxnard	010-5502		244.25
5002028989	08/18/2016	Dave Bang Associates Inc	010-4300	3,255.53	
			010-4400	4,071.60	7,327.13
5002028990	08/18/2016	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		255.32
5002028991	08/18/2016	Diamond A Equipment	010-4300	37.00	
			Unpaid Sales Tax	.12-	36.88
5002028992	08/18/2016	Dunn-Edwards Corp	010-4300		941.31
5002028993	08/18/2016	Edith M Lindie DBA Edie's Sharpall	130-5600		396.50
5002028994	08/18/2016	Frontier Communications	010-5903		20,593.96
5002028995	08/18/2016	Gold Coast Glass Inc	010-5600		296.08
5002028996	08/18/2016	Sprinkle Tire Inc Gold Coast Tire #2	010-5600		442.22
5002028997	08/18/2016	Standard Plumbing Supply Co	010-4300		346.08
5002028998	08/18/2016	Huey Young	010-5600		550.00
5002028999	08/18/2016	Kwang Sung Lee DBA K & S Lawnmower	010-4300	759.74	
			010-4400	1,025.97	
			010-5600	96.39	1,882.10
5002029000	08/18/2016	Kelly Paper Store	010-4300	2,897.85	
			Unpaid Sales Tax	.04-	2,897.81
5002029001	08/18/2016	Medical Billing Technologies Inc	010-5800		501.40
5002029002	08/18/2016	Cengage Learning	010-4300	15,192.14	
			Unpaid Sales Tax	70.33-	15,121.81
5002029003	08/18/2016	Business Card	010-4300	814.98	
			010-5200	1,497.00	
			010-5211	499.00	
			Unpaid Sales Tax	17.31-	2,793.67
5002029004	08/18/2016	Ricoh USA, Inc	010-5600		875.45
5002029005	08/18/2016	Ricoh USA, Inc	010-5600		134.79
5002029006	08/18/2016	Rochester 100 Inc	010-5800	1,356.48	
			Unpaid Sales Tax	100.48-	1,256.00
5002029007	08/18/2016	San Joaquin County Office of Education	010-5800		1,227.60

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002029008	08/18/2016	Deborah Sandoval	010-5200		13.39
5002029009	08/18/2016	School Specialty Inc.	010-9320		17,735.62
5002029010	08/18/2016	Russell Sigler, Inc.	010-4300		3,120.00
5002029011	08/18/2016	Southwest School & Office	010-4300		146.98
5002029012	08/18/2016	Superior Sanitary Supplies	010-4300		1,430.87
5002029013	08/18/2016	TJM Promotions Inc.	953-5800	885.60	
			Unpaid Sales Tax	65.60-	820.00
5002029014	08/18/2016	U-Rent Inc	010-5699		2,339.32
5002029015	08/18/2016	United Parcel Service	010-5900		100.00
5002029016	08/18/2016	Ventura Steel Inc.	010-4300		612.36
5002029017	08/18/2016	Weinerth & Sons Bee Removal	010-5500		75.00
5002029018	08/22/2016	ACSA	010-5300		3,573.20
5002029019	08/22/2016	Scott Lang DBA All Communicati	010-5800	3,091.20	
			Unpaid Sales Tax	1.60-	3,089.60
5002029020	08/22/2016	All Phase Electric	010-4300		3,252.39
5002029021	08/22/2016	Beauty Kiss Carpet	010-5600		9,140.80
5002029022	08/22/2016	Flinn Scientific Inc	010-4300		7,106.13
5002029023	08/22/2016	Cheng Hsin Investment Inc DBA	010-5699		490.00
5002029024	08/22/2016	Home Depot	010-4300		5,524.92
5002029025	08/22/2016	House Sanitary Supply	010-9320		739.69
5002029026	08/22/2016	Mail Manager Inc	010-5800	678.33	
			010-5900	301.67	980.00
5002029027	08/22/2016	MCI Comm Service	010-5903		34.14
5002029028	08/22/2016	Quill Corporation	010-4300		836.32
5002029029	08/22/2016	Ricoh USA, Inc	010-5600		318.49
5002029030	08/22/2016	School Services of California	010-5200		515.00
5002029031	08/22/2016	Today's Classroom	010-4400		840.57
5002029032	08/22/2016	Tri County Office Furniture	010-4300	583.22-	
			010-4400	2,878.20	
			010-9510	7,505.97	9,800.95
5002029033	08/22/2016	VCOE	010-9510		15,507.65
5002029034	08/22/2016	Ventura County Star	130-5800		500.01
5002029035	08/22/2016	WestEd Accounting	010-5800		200.00
5002029036	08/23/2016	J & T Engineering & Construction	010-9510		16,532.89
5002029037	08/23/2016	J & T Engineering & Constr & Integrated Fire & Safety	010-9510		8,737.11
5002029038	08/23/2016	A-Z Bus Sales	010-6400		66,051.14
5002029039	08/23/2016	Raven Aipa	010-4300		205.13
5002029040	08/23/2016	Scott Lang DBA All Communicati	010-5800	1,545.60	
			Unpaid Sales Tax	.80-	1,544.80
5002029041	08/23/2016	Data Recognition Corporation BIN #131410	010-4300		1,305.67
5002029042	08/23/2016	Dave Bang Associates Inc	010-4300	315.36	
			010-4400	2,954.30	3,269.66
5002029043	08/23/2016	Edgewood Press Inc	010-5800		1,002.20
5002029044	08/23/2016	Federal Express	010-5900		34.20
5002029045	08/23/2016	Handwriting Without Tears	010-4300		1,080.25
5002029046	08/23/2016	Kardwell International Inc. DBA Kardwell.com	010-5800	287.41	

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	14.04-	273.37
5002029047	08/23/2016	Kelly Paper Store	010-4300	781.34	
			Unpaid Sales Tax	.04-	781.30
5002029048	08/23/2016	Mobile Mini Inc	010-5699		474.35
5002029049	08/23/2016	Office Depot	010-4300		4,065.67
5002029050	08/23/2016	Oxnard Auto Supply	010-4300		388.78
5002029051	08/23/2016	Quill Corporation	010-4300		127.19
5002029052	08/23/2016	Ricoh USA, Inc	010-5600		998.96
5002029053	08/23/2016	Scooters BBQ & Catering	010-5800		321.43
5002029054	08/23/2016	Edelmira Shuman	010-5200		1,301.00
5002029055	08/23/2016	So Ca Gas Company	010-4300	138.93	
			010-5507	15.78	154.71
5002029056	08/23/2016	Trebron Company Inc	010-5800		5,250.00
5002029057	08/23/2016	Wells Fargo Financial Leasing	010-5600		2,110.14
5002029058	08/25/2016	Claudia Basaldua	010-5200		15.71
5002029059	08/25/2016	Beauty Kiss Carpet	010-5600		13,030.20
5002029060	08/25/2016	Lidia Cabral	130-5200		26.95
5002029061	08/25/2016	Coalition for Adequate School Housing	010-5300		750.00
5002029062	08/25/2016	CDW-G (Chicago)	010-4300		1,564.28
5002029063	08/25/2016	Maria Galaviz	130-5200		9.47
5002029064	08/25/2016	Angelica Gamez	010-4300		13.98
5002029065	08/25/2016	Gold Star Foods	130-5600		240.80
5002029066	08/25/2016	KYA Services LLC	010-5600		37,438.64
5002029067	08/25/2016	Lakeshore	010-4300		7,133.20
5002029068	08/25/2016	Medical Billing Technologies Inc	010-5800		700.64
5002029069	08/25/2016	Mixteco/Indigena Community Organizing Project	010-9510		10,398.13
5002029070	08/25/2016	O'Reilly Automotive Stores	010-4300		228.05
5002029071	08/25/2016	Pacificom	010-5800		432.40
5002029072	08/25/2016	Sue Parsons	010-4300		62.91
5002029073	08/25/2016	Angel Pinedo	010-4300		50.86
5002029074	08/25/2016	Port Hueneme Marine Supply Co	010-4300		5,671.19
5002029075	08/25/2016	Premier Agendas Inc	010-5800		12,576.90
5002029076	08/25/2016	Quill Corporation	010-4300		550.53
5002029077	08/25/2016	Cynthia Rojas	010-4300		57.06
5002029078	08/25/2016	Deborah Sandoval	010-5200		14.20
5002029079	08/25/2016	Delfina Serrato	130-5200		30.74
5002029080	08/25/2016	So Ca Gas Company	010-5507		737.48
5002029081	08/25/2016	Jennifer Tissler	010-4300		75.24
5002029082	08/25/2016	Urban Graphics and Printing	130-5800		5,000.00
5002029083	08/25/2016	Ventura Spaghetti Company	010-4300	648.00	
			Unpaid Sales Tax	3.00-	645.00
5002029084	08/25/2016	Verizon California	010-9510		38.01
5002029085	08/29/2016	Alejandra's Nursery	010-4300		6,912.00
5002029086	08/29/2016	Aswell Trophy	010-5800		86.40
5002029087	08/29/2016	Cristy Burke	010-4300	24.90	
			010-4400	2,854.50	

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## Checks Dated 08/01/2016 through 08/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	13.21-	2,866.19
5002029088	08/29/2016	CASBO Ventura Santa Barbara Subsection	010-5200		240.00
5002029089	08/29/2016	Castle Air Inc	010-5600		28,689.40
5002029090	08/29/2016	CDI Computer Dealers Inc.	010-4400	7,456.00	
			Unpaid Sales Tax	544.00-	6,912.00
5002029091	08/29/2016	Empire Cleaning Supply	010-4400		651.88
5002029092	08/29/2016	Foundation For Educational Administration c/o Marianne	010-5200		1,590.00
5002029093	08/29/2016	Fry's Electronics	010-4300		94.80
5002029094	08/29/2016	HERC Rentals, Inc.	010-5699		2,989.83
5002029095	08/29/2016	Veronica Hernandez	010-4300		26.86
5002029096	08/29/2016	Hertz Furniture Systems	010-4300		1,464.08
5002029097	08/29/2016	Cindy Norvell	010-5200		34.34
5002029098	08/29/2016	Parker & Covert LLP	010-5800		1,149.19
5002029099	08/29/2016	Sue Parsons	010-4200	611.28	
			010-4300	313.60	
			Unpaid Sales Tax	18.96-	905.92
5002029100	08/29/2016	Felicitas Perez	010-4300		464.16
5002029101	08/29/2016	ReadyRefresh by Nestle	010-4300		10.78
5002029102	08/29/2016	Ricoh USA, Inc	010-5600		1,775.63
5002029103	08/29/2016	San Bernardino County Superintendent of Schools	010-5200		120.00
5002029104	08/29/2016	So Ca Gas Company	Cancelled		26,241.53 *
Cancelled on 09/01/2016					
5002029105	08/29/2016	Donna Watson	010-4300		71.34
5002029106	08/30/2016	A-Z Bus Sales	010-4300		3,520.19
5002029107	08/30/2016	ACSA	010-5200		1,147.00
5002029108	08/30/2016	Alise Echele	010-5800		675.00
5002029109	08/30/2016	Aswell Trophy	010-5800		64.80
5002029110	08/30/2016	CASBO Ventura Santa Barbara Subsection	010-5200		60.00
5002029111	08/30/2016	CDW-G (Chicago)	010-4300	267.19	
			010-4400	1,469.78	1,736.97
5002029112	08/30/2016	City Of Oxnard	010-5502		8,866.58
5002029113	08/30/2016	Kagan Publishing & Pro Devel (Training Events)	010-4200		37.32
5002029114	08/30/2016	Kay Clark	010-5800		650.00
5002029115	08/30/2016	KYA Services LLC	010-4300		25,451.60
5002029116	08/30/2016	Magdalena Landeros	010-5200		61.18
5002029117	08/30/2016	Office Depot	010-4300		410.18
5002029118	08/30/2016	Oriental Trading Co Inc	010-4300	1,195.31	
			Unpaid Sales Tax	87.06-	1,108.25
5002029119	08/30/2016	Profit Rocket LLC	010-5800		64.35
5002029120	08/30/2016	Rochester 100 Inc	010-5800	1,356.48	
			Unpaid Sales Tax	100.48-	1,256.00
5002029121	08/30/2016	School Date Books	010-4300		606.73
5002029122	08/30/2016	Sinclair Sanitary Supply Inc	010-4300	3,231.99	

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**Checks Dated 08/01/2016 through 08/31/2016**

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5002029122	08/30/2016	Sinclair Sanitary Supply Inc	010-4400	5,430.51	8,662.50
5002029123	08/30/2016	The SPARK Programs-Institutes	010-5800		3,199.00
5002029124	08/30/2016	Staples Advantage Dept LA	010-4300		600.20
5002029125	08/30/2016	VCOE	010-5800		1,055.06
5002029126	08/30/2016	Ventura County Community Foundation	010-4300		60.00
5002029127	08/31/2016	Tax Deferred Services	010-9533		58,691.00
<b>Total Number of Checks</b>				<b>299</b>	<b>1,521,481.52</b>

	Count	Amount
Cancel	1	26,241.53
Net Issue		1,495,239.99

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
010	General Fund	270	1,341,640.03
130	Cafeteria Fund	25	137,957.31
215	Measure T Building Fund	1	8,030.63
250	Capital Facilities Fund	3	7,995.05
953	Unorganized Student Body/Elem	1	885.60
Total Number of Checks		<b>298</b>	1,496,508.62
Less Unpaid Sales Tax Liability			1,268.63-
<b>Net (Check Amount)</b>			<b>1,495,239.99</b>

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## HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR  
AUGUST 2016

BOARD MEETING DATE: September 12, 2016

FROM: Nansi Richard, Director of Finance  
Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The August report reflects the receipt of \$189,937.82 as follows:

Fund	Description	August
010	General Fund	\$189,937.82
130	Cafeteria Fund	\$0.00
215	Measure T Bond Fund	\$0.00
250	Developer Fee Fund	\$0.00
95X	Student Funds	\$0.00
	Totals	\$189,937.82

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000141	Posted	(710452) Virginia Shibue	912	Cash	08/05/16		AR16-00313	01	CR33182	INSURANCE	236.00
( 026167)	010- 9200-	- - - - -	-	-		236.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000151	Posted	(710692) Juan Ayala-Munoz	916	Check	08/05/16	5204	AR16-01025		CR33182	INSURANCE	166.00
( 026167)	010- 9200-	- - - - -	-	-		166.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000152	Posted	(000089) Arrowhead Mountain Spri	916	Check	08/05/16	0200245311	AR16-01091		CR33182	OVERPAYMENT OF INVOICI	25.52
( 043428)	010- 4300- 0709- 0- 0000- 2100- 000- 400- 0000- 0					25.52					
DP17-0000153	Posted	(710213) Pearson Education	916	Check	08/05/16	01702396	AR16-01090	01	CR33182	REFUND- RTND ITEMS	20,500.23
( 043416)	010- 4200- 0709- 0- 1110- 1000- 000- 400- 0000- 0					.00					
( 043766)	010- 9200- 0709- 0-	- - - - -	-	-		20,500.23					
DP17-0000154	Posted	(000088) Literacy Parners, LLC	916	Check	08/05/16	1098	AR16-01082		CR33182	REFUND - DUPLICATE PYMI	1,500.00
( 043674)	010- 5800- 0709- 0- 1110- 1000- 000- 400- 0000- 0					.00					
( 043766)	010- 9200- 0709- 0-	- - - - -	-	-		1,500.00					
DP17-0000155	Posted	(000028) Richard Calzada	917	Check	08/05/16	1805	AR17-00046		CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000156	Posted	(004839) Cheryl Engel	917	Check	08/05/16	8192	AR17-00050	01	CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000157	Posted	(711582) Kathleen Fuller	917	Check	08/05/16	8195	AR17-00056	01	CR33182	INSURANCE	2,643.00
( 022204)	010- 9537-	- - - - -	-	-		2,643.00					
DP17-0000158	Posted	(711624) Carol Gottlieb	917	Check	08/05/16	9073	AR17-00057	01	CR33182	INSURANCE	48.00
( 022204)	010- 9537-	- - - - -	-	-		48.00					
DP17-0000159	Posted	(700298) Kenneth Gray	917	Check	08/05/16	454059428	AR17-00007	01	CR33182	INSURANCE	498.00
( 022204)	010- 9537-	- - - - -	-	-		498.00					
DP17-0000160	Posted	(701699) Shala Gudino	917	Check	08/05/16	0089280154	AR17-00151		CR33182	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000161	Posted	(710376) Kimberly Henderson	917	Check	08/05/16	2858	AR17-00021		CR33182	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000162	Posted	(710525) Frances Hruska	917	Check	08/05/16	0676	AR17-00125	01	CR33182	INSURANCE	53.00
( 022204)	010- 9537-	- - - - -	-	-		53.00					
DP17-0000163	Posted	(005585) Patricia Humphries	917	Check	08/05/16	1265	AR17-00064	01	CR33182	INSURANCE	454.00
( 022204)	010- 9537-	- - - - -	-	-		454.00					

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2016, Ending Receipt Date = 8/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000164	Posted	(711609) Franziska Jeffreys	917	Check	08/05/16	984	AR17-00126	01	CR33182	INSURANCE	318.00
( 022204)	010- 9537-	- - - - -	-	-		318.00					
DP17-0000165	Posted	(713674) Nora Kenny	917	Check	08/05/16	1333	AR17-00009		CR33182	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000166	Posted	(711613) Sharon Meyer	917	Check	08/05/16	531	AR17-00076	01	CR33182	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000167	Posted	(703123) Rosanne Mesa	917	Check	08/05/16	452002434	AR17-00026		CR33182	INSURANCE	268.75
( 022204)	010- 9537-	- - - - -	-	-		268.75					
DP17-0000168	Posted	(712635) Sally Nava	917	Check	08/05/16	2130	AR17-00132	01	CR33182	INSURANCE	24.00
( 022204)	010- 9537-	- - - - -	-	-		24.00					
DP17-0000169	Posted	(700323) Linda Nahrstedt	917	Check	08/05/16	2811	AR17-00079		CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000170	Posted	(712642) Olivia Owens	917	Check	08/05/16	2406	AR17-00134	01	CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000171	Posted	(712850) Indalicio Pascua	917	Check	08/05/16	1637	AR17-00135	00	CR33182	INSURANCE	48.00
( 022204)	010- 9537-	- - - - -	-	-		48.00					
DP17-0000172	Posted	(711615) Mary Lou Quint	917	Check	08/05/16	1398	AR17-00153	01	CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000173	Posted	(702574) Barbara Smalley	917	Check	08/05/16	2369	AR17-00094	01	CR33182	INSURANCE	1,771.00
( 022204)	010- 9537-	- - - - -	-	-		1,771.00					
DP17-0000174	Posted	(711828) Sharon Stewart	917	Check	08/05/16	315	AR17-00098	01	CR33182	INSURANCE	159.00
( 022204)	010- 9537-	- - - - -	-	-		159.00					
DP17-0000175	Posted	(703229) Evalene Sancineto	917	Check	08/05/16	1612	AR17-00030		CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000176	Posted	(000061) Ellen Spigel	917	Check	08/05/16	5359	AR17-00029	01	CR33182	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000177	Posted	(703307) Nancy Velasquez	917	Check	08/05/16	0051	AR17-00018		CR33182	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000178	Posted	(701405) Ventura County Schools	917	Check	08/05/16	227345	AR17-00171		CR33182	WC - M. VILLA	1,291.62
( 007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,291.62					
DP17-0000179	Posted	AMERICAN RED CROSS	917	Check	08/05/16	3683			CR33182	FAC USE APP	15.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2016, Ending Receipt Date = 8/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000181	Posted	(701503) State Of California	918	Check	08/03/16	38-295098	AR17-00181		CR33033	HEALTH CARE DEPOSIT	1,433.17
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					1,433.17					
DP17-0000182	Posted	(702375) United States Postal Serv	920	Check	08/12/16	0270567374	AR17-00185		CR34047	REFUND - CLOSED ACCT	703.85
( 024192)	010- 5900- 3010- 0- 0000- 2100- 000- 400- 0000- 0					703.85					
DP17-0000183	Posted	(000092) Hanen Early Language Pi	920	Check	08/12/16	3582	AR17-00184		CR34047	WORKSHOP POSTAGE/REF	185.69
( 010124)	010- 5200- 6500- 0- 5770- 1191- 000- 310- 0000- 0					185.69					
DP17-0000184	Posted	(711727) American Fidelity Assurar	920	Check	08/12/16	2552176	AR17-00183		CR34047	CLOSE OUT PLAN YEAR 20	7,414.52
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					7,414.52					
DP17-0000185	Posted	(701405) Ventura County Schools	920	Check	08/12/16	16836	AR17-00182		CR34047	BUSINESS PERSONAL PRO	23,115.22
( 011137)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0170- 0					23,115.22					
DP17-0000186	Posted	(711709) First Five Ventura County	920	Check	08/12/16	010438	AR17-00180		CR34047	NFL ADVANCE AUG 2016	62,165.00
( 019598)	010- 8590- 7811- 0- 0000- 0000- 000- 000- 0000- 0					62,165.00					
DP17-0000187	Posted	(711111) Child Development Resol	920	Check	08/12/16	672434	AR17-00179	01	CR34047	FACILITY RENTAL	2.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					2.00					
DP17-0000188	Posted	(712362) Continuing Development,	920	Check	08/12/16	219907	AR17-00178	01	CR34047	FAC USE PRE-SCH JUL 201	300.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					300.00					
DP17-0000189	Posted	(000017) Recycle International	920	Check	08/12/16	3366	AR17-00177		CR34047	E-WASTE	967.92
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					967.92					
DP17-0000190	Posted	(713652) MERITO	919	Check	08/12/16	1241	AR16-01070		CR34047	BUS TRANSPORTATION	438.25
( 041366)	010- 5812- 0140- 0- 1110- 1000- 260- 300- 9000- 0					.00					
( 035125)	010- 9200- 0140- 0- - - - - - - - - -					438.25					
DP17-0000191	Posted	(711575) Barbara Bauman	920	Check	08/12/16	2532	AR17-00033		CR34047	INSURANCE	925.00
( 022204)	010- 9537- - - - - - - - - -					925.00					
DP17-0000192	Posted	(712518) Susan Burres	920	Check	08/12/16	8424	AR17-00120	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537- - - - - - - - - -					122.00					
DP17-0000193	Posted	(703357) Linda Cody	920	Check	08/12/16	13229	AR17-00048		CR34047	INSURANCE	1,671.00
( 022204)	010- 9537- - - - - - - - - -					1,671.00					
DP17-0000194	Posted	(700583) Mary Ann Cryer	920	Check	08/12/16	5217	AR17-00004		CR34047	INSURANCE	366.00
( 022204)	010- 9537- - - - - - - - - -					366.00					
DP17-0000195	Posted	(004488) Gloria Froyen	920	Check	08/12/16	0092649949	AR17-00055	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537- - - - - - - - - -					122.00					
DP17-0000196	Posted	(711604) Richard Froyen	920	Check	08/12/16	0092649950	AR17-00150	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537- - - - - - - - - -					122.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000197	Posted	(711605) Rosie Garcia	920	Check	08/12/16	8132	AR17-00123	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000198	Posted	(710412) Linda Gonzales	921	Check	08/12/16	2022	AR17-00124		CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000199	Posted	(713338) Marsha Brumana	921	Check	08/12/16	1843	AR17-00044		CR34047	INSURANCE	293.00
( 022204)	010- 9537-	- - - - -	-	-		293.00					
DP17-0000200	Posted	(711776) Sally Keevy	921	Check	08/12/16	5843	AR17-00066	01	CR34047	INSURANCE C {Check}	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000201	Posted	(710673) Ana Leanos	921	Check	08/12/16	389	AR17-00023		CR34047	INSURANCE	773.25
( 022204)	010- 9537-	- - - - -	-	-		773.25					
DP17-0000202	Posted	(711733) Allen Krahenbuhl	921	Check	08/12/16	3864	AR17-00117		CR34047	INSURANCE	2,460.00
( 022204)	010- 9537-	- - - - -	-	-		2,460.00					
DP17-0000203	Posted	(713344) Rebecca Lopez	921	Check	08/12/16	4238	AR17-00130	00	CR34047	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000204	Posted	(711130) Claudine Medina	921	Check	08/12/16	3486	AR17-00025	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000205	Posted	(712136) Regino Medina	921	Check	08/12/16	3486	AR17-00155		CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000206	Posted	(710593) Linda Morris	921	Check	08/12/16	5463	AR17-00027		CR34047	INSURANCE	351.66
( 022204)	010- 9537-	- - - - -	-	-		351.66					
DP17-0000207	Posted	(004899) Patrick Newton	921	Check	08/12/16	0092415876	AR17-00156		CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000208	Posted	(711622) Maria Woodrow	920	Check	08/12/16	149	AR17-00144	01	CR34047	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000209	Posted	(702637) Lynne Porter	920	Check	08/12/16	8124	AR17-00082	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000210	Posted	(711524) Dennis Recker	920	Check	08/12/16	3110	AR17-00138	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000211	Posted	(003012) Mireya Rodriguez	920	Check	08/12/16	709	AR17-00013		CR34047	INSURANCE	498.00
( 022204)	010- 9537-	- - - - -	-	-		498.00					
DP17-0000212	Posted	(710417) Francisco Rodriguez	920	Check	08/12/16	709	AR17-00028		CR34047	INSURANCE	498.00
( 022204)	010- 9537-	- - - - -	-	-		498.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000213	Posted	(702406) Ruben Rosario	920	Check	08/12/16	456241208	AR17-00085	01	CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000214	Posted	(003674) Linda Rosario	920	Check	08/12/16	455172231	AR17-00014		CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000215	Posted	(003674) Linda Rosario	920	Check	08/12/16	456288799	AR17-00014		CR34047	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000216	Posted	(711611) Darlyne Schott	920	Check	08/12/16	2413	AR17-00087	01	CR34047	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000217	Posted	(004375) Melinda Sharp	920	Check	08/12/16	0092282504	AR17-00088	01	CR34047	INSURANCE	1,549.00
( 022204)	010- 9537-	- - - - -	-	-		1,549.00					
DP17-0000218	Posted	(711597) Vi Shoemaker	920	Check	08/12/16	0093270364	AR17-00051	01	CR34047	INSURANCE	820.00
( 022204)	010- 9537-	- - - - -	-	-		820.00					
DP17-0000219	Posted	(712183) Rick Uelmen	920	Check	08/12/16	5286	AR17-00101	01	CR34047	INSURANCE	2,643.00
( 022204)	010- 9537-	- - - - -	-	-		2,643.00					
DP17-0000220	Posted	(700099) Leann Wren	920	Check	08/12/16	8882	AR17-00108	01	CR34047	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000221	Posted	(701575) VCOE	922	Check	08/10/16	5071880174	AR16-01092		CR33480	MIGRANT PERS COST	55.74
( 046349)	010- 8699- 0000- 0- 0000- 0000- 000- 000- M GR- 1					.00					
( 012582)	010- 9200- 0000- 0-	- - - - -	-	-		55.74					
DP17-0000222	Posted	(701503) State Of California	922	Check	08/10/16	38-306083	AR17-00186		CR33480	HEALTH CARE DEPOSIT	4,889.41
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					4,889.41					
DP17-0000223	Posted	(000089) Arrowhead Mountain Spr	923	Check	08/20/16	0200245308	AR16-01091		CR34290	OVERPAYMENT OF INVOIC	25.52
( 043428)	010- 4300- 0709- 0- 0000- 2100- 000- 400- 0000- 0					25.52					
DP17-0000224	Posted	(713059) Victoria Martinez	923	Check	08/20/16	1457	AR16-00636	01	CR34290	INSURANCE	122.00
( 026167)	010- 9200-	- - - - -	-	-		122.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					
DP17-0000225	Posted	Ronsini Litigation Support Srv	924	Check	08/20/16	223370			CR34290	RECORDS REQUEST	15.00
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0000226	Posted	(701405) Ventura County Schools	924	Check	08/20/16	227972	AR17-00187		CR34290	WC - M. VILLA	1,291.62
( 007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,291.62					
DP17-0000227	Posted	(000091) Cheryl Davidson-Fitzgera	924	Check	08/20/16	4858	AR17-00176		CR34290	INSURANCE	332.00
( 022204)	010- 9537-	- - - - -	-	-		332.00					

\* On Hold

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000228	Posted	(711099) Guadalupe Aguirre	924	Check	08/20/16	0093707072	AR17-00031		CR34290	INSURANCE	881.00
( 022204)	010- 9537-	- - - - -	-	-		881.00					
DP17-0000229	Posted	(005349) Shirley Brown	924	Check	08/20/16	0095155321	AR17-00043		CR34290	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000230	Posted	(701699) Shala Gudino	924	Check	08/20/16	0095151516	AR17-00188		CR34290	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000231	Posted	(703369) Elisa Taylor-Goodwin	924	Check	08/20/16	1658	AR17-00016		CR34290	INSURANCE	498.00
( 022204)	010- 9537-	- - - - -	-	-		498.00					
DP17-0000232	Posted	(701097) Chereda Hamilton	924	Check	08/20/16	8549	AR17-00059	01	CR34290	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000233	Posted	(713339) Dennis Held	924	Check	08/20/16	3117	AR17-00061	00	CR34290	INSURANCE	447.00
( 022204)	010- 9537-	- - - - -	-	-		447.00					
DP17-0000234	Posted	(711586) Fred Huante	924	Check	08/20/16	23576237583	AR17-00116	01	CR34290	INSURANCE	1,000.00
( 022204)	010- 9537-	- - - - -	-	-		1,000.00					
DP17-0000235	Posted	(711586) Fred Huante	924	Check	08/20/16	23576237594	AR17-00116	01	CR34290	INSURANCE	549.00
( 022204)	010- 9537-	- - - - -	-	-		549.00					
DP17-0000236	Posted	(711588) Frankie Jones	924	Check	08/20/16	4440	AR17-00065	01	CR34290	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000237	Posted	(003901) Linda Krahenbuhl	924	Check	08/20/16	640	AR17-00068	01	CR34290	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000238	Posted	(713797) Rosanna Kissinger	924	Check	08/20/16	9239	AR17-00127		CR34290	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000239	Posted	(700575) Joseph Legacy	924	Check	08/20/16	0094206014	AR17-00070		CR34290	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000240	Posted	(712974) Adrian Laveaga	924	Check	08/20/16	1056	AR17-00128		CR34290	INSURANCE	360.00
( 022204)	010- 9537-	- - - - -	-	-		360.00					
DP17-0000241	Posted	(700289) Maria Lopez	924	Check	08/20/16	2257	AR17-00129		CR34290	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000242	Posted	(000080) Maria Onate-Martin	924	Check	08/20/16	3495	AR17-00133	01	CR34290	INSURANCE	244.00
( 022204)	010- 9537-	- - - - -	-	-		244.00					
DP17-0000243	Posted	(703123) Rosanne Mesa	924	Check	08/20/16	456847575	AR17-00026		CR34290	INSURANCE	319.50
( 022204)	010- 9537-	- - - - -	-	-		319.50					

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000244	Posted	(703358) Donna Montgomery	924	Check	08/20/16	9017	AR17-00077		CR34290	INSURANCE	366.00
( 022204)	010- 9537-	- - - - -	-	-		366.00					
DP17-0000245	Posted	(710694) Cliff Morgan	924	Check	08/20/16	1020	AR17-00078	01	CR34290	INSURANCE	171.00
( 022204)	010- 9537-	- - - - -	-	-		171.00					
DP17-0000246	Posted	(710606) Bernabe Simon	924	Check	08/20/16	7424306686	AR17-00140	01	CR34290	INSURANCE	166.00
( 022204)	010- 9537-	- - - - -	-	-		166.00					
DP17-0000247	Posted	(710538) Lea Standish	924	Check	08/20/16	1321	AR17-00097	01	CR34290	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000248	Posted	(710538) Lea Standish	924	Check	08/20/16	1321	AR17-00189	01	CR34290	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000249	Posted	(701220) Elaine B. Shaw	924	Check	08/20/16	2611	AR17-00089	01	CR34290	INSURANCE	61.00
( 022204)	010- 9537-	- - - - -	-	-		61.00					
DP17-0000250	Posted	(005500) Patricia Villanueva	924	Check	08/20/16	83325-06100	AR17-00104		CR34290	INSURANCE	872.00
( 022204)	010- 9537-	- - - - -	-	-		872.00					
DP17-0000251	Posted	(002603) Delores Walker	924	Check	08/20/16	0034704732	AR17-00106	01	CR34290	INSURANCE	1,671.00
( 022204)	010- 9537-	- - - - -	-	-		1,671.00					
DP17-0000252	Posted	(710570) Hilda Valenzuela	924	Check	08/20/16	0094004968	AR17-00143		CR34290	INSURANCE	166.00
( 022204)	010- 9537-	- - - - -	-	-		166.00					
DP17-0000253	Posted	(711809) Linda Velthoen	924	Check	08/20/16	0094240400	AR17-00103	01	CR34290	INSURANCE	820.00
( 022204)	010- 9537-	- - - - -	-	-		820.00					
DP17-0000254	Posted	(003951) Mary Alice Waldo	924	Check	08/20/16	7143	AR17-00105		CR34290	INSURANCE	1,341.00
( 022204)	010- 9537-	- - - - -	-	-		1,341.00					
DP17-0000255	Posted	(005567) Carolyn Zimring	924	Check	08/20/16	1918	AR17-00111		CR34290	INSURANCE	1,341.00
( 022204)	010- 9537-	- - - - -	-	-		1,341.00					
DP17-0000256	Posted	OXN YOUTH SOCCER -PUMAS	928	Cash	08/26/16				CR34492	FAC USE APP	15.00
( 011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0000257	Posted	(701503) State Of California	925	Check	08/17/16	38-316801	AR17-00191		CR34047	HEALTH CARE DEPOSIT	6,832.30
( 011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					6,832.30					
DP17-0000258	Posted	(713598) United States Treasury	925	Check	08/17/16	403060677092	AR17-00190		CR34047	INTEREST 12/2015 INTEREST 2015	3,905.00
( 011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					3,905.00					
DP17-0000259	Posted	(700520) Sandra Schiffner	926	Check	08/26/16	0097113126	AR16-00538	01	CR34492	INSURANCE	183.00
( 026167)	010- 9200-	- - - - -	-	-		183.00					
( 022204)	010- 9537-	- - - - -	-	-		.00					

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0000260	Posted	(711572) Barbara Baldwin	927	Check	08/26/16	4368	AR17-00115	01	CR34492	INSURANCE	236.00
( 022204)	010- 9537-	- - - - -	-	-		236.00					
DP17-0000261	Posted	(000436) Carol Davis	927	Check	08/26/16	10767	AR17-00122	01	CR34492	INSURANCE	48.00
( 022204)	010- 9537-	- - - - -	-	-		48.00					
DP17-0000262	Posted	(710414) Donna Jimenez	927	Check	08/26/16	16311	AR17-00022	01	CR34492	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000263	Posted	(700983) Susan Knupp	927	Check	08/26/16	0000030028	AR17-00067	01	CR34492	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000264	Posted	(701735) Deborah Lofton	927	Check	08/26/16	1902	AR17-00010		CR34492	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000265	Posted	(713059) Victoria Martinez	927	Check	08/26/16	1463	AR17-00131	01	CR34492	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000266	Posted	(711594) Elna Ranson	927	Check	08/26/16	4478	AR17-00137	01	CR34492	INSURANCE	183.00
( 022204)	010- 9537-	- - - - -	-	-		183.00					
DP17-0000267	Posted	(711043) Ashley Thompson	927	Check	08/26/16	4328	AR17-00164		CR34492	INSURANCE	336.00
( 022202)	010- 9534-	- - - - -	-	-		336.00					
DP17-0000268	Posted	(700877) Evangeline Urias	927	Check	08/26/16	1462	AR17-00142	01	CR34492	INSURANCE	122.00
( 022204)	010- 9537-	- - - - -	-	-		122.00					
DP17-0000269	Audit	(711754) U S Dept of Education	932	Electronic F	08/24/16		AR17-00195	01		IMPACT AID 8002	11,635.08
( 022394)	010- 8110- 0000- 0- 0000- 0000- 000- 000- 8003- 0					11,635.08					
Total for Hueneme Elementary School District											189,937.82
Fund-Object Recap											

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2016, Ending Receipt Date = 8/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

Page 8 of 9

**COUNTY - County Account**

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
<b>Fund-Object Recap</b>											
		010-2200		Classified Support Salaries					2,583.24		
		010-4200		Books Other Than Textbooks					.00		
		010-4300		Materials and Supplies					51.04		
		010-5200		Travel and Conferences					185.69		
		010-5800		Professnl/Consult Serv & Opera					.00		
		010-5812		Buses					.00		
		010-5900		Communications					703.85		
		010-8110		Maint & Operations (Public Law					11,635.08		
		010-8290		All Other Federal Revenue					13,154.88		
		010-8590		All Other State Revenues					62,165.00		
		010-8650		Leases and Rentals					332.00		
		010-8699		All Other Local Revenue					35,417.66		
		010-9200		Accounts Receivable					23,201.22		
		010-9534		Health & Welfare Insurance Pay					336.00		
		010-9537		Retiree Benefits Liability					40,172.16		
<b>Fund 010 - General Fund</b>									<b>189,937.82</b>		
<b>Total for Hueneme Elementary School District</b>									<b>189,937.82</b>		

**Org Recap****Hueneme Elementary School District**

\$ - Cash	251.00
C - Check	178,051.74
E - Electronic Funds Xfer	11,635.08
<b>Total Receipts</b>	<b>189,937.82</b>
<b>Report Total</b>	<b>189,937.82</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2016, Ending Receipt Date = 8/31/2016, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

Page 9 of 9

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: HESD ASSESSMENT COMMITTEE UPDATE

BOARD MEETING DATE: September 12, 2016

FROM: Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Christine Walker, Superintendent

---

STAFF COMMENT

INFORMATION ONLY:

Helen Cosgrove, Assistant Superintendent, Educational Services, will update the Governing Board on the activities of the HESD Assessment Committee.

BACKGROUND:

Last January, the Hueneme Elementary School District formed a committee of 24 teachers (12 teachers in grades 6-8 and 12 teachers in grades 3-5) and site administrators to focus efforts on the following long term goals:

1. What evidence can be used in the HESD LCAP to provide meaningful measures of student achievement?
2. How do we use the CAASPP system in a thoughtful, strategic and meaningful way to improve instruction and learning?



# HUNEME ELEMENTARY SCHOOL DISTRICT ASSESSMENT COMMITTEE UPDATE

*Inspiring and empowering every student to thrive every day.*

# Guiding Questions

---

- ▣ What evidence can be used in the HESD LCAP to provide meaningful measures of student achievement?
- ▣ How can we use the California Assessment of Student Assessment and Progress (CAASPP) in a thoughtful, strategic and meaningful way to improve instruction and learning?

# California Assessment of Student Performance and Progress :

3

The primary purpose of the CAASPP is to assist teachers,  
administrators, students, and parents  
**to *promote high-quality teaching and learning***  
through the use of a variety of assessment approaches  
and types of questions.



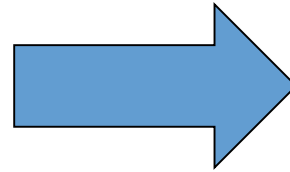
# CAASPP:

4

**FROM**

Assessment  
for  
Accountability

- Once a year

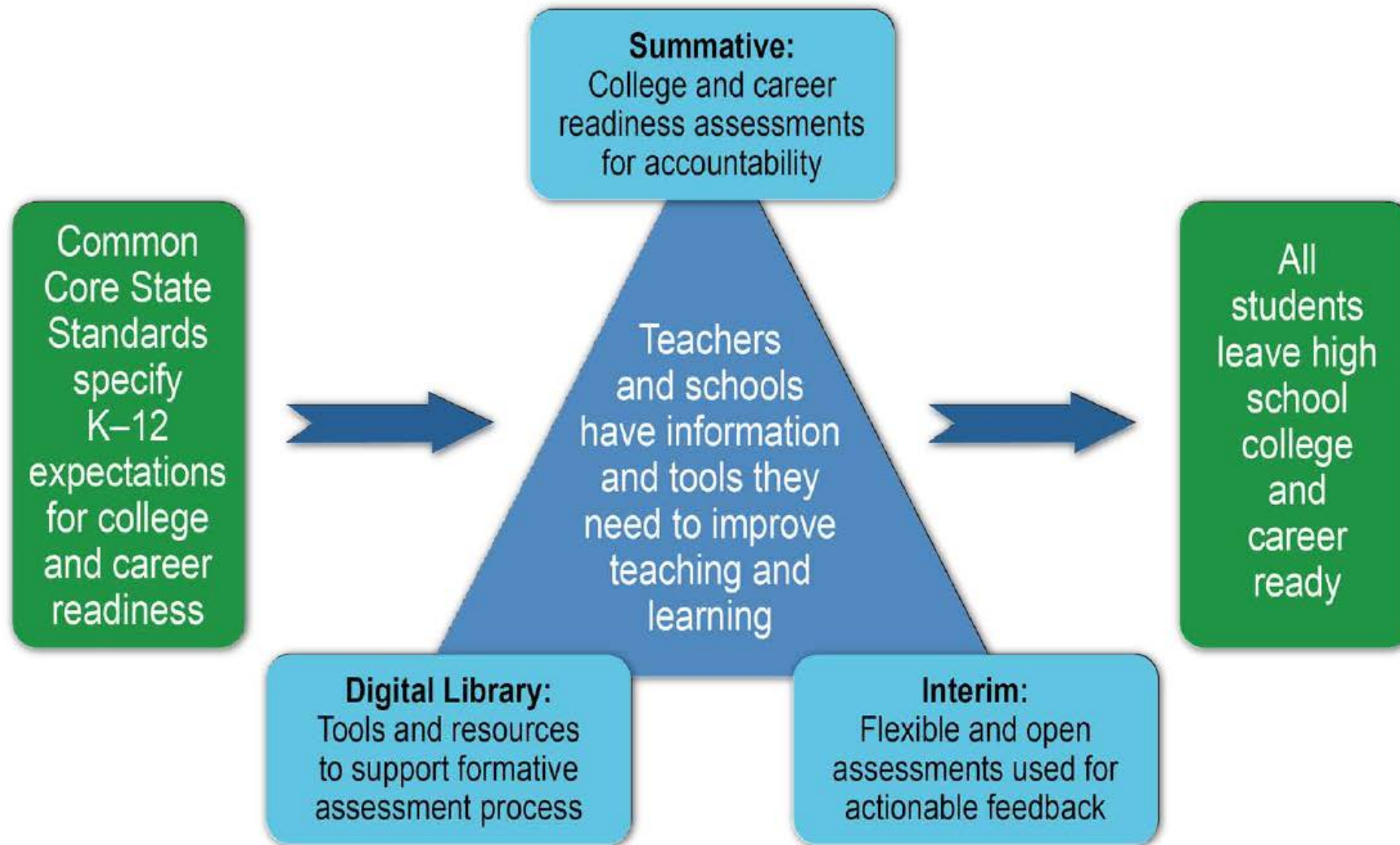


**TO**

Assessment  
for Teaching and  
Learning

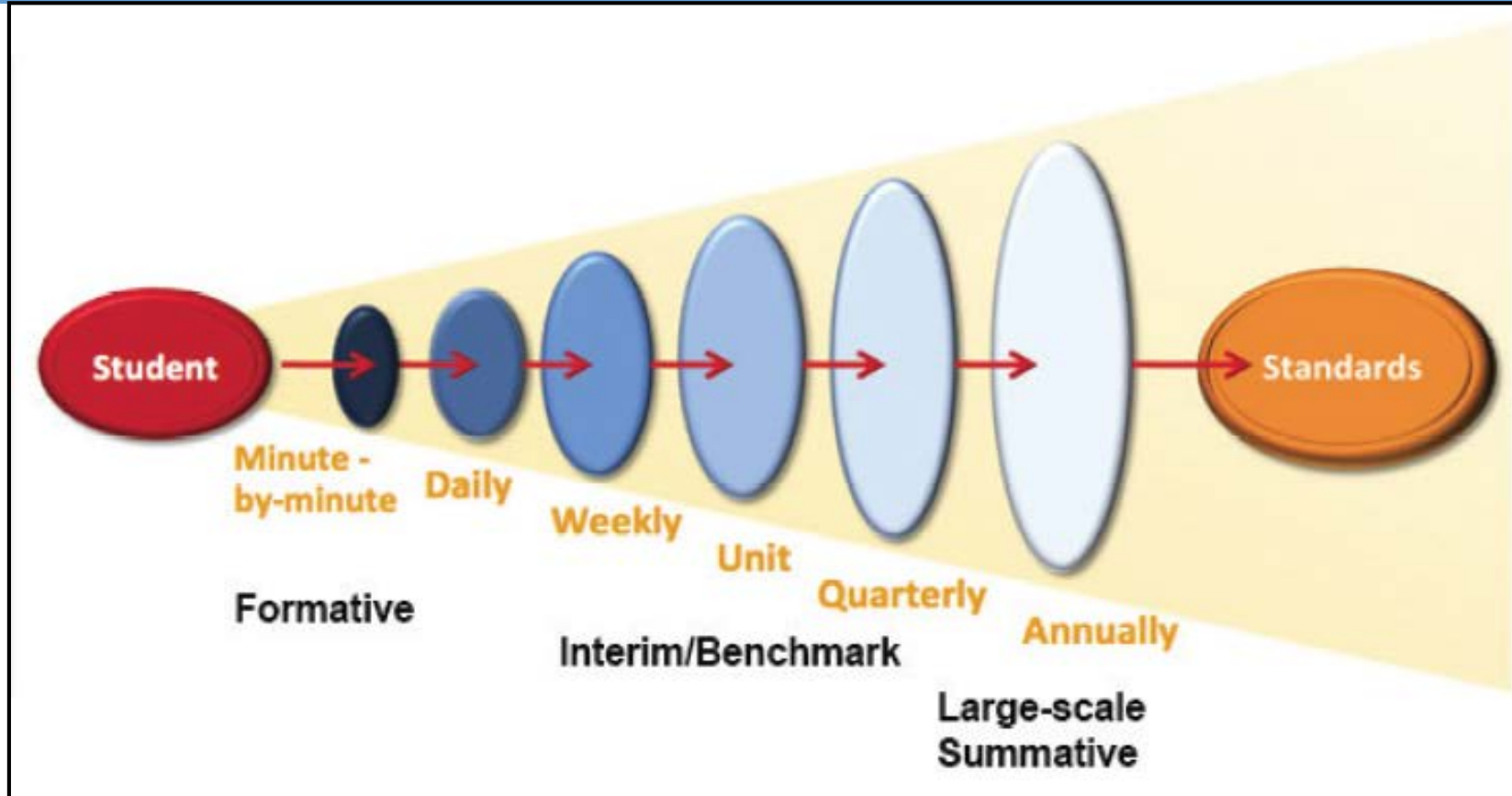
- Multi-faceted system
- Part of the instructional cycle
- Focus on continuous improvement
- Tools for teachers

# Smarter Balanced Assessment System



# Assessment Cycles by Purpose

6



Adapted from Herman and Heritage (2007)

The *ELA/ELD Framework* was adopted by the California State Board of Education on July 9, 2014. The *ELA/ELD Framework* has not been edited for publication. © 2014 by the California Department of Education.

# Focus on Interim Assessments

---

- 1. *Interim Comprehensive Assessments (ICAs)*** – measure the same content as the summative assessment.
- 2. *Interim Assessment Blocks (IABs)*** – teachers can use throughout the school year to target more focused sets of related concepts in mathematics and English Language Arts

# Grades 3-5

## □ Trimester 1

- 1. Guided Performance Task MATH and ELA (no score)
- 2. Brief Write IAB – Narrative (score)

## □ Trimester 2

- 1. IAB - Math AND ELA (score)
- 2. Brief Write IAB – Informative (score)

## □ Trimester 3

- 1. Brief Write IAB – Opinion (score)

# Grades 6-8

## □ Trimester 1

- ▣ 1. Guided Performance Task MATH and ELA (no score)
- ▣ 2. Brief Write IAB – Narrative (score)

## □ Trimester 2

- ▣ 1. IAB - Math AND ELA (score)
- ▣ 2. Brief Write IAB – Argument (score)

## □ Trimester 3

- ▣ 1. Brief Write IAB – Informative (score)

## *Next Steps:*

# Student Assessment Inventory for School Districts

---

- Evaluate the assessments students are taking
- Determine the minimum testing necessary to serve essential diagnostic, instructional and accountability purposes
- Ensure that every district-mandated test is of high quality
- Use supporting structures and routines so assessment results are actually used and action steps taken which will help students

## *Next Steps:*

# Focus on Formative Assessment

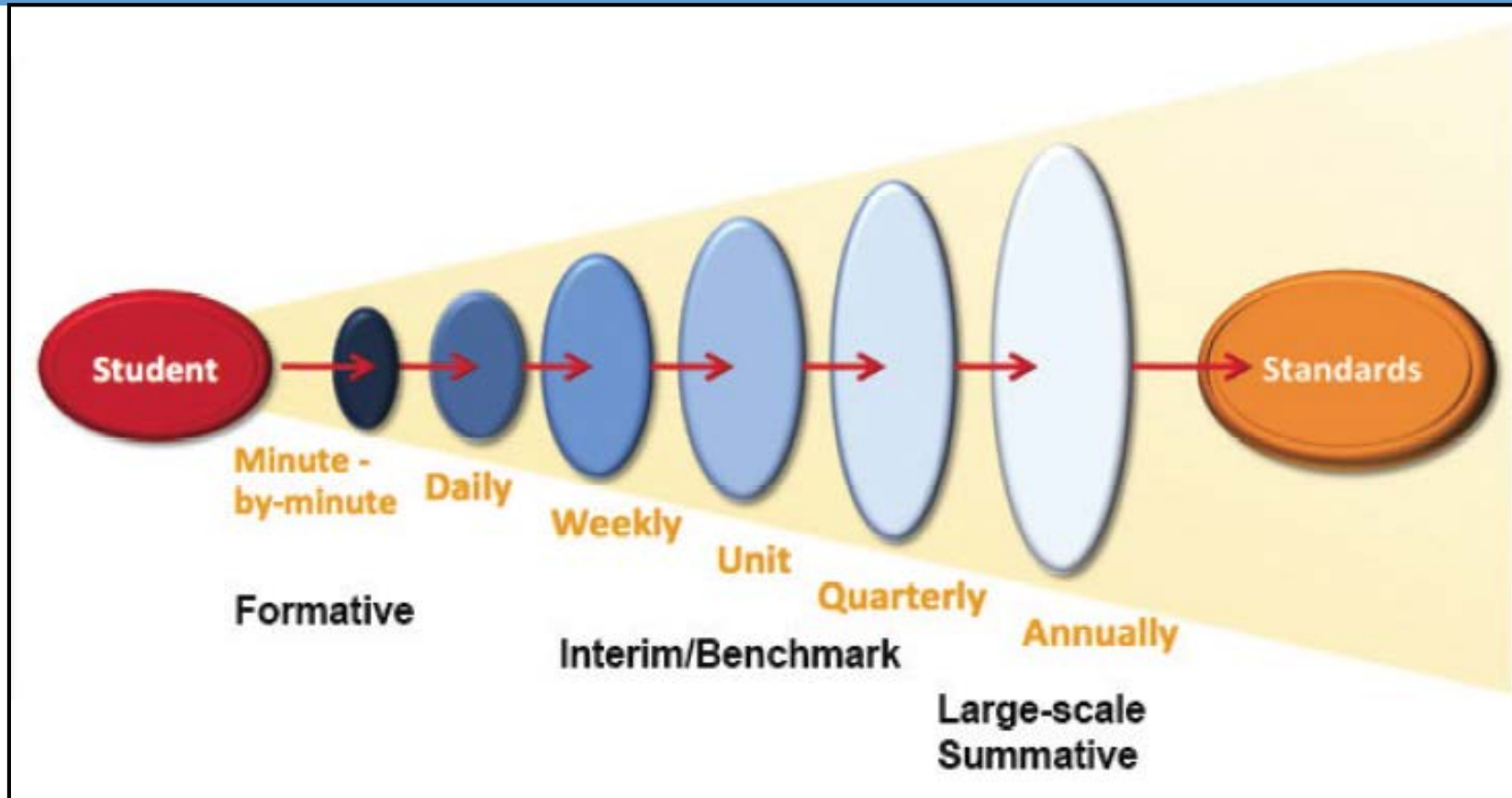
11

- A constantly occurring process, a verb, a series of events in action, not a single tool or a static noun
- Teachers are “the primary agents, not passive consumers, of assessment information
- Primarily influence students’ learning



# Assessment Cycles by Purpose

12



Adapted from Herman and Heritage (2007)

The *ELA/ELD Framework* was adopted by the California State Board of Education on July 9, 2014. The *ELA/ELD Framework* has not been edited for publication. © 2014 by the California Department of Education.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: EDCAMP HESD

BOARD MEETING DATE: September 12, 2016

FROM: Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Christine Walker, Superintendent

---

STAFF COMMENT

INFORMATION ONLY:

Liz Hoppe, Technology Support Teacher, will share information with the Board on our district's upcoming Edcamp on October 1 at E.O. Green Junior High School.

BACKGROUND:

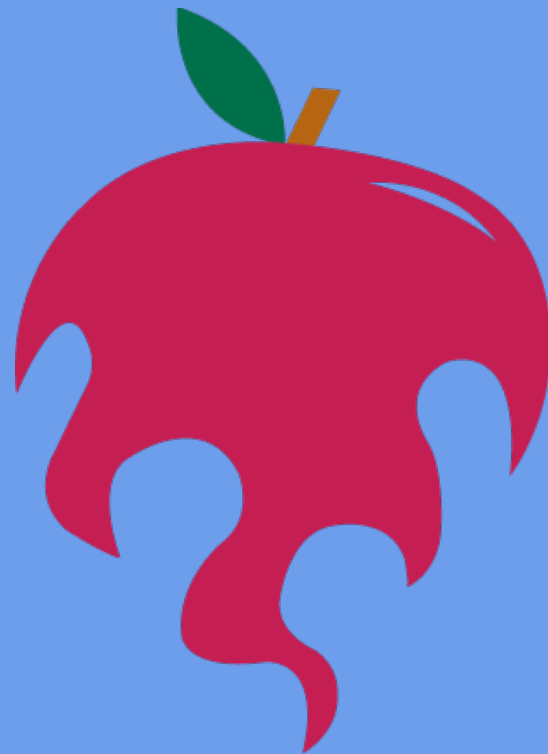
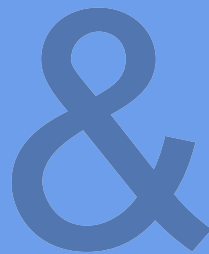
In summary, Edcamps are:

- **Free:** Edcamps should be free to all attendees. This helps ensure that all different types of teachers and educational stakeholders can attend.
- **Non-commercial and with a vendor-free presence:** Edcamps should be about learning, not selling. Educators should feel free to express their ideas without being swayed or influenced by sales pitches for educational books or technology.
- **Hosted by any organization or individual:** Anyone should be able to host an Edcamp. School districts, educational stakeholders and teams of teachers can host Edcamps.
- **Made up of sessions that are determined on the day of the event:** Edcamps should not have pre-scheduled presentations. During the morning of the event, the schedule should be created in conjunction with everyone there. Sessions will be spontaneous, interactive and responsive to participants' needs.
- **Events where anyone who attends can be a presenter:** Anyone who attends an Edcamp should be eligible to present. All teachers and educational stakeholders are professionals worthy of sharing their expertise in a collaborative setting.
- **Reliant on the "law of two feet" which encourages participants to find a session that meets their needs:** As anyone can host a session, it is critical that participants are encouraged to actively self-select the best content and sessions. Edcampers should leave sessions that do not meet their needs. This provides a uniquely effective way of "weeding out" sessions that are not based on appropriate research or not delivered in an engaging format.



**HUENEME ELEMENTARY  
SCHOOL DISTRICT**

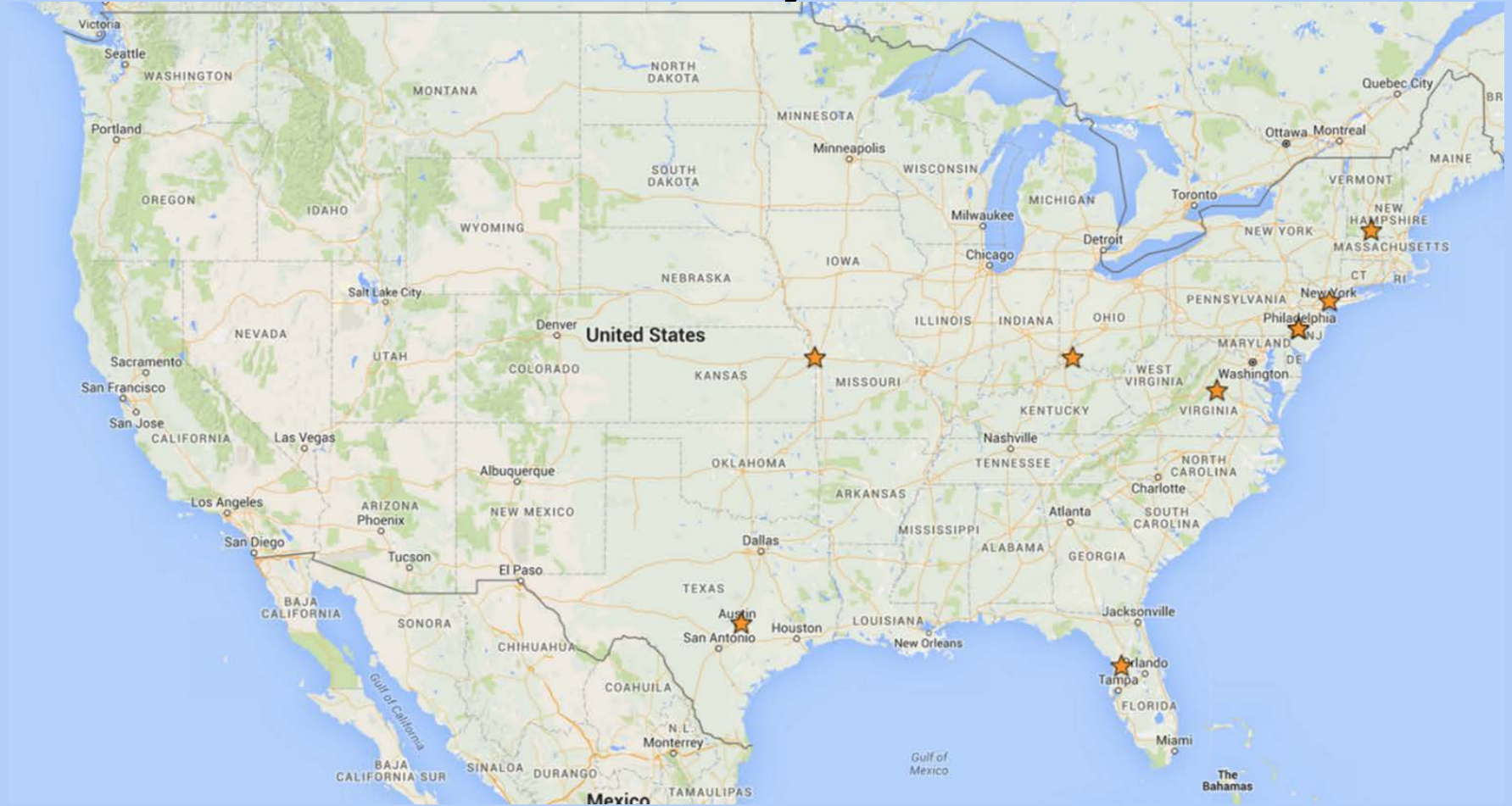
**TOGETHER, EVERY DAY**



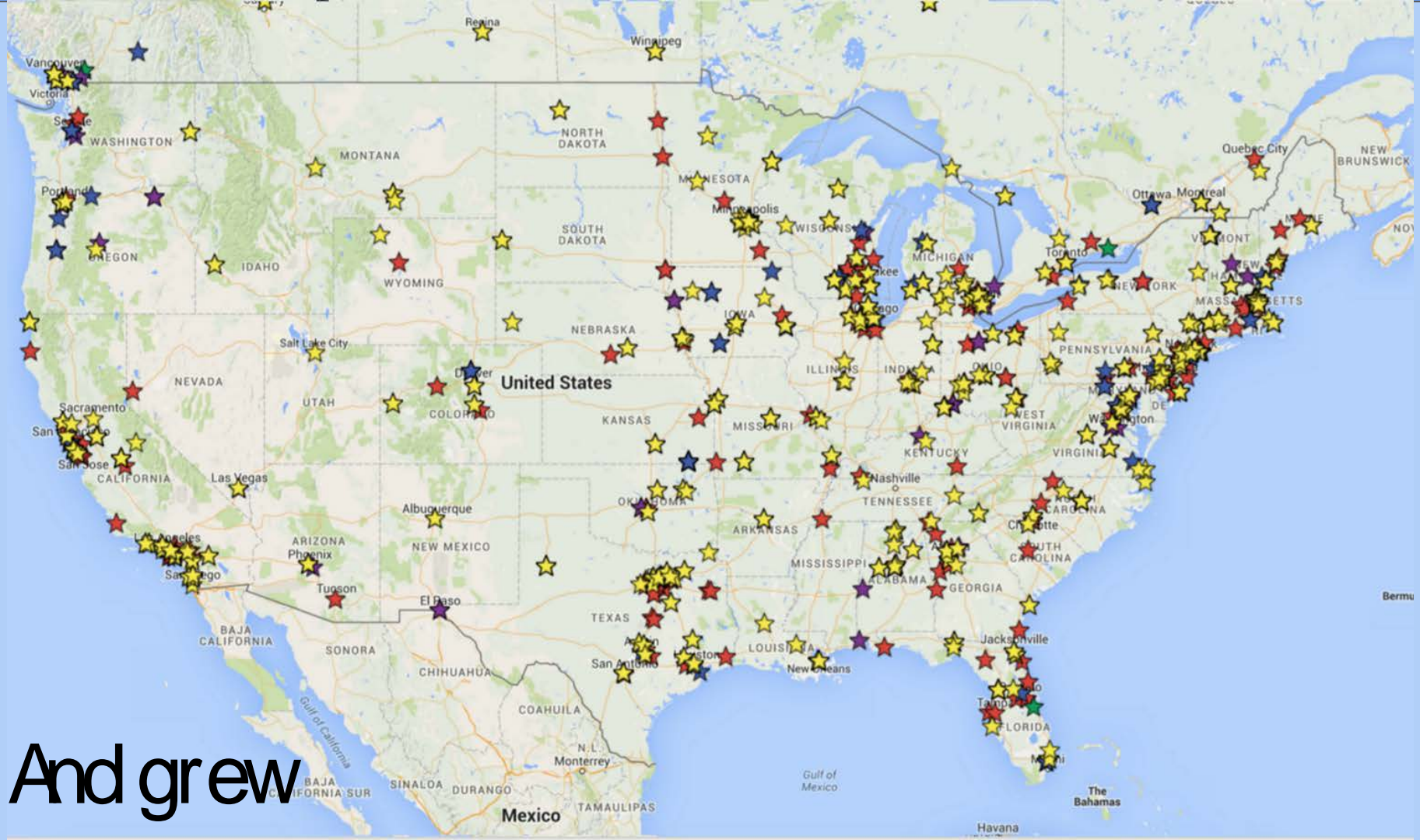
**Hueneme & Edcamp**

Edcamp is local, grassroots  
professional development  
provided for educators,  
by educators.

Started in May 2010

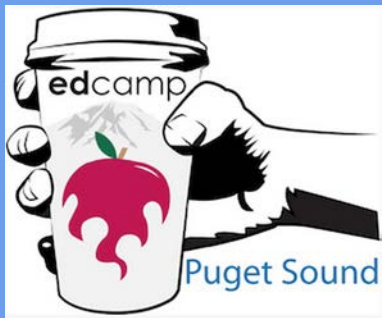
















**Sept. 10, 2016**

@edcampsfv



**Oct. 1, 2016**

@edcampHESD



@edcamp605



**Nov. 5, 2016**

@edcampVC



@edcampRio



@edcampVentura

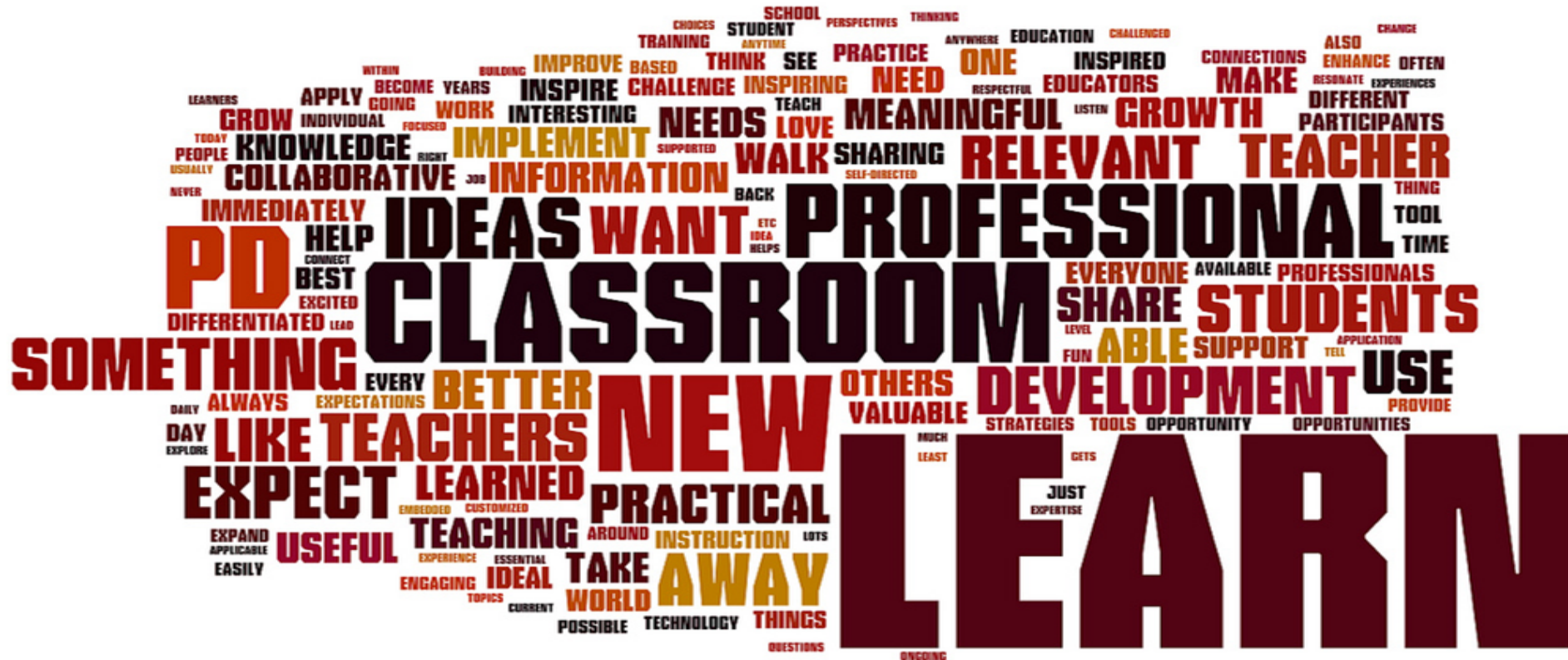
# Edcamp is recognized by:



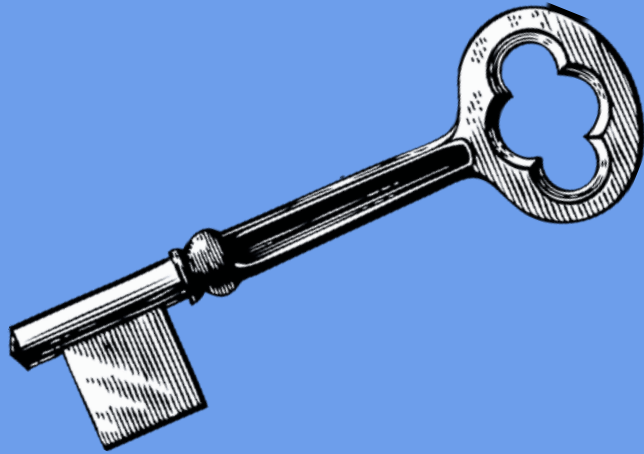
“How Edcamps  
are Changing  
the Face of PD”



# Edcamp is changing the face of Professional Development



When it comes to  
Edcamp...



Simplicity is  
the key!



Edcamp is not t r a d i t i o n a l 'sit and get' PD!



A group of people, including students and adults, are walking along a covered walkway of a modern building. The walkway has a white metal frame and a grey slatted roof. The building has large windows and a brick facade. The people are dressed in casual clothing, and some are carrying bags. The scene is outdoors, and the sky is overcast.

Free





Open to Anyone



# Participant-Driven

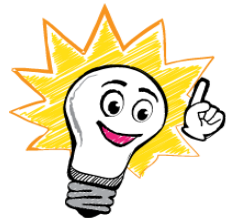


# HOW TO BE AWESOME AT EDCAMP!



## START A CONVERSATION

A session can begin with an idea...



a question...  
a problem...  
a doubt...  
an opinion...  
a story.

You do NOT need to be "The Expert,"  
just someone who wants to learn!



## LISTEN TO YOUR FEET

If you are in a session that is not  
interesting LEAVE! EdCamp is about  
your learning, not someone's EGO!



# What matters to you?

## Help create the Session Board.



I wonder...

I want to understand...

I am so excited about...

I would like to talk about...

I need help with...

Edcamp is about conversations,



NOT presentations.



[tinyurl.com/edcamphesd](http://tinyurl.com/edcamphesd)



[EDCAMP HESD HOME PAGE](#)

[WHAT IS EDCAMP?](#)

[2016 EDCAMP](#)

[#EDCAMPHESD](#)

[EDCAMP HESD FUN](#)

Edcamp HESD Home Page

Registration now open!

[Click here to get your EdcampHESD ticket](#)

See you on October 1



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[@edcamphesd](#)  
on Twitter for  
the latest  
news!

Get your EdcampHESD tshirt now!



Promoted on  
Twitter and  
website since  
last spring

Relationships and  
collaboration  
that go beyond  
the event

[tinyurl.com/edcamphesd](http://tinyurl.com/edcamphesd)



SAT, OCT 1 AT 8:00 AM, OXNARD, CA

## EdcampHESD

By: Sponsored by Hueneme Elementary School District educators



FREE

REGISTER

Edcamps are organic, teacher led un-conferences where the agenda isn't created until the teachers have spoken.

Whether you consider yourself an edcamp groupie, or you are totally new to the philosophy, all educators are welcome at our premier EdcampHESD.

**Date:** Sat, Oct. 1, 2016

**Location:** Green Jr. High (3739 South C ST Oxnard, CA)

**Schedule:**

- 8:00-9:00 breakfast, and create session board
- 9:00-9:30 Welcome and Intro
- 9:30-10:15 Session 1
- 10:30-11:15 Session 2
- 11:30-12:15 Session 3
- 12:15-12:45 Closing and exciting raffle prizes

**Teachers  
from all  
districts are  
encouraged  
to attend**

**50+ teachers  
registered so  
far**

Registration on Eventbrite

Looking forward to how  
Edcamp can help our  
Hueneme teachers

SHINE!



HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: PUBLIC HEARING AND ADOPTION OF RESOLUTION  
B16-17-03: SUFFICIENCY OF INSTRUCTIONAL MATERIALS

BOARD MEETING DATE: September 12, 2016

FROM: Raven Aipa, Senior Director, After School Programs  
Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Carlos Dominguez, Assistant Superintendent, Human Resources  
Dr. Christine Walker, District Superintendent

---

STAFF COMMENT

PUBLIC HEARING:

The Board will hear testimony from the community regarding the sufficiency of textbooks, District compliance with Education Code Section 60119, and District certification that each student has been provided with standards-aligned textbooks in reading/language arts, mathematics, science, and history/social science.

RECOMMENDATION:

It is recommended that the Governing Board:

- (1) adopt Resolution B16-17-03 regarding Sufficiency of Textbooks to certify compliance with Education Code Section 60119; and
- (2) direct the Superintendent to retain the Resolution on file in the district for auditing purposes and to show that the provisions of the law have been met.

BACKGROUND:

Upon receiving information from the Ventura County Office of Education on the Sufficiency of Instructional Materials requirements of Education Code 60119, a public hearing was scheduled to receive response from the staff and community as to the sufficiency of instructional materials.

School district governing boards shall hold a public hearing and shall make a determination, through a Resolution, as to whether each pupil in the district—including English Learners—has sufficient textbooks or instructional materials (or both) for all courses in the district curriculum and that they are consistent with the content and cycles of the curriculum frameworks adopted by the state.

The District emailed a Notice of Public Hearing that included a copy of the proposed Resolution for posting at each of the eleven district schools; district Facilities, Operations and Transportation office and Educational Media Center (EMC); Port Hueneme City Hall, and the Port Hueneme and Oxnard Public Libraries.



PUBLIC HEARING AND ADOPTION OF RESOLUTION B16-17-03: SUFFICIENCY OF INSTRUCTIONAL MATERIALS

September 12, 2016

Page 2 of 2

Should the school district governing board determine an insufficiency of textbooks or instructional materials, or both, the Board shall provide information to classroom teachers and the public as to the reasons, and shall then take action to ensure that the situation is remedied. Such action may involve using any funds available to the district for instructional materials from any state and local source.

The chart below lists the curriculum areas and dates on which the Governing Board adopted standards-aligned textbooks and materials. Soon after adoption, the textbooks were ordered and distributed to each school for distribution to each student. Staff recommends that the Governing Board adopt Resolution B16-17-03 regarding sufficiency of textbooks.

<b>Textbook Adoption</b>	<b>Grades K-5</b>	<b>Grades 6-8</b>
Reading/Language Arts	April 28, 2003	April 28, 2003
Mathematics	July 27, 2015	June 27, 2016
Science	June 23, 2008	February 25, 2008
History/Social Science	July 24, 2006	July 24, 2006
Foreign Language	Not applicable	Not applicable
Health	Not applicable	Not applicable

An inventory of all materials is maintained at the EMC and is used to keep track of textbooks sent to the schools. The EMC inventory is updated regularly and school inventories are sent to each school three times a year, or more if requested.

The Governing Board hereby certifies, at a public hearing, that as of September 12, 2016, each pupil in the Hueneme Elementary School District, grades K-8, was provided a standards-aligned textbook in reading/language arts, mathematics, science, and history/social science. The materials were purchased from an approved standards-aligned state adoption list and were subsequently distributed to all students.

Pursuant to Education Code 60119, the Board has included Foreign Language and Health textbooks in its determination. However, these courses are not in the district curriculum and are therefore not applicable to the District. Thus, textbooks are not provided in these courses.

## HUENEME ELEMENTARY SCHOOL DISTRICT

### **RESOLUTION B16-17-03: RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

**Whereas**, the Governing Board of the Hueneme Elementary School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 12, 2016 at 6:00 P.M., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

**Whereas**, the Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

**Whereas**, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**Whereas**, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the Hueneme Elementary School District, and;

**Whereas**, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

**Whereas**, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Hueneme Elementary School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

**Whereas**, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core Standards adopted pursuant to Education Code 60605.8;

*Continued...*

### **Finding of Sufficient Textbooks or Instructional Materials**

**Whereas**, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the subjects of Reading/Language Arts, Mathematics, Science, and History/Social Science; and

**Whereas**, the Hueneme Elementary School District Governing Board states that Foreign Language and Health courses are not in the District curriculum and therefore do not apply to the District but are included in this Resolution pursuant to Education Code 60119;

<b>Textbook Adoption</b>	<b>Grades K-5</b>	<b>Grades 6-8</b>
Reading/Language Arts	April 28, 2003	April 28, 2003
Mathematics	July 27, 2015	June 27, 2016
Science	June 23, 2008	February 28, 2008
History/Social Science	July 24, 2006	July 24, 2006
Foreign Language	Not applicable	Not applicable
Health	Not applicable	Not applicable

**Therefore, it is resolved** that for the 2016-2017 school year, the Hueneme Elementary School District has provided each student with sufficient standards-aligned textbooks for instructional materials that are consistent with the cycles and content of the curriculum frameworks.

RESOLUTION B16-17-03 PASSED AND ADOPTED THIS 12th day of September, 2016, at a meeting, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Swenson, President

\_\_\_\_\_  
Bexy I. Gomez, Clerk

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RESOLUTION B16-17-04 FOR ADOPTING THE 2015-16  
ACTUAL AND 2016-17 ESTIMATED GANN LIMIT

BOARD MEETING DATE: September 12, 2016

FROM: Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

---

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board adopt resolution B16-17-04 and the 2015-16 actual and 2015-16 estimated GANN limit calculations.

BACKGROUND:

In November of 1979, California voters approved Proposition 4, commonly known as the "Gann Limit". Starting in 1979 following the enactment of Proposition 13, this limit is an annual calculation requirement for the State of California. However agencies that receive funding from the State's Budget must perform their part of the calculation and report to the State Department of Finance. The objective of Proposition 4 was intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation and population growth (ADA for school districts).

The Gann Limit has become largely pro-forma calculation that no longer constrains governmental expenditures, because the State's limit has grown significantly faster than the appropriations subject to the limit.

We are required by law to recalculate the actual Gann Limit for 2015-16 and provide an estimate for 2016-17. You may notice that the Gann limits amounts do not match any figures in our budget or financial reports. This is because these calculations are based on tax-funded revenues only, while our budget includes other sources of revenue. This information is used by the state for their planning and compliance purposes.

Each year, the State estimates growth based upon prior-year spending and allocates to districts their part of the Gann Limit in order to meet the State's overall calculation. Typically, school districts are exactly at their allowable Gann Limit, as is the case with our District.

**HUENEME ELEMENTARY SCHOOL DISTRICT**

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann limit for the 2015-16 fiscal year and a projected Gann Limit for the 2016-17 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2015-16 and 2016-17 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2015-16 and 2016-17 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** by unanimous vote of the Members of the Governing Board of the Hueneme Elementary School District this 12th day of September, 2016, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

[illegible]

I, Christine Walker, Clerk/Secretary of the Governing Board of the Hueneme Elementary School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Clerk/Secretary of the Governing Board

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2014-15 Actual</b>			<b>2015-16 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	45,437,320.48		45,437,320.48			47,064,528.16
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	8,235.16		8,235.16			8,216.36
ADJUSTMENTS TO PRIOR YEAR LIMIT	<b>Adjustments to 2014-15</b>			<b>Adjustments to 2015-16</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2015-16 P2 Report</b>			<b>2016-17 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	8,216.36		8,216.36	8,216.39		8,216.39
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			8,216.36			8,216.39
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2015-16 Actual</b>			<b>2016-17 Budget</b>		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	45,890.95		45,890.95	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	5,768.12		5,768.12	0.00		0.00
4. Secured Roll Taxes (Object 8041)	5,672,508.59		5,672,508.59	6,603,669.00		6,603,669.00
5. Unsecured Roll Taxes (Object 8042)	89,533.44		89,533.44	0.00		0.00
6. Prior Years' Taxes (Object 8043)	20,187.23		20,187.23	0.00		0.00
7. Supplemental Taxes (Object 8044)	580,172.92		580,172.92	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	110,767.55		110,767.55	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	1,171,900.57		1,171,900.57	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	7,696,729.37	0.00	7,696,729.37	6,603,669.00	0.00	6,603,669.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	7,696,729.37	0.00	7,696,729.37	6,603,669.00	0.00	6,603,669.00

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			812,622.38			737,566.40
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			812,622.38			737,566.40
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	65,208,779.00		65,208,779.00	70,743,871.00		70,743,871.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	40,257.00		40,257.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	65,249,036.00	0.00	65,249,036.00	70,743,871.00	0.00	70,743,871.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	91,204,071.03		91,204,071.03	88,938,194.00		88,938,194.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	76,907.58		76,907.58	0.00		0.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			45,437,320.48			47,064,528.16
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9977			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			47,064,528.16			49,591,893.32
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			7,696,729.37			6,603,669.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			985,963.20			985,966.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			40,180,421.17			43,725,790.72
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			40,180,421.17			43,725,790.72
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			40,406.35			0.00
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			7,737,135.72			6,603,669.00
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			40,140,014.82			43,725,790.72
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			7,737,135.72			
b. State Subventions (Line D8)			40,140,014.82			
c. Less: Excluded Appropriations (Line C23)			812,622.38			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			47,064,528.16			

\* Please provide below an explanation for each entry in the adjustments column.

805-488-3588

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Contact Phone Number



HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: 2015-16 UNAUDITED ACTUALS REPORT

BOARD MEETING DATE: September 12, 2016

FROM: Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the 2015-16 Unaudited Actuals Financial Report.

BACKGROUND:

Pursuant to Education Code Section 42100, the Board is required to approve the 2014-15 Unaudited Actuals Financial Report on or before September 15.

The following information has been given to the Board to help assist in reviewing the 2015-16 Unaudited Actuals Financial Report:

- Financial Report Update for the 2015-16 Unaudited Actuals
- General Fund Comparison
- Highlights to the General Fund Comparison
- 2015-16 Unaudited Actuals Financial Report – please note we have provided both a pdf “electronic” version of the required state forms and a bound copy of the report.



# HUENEME ELEMENTARY SCHOOL DISTRICT

*"Inspiring and empowering every student to thrive every day."*

205 N. Ventura Road, Port Hueneme, CA 93041-3065 • www.huensd.k12.ca.us • 805-488-3588

DR. CHRISTINE WALKER  
Superintendent

HELEN COSGROVE  
Assistant Superintendent

DR. CARLOS DOMINGUEZ  
Assistant Superintendent

DANNIELLE BROOK  
Assistant Superintendent

For September 12, 2016  
Board Meeting

## Financial Report Update 2015-16 Unaudited Actuals

During July and August, the Business Office has been closing the financials for the 2015-16 fiscal year. This financial update will not be as comprehensive as budget updates that you will receive during the year. With coming to the district in July, my main focus with the unaudited actuals is an update on the ending funding balance. As I know most staff and individuals are already focused on the current fiscal year, 2016-17, rather than the past budget year, which this report is based upon.

At the Second Interim Budget update, the District projected the general fund ending fund balance to be \$12,131,201. The final ending funds balance was \$13,595,185, resulting in an increase of \$1,463,984. The main changes were increases in revenues of approximately \$1 million, mostly in local revenues, and a reduction of total expenditures just slightly over \$500,000.

The \$13,595,185 ending fund balance is distributed as follows:

- Revolving Cash \$ 11,000
- Stores (Inventory) \$ 101,416
- Prepaid \$ 2,135
- Restricted Programs \$ 950,638
- Economic Uncertainties (3%) \$2,616,445
- Other Assignments \$9,528,936
- Unappropriated \$ 384,615

Included in this update is a General Fund Comparison Report, which presents the Budget to Actuals in a condensed and hopefully user-friendly format. This comparison report displays the District's latest General Fund Budget (Second Interim) and compares to the final Unaudited Actuals. In addition, there is a companion document to this report, referred to Unaudited Actuals Highlights, which describes the major variances of revenue and expenditure categories in the General Fund and summarizes the other four district funds.

Respectfully submitted,  
Ms. Dannielle Brook  
Assistant Superintendent, Business Services  
September 6, 2016

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### BOARD OF TRUSTEES

Scott Swenson, President ▪ Bexy I. Gomez, Clerk ▪ Rafael (Ralph) Ramos ▪ Vianey Lopez ▪ Charles Weis, Ph.D.

	Object	Resource	Description	Second Interim		15/16	Unaudited Actuals		16/17	15/16 Second Interim vs 15-16 Unaudited			High-
				Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestrctd	Restricted	Total	Light
													Notes
REVENUES													
LCFF/Property Taxes													
	8011	0000	State Aid Current Year	56,001,792	0	56,001,792	54,523,257.00	0.00	54,523,257.00	(1,478,535)	0	(1,478,535)	
	8012	1400	EPA-Education Protection Act	10,443,032	0	10,443,032	10,725,779.00	0.00	10,725,779.00	282,747	0	282,747	
	8021	1400	Home Owner's Exemption	41,577	0	41,577	51,659.07	0.00	51,659.07	10,082	0	10,082	
	8041	0000	Secured Roll Taxes	5,414,739	0	5,414,739	5,692,695.82	0.00	5,692,695.82	277,957	0	277,957	
	8042	0000	Unsecured Roll Taxes	117,945	0	117,945	89,533.44	0.00	89,533.44	(28,412)	0	(28,412)	
	8044	0000	Supplemental Taxes	324,307	0	324,307	580,172.92	0.00	580,172.92	255,866	0	255,866	
	8045	0000	Education Rev. Augmentation	158,776	0	158,776	110,767.55	0.00	110,767.55	(48,008)	0	(48,008)	
	8047	0000	Community Redevelopment	0	0	0	756,099.55	0.00	756,099.55	756,100	0	756,100	
Total LCFF/Property Tax Sources				72,502,168	0	72,502,168	72,529,964.35	0.00	72,529,964.35	27,796	0	27,796	
Federal Sources													
	8110	0000	Federal Impact Aid	220,000	0	220,000	242,900.62	0.00	242,900.62	22,901	0	22,901	
	8181	3310/3311	SpEd/IDEA Basic	0	1,383,493	1,383,493	0.00	1,393,179.00	1,393,179.00	0	9,686	9,686	
	8182	3315	PreSchool - IDEA	0	179,915	179,915	0.00	168,311.83	168,311.83	0	(11,603)	(11,603)	
	8182	3320	PreSchool - IDEA local	0	0	0	0.00	0.00	0.00	0	0	0	
	8182	3327	Special Ed - Mental Health	0	0	0	0.00	0.00	0.00	0	0	0	
	8182	3345	Special Ed -Preschl Staff Dev	0	0	0	0.00	0.00	0.00	0	0	0	
	8290	3010	Title I	0	1,764,021	1,764,021	0.00	1,591,351.53	1,591,351.53	0	(172,669)	(172,669)	
	8290	4035	Title II Part A Teacher Quality	0	370,872	370,872	0.00	491,273.70	491,273.70	0	120,402	120,402	
	8290	4036	Title II Part A Prin.Training	0	0	0	0.00	0.00	0.00	0	0	0	
	8290	4201	Title III , Immigrant	0	0	0	0.00	0.00	0.00	0	0	0	
	8290	4203	Title III	0	362,249	362,249	0.00	374,479.08	374,479.08	0	12,230	12,230	
	8290	0000		0	0	0	0.00	0.00	0.00	0	0	0	
	8290	0000	MAA	108,685	0	108,685	114,707.76	0.00	114,707.76	6,023	0	6,023	
	8290	0000	Other federal	0	0	0	0.00	0.00	0.00	0	0	0	
	8290	5640	Medi-Cal	0	236,579	236,579	0.00	213,047.33	213,047.33	0	(23,532)	(23,532)	
Total Federal Sources				328,685	4,297,129	4,625,814	357,608.38	4,231,642.47	4,589,250.85	28,923	(65,487)	(36,563)	
Other State Sources													
	8434	0000	CSR K-3	0	0	0	0.00	0.00	0.00	0	0	0	
	8435	1200	CSR 9-12	0	0	0	0.00	0.00	0.00	0	0	0	
	8550	0425	Mandated Cost	0	0	0	0.00	0.00	0.00	0	0	0	
	8550	0426	One time Mandated Cost	4,561,138	0	4,561,138	4,563,705.00	0.00	4,563,705.00	2,567	0	2,567	
	8560	1100	Lottery	1,194,200	0	1,194,200	1,265,172.24	0.00	1,265,172.24	70,972	0	70,972	
	8560	6300	Lottery-Restricted	0	349,730	349,730	0.00	437,564.28	437,564.28	0	87,834	87,834	
	8590	0000	All Others	0	0	0	38,254.61	0.00	38,254.61	38,255	0	38,255	
	8590	3360	Low Incidence	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	6010	After School Ed. & Safety	0	1,155,677	1,155,677	0.00	1,155,677.00	1,155,677.00	0	0	0	
	8590	6230	Prop 39 CA Clean Energy	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	6285	Community Tutoring	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	6286	ELL Acquisition Program	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	6378	Health Science Acad	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	6264	Educator's Effectiveness	0	603,759	603,759	0.00	603,759.00	603,759.00	0	0	0	
	8590	6512	Mental Health Services	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	7405	Common Core	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	7690	STRS on Behalf Pension	0	0	0	0.00	0.00	0.00	0	0	0	
	8590	7811	First 5 - NFL	0	1,018,758	1,018,758	0.00	566,391.94	566,391.94	0	(452,366)	(452,366)	A
Total State Sources				5,755,338	3,127,924	8,883,262	5,867,131.85	2,763,392.22	8,630,524.07	111,794	(364,532)	(252,738)	

				Second Interim		15/16	Unaudited Actuals		16/17	15/16 Second Interim vs 15-16 Unaudited			High-
	Object	Resource	Description	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestrctd	Restricted	Total	Light
													Notes
Local Sources													
	8625	0000	Community Redev. Funds	100,050	0	100,050	415,801.02	0.00	415,801.02	315,751	0	315,751	
	8650	0000	Lease/Rent	25,000	0	25,000	44,288.94	0.00	44,288.94	19,289	0	19,289	
	8660	0000	Interest	7,152	0	7,152	76,907.58	0.00	76,907.58	69,756	0	69,756	
	8660	0000	TRAN	0	0	0	0.00	0.00	0.00	0	0	0	
	8677	6500	Intragency-Spec Ed	0	0	0	79,845.00	0.00	79,845.00	79,845	0	79,845	
	8677	0000	Intragency-other local	0	0	0	0.00	0.00	0.00	0	0	0	
	8689	0000	Other local	0	0	0	0.00	0.00	0.00	0	0	0	
	8699	0000	Other Local - Donations	0	0	0	0.00	0.00	0.00	0	0	0	
	8699	0000	Other Local	107,570	0	107,570	493,871.21	0.00	493,871.21	386,301	0	386,301	
	8699	9540	Other Local-Safety credit	119,202	0	119,202	164,450.33	0.00	164,450.33	45,248	0	45,248	
	8699	7811	First 5 - NFL Building	0	0	0	0.00	275,773.00	275,773.00	0	275,773	275,773	
	8699	9150	Microsoft settlemt	0	146,721	146,721	0.00	146,720.68	146,720.68	0	(0)	(0)	
	8710	6500	Tuition	0	0	0	0.00	0.00	0.00	0	0	0	
	8792	6500	ApportmtTransfer-Spec Ed	0	3,726,515	3,726,515	0.00	3,756,674.00	3,756,674.00	0	30,159	30,159	
Total Local Sources				358,974	3,873,236	4,232,210	1,275,164.08	4,179,167.68	5,454,331.76	916,190	305,932	1,222,122	B
TOTAL REVENUE				78,945,165	11,298,289	90,243,454	80,029,868.66	11,174,202.37	91,204,071.03	1,084,704	(124,087)	960,617	
EXPENDITURES													
Certificated Salaries													
	1100		Teachers Salaries	30,883,981	4,010,807	34,894,788	31,905,962.51	3,116,662.13	35,022,624.64	1,021,982	(894,145)	127,837	
	1200		Pupil Support Salaries	2,039,969	334,864	2,374,833	2,064,555.02	352,101.40	2,416,656.42	24,586	17,237	41,823	
	1300		Supervisors & Admin	4,392,075	267,771	4,659,846	4,412,492.31	267,769.20	4,680,261.51	20,417	(2)	20,416	
	1900		Other Certificated	376,173	313,474	689,647	430,613.14	334,398.99	765,012.13	54,440	20,925	75,365	
Total Certificated Salaries				37,692,198	4,926,916	42,619,114	38,813,622.98	4,070,931.72	42,884,554.70	1,121,425	(855,984)	265,441	
Classified Salaries													
	2100		Instructional Aides	518,650	1,468,129	1,986,779	557,278.60	1,594,524.38	2,151,802.98	38,629	126,395	165,024	
	2200		Classified Support	3,676,712	1,066,153	4,742,865	3,187,435.34	1,341,682.77	4,529,118.11	(489,277)	275,530	(213,747)	
	2300		Supervisors	575,015	194,146	769,161	589,133.49	110,842.89	699,976.38	14,118	(83,303)	(69,185)	
	2400		Clerical/Technical	2,640,786	297,320	2,938,106	2,895,345.83	263,451.36	3,158,797.19	254,560	(33,869)	220,691	
	2900		Other Classified Salaries	390,924	136,490	527,414	444,611.26	121,427.47	566,038.73	53,687	(15,063)	38,625	
Total Classified Salaries				7,802,087	3,162,238	10,964,325	7,673,804.52	3,431,928.87	11,105,733.39	(128,282)	269,691	141,408	
Employee Benefits													
	3100		STRS	3,893,686	509,552	4,403,238	4,069,559.01	424,037.88	4,493,596.89	175,873	(85,514)	90,359	
	3200		PERS	733,465	268,295	1,001,760	788,997.51	295,372.36	1,084,369.87	55,533	27,077	82,610	
	3300		OASDI/Medicare	1,051,503	294,029	1,345,532	1,161,026.05	317,214.04	1,478,240.09	109,523	23,185	132,708	
	3400		Health & Welfare	7,128,761	1,285,286	8,414,047	7,428,421.80	1,151,742.11	8,580,163.91	299,661	(133,544)	166,117	
	3500		State Unemployment	21,753	3,959	25,712	23,002.41	3,672.66	26,675.07	1,249	(286)	963	
	3600		Worker Comp Insurance	1,374,087	248,147	1,622,234	1,468,461.21	236,688.94	1,705,150.15	94,374	(11,458)	82,916	
	3700		Retiree Benefits - Allocated	481,127	84,781	565,908	500,488.68	78,869.16	579,357.84	19,362	(5,912)	13,450	
	3700		Retiree Benefits - Active	0	0	0	0.00	0.00	0.00	0	0	0	
	3900		Other Benefits	0	17	17	3,540.00	0.00	3,540.00	3,540	(17)	3,523	
Total Employee Benefits				14,684,382	2,694,066	17,378,448	15,443,496.67	2,507,597.15	17,951,093.82	759,115	(186,469)	572,646	

	Object	Resource	Description	Second Interim		15/16	Unaudited Actuals		16/17	15/16 Second Interim vs 15-16 Unaudited			High-
				Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestrctd	Restricted	Total	Light
													Notes
Books and Supplies													
	4100		Textbooks & Curr Materials	0	349,730	349,730	0.00	437,564.28	437,564.28	0	87,834	87,834	
	4200		Books & Reference	723,848	10,063	733,911	723,921.66	29,525.89	753,447.55	74	19,463	19,537	
	4300		Materials & Supplies	2,171,351	2,260,670	4,432,021	3,064,471.14	679,773.09	3,744,244.23	893,120	(1,580,897)	(687,777)	C, D
	4400		Equipmt Tag >500,but<5000	1,191,346	31,154	1,222,500	615,808.90	151,215.16	767,024.06	(575,537)	120,061	(455,476)	C
Total Books and Supplies				4,086,545	2,651,617	6,738,162	4,404,201.70	1,298,078.42	5,702,280.12	317,657	(1,353,539)	(1,035,882)	
Services & Other Expenditures													
	5100		Sub Agreements forServices	0	1,230,053	1,230,053	0.00	1,410,026.02	1,410,026.02	0	179,973	179,973	
	5200		Travel and Conference	105,900	597,284	703,184	154,356.56	101,644.68	256,001.24	48,457	(495,639)	(447,183)	E
	5300		Dues and Memberships	25,100	0	25,100	32,164.01	229.95	32,393.96	7,064	230	7,294	
	5400		Insurance	300,000	0	300,000	327,149.86	0.00	327,149.86	27,150	0	27,150	
	5500		Operations & Housekeeping	1,000,000	0	1,000,000	980,372.03	0.00	980,372.03	(19,628)	0	(19,628)	
	5600		Equipment Repairs	374,861	434,805	809,666	413,506.09	498,243.52	911,749.61	38,645	63,439	102,084	
	5700		Direct Cost Transfers	(81,094)	81,094	0	(102,450.67)	101,747.14	-703.53	(21,357)	20,653	(704)	
	5800		Professional/Consulting	1,155,529	1,253,190	2,408,719	1,377,348.56	1,111,455.67	2,488,804.23	221,820	(141,734)	80,085	
	5900		Communications	393,790	240	394,030	298,140.99	276.34	298,417.33	(95,649)	36	(95,613)	
Total Service & Other Expenditures				3,274,086	3,596,666	6,870,752	3,480,587.43	3,223,623.32	6,704,210.75	206,501	(373,043)	(166,541)	
Capital Outlay													
	6100		Site and Improvement of Site	0	0	0	0.00	0.00	0.00	0	0	0	
	6200		Building and Improvements	0	272,773	272,773	104,660.42	271,911.00	376,571.42	104,660	(862)	103,798	
	6400		Equipment Over \$5,000	660,000	53	660,053	187,496.04	0.00	187,496.04	(472,504)	(53)	(472,557)	F
Total Capital Outlay				660,000	272,826	932,826	292,156.46	271,911.00	564,067.46	(367,844)	(915)	(368,759)	
Other Outgo													
	7141		Tuition to districts	0	0	0	123,350.30	0.00	123,350.30	123,350	0	123,350	
	7142		Tuition to county	2,380,591	0	2,380,591	2,376,591.84	0.00	2,376,591.84	(3,999)	0	(3,999)	
	7310		Direct Support/Indirect Cost	0	0	0	(194,500.39)	194,500.39	0.00	(194,500)	194,500	0	
	7350		Indirect Cost - Interfund	(233,799)	233,799	0	(197,040.65)	0.00	-197,040.65	36,758	(233,799)	(197,041)	
	7400		Debt Service	(166,014)	0	(166,014)	0.00	0.00	0.00	166,014	0	166,014	
Total Other Outgo				1,980,778	233,799	2,214,577	2,108,401.10	194,500.39	2,302,901.49	127,623	(39,299)	88,324	
TOTAL EXPENDITURES				70,180,076	17,538,128	87,718,204	72,216,270.86	14,998,570.87	87,214,841.73	2,036,195	(2,539,557)	(503,362)	
Excess(Deficiency) Rev over Exp before other financing				8,765,089	(6,239,839)	2,525,250	7,813,597.80	(3,824,368.50)	3,989,229.30	(951,491)	2,415,471	1,463,979	

9-6-2016

# Hueneme Elementary School District

## 2015-16 Unaudited Actuals

### Highlights

The document lists the major changes between the 2015-16 Second Interim Budget and the 2015-16 Unaudited Actuals. The bold letter denotes the differences that are described below and they coordinate with the letters on the General Fund Comparison document.

### General Fund - Summary

#### Revenues:

##### Local Control Funding Formula (LCFF) Revenue

No significant changes to the overall LCFF funds, only adjustments in the account classifications.

##### Federal Programs

No significant changes in federal revenues.

##### State Programs

**A** – The First 5 Neighborhood for Learning was \$452,366 less than anticipated. Part of the reduction was due to the building allocation of \$275,773 is accounted for under the local revenues. The remaining difference of \$176,593 was a grant adjustment.

##### Local Revenue

**B** – Overall local revenues increased \$1,222,122 mainly in community redevelopment funds, interest, and donations.

#### Expenditures:

##### Salaries

Total certificated and classified salaries had very minor changes from the Second Interim report.

##### Employee Benefits

The total employee benefits variance is more than the total certificated and classified salary balance variances. Typically labor related costs (LRC) are a percentage of the salary amounts. When reviewing the final LRC to final certificated and classified salaries, the LRC are 21% of salaries. The employee benefits variance is more than this percentage. During the current fiscal year a thorough review of salaries and benefits will be performed.

##### Books and Supplies

**C** – The unrestricted materials/supplies (4300) budget was overspent by \$893,120 and unrestricted equipment (4400) was under budget by \$575,537. A significant majority of this difference was due to the purchasing of the ipads/chromebooks which were budgeted as equipment, but charged to supplies, since they were under the \$500 per unit price.

**D** - The restricted supplies (4300) budget was not spent by \$1,580,897. This was due to unspent funds from Title I (\$172,669), Title II (\$128,719), Title III (\$80,708), NfL grant adjustment noted above in state revenues (\$176,593), maintenance projects (\$294,420) and the Microsoft voucher funds (\$226,066). These funds will be carry-forward to the 2016-17 fiscal year.

Services and Other Expenditures

E – In the travel and conference account (5200) \$495,639 was not expended, this was mainly due to the Educator's Effectiveness Grant not being spent in the current year. The grant will be carry-forward to the 2016-17 fiscal year.

Capital Outlay

F – The capital equipment budget (6400) had \$472,504 in unspent funds. This was due to the one-time mandated costs funds not being fully spent. The funds will be carry-forward to the 2016-17 fiscal to pay for the network and infrastructure project that was started this summer.

## **Other Funds - Summary**

Cafeteria Fund

The Cafeteria Fund received revenues of \$4,184,000 and expended \$4,971,716, resulting in an ending fund balance of \$2,004,755. A majority of the fund balance will be spent replacing the stove hood at schools sites. This summer, three stove hoods were replaced Hueneme, Beach and Green at an estimated cost of \$725,000. The project expenditures will occur in the 2016-17 financials.

Bond Building Fund

The District received interest income of \$14,716 and expended \$5,397,113 during the 2015-16 fiscal year. Most of the expenditures were for the Blackstock 10 classrooms (\$2,590,067) and the Haycox shade structure (\$775,537). There were some expenses for remaining costs for Green and Haycox classrooms completed in the prior summer (2015). The ending fund balance is \$197,142.

Capital Facilities Fund

The District received \$33,519 of which a significant majority was in residential developer fee collection. Total expenditures for the year were \$424,560 to set up new classrooms. The ending fund balance is \$16,974.

Bond Interest and Redemption Fund

This fund pays the debt payments of the General Obligation Bonds. The total revenue collected was \$2,902,714 mainly in property taxes for the bond measure. Expenditures were \$3,102,878 for debt service payment on the bond issuances. This fund maintains a positive fund balance of \$3,245,658 and is managed by the Ventura County Office of Education.



UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2015-16 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Sept. 12, 2016

To the Superintendent of Public Instruction:

2015-16 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

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Unaudited Actuals  
FINANCIAL REPORTS  
2015-16 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	61.20%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$47,064,528.16
	Appropriations Subject to Limit	\$47,064,528.16
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2017-18, subject to CDE approval.	4.02%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2017-18 apportionment may be reduced by the lesser of the following two percentages:	MOE Met
	MOE Deficiency Percentage - Based on Total Expenditures	
	MOE Deficiency Percentage - Based on Expenditures Per ADA	

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	72,529,964.35	0.00	72,529,964.35	77,347,540.00	0.00	77,347,540.00	6.6%
2) Federal Revenue		8100-8299	357,608.38	4,231,642.47	4,589,250.85	220,000.00	4,105,243.00	4,325,243.00	-5.8%
3) Other State Revenue		8300-8599	5,867,131.85	2,763,392.22	8,630,524.07	1,324,200.00	2,111,392.00	3,435,592.00	-60.2%
4) Other Local Revenue		8600-8799	1,275,164.08	4,179,167.68	5,454,331.76	25,000.00	3,804,819.00	3,829,819.00	-29.8%
5) TOTAL, REVENUES			80,029,868.66	11,174,202.37	91,204,071.03	78,916,740.00	10,021,454.00	88,938,194.00	-2.5%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	38,813,622.98	4,070,931.72	42,884,554.70	39,287,245.00	4,882,277.00	44,169,522.00	3.0%
2) Classified Salaries		2000-2999	7,673,804.52	3,431,928.87	11,105,733.39	7,496,600.00	3,245,042.00	10,741,642.00	-3.3%
3) Employee Benefits		3000-3999	15,443,496.67	2,507,597.15	17,951,093.82	16,008,183.00	2,891,640.00	18,899,823.00	5.3%
4) Books and Supplies		4000-4999	4,404,201.70	1,298,078.42	5,702,280.12	3,621,380.00	2,127,316.00	5,748,696.00	0.8%
5) Services and Other Operating Expenditures		5000-5999	3,480,587.43	3,223,623.32	6,704,210.75	3,151,900.00	2,783,469.00	5,935,369.00	-11.5%
6) Capital Outlay		6000-6999	292,156.46	271,911.00	564,067.46	0.00	140,000.00	140,000.00	-75.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,499,942.14	0.00	2,499,942.14	2,025,680.00	0.00	2,025,680.00	-19.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(391,541.04)	194,500.39	(197,040.65)	(350,781.00)	175,781.00	(175,000.00)	-11.2%
9) TOTAL, EXPENDITURES			72,216,270.86	14,998,570.87	87,214,841.73	71,240,207.00	16,245,525.00	87,485,732.00	0.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,813,597.80	(3,824,368.50)	3,989,229.30	7,676,533.00	(6,224,071.00)	1,452,462.00	-63.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			3,317,288.51	671,940.79	3,989,229.30	1,435,847.00	16,615.00	1,452,462.00	-63.6%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
2) Ending Balance, June 30 (E + F1e)			12,644,547.78	950,637.53	13,595,185.31	14,080,394.78	967,252.53	15,047,647.31	10.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	11,000.00		11,000.00	11,000.00		11,000.00	0.0%
Stores		9712	101,416.06	0.00	101,416.06	101,416.06	0.00	101,416.06	0.0%
Prepaid Expenditures		9713	2,135.00	0.00	2,135.00	2,135.00	0.00	2,135.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740		950,637.53	950,637.53		967,252.53	967,252.53	1.7%
c) Committed									
Stabilization Arrangements		9750	0.00		0.00	0.00		0.00	0.0%
Other Commitments		9760	0.00		0.00	0.00		0.00	0.0%
d) Assigned									
Other Assignments		9780	9,528,936.00		9,528,936.00	9,814,804.00		9,814,804.00	3.0%
Site Budget Carryforwards	0000	9780	43,536.00		43,536.00				
Donations and Grants	0000	9780	3,890,980.00		3,890,980.00				
Maintenance Projects	0000	9780	294,420.00		294,420.00				
Technology Projects	0000	9780	3,000,000.00		3,000,000.00				
Educational Materials/Programs	0000	9780	2,300,000.00		2,300,000.00				
Capital Projects (1x/529 ADA)	0000	9780	0.00						
Site Budget Carryforwards	0000	9780				43,536.00		43,536.00	
Donations and Grants	0000	9780				3,890,980.00		3,890,980.00	
Maintenance Projects	0000	9780				294,420.00		294,420.00	
Technology Projects	0000	9780				3,000,000.00		3,000,000.00	
Educational Materials/Programs	0000	9780				2,300,000.00		2,300,000.00	
Add'l 271 Res for Econ Uncertainties fo	0000	9780				285,868.00		285,868.00	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	2,616,445.25	0.00	2,616,445.25	2,624,572.00	0.00	2,624,572.00	0.3%
Unassigned/Unappropriated Amount		9790	384,615.47	0.00	384,615.47	1,526,467.72	0.00	1,526,467.72	296.9%

			2015-16 Unaudited Actuals			2016-17 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	14,855,935.96	(361,176.34)	14,494,759.62				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	11,000.00	0.00	11,000.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	700,065.15	1,880,890.14	2,580,955.29				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	197,040.64	0.00	197,040.64				
6) Stores		9320	101,416.06	0.00	101,416.06				
7) Prepaid Expenditures		9330	2,135.00	0.00	2,135.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			15,867,592.81	1,519,713.80	17,387,306.61				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	2,598,714.03	567,631.76	3,166,345.79				
2) Due to Grantor Governments		9590	624,331.00	0.00	624,331.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	1,444.51	1,444.51				
6) TOTAL, LIABILITIES			3,223,045.03	569,076.27	3,792,121.30				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			12,644,547.78	950,637.53	13,595,185.31				

			2015-16 Unaudited Actuals			2016-17 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	54,523,257.00	0.00	54,523,257.00	60,379,100.00	0.00	60,379,100.00	10.7%
Education Protection Account State Aid - Current Year		8012	10,685,522.00	0.00	10,685,522.00	10,364,771.00	0.00	10,364,771.00	-3.0%
State Aid - Prior Years		8019	40,257.00	0.00	40,257.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	45,890.95	0.00	45,890.95	0.00	0.00	0.00	-100.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	5,768.12	0.00	5,768.12	0.00	0.00	0.00	-100.0%
County & District Taxes Secured Roll Taxes		8041	5,672,508.59	0.00	5,672,508.59	6,603,669.00	0.00	6,603,669.00	16.4%
Unsecured Roll Taxes		8042	89,533.44	0.00	89,533.44	0.00	0.00	0.00	-100.0%
Prior Years' Taxes		8043	20,187.23	0.00	20,187.23	0.00	0.00	0.00	-100.0%
Supplemental Taxes		8044	580,172.92	0.00	580,172.92	0.00	0.00	0.00	-100.0%
Education Revenue Augmentation Fund (ERAF)		8045	110,767.55	0.00	110,767.55	0.00	0.00	0.00	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	756,099.55	0.00	756,099.55	0.00	0.00	0.00	-100.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			72,529,964.35	0.00	72,529,964.35	77,347,540.00	0.00	77,347,540.00	6.6%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			72,529,964.35	0.00	72,529,964.35	77,347,540.00	0.00	77,347,540.00	6.6%
FEDERAL REVENUE									
Maintenance and Operations		8110	242,900.62	0.00	242,900.62	220,000.00	0.00	220,000.00	-9.4%
Special Education Entitlement		8181	0.00	1,393,179.00	1,393,179.00	0.00	1,382,048.00	1,382,048.00	-0.8%
Special Education Discretionary Grants		8182	0.00	168,311.83	168,311.83	0.00	179,918.00	179,918.00	6.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	1,591,351.53	1,591,351.53	0.00	1,594,957.00	1,594,957.00	0.2%
NCLB: Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	0.00	491,273.70	491,273.70	0.00	370,984.00	370,984.00	-24.5%
NCLB: Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290		374,479.08	374,479.08		360,757.00	360,757.00	-3.7%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other No Child Left Behind	3199, 4036-4126, 5510	8290		0.00	0.00		0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290		0.00	0.00		0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	114,707.76	213,047.33	327,755.09	0.00	216,579.00	216,579.00	-33.9%
<b>TOTAL, FEDERAL REVENUE</b>			<b>357,608.38</b>	<b>4,231,642.47</b>	<b>4,589,250.85</b>	<b>220,000.00</b>	<b>4,105,243.00</b>	<b>4,325,243.00</b>	<b>-5.8%</b>
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319		0.00	0.00		0.00	0.00	0.0%
Child Nutrition Programs		8520		0.00	0.00		0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	4,563,705.00	0.00	4,563,705.00	230,000.00	0.00	230,000.00	-95.0%
Lottery - Unrestricted and Instructional Materials		8560	1,265,172.24	437,564.28	1,702,736.52	1,094,200.00	349,730.00	1,443,930.00	-15.2%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575		0.00	0.00		0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576		0.00	0.00		0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590		0.00	0.00		0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		1,155,677.00	1,155,677.00		1,155,677.00	1,155,677.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	38,254.61	1,170,150.94	1,208,405.55	0.00	605,985.00	605,985.00	-49.9%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>5,867,131.85</b>	<b>2,763,392.22</b>	<b>8,630,524.07</b>	<b>1,324,200.00</b>	<b>2,111,392.00</b>	<b>3,435,592.00</b>	<b>-60.2%</b>

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	415,801.02	0.00	415,801.02	0.00	0.00	0.00	-100.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	44,288.94	0.00	44,288.94	25,000.00	0.00	25,000.00	-43.6%
Interest		8660	76,907.58	0.00	76,907.58	0.00	0.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	79,845.00	0.00	79,845.00	0.00	0.00	0.00	-100.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources									
		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	658,321.54	422,493.68	1,080,815.22	0.00	140,000.00	140,000.00	-87.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		3,756,674.00	3,756,674.00		3,664,819.00	3,664,819.00	-2.4%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,275,164.08	4,179,167.68	5,454,331.76	25,000.00	3,804,819.00	3,829,819.00	-29.8%
TOTAL, REVENUES			80,029,868.66	11,174,202.37	91,204,071.03	78,916,740.00	10,021,454.00	88,938,194.00	-2.5%



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	31,905,962.51	3,116,662.13	35,022,624.64	32,649,317.00	3,979,794.00	36,629,111.00	4.6%
Certificated Pupil Support Salaries		1200	2,064,555.02	352,101.40	2,416,656.42	2,056,341.00	337,765.00	2,394,106.00	-0.9%
Certificated Supervisors' and Administrators' Salaries		1300	4,412,492.31	267,769.20	4,680,261.51	4,246,230.00	268,585.00	4,514,815.00	-3.5%
Other Certificated Salaries		1900	430,613.14	334,398.99	765,012.13	335,357.00	296,133.00	631,490.00	-17.5%
TOTAL, CERTIFICATED SALARIES			38,813,622.98	4,070,931.72	42,884,554.70	39,287,245.00	4,882,277.00	44,169,522.00	3.0%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	557,278.60	1,594,524.38	2,151,802.98	459,976.00	1,582,364.00	2,042,340.00	-5.1%
Classified Support Salaries		2200	3,187,435.34	1,341,682.77	4,529,118.11	3,259,789.00	1,185,996.00	4,445,785.00	-1.8%
Classified Supervisors' and Administrators' Salaries		2300	589,133.49	110,842.89	699,976.38	549,599.00	76,238.00	625,837.00	-10.6%
Clerical, Technical and Office Salaries		2400	2,895,345.83	263,451.36	3,158,797.19	2,825,066.00	306,844.00	3,131,910.00	-0.9%
Other Classified Salaries		2900	444,611.26	121,427.47	566,038.73	402,170.00	93,600.00	495,770.00	-12.4%
TOTAL, CLASSIFIED SALARIES			7,673,804.52	3,431,928.87	11,105,733.39	7,496,600.00	3,245,042.00	10,741,642.00	-3.3%
EMPLOYEE BENEFITS									
STRS		3101-3102	4,069,559.01	424,037.88	4,493,596.89	4,697,985.00	612,536.00	5,310,521.00	18.2%
PERS		3201-3202	788,997.51	295,372.36	1,084,369.87	998,537.00	337,372.00	1,335,909.00	23.2%
OASDI/Medicare/Alternative		3301-3302	1,161,026.05	317,214.04	1,478,240.09	1,109,112.00	307,744.00	1,416,856.00	-4.2%
Health and Welfare Benefits		3401-3402	7,428,421.80	1,151,742.11	8,580,163.91	7,305,999.00	1,292,618.00	8,598,617.00	0.2%
Unemployment Insurance		3501-3502	23,002.41	3,672.66	26,675.07	22,459.00	4,033.00	26,492.00	-0.7%
Workers' Compensation		3601-3602	1,468,461.21	236,688.94	1,705,150.15	1,400,539.00	252,467.00	1,653,006.00	-3.1%
OPEB, Allocated		3701-3702	500,488.68	78,869.16	579,357.84	473,552.00	84,870.00	558,422.00	-3.6%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	3,540.00	0.00	3,540.00	0.00	0.00	0.00	-100.0%
TOTAL, EMPLOYEE BENEFITS			15,443,496.67	2,507,597.15	17,951,093.82	16,008,183.00	2,891,640.00	18,899,823.00	5.3%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	437,564.28	437,564.28	50,000.00	349,730.00	399,730.00	-8.6%
Books and Other Reference Materials		4200	723,921.66	29,525.89	753,447.55	653,700.00	3,500.00	657,200.00	-12.8%
Materials and Supplies		4300	3,064,471.14	679,773.09	3,744,244.23	2,021,412.00	1,774,086.00	3,795,498.00	1.4%
Noncapitalized Equipment		4400	615,808.90	151,215.16	767,024.06	896,268.00	0.00	896,268.00	16.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			4,404,201.70	1,298,078.42	5,702,280.12	3,621,380.00	2,127,316.00	5,748,696.00	0.8%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	1,410,026.02	1,410,026.02	0.00	1,222,553.00	1,222,553.00	-13.3%
Travel and Conferences		5200	154,356.56	101,644.68	256,001.24	81,850.00	22,500.00	104,350.00	-59.2%
Dues and Memberships		5300	32,164.01	229.95	32,393.96	60,250.00	0.00	60,250.00	86.0%
Insurance		5400 - 5450	327,149.86	0.00	327,149.86	325,000.00	0.00	325,000.00	-0.7%
Operations and Housekeeping Services		5500	980,372.03	0.00	980,372.03	1,005,000.00	0.00	1,005,000.00	2.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	413,506.09	498,243.52	911,749.61	333,300.00	435,500.00	768,800.00	-15.7%
Transfers of Direct Costs		5710	(101,747.14)	101,747.14	0.00	(42,000.00)	42,000.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(703.53)	0.00	(703.53)	(1,500.00)	0.00	(1,500.00)	113.2%
Professional/Consulting Services and Operating Expenditures		5800	1,377,348.56	1,111,455.67	2,488,804.23	1,055,500.00	1,060,916.00	2,116,416.00	-15.0%
Communications		5900	298,140.99	276.34	298,417.33	334,500.00	0.00	334,500.00	12.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,480,587.43	3,223,623.32	6,704,210.75	3,151,900.00	2,783,469.00	5,935,369.00	-11.5%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	104,660.42	271,911.00	376,571.42	0.00	140,000.00	140,000.00	-62.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	187,496.04	0.00	187,496.04	0.00	0.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			292,156.46	271,911.00	564,067.46	0.00	140,000.00	140,000.00	-75.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	123,350.30	0.00	123,350.30	76,900.00	0.00	76,900.00	-37.7%
Payments to County Offices		7142	2,376,591.84	0.00	2,376,591.84	1,948,780.00	0.00	1,948,780.00	-18.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,499,942.14	0.00	2,499,942.14	2,025,680.00	0.00	2,025,680.00	-19.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(194,500.39)	194,500.39	0.00	(175,781.00)	175,781.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(197,040.65)	0.00	(197,040.65)	(175,000.00)	0.00	(175,000.00)	-11.2%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(391,541.04)	194,500.39	(197,040.65)	(350,781.00)	175,781.00	(175,000.00)	-11.2%
TOTAL, EXPENDITURES									
			72,216,270.86	14,998,570.87	87,214,841.73	71,240,207.00	16,245,525.00	87,485,732.00	0.3%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)									
			(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	72,529,964.35	0.00	72,529,964.35	77,347,540.00	0.00	77,347,540.00	6.6%
2) Federal Revenue		8100-8299	357,608.38	4,231,642.47	4,589,250.85	220,000.00	4,105,243.00	4,325,243.00	-5.8%
3) Other State Revenue		8300-8599	5,867,131.85	2,763,392.22	8,630,524.07	1,324,200.00	2,111,392.00	3,435,592.00	-60.2%
4) Other Local Revenue		8600-8799	1,275,164.08	4,179,167.68	5,454,331.76	25,000.00	3,804,819.00	3,829,819.00	-29.8%
5) TOTAL, REVENUES			80,029,868.66	11,174,202.37	91,204,071.03	78,916,740.00	10,021,454.00	88,938,194.00	-2.5%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999	Except 7600-7699	47,824,546.58	8,849,478.71	56,674,025.29	47,966,726.00	10,247,436.00	58,214,162.00	2.7%
2) Instruction - Related Services	2000-2999		9,196,797.86	1,379,894.23	10,576,692.09	8,612,283.00	1,448,203.00	10,060,486.00	-4.9%
3) Pupil Services	3000-3999		3,950,255.39	1,128,844.47	5,079,099.86	4,049,065.00	987,852.00	5,036,917.00	-0.8%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		186.31	546,076.75	546,263.06	0.00	587,943.00	587,943.00	7.6%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		3,581,377.70	194,500.39	3,775,878.09	3,581,331.00	175,781.00	3,757,112.00	-0.5%
8) Plant Services	8000-8999		5,163,164.88	2,899,776.32	8,062,941.20	5,005,122.00	2,798,310.00	7,803,432.00	-3.2%
9) Other Outgo	9000-9999		2,499,942.14	0.00	2,499,942.14	2,025,680.00	0.00	2,025,680.00	-19.0%
10) TOTAL, EXPENDITURES			72,216,270.86	14,998,570.87	87,214,841.73	71,240,207.00	16,245,525.00	87,485,732.00	0.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			7,813,597.80	(3,824,368.50)	3,989,229.30	7,676,533.00	(6,224,071.00)	1,452,462.00	-63.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(4,496,309.29)	4,496,309.29	0.00	(6,240,686.00)	6,240,686.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			3,317,288.51	671,940.79	3,989,229.30	1,435,847.00	16,615.00	1,452,462.00	-63.6%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,327,259.27	278,696.74	9,605,956.01	12,644,547.78	950,637.53	13,595,185.31	41.5%
2) Ending Balance, June 30 (E + F1e)			12,644,547.78	950,637.53	13,595,185.31	14,080,394.78	967,252.53	15,047,647.31	10.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	11,000.00	0.00	11,000.00	11,000.00	0.00	11,000.00	0.0%
Stores		9712	101,416.06	0.00	101,416.06	101,416.06	0.00	101,416.06	0.0%
Prepaid Expenditures		9713	2,135.00	0.00	2,135.00	2,135.00	0.00	2,135.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	950,637.53	950,637.53	0.00	967,252.53	967,252.53	1.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	9,528,936.00	0.00	9,528,936.00	9,814,804.00	0.00	9,814,804.00	3.0%
Site Budget Carryforwards	0000	9780	43,536.00	0.00	43,536.00				
Donations and Grants	0000	9780	3,890,980.00	0.00	3,890,980.00				
Maintenance Projects	0000	9780	294,420.00	0.00	294,420.00				
Technology Projects	0000	9780	3,000,000.00	0.00	3,000,000.00				
Educational Materials/Programs	0000	9780	2,300,000.00	0.00	2,300,000.00				
Capital Projects (1x/529 ADA)	0000	9780	0.00	0.00	0.00				
Site Budget Carryforwards	0000	9780		0.00		43,536.00		43,536.00	
Donations and Grants	0000	9780		0.00		3,890,980.00		3,890,980.00	
Maintenance Projects	0000	9780		0.00		294,420.00		294,420.00	
Technology Projects	0000	9780		0.00		3,000,000.00		3,000,000.00	
Educational Materials/Programs	0000	9780		0.00		2,300,000.00		2,300,000.00	
Add'l 271 Res for Econ Uncertainties fo	0000	9780		0.00		285,868.00		285,868.00	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	2,616,445.25	0.00	2,616,445.25	2,624,572.00	0.00	2,624,572.00	0.3%
Unassigned/Unappropriated Amount		9790	384,615.47	0.00	384,615.47	1,526,467.72	0.00	1,526,467.72	296.9%

Resource	Description	2015-16 Unaudited Actuals	2016-17 Budget
6230	California Clean Energy Jobs Act	120,812.80	120,812.80
6264	Educator Effectiveness	603,759.00	603,759.00
8150	Ongoing & Major Maintenance Account (RMA: Education Code Secti	0.00	16,615.00
9010	Other Restricted Local	226,065.73	226,065.73
Total, Restricted Balance		950,637.53	967,252.53

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,524,943.84	4,450,000.00	-1.7%
3) Other State Revenue		8300-8599	367,238.77	368,000.00	0.2%
4) Other Local Revenue		8600-8799	79,533.89	44,000.00	-44.7%
5) TOTAL, REVENUES			4,971,716.50	4,862,000.00	-2.2%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,670,724.16	1,695,121.00	1.5%
3) Employee Benefits		3000-3999	730,837.12	771,048.00	5.5%
4) Books and Supplies		4000-4999	1,979,186.08	2,019,831.00	2.1%
5) Services and Other Operating Expenditures		5000-5999	97,449.26	91,000.00	-6.6%
6) Capital Outlay		6000-6999	114,544.63	110,000.00	-4.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	197,040.65	175,000.00	-11.2%
9) TOTAL, EXPENDITURES			4,789,781.90	4,862,000.00	1.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			181,934.60	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			181,934.60	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,822,820.48	2,004,755.08	10.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,822,820.48	2,004,755.08	10.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,822,820.48	2,004,755.08	10.0%
2) Ending Balance, June 30 (E + F1e)			2,004,755.08	2,004,755.08	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	22,279.49	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,982,475.59	2,004,755.08	1.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,402,529.17		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	902,129.66		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	(0.01)		
6) Stores		9320	22,279.49		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			2,326,938.31		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	125,142.58		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	197,040.65		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			322,183.23		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			2,004,755.08		

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	4,524,943.84	4,450,000.00	-1.7%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>4,524,943.84</b>	<b>4,450,000.00</b>	<b>-1.7%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	367,238.77	368,000.00	0.2%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>367,238.77</b>	<b>368,000.00</b>	<b>0.2%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	71,575.44	40,000.00	-44.1%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	6,808.84	2,500.00	-63.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,149.61	1,500.00	30.5%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>79,533.89</b>	<b>44,000.00</b>	<b>-44.7%</b>
<b>TOTAL, REVENUES</b>			<b>4,971,716.50</b>	<b>4,862,000.00</b>	<b>-2.2%</b>

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	1,485,803.19	1,495,177.00	0.6%
Classified Supervisors' and Administrators' Salaries		2300	101,016.36	105,762.00	4.7%
Clerical, Technical and Office Salaries		2400	83,904.61	94,182.00	12.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			1,670,724.16	1,695,121.00	1.5%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	171,073.92	215,666.00	26.1%
OASDI/Medicare/Alternative		3301-3302	126,522.66	129,100.00	2.0%
Health and Welfare Benefits		3401-3402	362,077.01	355,664.00	-1.8%
Unemployment Insurance		3501-3502	830.48	850.00	2.4%
Workers' Compensation		3601-3602	53,118.44	52,658.00	-0.9%
OPEB, Allocated		3701-3702	17,214.61	17,110.00	-0.6%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			730,837.12	771,048.00	5.5%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	31,885.95	30,250.00	-5.1%
Noncapitalized Equipment		4400	41,950.92	40,000.00	-4.7%
Food		4700	1,905,349.21	1,949,581.00	2.3%
<b>TOTAL, BOOKS AND SUPPLIES</b>			1,979,186.08	2,019,831.00	2.1%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,310.27	3,500.00	51.5%
Dues and Memberships		5300	847.00	1,000.00	18.1%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	36,747.79	30,000.00	-18.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	703.53	1,500.00	113.2%
Professional/Consulting Services and Operating Expenditures		5800	56,840.67	55,000.00	-3.2%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>97,449.26</b>	<b>91,000.00</b>	<b>-6.6%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	114,544.63	60,000.00	-47.6%
Equipment		6400	0.00	50,000.00	New
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>114,544.63</b>	<b>110,000.00</b>	<b>-4.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	197,040.65	175,000.00	-11.2%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>197,040.65</b>	<b>175,000.00</b>	<b>-11.2%</b>
<b>TOTAL, EXPENDITURES</b>			<b>4,789,781.90</b>	<b>4,862,000.00</b>	<b>1.5%</b>

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,524,943.84	4,450,000.00	-1.7%
3) Other State Revenue		8300-8599	367,238.77	368,000.00	0.2%
4) Other Local Revenue		8600-8799	79,533.89	44,000.00	-44.7%
5) TOTAL, REVENUES			4,971,716.50	4,862,000.00	-2.2%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		4,372,952.97	4,522,696.00	3.4%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		197,040.65	175,000.00	-11.2%
8) Plant Services	8000-8999		219,788.28	164,304.00	-25.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			4,789,781.90	4,862,000.00	1.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			181,934.60	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			181,934.60	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,822,820.48	2,004,755.08	10.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,822,820.48	2,004,755.08	10.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,822,820.48	2,004,755.08	10.0%
2) Ending Balance, June 30 (E + F1e)			2,004,755.08	2,004,755.08	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	22,279.49	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,982,475.59	2,004,755.08	1.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2015-16 Unaudited Actuals	2016-17 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School	1,982,475.59	2,004,755.08
Total, Restricted Balance		1,982,475.59	2,004,755.08



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	14,715.56	0.00	-100.0%
5) TOTAL, REVENUES			14,715.56	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	152,080.23	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	7,792.16	0.00	-100.0%
6) Capital Outlay		6000-6999	5,237,240.73	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			5,397,113.12	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(5,382,397.56)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(5,382,397.56)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,579,539.73	197,142.17	-96.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,579,539.73	197,142.17	-96.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,579,539.73	197,142.17	-96.5%
2) Ending Balance, June 30 (E + F1e)			197,142.17	197,142.17	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	197,142.17	197,142.17	0.0%
Measure T Construction Reservations	0000	9780	197,142.17		
Measure T Construction Reservation	0000	9780		197,142.17	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	346,564.43		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	3,252.08		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			349,816.51		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	152,674.34		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			152,674.34		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			197,142.17		

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	14,638.64	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	76.92	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			14,715.56	0.00	-100.0%
<b>TOTAL, REVENUES</b>			14,715.56	0.00	-100.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	107,320.74	0.00	-100.0%
Noncapitalized Equipment		4400	44,759.49	0.00	-100.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			152,080.23	0.00	-100.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	7,792.16	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			7,792.16	0.00	-100.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	732,494.56	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	4,504,746.17	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			5,237,240.73	0.00	-100.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			5,397,113.12	0.00	-100.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)					
			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	14,715.56	0.00	-100.0%
5) TOTAL, REVENUES			14,715.56	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		5,397,113.12	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			5,397,113.12	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(5,382,397.56)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(5,382,397.56)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,579,539.73	197,142.17	-96.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,579,539.73	197,142.17	-96.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,579,539.73	197,142.17	-96.5%
2) Ending Balance, June 30 (E + F1e)			197,142.17	197,142.17	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	197,142.17	197,142.17	0.0%
Measure T Construction Reservations	0000	9780	197,142.17		
Measure T Construction Reservation	0000	9780		197,142.17	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2015-16	2016-17
		Unaudited Actuals	Budget
			.
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	33,519.42	20,000.00	-40.3%
5) TOTAL, REVENUES			33,519.42	20,000.00	-40.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	424,560.38	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			424,560.38	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(391,040.96)	20,000.00	-105.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(391,040.96)	20,000.00	-105.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	408,014.62	16,973.66	-95.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			408,014.62	16,973.66	-95.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			408,014.62	16,973.66	-95.8%
2) Ending Balance, June 30 (E + F1e)			16,973.66	36,973.66	117.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	16,973.66	36,973.66	117.8%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	16,954.27		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	19.39		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			16,973.66		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			16,973.66		

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	508.58	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	33,010.84	20,000.00	-39.4%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>33,519.42</b>	<b>20,000.00</b>	<b>-40.3%</b>
<b>TOTAL, REVENUES</b>			<b>33,519.42</b>	<b>20,000.00</b>	<b>-40.3%</b>

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	238,666.77	0.00	-100.0%
Noncapitalized Equipment		4400	185,893.61	0.00	-100.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			424,560.38	0.00	-100.0%



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			424,560.38	0.00	-100.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	33,519.42	20,000.00	-40.3%
5) TOTAL, REVENUES			33,519.42	20,000.00	-40.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		424,560.38	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			424,560.38	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(391,040.96)	20,000.00	-105.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(391,040.96)	20,000.00	-105.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	408,014.62	16,973.66	-95.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			408,014.62	16,973.66	-95.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			408,014.62	16,973.66	-95.8%
2) Ending Balance, June 30 (E + F1e)			16,973.66	36,973.66	117.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	16,973.66	36,973.66	117.8%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2015-16	2016-17
		Unaudited Actuals	Budget
Total, Restricted Balance		0.00	0.00

Unaudited Actuals  
Bond Interest and Redemption Fund  
Expenditures by Object

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	27,187.73	23,645.00	-13.0%
4) Other Local Revenue		8600-8799	2,902,713.99	2,523,405.00	-13.1%
5) TOTAL, REVENUES			2,929,901.72	2,547,050.00	-13.1%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	3,102,878.36	3,211,822.00	3.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,102,878.36	3,211,822.00	3.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(172,976.64)	(664,772.00)	284.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(172,976.64)	(664,772.00)	284.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,418,634.84	3,245,658.20	-5.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,418,634.84	3,245,658.20	-5.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,418,634.84	3,245,658.20	-5.1%
2) Ending Balance, June 30 (E + F1e)			3,245,658.20	2,580,886.20	-20.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,245,658.20	2,580,886.20	-20.5%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	3,240,566.50		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	6,521.70		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,247,088.20		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	1,430.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,430.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			3,245,658.20		



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	24,756.67	23,645.00	-4.5%
Other Subventions/In-Lieu Taxes		8572	2,431.06	0.00	-100.0%
<b>TOTAL, OTHER STATE REVENUE</b>			27,187.73	23,645.00	-13.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	2,547,529.61	2,243,821.00	-11.9%
Unsecured Roll		8612	273,712.20	275,084.00	0.5%
Prior Years' Taxes		8613	4,289.27	0.00	-100.0%
Supplemental Taxes		8614	63,786.27	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	12,347.55	4,500.00	-63.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,049.09	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			2,902,713.99	2,523,405.00	-13.1%
<b>TOTAL, REVENUES</b>			2,929,901.72	2,547,050.00	-13.1%

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	1,712,682.05	1,868,401.00	9.1%
Bond Interest and Other Service Charges		7434	1,390,196.31	1,343,421.00	-3.4%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,102,878.36	3,211,822.00	3.5%
TOTAL, EXPENDITURES			3,102,878.36	3,211,822.00	3.5%

Unaudited Actuals  
Bond Interest and Redemption Fund  
Expenditures by Object

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	27,187.73	23,645.00	-13.0%
4) Other Local Revenue		8600-8799	2,902,713.99	2,523,405.00	-13.1%
5) TOTAL, REVENUES			2,929,901.72	2,547,050.00	-13.1%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	3,102,878.36	3,211,822.00	3.5%
10) TOTAL, EXPENDITURES			3,102,878.36	3,211,822.00	3.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(172,976.64)	(664,772.00)	284.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(172,976.64)	(664,772.00)	284.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,418,634.84	3,245,658.20	-5.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,418,634.84	3,245,658.20	-5.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,418,634.84	3,245,658.20	-5.1%
2) Ending Balance, June 30 (E + F1e)			3,245,658.20	2,580,886.20	-20.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,245,658.20	2,580,886.20	-20.5%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2015-16	2016-17
		Unaudited Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	2015-16 Unaudited Actuals			2016-17 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	8,168.53	8,161.06	8,169.73	8,168.53	8,168.53	8,168.53
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	8,168.53	8,161.06	8,169.73	8,168.53	8,168.53	8,168.53
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class	44.52	45.17	44.52	44.55	44.55	44.55
c. Special Education-NPS/LCI						
d. Special Education Extended Year	3.31	3.31	3.31	3.31	3.31	3.31
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	47.83	48.48	47.83	47.86	47.86	47.86
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	8,216.36	8,209.54	8,217.56	8,216.39	8,216.39	8,216.39
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2015-16 Unaudited Actuals			2016-17 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>2. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4. Adults in Correctional Facilities</b>						
<b>5. County Operations Grant ADA</b>						
<b>6. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						



Description	2015-16 Unaudited Actuals			2016-17 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals  
2015-16 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		0.00	0.00
2. State Lottery Revenue	8560	1,265,172.24		437,564.28	1,702,736.52
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		1,265,172.24	0.00	437,564.28	1,702,736.52
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	179,768.00			179,768.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	27,981.89			27,981.89
4. Books and Supplies	4000-4999	112,130.67		437,564.28	549,694.95
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	945,291.68			945,291.68
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11 )		1,265,172.24	0.00	437,564.28	1,702,736.52
<b>C. ENDING BALANCE</b>					
(Must equal Line A6 minus Line B12)	979Z	0.00	0.00	0.00	0.00
<b>D. COMMENTS:</b>					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
<b>Governmental Activities:</b>						
Capital assets not being depreciated:						
Land	1,219,959.00		1,219,959.00			1,219,959.00
Work in Progress	8,235,530.00		8,235,530.00	485,054.00	8,057,270.00	663,314.00
Total capital assets not being depreciated	9,455,489.00	0.00	9,455,489.00	485,054.00	8,057,270.00	1,883,273.00
Capital assets being depreciated:						
Land Improvements	8,880,514.00		8,880,514.00	966,201.00		9,846,715.00
Buildings	54,062,868.00		54,062,868.00	12,507,111.00		66,569,979.00
Equipment	3,164,963.00		3,164,963.00		8,778.00	3,156,185.00
Total capital assets being depreciated	66,108,345.00	0.00	66,108,345.00	13,473,312.00	8,778.00	79,572,879.00
Accumulated Depreciation for:						
Land Improvements	(4,357,935.00)		(4,357,935.00)	(441,626.00)		(4,799,561.00)
Buildings	(24,907,109.00)		(24,907,109.00)	(2,113,513.00)		(27,020,622.00)
Equipment	(2,370,944.00)		(2,370,944.00)	(128,230.00)	(8,778.00)	(2,490,396.00)
Total accumulated depreciation	(31,635,988.00)	0.00	(31,635,988.00)	(2,683,369.00)	(8,778.00)	(34,310,579.00)
Total capital assets being depreciated, net	34,472,357.00	0.00	34,472,357.00	10,789,943.00	0.00	45,262,300.00
Governmental activity capital assets, net	43,927,846.00	0.00	43,927,846.00	11,274,997.00	8,057,270.00	47,145,573.00
<b>Business-Type Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals  
2015-16 Unaudited Actuals  
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable	29,651,728.00	5,874,625.00	35,526,353.00		1,712,682.00	33,813,671.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	61,200.00	(61,200.00)	0.00			0.00	
Net Pension Liability			0.00			0.00	
Net OPEB Obligation	6,676,558.00	1,112,300.00	7,788,858.00	1,088,400.00		8,877,258.00	
Compensated Absences Payable	433,739.00	34,075.00	467,814.00		78,753.00	389,061.00	
Governmental activities long-term liabilities	36,823,225.00	6,959,800.00	43,783,025.00	1,088,400.00	1,791,435.00	43,079,990.00	0.00
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 1,950,355.72
2. Contracted general administrative positions not paid through payroll
- a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
- b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

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**B. Salaries and Benefits - All Other Activities**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 69,411,668.35

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 2.81%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. \_\_\_\_\_

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	3,177,374.87
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	101,652.60
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	215,791.36
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	3,494,818.83
9. Carry-Forward Adjustment (Part IV, Line F)	(121,141.77)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	3,373,677.06

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	55,464,618.53
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	10,576,692.09
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	4,808,325.66
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	428,921.96
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	633,885.77
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	60,005.50
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	7,463,616.42
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999-except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	4,478,196.62
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	83,914,262.55

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B18)	4.16%
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**D. Preliminary Proposed Indirect Cost Rate**

(For final approved fixed-with-carry-forward rate for use in 2017-18 see <a href="http://www.cde.ca.gov/fg/ac/ic">www.cde.ca.gov/fg/ac/ic</a> ) (Line A10 divided by Line B18)	4.02%
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#### Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>3,494,818.83</u>
<b>B. Carry-forward adjustment from prior year(s).</b>	
1. Carry-forward adjustment from the second prior year	<u>(19,825.40)</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>(146,191.18)</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (4.4%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (4.4%) times Part III, Line B18) or (the highest rate used to recover costs from any program (4.4%) times Part III, Line B18); zero if positive	<u>(363,425.30)</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>(363,425.30)</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>3.73%</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-181,712.65) is applied to the current year calculation and the remainder (\$-181,712.65) is deferred to one or more future years:	<u>3.95%</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-121,141.77) is applied to the current year calculation and the remainder (\$-242,283.53) is deferred to one or more future years:	<u>4.02%</u>
LEA request for Option 1, Option 2, or Option 3	<u>3</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>(121,141.77)</u>

Approved indirect cost rate: 4.40%  
Highest rate used in any program: 4.40%

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	3010	1,524,283.07	67,068.46	4.40%
01	3310	1,334,462.64	58,716.36	4.40%
01	3315	51,348.62	2,259.34	4.40%
01	3320	109,869.62	4,834.25	4.40%
01	4035	470,568.68	20,705.02	4.40%
01	4203	367,136.35	7,342.73	2.00%
01	6010	324,125.48	14,261.52	4.40%
01	6230	8,800.00	387.20	4.40%
01	7810	433,987.33	18,925.51	4.36%
13	5310	4,478,196.62	197,040.65	4.40%



Unaudited Actuals  
2015-16  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
<b>A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)</b>	1,628,713.51	1,101,256.77	6,291,777.20	2,567,387.50	7,674,373.31	0.00	789,754.02
<b>B. Enter Allocation Factor(s) by Goal:</b> (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
<b>Instructional Goals Description</b>							
0001 Pre-Kindergarten					4.00		
1110 Regular Education, K-12	342.12	342.12	342.12	342.12	358.00		375.00
3100 Alternative Schools							
3200 Continuation Schools							
3300 Independent Study Centers							
3400 Opportunity Schools							
3550 Community Day Schools							
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual	1.00	1.00	1.00	1.00	1.00		
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	42.30	42.30	42.30	42.30	42.00		18.00
6000 ROC/P							
<b>Other Goals Description</b>							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services	1.00	1.00	1.00	1.00	1.00		
8500 Child Care and Development Services							
<b>Other Funds Description</b>							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)					11.00		
<b>C. Total Allocation Factors</b>	386.42	386.42	386.42	386.42	417.00	0.00	393.00

Unaudited Actuals  
2015-16  
General Fund and Charter Schools Funds  
Program Cost Report

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	1,389.68	73,615.09	75,004.77	3,504.39		78,509.16
1110	Regular Education, K–12	52,160,425.70	17,602,665.00	69,763,090.70	3,259,483.86		73,022,574.56
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00		0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	367,136.35	48,394.80	415,531.15	19,414.52		434,945.67
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	7,387,259.56	2,077,751.11	9,465,010.67	442,225.96		9,907,236.63
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
<b>Other Goals</b>							
7110	Nonagency - Educational	38,882.53	0.00	38,882.53	1,816.68		40,699.21
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	546,263.06	48,394.80	594,657.86	27,783.71		622,441.57
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
<b>Other Costs</b>							
----	Food Services					868.89	868.89
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					383,533.42	383,533.42
----	Other Outgo					2,499,942.14	2,499,942.14
<b>Other Funds</b>	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		202,441.50	202,441.50	218,689.63		421,131.13
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(197,040.65)		(197,040.65)
----	<b>Total General Fund and Charter Schools Funds Expenditures</b>	60,501,356.88	20,053,262.30	80,554,619.18	3,775,878.10	2,884,344.45	87,214,841.73

Unaudited Actuals  
2015-16  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
<b>Instructional Goals</b>													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	1,389.68	0.00	0.00			0.00	0.00	1,389.68
1110	Regular Education, K-12	50,358,866.34	43,851.22	832,623.97	0.00	925,084.17	0.00	0.00			0.00	0.00	52,160,425.70
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	249,701.58	117,253.04	181.73	0.00	0.00	0.00	0.00			0.00	0.00	367,136.35
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	6,043,182.38	556,015.43	0.00	0.00	789,311.75	(1,250.00)	0.00			0.00	0.00	7,387,259.56
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
<b>Other Goals</b>													
7110	Nonagency - Educational	22,274.99	0.00	0.00	5,019.22	0.00	6,553.85	0.00	0.00	0.00	5,034.47	0.00	38,882.53
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		546,263.06	0.00	0.00	0.00	546,263.06
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
<b>Total Direct Charged Costs</b>		56,674,025.29	717,119.69	832,805.70	5,019.22	1,715,785.60	5,303.85	0.00	546,263.06	0.00	5,034.47	0.00	60,501,356.88

\* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals  
2015-16  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
<b>Instructional Goals</b>					
0001	Pre-Kindergarten	0.00	73,615.09	0.00	73,615.09
1110	Regular Education, K–12	10,260,532.21	6,588,550.71	753,582.08	17,602,665.00
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	29,991.03	18,403.77	0.00	48,394.80
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	1,268,620.71	772,958.46	36,171.94	2,077,751.11
6000	ROC/P	0.00	0.00	0.00	0.00
<b>Other Goals</b>					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	29,991.03	18,403.77	0.00	48,394.80
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
<b>Other Funds</b>					
- -	Adult Education (Fund 11)		0.00		0.00
- -	Child Development (Fund 12)	0.00	0.00	0.00	0.00
- -	Cafeteria (Funds 13 and 61)		202,441.50		202,441.50
<b>Total Allocated Support Costs</b>		11,589,134.98	7,674,373.30	789,754.02	20,053,262.30

Unaudited Actuals  
2015-16  
Program Cost Report  
Schedule of Central Administration Costs (CAC)

<b>A. Central Administration Costs in General Fund and Charter Schools Funds</b>	
Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	633,885.77
External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	60,005.50
Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	3,177,374.87
Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	101,652.60
Total Central Administration Costs in General Fund and Charter Schools Funds	3,972,918.74
<b>B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>	
Total Direct Charged Costs (from Form PCR, Column 1, Total)	60,501,356.88
Total Allocated Costs (from Form PCR, Column 2, Total)	20,053,262.30
Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	80,554,619.18
<b>C. Direct Charged Costs in Other Funds</b>	
Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	4,478,196.62
Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
Total Direct Charged Costs in Other Funds	4,478,196.62
<b>D. Total Direct Charged and Allocated Costs (B3 + C5)</b>	85,032,815.80
<b>E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)</b>	4.67%

Unaudited Actuals  
2015-16  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	868.89				868.89
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			383,533.42		383,533.42
Other Outgo (Objects 1000-7999)				2,499,942.14	2,499,942.14
<b>Total Other Costs</b>	868.89	0.00	383,533.42	2,499,942.14	2,884,344.45

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	42,884,554.70	301	110,273.10	303	42,774,281.60	305	273,174.40		307	42,501,107.20	309
2000 - Classified Salaries	11,105,733.39	311	154,993.29	313	10,950,740.10	315	610,301.47		317	10,340,438.63	319
3000 - Employee Benefits	17,951,093.82	321	667,584.71	323	17,283,509.11	325	319,020.22		327	16,964,488.89	329
4000 - Books, Supplies Equip Replace. (6500)	5,702,280.12	331	17,286.34	333	5,684,993.78	335	711,420.59		337	4,973,573.19	339
5000 - Services. . . & 7300 - Indirect Costs	6,507,170.10	341	219,267.50	343	6,287,902.60	345	1,948,726.32		347	4,339,176.28	349
TOTAL					82,981,427.19	365			TOTAL	79,118,784.19	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011. . . . .	1100	35,016,444.64	375
2. Salaries of Instructional Aides Per EC 41011. . . . .	2100	2,094,892.76	380
3. STRS. . . . .	3101 & 3102	3,702,012.95	382
4. PERS. . . . .	3201 & 3202	120,915.65	383
5. OASDI - Regular, Medicare and Alternative. . . . .	3301 & 3302	696,160.96	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). . . . .	3401 & 3402	5,620,349.58	385
7. Unemployment Insurance. . . . .	3501 & 3502	18,553.40	390
8. Workers' Compensation Insurance. . . . .	3601 & 3602	1,185,254.22	392
9. OPEB, Active Employees (EC 41372). . . . .	3751 & 3752	0.00	
10. Other Benefits (EC 22310). . . . .	3901 & 3902	0.00	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). . . . .		48,454,584.16	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. . . . .		1,895.17	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). . . . .		33,876.39	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. . . . .			396
14. TOTAL SALARIES AND BENEFITS. . . . .		48,418,812.60	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. . . . .		61.20%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') . . . . .			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	60.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .	61.20%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .	79,118,784.19
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

Section I - Expenditures	Funds 01, 09, and 62			2015-16 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	87,214,841.73
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	4,300,053.03
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	546,263.06
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	564,067.46
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	39,751.42
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				1,150,081.94
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				81,764,706.76



		2015-16 Annual ADA/ Exps. Per ADA
<b>Section II - Expenditures Per ADA</b>		
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		8,209.54
B. Expenditures per ADA (Line I.E divided by Line II.A)		9,959.72
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	69,706,333.19	8,489.30
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)		
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	69,706,333.19	8,489.30
B. Required effort-(Line A.2 times 90%)	62,735,699.87	7,640.37
C. Current year expenditures (Line I.E and Line II.B)	81,764,706.76	9,959.72
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2017-18 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									905
<b>TOTAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-9999)</b>										
1000-1999	Certificated Salaries	344,021.18	0.00	0.00	0.00	124,663.86	0.00	2,703,140.32		3,171,825.36
2000-2999	Classified Salaries	61,615.16	0.00	0.00	0.00	0.00	0.00	1,667,216.14		1,728,831.30
3000-3999	Employee Benefits	128,113.88	0.00	0.00	0.00	36,133.38	0.00	1,391,165.48		1,555,412.74
4000-4999	Books and Supplies	11,660.03	0.00	0.00	0.00	0.00	0.00	0.00		11,660.03
5000-5999	Services and Other Operating Expenditures	10,184.18	0.00	0.00	0.00	70,441.00	474,401.89	364,503.06		919,530.13
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	555,594.43	0.00	0.00	0.00	231,238.24	474,401.89	6,126,025.00	0.00	7,387,259.56
7310	Transfers of Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00		65,809.95
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	2,077,751.09								2,077,751.09
	Total Indirect Costs and PCR Allocations	2,136,467.45	0.00	0.00	0.00	7,093.59	0.00	0.00	0.00	2,143,561.04
	<b>TOTAL COSTS</b>	<b>2,692,061.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>238,331.83</b>	<b>474,401.89</b>	<b>6,126,025.00</b>	<b>0.00</b>	<b>9,530,820.60</b>
<b>FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3385)</b>										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	124,663.86	0.00	0.00		124,663.86
2000-2999	Classified Salaries	61,615.16	0.00	0.00	0.00	0.00	0.00	984,180.03		1,045,795.19
3000-3999	Employee Benefits	30,341.25	0.00	0.00	0.00	36,133.38	0.00	258,326.20		324,800.83
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	421.00	0.00	0.00		421.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	91,956.41	0.00	0.00	0.00	161,218.24	0.00	1,242,506.23	0.00	1,495,680.88
7310	Transfers of Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00		65,809.95
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00	0.00	65,809.95
	<b>TOTAL BEFORE OBJECT 8980</b>	<b>150,672.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>168,311.83</b>	<b>0.00</b>	<b>1,242,506.23</b>	<b>0.00</b>	<b>1,561,490.83</b>
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									0.00
	<b>TOTAL COSTS</b>									<b>1,561,490.83</b>

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>STATE AND LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-2999, 3385, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	344,021.18	0.00	0.00	0.00	0.00	0.00	2,703,140.32		3,047,161.50
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	683,036.11		683,036.11
3000-3999	Employee Benefits	97,772.63	0.00	0.00	0.00	0.00	0.00	1,132,839.28		1,230,611.91
4000-4999	Books and Supplies	11,660.03	0.00	0.00	0.00	0.00	0.00	0.00		11,660.03
5000-5999	Services and Other Operating Expenditures	10,184.18	0.00	0.00	0.00	70,020.00	474,401.89	364,503.06		919,109.13
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	463,638.02	0.00	0.00	0.00	70,020.00	474,401.89	4,883,518.77	0.00	5,891,578.68
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	2,077,751.09								2,077,751.09
	Total Indirect Costs and PCR Allocations	2,077,751.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,077,751.09
	TOTAL BEFORE OBJECT 8980	2,541,389.11	0.00	0.00	0.00	70,020.00	474,401.89	4,883,518.77	0.00	7,969,329.77
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
	TOTAL COSTS									7,969,329.77
<b>LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 8000-9999)</b>										
1000-1999	Certificated Salaries	251,021.78	0.00	0.00	0.00	0.00	0.00	0.00		251,021.78
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	72,437.49	0.00	0.00	0.00	0.00	0.00	0.00		72,437.49
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	(1,250.00)		(1,250.00)
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	323,459.27	0.00	0.00	0.00	0.00	0.00	(1,250.00)	0.00	322,209.27
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	323,459.27	0.00	0.00	0.00	0.00	0.00	(1,250.00)	0.00	322,209.27
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									1,812,695.41
	TOTAL COSTS									2,134,904.68

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.

2014-15 Expenditures	A. State and Local	B. Local Only
1. Enter Total Costs amounts from the 2014-15 Report SEMA, 2014-15 Expenditures by LEA (LE-CY) worksheet, Total Column, for the State and Local Expenditures section and the Local Expenditures section	6,463,989.70	807,092.98
2. Enter audit adjustments of 2014-15 special education expenditures from SACS2016ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62; resources 0000-2999 & 6000-9999; Object 9793) _____ _____ _____		
3. Enter restatements of 2015-16 special education beginning fund balances from SACS2016ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62; resources 0000-2999 & 6000-9999; Object 9795) _____ _____ _____		
4. Enter any other adjustments, not included in Line 1 (explain below) _____ _____ _____		
5. 2014-15 Expenditures, Adjusted for 2015-16 MOE Calculation (Sum lines 1 through 4)	6,463,989.70	807,092.98
<b>C. Unduplicated Pupil Count</b>		
1. Enter the unduplicated pupil count reported in 2014-15 Report SEMA, 2014-15 Expenditures by LEA (LE-CY) worksheet	922.00	
2. Enter any adjustments not included in Line C1 (explain below) _____ _____ _____		
3. 2014-15 Unduplicated Pupil Count, Adjusted for 2015-16 MOE Calculation (Line C1 plus Line C2)	922.00	

SELPA: (??)

This form is used to check maintenance of effort (MOE) for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2015-16 Expenditures by LEA (LE-CY) and the 2014-15 Expenditures by LEA (LE-PY) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

Per the federal Subsequent Years Rule, in order to determine the required level of effort, the LEA must look back to the last fiscal year in which the LEA maintained effort using the same method by which it is currently establishing the compliance standard. To meet the requirement of the Subsequent Years Rule, the LMC-A worksheet has been revised to add Section 3.A.2 and Section 3.B.2. Section 3.A.2 and Section 3.B.2 allow the LEA to compare the 2015-16 expenditures to the most recent fiscal year the LEA met MOE using that method, which is the comparison year. To ensure the LEA is comparing 2015-16 expenditures to the appropriate comparison year, the LEA is required to complete the Subsequent Years Tracking (SYT) worksheet with their LMC-A worksheet. The SYT worksheet tracks the result for each of the four methods back to FY 2011-12, which is the baseline year for LEA MOE calculations established by the Office of Special Education Programs. The SYT worksheet is available at: <http://www.cde.ca.gov/sp/se/as/documents/subseqyrtrckwrksht.xls>.

There are four methods that the LEA can use to demonstrate the compliance standard. They are (1) combined state and local expenditures; (2) combined state and local expenditures on a per capita basis; (3) local expenditures only; and (4) local expenditures only on a per capita basis.

The LEA is only required to pass one of the tests to meet the MOE requirement. However, the LEA is required to show results for all four methods. These results are necessary both for historical purposes and for the possibility that the LEA may want, or need, to switch methods in future years.

#### SECTION 1 Exempt Reduction Under 34 CFR Section 300.204

If your LEA determines that a reduction in expenditures occurred as a result of one or more of the following conditions, you may calculate a reduction to the required MOE standard. Reductions may apply to combined state and local MOE standard, local only MOE standard, or both. If the LEA meets one of the conditions below, the LEA must complete and include the IDEA MOE Exemption Worksheet available at: <http://www.cde.ca.gov/sp/se/as/documents/leamoeexempwrksht.xls>

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child:
  - a. Has left the jurisdiction of the agency;
  - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
  - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

Provide the condition number, if any, to be used in the calculation below:	State and Local	Local Only
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total exempt reductions	0.00	0.00

SELPA: (??)

**SECTION 2 Reduction to MOE Requirement Under IDEA, Section 613 (a)(2)(C) (34 CFR Sec. 300.205)**

IMPORTANT NOTE: Only LEAs that have a "meets requirement" compliance determination and that are not found significantly disproportionate for the current year are eligible to use this option to reduce their MOE requirement.

Up to 50% of the increase in IDEA Part B Section 611 funding in current year compared with prior year may be used to reduce the required level of state and local expenditures. This option is available only if the LEA used or will use the freed up funds for activities authorized under the Elementary and Secondary Education Act (ESEA) of 1965. Also, the amount of Part B funds used for early intervening services (34 CFR 300.226(a)) will count toward the maximum amount by which the LEA may reduce its MOE requirement under this exception [P.L. 108-446].

	State and Local	Local Only
Current year funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)		
Less: Prior year's funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)		
Increase in funding (if difference is positive)	0.00	
Maximum available for MOE reduction (50% of increase in funding)	0.00 (a)	
Current year funding (IDEA Section 619 - Resource 3315)		
Maximum available for early intervening services (EIS) (15% of current year funding - Resources 3310, 3315, and 3320)	0.00 (b)	

**If (b) is greater than (a).**

Enter portion to set aside for EIS (cannot exceed line (b), Maximum available for EIS)

Available for MOE reduction.  
(line (a) minus line (c), zero if negative)

Enter portion used to reduce MOE requirement  
(cannot exceed line (d), Available for MOE reduction).

**If (b) is less than (a).**

Enter portion used to reduce MOE requirement  
(first column cannot exceed line (a), Maximum available for MOE reduction, second and third columns cannot exceed (e), Portion used to reduce MOE requirement).

Available to set aside for EIS  
(line (b) minus line (e), zero if negative)

Note: If your LEA exercises the authority under 34 CFR 300.205(a) to reduce the MOE requirement, the LEA must list the activities (which are authorized under the ESEA) paid with the freed up funds:


SELPA: (??)

**SECTION 3**

	Column A	Column B	Column C
	Actual Expenditures FY 2015-16 (LE-CY Worksheet)	Actual Expenditures FY 2014-15 (LE-PY Worksheet)	Difference (A - B)
<b>A. COMBINED STATE AND LOCAL EXPENDITURES METHOD</b>			
1. Was the 2014-15 MOE compliance requirement met based on the state and local expenditures and/or per capita state and local expenditures method?			
If the answer is "NO", then the LEA must complete Section A2.			
a. Total special education expenditures	9,530,820.60		
b. Less: Expenditures paid from federal sources	1,561,490.83		
c. Expenditures paid from state and local sources	7,969,329.77	6,463,989.70	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	7,969,329.77	6,463,989.70	1,505,340.07
d. Special education unduplicated pupil count	905	922	
e. Per capita state and local expenditures (A1c/A1d)	8,805.89	7,010.83	1,795.06

Per the federal Subsequent Years Rule, if the 2014-15 MOE compliance requirement was not met based on the state and local expenditures and/or per capita state and local expenditures method, this section cannot be used to meet the 2015-16 MOE compliance requirement. The LEA must complete Section A2.

	Actual FY 2015-16	Most Recent FY 2014-15	Difference
2. Under "Most Recent FY", enter the most recent year in which MOE compliance requirement was met using the actual vs. actual method based on state and local expenditures and/or per capita state and local expenditures.			
a. Expenditures paid from state and local sources	7,969,329.77	6,463,989.70	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	7,969,329.77	6,463,989.70	1,505,340.07
b. Special education unduplicated pupil count	905	922	
c. Per capita state and local expenditures (A2a/A2b)	8,805.89	7,010.83	1,795.06

If one or both of the differences in Column C for Section A1 (if applicable) or A2 are positive, the MOE compliance requirement is met.



SELPA: (??)

**B. LOCAL EXPENDITURES ONLY METHOD**

	Actual FY 2015-16	FY 2014-15	Difference
1. Was the 2014-15 MOE compliance requirement met based on the local expenditures only and/or per capita local expenditures only method?			
If the answer is "NO", then the LEA must complete Section B2.			
a. Expenditures paid from local sources	2,134,904.68	807,092.98	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,134,904.68	807,092.98	1,327,811.70
b. Per capita local expenditures (B1a/A1d)	2,359.01	875.37	1,483.64

Per the federal Subsequent Years Rule, if the 2014-15 MOE compliance requirement was not met based on the local expenditures only and/or per capita local expenditures only method, this section cannot be used to meet the 2015-16 MOE compliance requirement. The LEA must complete Section B2.

	Actual FY 2015-16	Most Recent FY 2014-15	Difference
2. Under "Most Recent FY", enter the most recent year in which MOE compliance requirement was met using the actual vs. actual method based on local expenditures only and/or per capita local expenditures only.			
a. Expenditures paid from local sources	2,134,904.68	807,092.98	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,134,904.68	807,092.98	1,327,811.70
b. Special education unduplicated pupil count	905	922	
c. Per capita local expenditures (B2a/B2b)	2,359.01	875.37	1,483.64

If one or both of the differences in Column C for Section B1 (if applicable) or Section B2 are positive, the MOE compliance requirement is met.

Dannielle Brook  
Contact Name

805-488-3588  
Telephone Number

Assistant Superintendent Business Services  
Title

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E-mail Address

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									905
<b>TOTAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-9999)</b>										
1000-1999	Certificated Salaries	297,304.00	0.00	0.00	0.00	124,234.00	0.00	4,003,598.00		4,425,136.00
2000-2999	Classified Salaries	128,209.00	0.00	0.00	0.00	0.00	0.00	1,648,510.00		1,776,719.00
3000-3999	Employee Benefits	157,558.00	0.00	0.00	0.00	38,483.00	0.00	1,844,355.00		2,040,396.00
4000-4999	Books and Supplies	52,463.00	0.00	0.00	0.00	8,316.00	0.00	0.00		60,779.00
5000-5999	Services and Other Operating Expenditures	23,000.00	0.00	0.00	0.00	96,800.00	443,000.00	243,000.00		805,800.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	658,534.00	0.00	0.00	0.00	267,833.00	443,000.00	7,739,463.00	0.00	9,108,830.00
7310	Transfers of Indirect Costs	54,432.00	0.00	0.00	0.00	7,085.00	0.00	0.00		61,517.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	54,432.00	0.00	0.00	0.00	7,085.00	0.00	0.00	0.00	61,517.00
	TOTAL COSTS	712,966.00	0.00	0.00	0.00	274,918.00	443,000.00	7,739,463.00	0.00	9,170,347.00
<b>STATE AND LOCAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-2999, 3385, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	297,304.00	0.00	0.00	0.00	0.00	0.00	4,003,598.00		4,300,902.00
2000-2999	Classified Salaries	66,718.00	0.00	0.00	0.00	0.00	0.00	336,941.00		403,659.00
3000-3999	Employee Benefits	125,579.00	0.00	0.00	0.00	0.00	0.00	1,427,488.00		1,553,067.00
4000-4999	Books and Supplies	52,463.00	0.00	0.00	0.00	0.00	0.00	0.00		52,463.00
5000-5999	Services and Other Operating Expenditures	23,000.00	0.00	0.00	0.00	95,000.00	443,000.00	243,000.00		804,000.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	565,064.00	0.00	0.00	0.00	95,000.00	443,000.00	6,011,027.00	0.00	7,114,091.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	565,064.00	0.00	0.00	0.00	95,000.00	443,000.00	6,011,027.00	0.00	7,114,091.00
8980	Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									494,290.00
	TOTAL COSTS									7,608,381.00

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>LOCAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 8000-9999)</b>										
1000-1999	Certificated Salaries	204,304.00	0.00	0.00	0.00	0.00	0.00	124,000.00		328,304.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	69,308.00	0.00	0.00	0.00	0.00	0.00	21,312.00		90,620.00
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	273,612.00	0.00	0.00	0.00	0.00	0.00	145,312.00	0.00	418,924.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	273,612.00	0.00	0.00	0.00	0.00	0.00	145,312.00	0.00	418,924.00
8980	Contributions from Unrestricted Revenues to Federal Resources (from State and Local Budget section)									494,290.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500-6540, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500-6540, & 7240, goals 5000-5999)									
	TOTAL COSTS									3,030,348.00
										3,943,562.00

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									905
<b>TOTAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-9999)</b>										
1000-1999	Certificated Salaries	344,021.18	0.00	0.00	0.00	124,663.86	0.00	2,703,140.32		3,171,825.36
2000-2999	Classified Salaries	61,615.16	0.00	0.00	0.00	0.00	0.00	1,667,216.14		1,728,831.30
3000-3999	Employee Benefits	128,113.88	0.00	0.00	0.00	36,133.38	0.00	1,391,165.48		1,555,412.74
4000-4999	Books and Supplies	11,660.03	0.00	0.00	0.00	0.00	0.00	0.00		11,660.03
5000-5999	Services and Other Operating Expenditures	10,184.18	0.00	0.00	0.00	70,441.00	474,401.89	364,503.06		919,530.13
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	555,594.43	0.00	0.00	0.00	231,238.24	474,401.89	6,126,025.00	0.00	7,387,259.56
7310	Transfers of Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00		65,809.95
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)									
	Total Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00	0.00	65,809.95
	TOTAL COSTS	614,310.79	0.00	0.00	0.00	238,331.83	474,401.89	6,126,025.00	0.00	7,453,069.51
<b>FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3385)</b>										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	124,663.86	0.00	0.00		124,663.86
2000-2999	Classified Salaries	61,615.16	0.00	0.00	0.00	0.00	0.00	984,180.03		1,045,795.19
3000-3999	Employee Benefits	30,341.25	0.00	0.00	0.00	36,133.38	0.00	258,326.20		324,800.83
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	421.00	0.00	0.00		421.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	91,956.41	0.00	0.00	0.00	161,218.24	0.00	1,242,506.23	0.00	1,495,680.88
7310	Transfers of Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00		65,809.95
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	58,716.36	0.00	0.00	0.00	7,093.59	0.00	0.00	0.00	65,809.95
	TOTAL BEFORE OBJECT 8980	150,672.77	0.00	0.00	0.00	168,311.83	0.00	1,242,506.23	0.00	1,561,490.83
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									0.00
	TOTAL COSTS									1,561,490.83

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>STATE AND LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-2999, 3385, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	344,021.18	0.00	0.00	0.00	0.00	0.00	2,703,140.32		3,047,161.50
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	683,036.11		683,036.11
3000-3999	Employee Benefits	97,772.63	0.00	0.00	0.00	0.00	0.00	1,132,839.28		1,230,611.91
4000-4999	Books and Supplies	11,660.03	0.00	0.00	0.00	0.00	0.00	0.00		11,660.03
5000-5999	Services and Other Operating Expenditures	10,184.18	0.00	0.00	0.00	70,020.00	474,401.89	364,503.06		919,109.13
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	463,638.02	0.00	0.00	0.00	70,020.00	474,401.89	4,883,518.77	0.00	5,891,578.68
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)									
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	463,638.02	0.00	0.00	0.00	70,020.00	474,401.89	4,883,518.77	0.00	5,891,578.68
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
	TOTAL COSTS									5,891,578.68
<b>LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 8000-9999)</b>										
1000-1999	Certificated Salaries	251,021.78	0.00	0.00	0.00	0.00	0.00	0.00		251,021.78
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	72,437.49	0.00	0.00	0.00	0.00	0.00	0.00		72,437.49
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	(1,250.00)		(1,250.00)
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	323,459.27	0.00	0.00	0.00	0.00	0.00	(1,250.00)	0.00	322,209.27
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	323,459.27	0.00	0.00	0.00	0.00	0.00	(1,250.00)	0.00	322,209.27
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									1,812,695.41
	TOTAL COSTS									2,134,904.68

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.

SELPA: (??)

This form is used to check maintenance of effort (MOE) for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2016-17 Budget by LEA (LB-B) and the 2015-16 Expenditures by LEA (LE-B) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

Per the federal Subsequent Years Rule, in order to determine the required level of effort, the LEA must look back to the last fiscal year in which the LEA maintained effort using the same method by which it is currently establishing the eligibility standard. To meet the requirement of the Subsequent Years Rule, the LMC-B worksheet has been revised to add Section 3.A.2 and Section 3.B.2. Section 3.A.2 and Section 3.B.2 allow the LEA to compare the 2016-17 budgeted expenditures to the most recent fiscal year the LEA met MOE using that method, which is the comparison year. To ensure the LEA is comparing 2016-17 budgeted expenditures to the appropriate comparison year, the LEA is required to complete the Subsequent Years Tracking (SYT) worksheet with their LMC-B worksheet. The SYT worksheet tracks the result for each of the four methods back to FY 2011-12, which is the baseline year for LEA MOE calculations established by the Office of Special Education Programs. The SYT worksheet is available at: <http://www.cde.ca.gov/sp/se/as/documents/subseqyrtrckwrksht.xls>.

There are four methods that the LEA can use to demonstrate the eligibility standard. They are (1) combined state and local expenditures; (2) combined state and local expenditures on a per capita basis; (3) local expenditures only; and (4) local expenditures only on a per capita basis.

The LEA is only required to pass one of the tests to meet the MOE requirement. However, the LEA is required to show results for all four methods. These results are necessary both for historical purposes and for the possibility that the LEA may want, or need, to switch methods in future years.

#### SECTION 1 Exempt Reduction Under 34 CFR Section 300.204

If your LEA determines that a reduction in expenditures occurred as a result of one or more of the following conditions, you may calculate a reduction to the required MOE standard. Reductions may apply to combined state and local MOE standard, local only MOE standard, or both. If the LEA meets one of the conditions below, the LEA must complete and include the IDEA MOE Exemption Worksheet available at: <http://www.cde.ca.gov/sp/se/as/documents/leamoeexempwrksht.xls>.

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child:
  - a. Has left the jurisdiction of the agency;
  - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
  - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

Provide the condition number, if any, to be used in the calculation below:	State and Local	Local Only
Total exempt reductions	0.00	0.00

SELPA: (??)

**SECTION 2**

**Reduction to MOE Requirement Under IDEA, Section 613 (a)(2)(C) (34 CFR Sec. 300.205)**

IMPORTANT NOTE: Only LEAs that have a "meets requirement" compliance determination and that are not found significantly disproportionate for the current year are eligible to use this option to reduce their MOE requirement.

Up to 50% of the increase in IDEA Part B Section 611 funding in current year compared with prior year may be used to reduce the required level of state and local expenditures. This option is available only if the LEA used or will use the freed up funds for activities authorized under the Elementary and Secondary Education Act (ESEA) of 1965. Also, the amount of Part B funds used for early intervening services (34 CFR 300.226(a)) will count toward the maximum amount by which the LEA may reduce its MOE requirement under this exception [P.L. 108-446].

	State and Local	Local Only
Current year funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)		
Less: Prior year's funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)		
Increase in funding (if difference is positive)	0.00	
Maximum available for MOE reduction (50% of increase in funding)	0.00 (a)	
Current year funding (IDEA Section 619 - Resource 3315)		
Maximum available for early intervening services (EIS) (15% of current year funding - Resources 3310, 3315, and 3320)	0.00 (b)	

**If (b) is greater than (a).**

Enter portion to set aside for EIS (cannot exceed line (b), Maximum available for EIS)

Available for MOE reduction.

(line (a) minus line (c), zero if negative)

Enter portion used to reduce MOE requirement (cannot exceed line (d), Available for MOE reduction).

**If (b) is less than (a).**

Enter portion used to reduce MOE requirement (first column cannot exceed line (a), Maximum available for MOE reduction, second and third columns cannot exceed (e), Portion used to reduce MOE requirement).

Available to set aside for EIS

(line (b) minus line (e), zero if negative)

Note: If your LEA exercises the authority under 34 CFR 300.205(a) to reduce the MOE requirement, the LEA must list the activities (which are authorized under the ESEA) paid with the freed up funds:

SELPA: (??)

**SECTION 3**

	Column A	Column B	Column C
	Budgeted Amounts FY 2016-17 (LB-B Worksheet)	Actual Expenditures FY 2015-16 (LE-B Worksheet)	Difference (A - B)
<b>A. COMBINED STATE AND LOCAL EXPENDITURES METHOD</b>			
1. Was the 2015-16 MOE compliance requirement met based on the state and local expenditures and/or per capita state and local expenditures method?			
If the answer is "NO", then the LEA must complete Section A2.			
a. Total special education expenditures	9,170,347.00		
b. Less: Expenditures paid from federal sources	1,561,966.00		
c. Expenditures paid from state and local sources	7,608,381.00	5,891,578.68	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	7,608,381.00	5,891,578.68	1,716,802.32
d. Special education unduplicated pupil count	905	905	
e. Per capita state and local expenditures (A1c/A1d)	8,407.05	6,510.03	1,897.02

Per the federal Subsequent Years Rule, if the 2015-16 MOE compliance requirement was not met based on the state and local expenditures and/or per capita state and local expenditures method, this section cannot be used to meet the 2016-17 MOE eligibility requirement. The LEA must complete Section A2.

	Budgeted Amounts FY 2016-17	Most Recent FY	Difference
2. Under "Most Recent FY", enter the most recent year in which MOE compliance requirement was met using the actual vs. actual method based on state and local expenditures and/or per capita state and local expenditures.			
a. Expenditures paid from state and local sources	7,608,381.00		
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	7,608,381.00	0.00	7,608,381.00
b. Special education unduplicated pupil count	905		
c. Per capita state and local expenditures (A2a/A2b)	8,407.05	0.00	8,407.05

If one or both of the differences in Column C for Section A1 (if applicable) or A2 are positive, the MOE eligibility requirement is met.



SELPA: (??)

**B. LOCAL EXPENDITURES ONLY METHOD**

	Budget FY 2016-17	Actual FY 2015-16	Difference
1. Was the 2015-16 MOE compliance requirement met based on the local expenditures only and/or per capita local expenditures only method?			
If the answer is "NO", then the LEA must complete Section B2.			
a. Expenditures paid from local sources	3,943,562.00	2,134,904.68	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	3,943,562.00	2,134,904.68	1,808,657.32
b. Per capita local expenditures (B1a/A1d)	4,357.53	2,359.01	1,998.52

Per the federal Subsequent Years Rule, if the 2015-16 MOE compliance requirement was not met based on the local expenditures only and/or per capita local expenditures only method, this section cannot be used to meet the 2016-17 MOE eligibility requirement. The LEA must complete Section B2.

	Budget FY 2016-17	Most Recent FY	Difference
2. Under "Most Recent FY", enter the most recent year in which MOE compliance requirement was met using the actual vs. actual method based on local expenditures only and/or per capita local expenditures only.			
a. Expenditures paid from local sources	3,943,562.00		
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	3,943,562.00	0.00	3,943,562.00
b. Special education unduplicated pupil count	905		
c. Per capita local expenditures (B2a/B2b)	4,357.53	0.00	4,357.53

If one or both of the differences in Column C for Section B1 (if applicable) or Section B2 are positive, the MOE eligibility requirement is met.

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	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2014-15 Actual</b>			<b>2015-16 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	45,437,320.48		45,437,320.48			47,064,528.16
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	8,235.16		8,235.16			8,216.36
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2014-15</b>			<b>Adjustments to 2015-16</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2015-16 P2 Report</b>			<b>2016-17 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	8,216.36		8,216.36	8,216.39		8,216.39
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			8,216.36			8,216.39
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> <b>TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>	<b>2015-16 Actual</b>			<b>2016-17 Budget</b>		
1. Homeowners' Exemption (Object 8021)	45,890.95		45,890.95	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	5,768.12		5,768.12	0.00		0.00
4. Secured Roll Taxes (Object 8041)	5,672,508.59		5,672,508.59	6,603,669.00		6,603,669.00
5. Unsecured Roll Taxes (Object 8042)	89,533.44		89,533.44	0.00		0.00
6. Prior Years' Taxes (Object 8043)	20,187.23		20,187.23	0.00		0.00
7. Supplemental Taxes (Object 8044)	580,172.92		580,172.92	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	110,767.55		110,767.55	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	1,171,900.57		1,171,900.57	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	7,696,729.37	0.00	7,696,729.37	6,603,669.00	0.00	6,603,669.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	7,696,729.37	0.00	7,696,729.37	6,603,669.00	0.00	6,603,669.00

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			812,622.38			737,566.40
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			812,622.38			737,566.40
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	65,208,779.00		65,208,779.00	70,743,871.00		70,743,871.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	40,257.00		40,257.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	65,249,036.00	0.00	65,249,036.00	70,743,871.00	0.00	70,743,871.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	91,204,071.03		91,204,071.03	88,938,194.00		88,938,194.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	76,907.58		76,907.58	0.00		0.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			45,437,320.48			47,064,528.16
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9977			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			47,064,528.16			49,591,893.32
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			7,696,729.37			6,603,669.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			985,963.20			985,966.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			40,180,421.17			43,725,790.72
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			40,180,421.17			43,725,790.72
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			40,406.35			0.00
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			7,737,135.72			6,603,669.00
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			40,140,014.82			43,725,790.72
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			7,737,135.72			
b. State Subventions (Line D8)			40,140,014.82			
c. Less: Excluded Appropriations (Line C23)			812,622.38			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			47,064,528.16			

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2015-16 Unaudited Actuals  
FEDERAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	Title I	PL94-142	PL94-142 Priv Sch	Spec Ed - Pre-K IDEA	Spec Ed - Pre-K IDEA Local	Title II	Title III
FEDERAL CATALOG NUMBER	84.01	84.027		84.173	84.027A	84.367	84.365
RESOURCE CODE	3010	3310	3311	3315	3320	4035	4203
REVENUE OBJECT	8290	8181	8181	8182	8182	8290	8290
LOCAL DESCRIPTION (if any)							
<b>AWARD</b>							
1. Prior Year Carryover	169,062.83		1,444.51			245,029.45	38,674.00
2. a. Current Year Award	1,594,958.00	1,393,179.00		53,607.96	114,703.87	374,964.00	386,513.00
b. Transferability (NCLB)							
c. Other Adjustments							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	1,594,958.00	1,393,179.00	0.00	53,607.96	114,703.87	374,964.00	386,513.00
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2d, & 3)	1,764,020.83	1,393,179.00	1,444.51	53,607.96	114,703.87	619,993.45	425,187.00
<b>REVENUES</b>							
5. Unearned Revenue Deferred from Prior Year			1,444.51				107,479.56
6. Cash Received in Current Year	1,379,086.14	1,044,884.00		0.00	0.00	212,329.45	223,587.00
7. Contributed Matching Funds							
8. Total Available (sum lines 5, 6, & 7)	1,379,086.14	1,044,884.00	1,444.51	0.00	0.00	212,329.45	331,066.56
<b>EXPENDITURES</b>							
9. Donor-Authorized Expenditures	1,591,351.53	1,393,179.00	0.00	53,607.96	114,703.87	491,273.70	374,479.08
10. Non Donor-Authorized Expenditures							
11. Total Expenditures (lines 9 & 10)	1,591,351.53	1,393,179.00	0.00	53,607.96	114,703.87	491,273.70	374,479.08
12. Amounts Included in Line 6 above for Prior Year Adjustments							
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(212,265.39)	(348,295.00)	1,444.51	(53,607.96)	(114,703.87)	(278,944.25)	(43,412.52)
a. Unearned Revenue			1,444.51				
b. Accounts Payable							
c. Accounts Receivable	212,265.39	348,295.00		53,607.96	114,703.87	278,944.25	43,412.52
14. Unused Grant Award Calculation (line 4 minus line 9)	172,669.30	0.00	1,444.51	0.00	0.00	128,719.75	50,707.92
15. If Carryover is allowed, enter line 14 amount here							
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	1,591,351.53	1,393,179.00	0.00	53,607.96	114,703.87	491,273.70	374,479.08

2015-16 Unaudited Actuals  
FEDERAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	<b>TOTAL</b>
FEDERAL CATALOG NUMBER	
RESOURCE CODE	
REVENUE OBJECT	
LOCAL DESCRIPTION (if any)	
<b>AWARD</b>	
1. Prior Year Carryover	454,210.79
2. a. Current Year Award	3,917,925.83
b. Transferability (NCLB)	0.00
c. Other Adjustments	0.00
d. Adj Curr Yr Award	
(sum lines 2a, 2b, & 2c)	3,917,925.83
3. Required Matching Funds/Other	0.00
4. Total Available Award	
(sum lines 1, 2d, & 3)	4,372,136.62
<b>REVENUES</b>	
5. Unearned Revenue Deferred from Prior Year	108,924.07
6. Cash Received in Current Year	2,859,886.59
7. Contributed Matching Funds	0.00
8. Total Available (sum lines 5, 6, & 7)	2,968,810.66
<b>EXPENDITURES</b>	
9. Donor-Authorized Expenditures	4,018,595.14
10. Non Donor-Authorized Expenditures	0.00
11. Total Expenditures (lines 9 & 10)	4,018,595.14
12. Amounts Included in Line 6 above for Prior Year Adjustments	0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(1,049,784.48)
a. Unearned Revenue	1,444.51
b. Accounts Payable	0.00
c. Accounts Receivable	1,051,228.99
14. Unused Grant Award Calculation (line 4 minus line 9)	353,541.48
15. If Carryover is allowed, enter line 14 amount here	0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	4,018,595.14

2015-16 Unaudited Actuals  
FEDERAL AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME	Medi-Cal Billing	TOTAL
FEDERAL CATALOG NUMBER	93.778	
RESOURCE CODE	5640	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)		
<b>AWARD</b>		
1. Prior Year Restricted Ending Balance	0.00	0.00
2. a. Current Year Award	213,047.33	213,047.33
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	213,047.33	213,047.33
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	213,047.33	213,047.33
<b>REVENUES</b>		
5. Cash Received in Current Year	213,047.33	213,047.33
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds	0.00	0.00
9. Total Available (sum lines 5, 7c, & 8)	213,047.33	213,047.33
<b>EXPENDITURES</b>		
10. Donor-Authorized Expenditures	213,047.33	213,047.33
11. Non Donor-Authorized Expenditures	68,410.56	68,410.56
12. Total Expenditures (line 10 plus line 11)	281,457.89	281,457.89
<b>RESTRICTED ENDING BALANCE</b>		
13. Current Year (line 4 minus line 10)	0.00	0.00

2015-16 Unaudited Actuals  
STATE GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	ASES	Prop 10 NfL	TOTAL
RESOURCE CODE	6010	7811	
REVENUE OBJECT	8590	8590	
LOCAL DESCRIPTION (if any)			
<b>AWARD</b>			
1. Prior Year Carryover			0.00
2. a. Current Year Award	1,155,677.00	566,391.94	1,722,068.94
b. Other Adjustments			0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	1,155,677.00	566,391.94	1,722,068.94
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1, 2c, & 3)	1,155,677.00	566,391.94	1,722,068.94
<b>REVENUES</b>			
5. Unearned Revenue Deferred from Prior Year			0.00
6. Cash Received in Current Year	1,040,109.30	469,102.78	1,509,212.08
7. Contributed Matching Funds			0.00
8. Total Available (sum lines 5, 6, & 7)	1,040,109.30	469,102.78	1,509,212.08
<b>EXPENDITURES</b>			
9. Donor-Authorized Expenditures	1,155,677.00	566,391.94	1,722,068.94
10. Non Donor-Authorized Expenditures			0.00
11. Total Expenditures (lines 9 & 10)	1,155,677.00	566,391.94	1,722,068.94
12. Amounts Included in Line 6 above for Prior Year Adjustments			0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(115,567.70)	(97,289.16)	(212,856.86)
a. Unearned Revenue			0.00
b. Accounts Payable			0.00
c. Accounts Receivable	115,567.70	97,289.16	212,856.86
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here			0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	1,155,677.00	566,391.94	1,722,068.94



2015-16 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Lottery	EPA	CA Clean Energy Jobs Act	Educator Effectiveness	Restricted Lottery	Special Ed Master Plan	TOTAL
RESOURCE CODE	1100	1400	6230	6264	6300	6500	
REVENUE OBJECT	8560	8012	8590	8590	8560	8792	
LOCAL DESCRIPTION (if any)							
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance			130,000.00				130,000.00
2. a. Current Year Award	1,265,172.24	10,725,779.00		603,759.00	437,564.28	3,756,674.00	16,788,948.52
b. Other Adjustments							0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	1,265,172.24	10,725,779.00	0.00	603,759.00	437,564.28	3,756,674.00	16,788,948.52
3. Required Matching Funds/Other							0.00
4. Total Available Award (sum lines 1, 2c, & 3)	1,265,172.24	10,725,779.00	130,000.00	603,759.00	437,564.28	3,756,674.00	16,918,948.52
<b>REVENUES</b>							
5. Cash Received in Current Year	734,934.71	10,725,779.00	0.00	603,759.00	25,013.91	3,756,674.00	15,846,160.62
6. Amounts Included in Line 5 for Prior Year Adjustments							0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	530,237.53	0.00	0.00	0.00	412,550.37	0.00	942,787.90
b. Noncurrent Accounts Receivable							0.00
c. Current Accounts Receivable (line 7a minus line 7b)	530,237.53	0.00	0.00	0.00	412,550.37	0.00	942,787.90
8. Contributed Matching Funds							0.00
9. Total Available (sum lines 5, 7c, & 8)	1,265,172.24	10,725,779.00	0.00	603,759.00	437,564.28	3,756,674.00	16,788,948.52
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	1,265,172.24	10,725,779.00	9,187.20	0.00	437,564.28	3,756,674.00	16,194,376.72
11. Non Donor-Authorized Expenditures						3,541,343.98	3,541,343.98
12. Total Expenditures (line 10 plus line 11)	1,265,172.24	10,725,779.00	9,187.20	0.00	437,564.28	7,298,017.98	19,735,720.70
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	0.00	0.00	120,812.80	603,759.00	0.00	0.00	724,571.80

2015-16 Unaudited Actuals  
LOCAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

LOCAL PROGRAM NAME	Prop 10 NfL-Bldg Acct (0322)	Safety Credits	TOTAL
RESOURCE CODE	7811	0000-0660	
REVENUE OBJECT	8699	8699	
LOCAL DESCRIPTION (if any)			
<b>AWARD</b>			
1. Prior Year Carryover		109,630.66	109,630.66
2. a. Current Year Award	275,773.00	105,668.32	381,441.32
b. Other Adjustments		12,996.26	12,996.26
c. Adj Curr Yr Award (sum lines 2a & 2b)	275,773.00	118,664.58	394,437.58
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1, 2c, & 3)	275,773.00	228,295.24	504,068.24
<b>REVENUES</b>			
5. Unearned Revenue Deferred from Prior Year			0.00
6. Cash Received in Current Year	71,724.92	118,812.71	190,537.63
7. Contributed Matching Funds			0.00
8. Total Available (sum lines 5, 6, & 7)	71,724.92	118,812.71	190,537.63
<b>EXPENDITURES</b>			
9. Donor-Authorized Expenditures	275,773.00	164,450.33	440,223.33
10. Non Donor-Authorized Expenditures			0.00
11. Total Expenditures (lines 9 & 10)	275,773.00	164,450.33	440,223.33
12. Amounts Included in Line 6 above for Prior Year Adjustments			0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(204,048.08)	(45,637.62)	(249,685.70)
a. Unearned Revenue			0.00
b. Accounts Payable			0.00
c. Accounts Receivable	204,048.08		204,048.08
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	63,844.91	63,844.91
15. If Carryover is allowed, enter line 14 amount here			0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	275,773.00	118,812.71	394,585.71

2015-16 Unaudited Actuals  
LOCAL AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	Tessie Bach	Microsoft Voucher	TOTAL
RESOURCE CODE	0000-0190	9150	
REVENUE OBJECT	8699	8699	
LOCAL DESCRIPTION (if any)			
<b>AWARD</b>			
1. Prior Year Restricted Ending Balance		148,696.74	148,696.74
2. a. Current Year Award	21,614.00	146,720.68	168,334.68
b. Other Adjustments			0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	21,614.00	146,720.68	168,334.68
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1, 2c, & 3)	21,614.00	295,417.42	317,031.42
<b>REVENUES</b>			
5. Cash Received in Current Year	21,614.00	146,720.68	168,334.68
6. Amounts Included in Line 5 for Prior Year Adjustments			0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	0.00
b. Noncurrent Accounts Receivable			0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00
8. Contributed Matching Funds			0.00
9. Total Available (sum lines 5, 7c, & 8)	21,614.00	146,720.68	168,334.68
<b>EXPENDITURES</b>			
10. Donor-Authorized Expenditures	13,145.00	69,351.69	82,496.69
11. Non Donor-Authorized Expenditures			0.00
12. Total Expenditures (line 10 plus line 11)	13,145.00	69,351.69	82,496.69
<b>RESTRICTED ENDING BALANCE</b>			
13. Current Year (line 4 minus line 10)	8,469.00	226,065.73	234,534.73

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: 2015-16 CAPITAL FACILITIES FUND ANNUAL  
FINANCIAL REPORT

BOARD MEETING DATE: September 12, 2016

FROM: Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

---

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the 2015-16 Capital Facilities Annual Financial Report.

BACKGROUND:

As required by Government Code Section 66006, this annual report provides an accounting of the school facilities fees collected and project expenditures within the Capital Facilities Fund.

Hueneme Elementary School District  
Capital Facilities Fund Report  
2015-16

Beginning Fund Balance as of July 1, 2015	408,014.62
---	------------

Revenue

Developer Fees - Residential	33,010.84	
Developer Fees - Commerical	0.00	
Interest	508.58	
	<hr/>	
Total Revenue		33,519.42

Total Funds Available	<hr/>
	441,534.04

Expenditures

Bard	New Classroom set-up	29,240.83
Beach	New Classroom set-up	773.98
Green	New Classroom set-up	219,596.86
Hathaway	New Classroom set-up	563.06
Haycox	New Classroom set-up	153,135.99
Larsen	New Classroom set-up	21,249.66

Admin. Fee	Indirect Charges	0.00
------------	------------------	------

Total Expenditures	<hr/>
	424,560.38

Ending Fund Balance as of June 30, 2016	<hr/> <hr/>
	16,973.66

Hueneme portion of the fee per square foot:

Residential	\$2.02
Commercial	\$0.32

## HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:                   RATIFY CHANGE ORDER #1 FOR ART HAYCOX  
ELEMENTARY SCHOOL PAINTING PROJECT HESD  
BID #16-17-01

BOARD MEETING DATE:               September 12, 2016

FROM:                                   Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

---

### STAFF COMMENT

#### RECOMMENDATION:

It is recommended that the Governing Board ratify change order #1 in the amount of \$11,800 for the Art Haycox Elementary School Painting Project, HESD Bid #16-17-01.

#### BACKGROUND:

- Dry Rot Repair/Replacement Increase: \$7,000  
Upon inspection of portable classrooms, it was evident that the skirting at lower walls of portables showed extensive water damage or weathering. The work was needed in order to eliminate chance of water intrusion into portable classrooms
  
- Paint the wall by the kindergarten playground Increase: \$4,800  
At the request of the District, the contractor provided pricing to paint the concrete block wall by the Kinder Playground in order to match the remainder of the campus.

Original Contract Amount:	\$69,000
Previous Change Orders:	\$0
Contract Sum Prior to this Change Order:	\$69,000
This Change Order Sum:	\$11,800
New Contract Sum:	\$80,800

Change Order No. 1  
HESD #16-17-01

---

C H A N G E   O R D E R   N O   1

---

**Summary of Change Order Items**

Item #1	COP 1	\$	7000.00	0	Days
Item #2	COP 2	\$	4800.00	0	Days
Net Change of All CO Items:		\$	11,800.00	0	Days

Original Contract Sum:	\$	69,000.00
Total Sum of Previous Change Orders:	\$	0.00
Contract Sum prior to this Change Order:	\$	69,000.00
This Change Order Sum:	\$	11,800.00
New Contract Sum:	\$	80,800.00

Contract Days will be Increased by: 0 Days

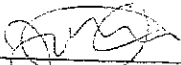
Original Completion Date: August 19, 2016

Completion date prior to this Change Order: August 19, 2016

Completion date revised by this Change Order: August 19, 2016

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:

  
\_\_\_\_\_  
Skyline Painting, Inc

Authorized by:

 8.22.16  
\_\_\_\_\_  
Hueneme Elementary School District

Recommend Approval by:

\_\_\_\_\_

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFY EXTENDA NETWORKS CHANGE ORDERS #006-  
#014 FOR HESD NETWORK INFRASTRUCTURE  
OVERHAUL 15-16-08 AT VARIOUS SCHOOLS

BOARD MEETING DATE: September 12, 2016

FROM: David Ragsdale, Chief Technology Officer  
Dannielle Brook, Assistant Superintendent, Business Services  
Dr. Christine Walker, Superintendent

---

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify change orders #006 - #014 from Extenda Networks to HESD Network Infrastructure Overhaul 15-16-08 at Various Schools.

BACKGROUND:

- Change Order #006: Blackstock - Copper Termination Increase: \$4,407.79  
Cost to re-terminate and recertify copper connections at Blackstock due to scope removal.
- Change Order #007: Hueneme - Concrete Coring Increase: \$1,238.90  
Labor to core proper size holes and firestop at two locations at Hueneme Elementary.
- Change Order #008: Bard - Copper Cables Increase: \$1,453.03  
Install four copper runs to Bard upper grade lab building.
- Change Order #009: Green – IDF Removal Credit Decrease: \$13,348.32  
Remove IDF, cabling, hardware from scope for room 8 at Green Junior High.
- Change Order #010: Green - CAT-6A Increase: \$1,669.89  
Add two CAT-6A cables in Room 8 at Green Junior High
- Change Order #011: Haycox – IDF Removal Credit Decrease: \$3,682.32  
Remove IDF, Cabling, and hardware for scope for portable 21A at Haycox School.
- Change Order #012: Green CAT-6A Increase: \$4,373.06  
Add two CAT-6A cables in portable 21A at Haycox School.



- Change Order #013: Bard – IDF Removal Credit Decrease: \$17,416.05  
Remove IDF, cabling, hardware from scope for upper grade lab at Bard School.
- Change Order #014: Bard – IDF Relocation Increase: \$5,880.48  
Relocate all terminations from room 30 to room 24.

Original Contract Amount:	\$1,048,823.87
Previous Change Orders:	-\$54,697.09
Current Change Orders:	-\$423.54
Current Contract Amount:	\$978,703.24



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Email: admin@4its.org  
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### CHANGE ORDER

<b>Client Project #:</b>	<u>15-16-08</u>	<b>Change Order #:</b>	<u>006</u>
<b>Project:</b>	<u>HESD Infrastructure Overall</u>	<b>Date Submitted:</b>	<u>August 5, 2016</u>
	<u>Blackstock</u>		
<b>Distribution:</b>	<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Construction Manager <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Other	<b>Contractor:</b>	<u>Extenda Networks, Inc.</u> <u>14141 Covello St. Unit 6B</u> <u>Van Nuys, CA 91405</u>

### Scope of Contract Change

#### Description

Cost to reterminate and recertify copper terminations at Blackstock due to scope removal (see change order 005)

RFI# 10

#### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

#### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	<u>-\$54,697.09</u>
3. Adjusted Contract Sum (not including this CO)	\$994,126.78
4. Change Order Amount Applied Against Adjusted Contract Sum	<u>\$4,407.79</u>
5. Revised Contract Sum (including this CO)	<u>\$998,534.57</u>

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

### Approvals

X <u>[Signature]</u>	<u>8/8/2016</u>
<b>Contractor - Signature</b>	<b>Date</b>
Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405	
X <u>[Signature]</u>	<u>8/22/2016</u>
<b>Construction Manager - Signature</b>	<b>Date</b>
ITS - Information Technology Solutions	
X <u>[Signature]</u>	<u>8/15/2016</u>
<b>Mr. David Ragsdale - Chief Technology Officer</b>	<b>Date</b>
Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	
X <u>[Signature]</u>	<u>8/11/2016</u>
<b>Ms. Danielle Brook - Assistant Superintendent</b>	<b>Date</b>
Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	



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## CHANGE ORDER

<b>Client Project #:</b>	<u>15-16-08</u>	<b>Change Order #:</b>	<u>007</u>
<b>Project:</b>	<u>HESD Infrastructure Overall</u>	<b>Date Submitted:</b>	<u>August 5, 2016</u>
	<u>Hueneme ES</u>		
<b>Distribution:</b>	<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Construction Manager <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Other	<b>Contractor:</b>	<u>Extenda Networks, Inc.</u> <u>14141 Covello St. Unit 6B</u> <u>Van Nuys, CA 91405</u>

## Scope of Contract Change

### Description

Labor to core proper size hole between room room 17-18 and room 13-14 for 2" sleeve and firestop.

IB# 013

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	<u>-\$50,289.30</u>
3. Adjusted Contract Sum (not including this CO)	\$998,534.57
4. Change Order Amount Applied Against Adjusted Contract Sum	<u>\$1,238.90</u>
5. Revised Contract Sum (including this CO)	<u>\$999,773.47</u>

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X		<u>8/8/2016</u>
	<b>Contractor - Signature</b>	<b>Date</b>
	Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405	
X		<u>8/22/2016</u>
	<b>Construction Manager - Signature</b>	<b>Date</b>
	ITS - Information Technology Solutions	
X		<u>8/15/2016</u>
	<b>Mr. David Ragsdale - Chief Technology Officer</b>	<b>Date</b>
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	
X		<u>8-11-16</u>
	<b>Ms. Danielle Brook - Assistant Superintendent</b>	<b>Date</b>
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	



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## CHANGE ORDER

<b>Client Project #:</b>	<u>15-16-08</u>	<b>Change Order #:</b>	<u>008</u>
<b>Project:</b>	<u>HESD Infrastructure Overall</u>	<b>Date Submitted:</b>	<u>August 5, 2016</u>
	<u>Bard ES - Upper Grade Lab</u>		
<b>Distribution:</b>	<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Construction Manager <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Other	<b>Contractor:</b>	<u>Extenda Networks, Inc.</u> <u>14141 Covello St. Unit 6B</u> <u>Van Nuys, CA 91405</u>

## Scope of Contract Change

### Description

Upper Grade Lab: Run two CAT 6 runs, one each at two different walls.  
Also run two CAT6A cables to Wireless Access Point.

IB# 004

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$49,050.40
3. Adjusted Contract Sum (not including this CO)	\$999,773.47
4. Change Order Amount Applied Against Adjusted Contract Sum	\$1,453.03
5. Revised Contract Sum (including this CO)	\$1,001,226.50

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X		<u>8/8/2016</u>
	<b>Contractor - Signature</b>	<b>Date</b>
	Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405	
X		<u>8/22/2016</u>
	<b>Construction Manager - Signature</b>	<b>Date</b>
	ITS - Information Technology Solutions	
X		<u>8/15/2016</u>
	<b>Mr. David Ragsdale - Chief Technology Officer</b>	<b>Date</b>
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	
X		<u>8/11/16</u>
	<b>Ms. Danielle Brook - Assistant Superintendent</b>	<b>Date</b>
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	



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## CHANGE ORDER

**Client Project #:** 15-16-08  
**Project:** HESD Infrastructure Overall  
E.O. Green Jr. High Room 8

**Change Order #:** 009  
**Date Submitted:** August 23, 2016

**Distribution:**

<input checked="" type="checkbox"/>	Owner
<input checked="" type="checkbox"/>	Construction Manager
<input checked="" type="checkbox"/>	Contractor
<input type="checkbox"/>	Other

**Contractor:** Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

## Scope of Contract Change

### Description

Removal of IDF and associated cabling, hardware and related scope for room 8. No longer requires 38 WSP's nor IDF.

IB# 011

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$47,597.37
3. Adjusted Contract Sum (not including this CO)	\$1,001,226.50
4. Change Order Amount Applied Against Adjusted Contract Sum	-\$13,348.32
5. Revised Contract Sum (including this CO)	\$987,878.18

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X   
Contractor - Signature

Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

08/24/16  
Date

X   
Construction Manager - Signature  
ITS - Information Technology Solutions

9/6/2016  
Date

X   
Mr. David Ragsdale - Chief Technology Officer  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8/25/16  
Date

X   
Ms. Dannielle Brook - Assistant Superintendent  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8-25-16  
Date



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## CHANGE ORDER

Client Project #: 15-16-08  
Project: HESD Infrastructure Overall  
E.O. Green Jr. High Room 8

Change Order #: 010  
Date Submitted: August 23, 2016

Distribution: ☒ Owner  
☒ Construction Manager  
☒ Contractor  
☐ Other

Contractor: Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

## Scope of Contract Change

### Description

Two CAT6A WSO's

IB# 012

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$60,945.69
3. Adjusted Contract Sum (not including this CO)	\$987,878.18
4. Change Order Amount Applied Against Adjusted Contract Sum	\$1,669.89
5. Revised Contract Sum (including this CO)	\$989,548.07

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X   
Contractor - Signature

Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

08/24/16  
Date

X   
Construction Manager - Signature  
ITS - Information Technology Solutions

9/6/2016  
Date

X   
Mr. David Ragsdale - Chief Technology Officer  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8/25/16  
Date

X   
Ms. Dannielle Brook - Assistant Superintendent  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8-25-16  
Date





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## CHANGE ORDER

**Client Project #:** 15-16-08  
**Project:** HESD Infrastructure Overall  
Haycox Portable 21A

**Change Order #:** 011  
**Date Submitted:** August 24, 2016

**Distribution:**

<input checked="" type="checkbox"/>	Owner
<input checked="" type="checkbox"/>	Construction Manager
<input checked="" type="checkbox"/>	Contractor
<input type="checkbox"/>	Other

**Contractor:** Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

## Scope of Contract Change

### Description

Removal of the IDF3 and associated cabling, hardware and related scope for portable 21A at Haycox; no longer requires 24 WSO's (+2 above drop ceiling) nor the IDF.

IB# 015

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:


Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$59,275.80
3. Adjusted Contract Sum (not including this CO)	\$989,548.07
4. Change Order Amount Applied Against Adjusted Contract Sum	-\$3,682.32
5. Revised Contract Sum (including this CO)	\$985,865.75

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X   
**Contractor - Signature**

Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

08/24/16  
Date

X   
**Construction Manager - Signature**  
ITS - Information Technology Solutions

9/6/14  
Date

X   
**Mr. David Ragsdale - Chief Technology Officer**  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8/25/16  
Date

X   
**Ms. Dannielle Brook - Assistant Superintendent**  
Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8-25-16  
Date



Website: www.4its.org



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Email: admin@4its.org

CONSULTING ♦ PLANNING ♦ ANALYSIS ♦ DESIGN ♦ PROJECT MANAGEMENT

## CHANGE ORDER

<b>Client Project #:</b>	15-16-08	<b>Change Order #:</b>	012
<b>Project:</b>	HESD Infrastructure Overall	<b>Date Submitted:</b>	August 24, 2016
	Haycox Portable 21A		
<b>Distribution:</b>	<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Construction Manager <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Other	<b>Contractor:</b>	Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405

## Scope of Contract Change

### Description

Two CAT6a WSOs, recessed above the ceiling tile, for WiFi APs in portable 21A.  
Two CAT6a "regular" classroom WSO: One each on the west and east walls.  
Remove existing cabinet, cable and patch panels.

IB# 016

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$62,958.12
3. Adjusted Contract Sum (not including this CO)	\$985,865.75
4. Change Order Amount Applied Against Adjusted Contract Sum	\$4,373.06
5. Revised Contract Sum (including this CO)	\$990,238.81

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X		08/24/16
	<b>Contractor - Signature</b>	Date
	Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405	
X		9/6/16
	<b>Construction Manager - Signature</b>	Date
	ITS - Information Technology Solutions	
X		8/25/16
	<b>Mr. David Ragsdale - Chief Technology Officer</b>	Date
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	
X		8-25-16
	<b>Ms. Dannielle Brook - Assistant Superintendent</b>	Date
	Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	





Website: www.4its.org



Information Technology Solutions, LLC  
"From Concept to Completion."



Phone: (760) 369-8418  
Email: admin@4its.org  
Email: admin@4its.org

CONSULTING ♦ PLANNING ♦ ANALYSIS ♦ DESIGN ♦ PROJECT MANAGEMENT

## CHANGE ORDER

**Client Project #:** 15-16-08  
**Project:** HESD Infrastructure Overall  
Richard Bard - Upper Grade Lab

**Change Order #:** 013  
**Date Submitted:** August 25, 2016

**Distribution:**

<input checked="" type="checkbox"/>	Owner
<input checked="" type="checkbox"/>	Construction Manager
<input checked="" type="checkbox"/>	Contractor
<input type="checkbox"/>	Other

**Contractor:** Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

## Scope of Contract Change

### Description

CREDIT: Removal of the IDF and associated lab cabling, associated lab cabling, hardware associated and related scope in the Richard Bard Upper Grade Lab, which is being discontinued and turned into a classroom.  
Remove cabling to the AP for this room only.

IB# 003

### Time/Schedule Impact

Contract time will be changed by:  
Contractual completion, as of the date of this change order:

Days: 0

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$58,585.06
3. Adjusted Contract Sum (not including this CO)	\$990,238.81
4. Change Order Amount Applied Against Adjusted Contract Sum	-\$17,416.05
5. Revised Contract Sum (including this CO)	\$972,822.76

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X

**Contractor - Signature**

Extenda Networks, Inc.  
14141 Covello St. Unit 6B  
Van Nuys, CA 91405

8/25/16

Date

X

**Construction Manager - Signature**

ITS - Information Technology Solutions

9/6/16

Date

X

**Mr. David Ragsdale - Chief Technology Officer**

Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

Date

X

**Ms. Dannielle Brook - Assistant Superintendent**

Hueneme Elementary School District  
205 N. Ventura Road, Port Hueneme, CA 93041

8.30.16

Date



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CONSULTING ♦ PLANNING ♦ ANALYSIS ♦ DESIGN ♦ PROJECT MANAGEMENT

## CHANGE ORDER

<b>Client Project #:</b>	15-16-08	<b>Change Order #:</b>	014
<b>Project:</b>	HESD Infrastructure Overall Richard Bard ES	<b>Date Submitted:</b>	August 25, 2016
<b>Distribution:</b>	<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Construction Manager <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Other	<b>Contractor:</b>	Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405

## Scope of Contract Change

### Description

Relocate all terminations from IDF5 (rm30) to IDF4 (rm24). This will likely include IB# 014  
new pulls for WiFi as extant pulls are probably not long enough. Room 30 will  
require only two classroom drops; WiFi pulls withstanding.

### Time/Schedule Impact

Contract time will be changed by: Days: 0  
Contractual completion, as of the date of this change order:

### Financials

1. Original Contract Sum	\$1,048,823.87
2. Net Change by Previously Authorized Change Orders	-\$76,001.11
3. Adjusted Contract Sum (not including this CO)	\$972,822.76
4. Change Order Amount Applied Against Adjusted Contract Sum	\$5,880.48
5. Revised Contract Sum (including this CO)	\$978,703.24

NOTE: THIS CHANGE ORDER IS NOT VALID UNTIL SIGNED BY THE OWNER & RECEIVED BY THE CONTRACTOR

## Approvals

X	8/25/16
<b>Contractor - Signature</b>	<b>Date</b>
Extenda Networks, Inc. 14141 Covello St. Unit 6B Van Nuys, CA 91405	
X	9/6/16
<b>Construction Manager - Signature</b>	<b>Date</b>
ITS - Information Technology Solutions	
X	
<b>Mr. David Ragsdale - Chief Technology Officer</b>	<b>Date</b>
Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	
X	8.30.16
<b>Ms. Dannielle Brook - Assistant Superintendent</b>	<b>Date</b>
Hueneme Elementary School District 205 N. Ventura Road, Port Hueneme, CA 93041	

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ACCEPTANCE AND FIRST READING OF PROPOSED  
REVISIONS TO THE DISTRICT POLICY MANUAL

BOARD MEETING DATE: September 12, 2016

FROM: Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board and administrative staff:

- (1) accept for a first reading proposed revisions to various board policies and administrative regulations; and
- (2) provide input for additional modifications that may be need before a second reading and recommendation for approval at the next regular board meeting.

BACKGROUND:

Policy revisions were recently recommended by the California School Boards Associations (CSBA) and California school districts were offered samples of the CSBA policies to reference for revising district policies. The Superintendent and District Administrators reviewed the revised samples and determined that the district policies should also be revised.

The following district Board Policies (BP) and Administrative Regulations (AR) were revised as recommended by CSBA and, pursuant to the district's Board Bylaw 9310, are presented to the Governing Board for a first reading. After consideration of any further input from the board, staff or members of the community, additional revisions may be appropriate before they are presented for a second reading at the next regular meeting on October 24, 2016. At that time, it will be appropriate for the Board to also approve the revisions, as recommended, if no further changes are needed.

The following policy documents are submitted for consideration:

**Series 0000: Philosophy, Goals, Objectives and Comprehensive Plans**

- BP and AR 0450, Comprehensive Safety Plan
- BP and AR 0520.2, Title I Program Improvement Schools

**Series 3000: Business and Noninstructional Operations**

- BP and AR 3513.3, Tobacco-Free Schools
- AR 3516.3, Earthquake Emergency Procedure System

- BP 3553, Free and Reduced Price Meals
- BP 3555, Nutrition Program Compliance

**Series 4000: Personnel**

- BP 4112.2, Certification
- E 4112.9/4212.9/4312.9, Employee Notifications
- BP 4113, Assignment
- AR 4115, Evaluation/Supervision
- AR 4222, Teacher Aides/Paraprofessionals

**Series 5000: Students**

- BP and AR 5116.1, Intradistrict Open Enrollment
- BP and AR 5121, Grades/Evaluation of Student Achievement
- BP 5131.62, Tobacco

**Series 6000: Instruction**

- AR 6158, Independent Study
- BP 6179, Supplemental Instruction

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior and respect for others.

(cf. 0410 – Nondiscrimination in District Programs and Activities)  
 (cf. 1312.3 – Uniform Complaint Procedures)  
 (cf. 3515 – Campus Security)  
 (cf. 3515.2 – Disruptions)  
 (cf. 3515.3 – District Police/Security Department)  
(cf. 3515.7 – Firearms on School Grounds)  
 (cf. 5131 – Conduct)  
(cf. 5131.2 – Bullying)  
 (cf. 5131.4 – Student Disturbances)  
 (cf. 5131.7 – Weapons and Dangerous Instruments)  
 (cf. 5136 – Gangs)  
 (cf. 5137 – Positive School Climate)  
 (cf. 5138 – Conflict Resolution/Peer Mediation)  
 (cf. 5144 – Discipline)  
 (cf. 5144.1 – Suspension and Expulsion/Due Process)  
 (cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))  
 (cf. 5145.3 – Nondiscrimination/Harassment)  
 (cf. 5145.7 – Sexual Harassment)  
 (cf. 5145.9 – Hate-Motivated Behavior)

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

(cf. 0420 – School Plans/Site Councils)  
 (cf. 1220 – Citizen Advisory Committees)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

~~Each school shall forward its comprehensive safety plan to the Board for approval. (Education Code 32288)~~

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

~~(cf. 0510 – School Accountability Report Card)~~

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation, and shall approve the plan(s) at a regularly scheduled meeting.

(cf. 0500 – Accountability)

(cf. 9320 – Meetings and Notices)

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281 (Education Code 32288)

#### Public Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 – Access to District Records)

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Prohibition of discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289~~8~~ School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

35294.10-35294.15 School Safety and Violence Prevention Act

~~41510-41514 School Safety Consolidated Competitive Grant Program~~

48900-48927~~6~~ Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student act constituting grounds for suspension or expulsion

67381 Violent crime

##### PENAL CODE

422.55 Definition of hate crime

626.8 Disruptions

11164-11174.3 Child Abuse and Neglect Reporting Act

##### CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools



## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

#### CODE OF REGULATIONS, TITLE 5

11987-11987.7 School Community Violence Prevention Program requirements

11992-11993 Definition, persistently dangerous schools

#### UNITED STATES CODE, TITLE 20

~~7101-7165 Safe and Drug Free Schools and Communities~~

~~7111-7122 Student Support and Academic Enrichment Grants~~

7912 Transfers from persistently dangerous schools

#### UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

#### Management Resources:

##### CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

Safe Schools: Strategies for Governing Boards to Ensure Student Success: ~~Third Edition~~, October 2011

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010

~~Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010~~

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

##### FEDERAL BUREAU OF INVESTIGATION PUBLICATIONS

Uniform Crime Reporting Handbook, 2004

##### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

~~Early Warning, Timely Response: A Guide to Safe Schools, August 1998~~

##### U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004~~2~~

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

~~California Governor's Office of Emergency Services: <http://www.caloes.ca.gov>~~

~~California Emergency Management Agency: <http://www.calema.ca.gov>~~

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov/ViolencePrevention>

Federal Bureau of Investigation: <http://www.fbi.gov>

Policy

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Adopted: 02/03

Port Hueneme, California

Revised: 03/04, 12/05, 02/12, pending 1st reading 09/16

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

~~National Alliance for Safe Schools: <http://www.safeschools.org>~~

National Center for Crisis Management: <http://www.schoolcrisisresponse.com>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

U.S. Secret Service, National Threat Assessment Center:

~~<http://www.secretservice.gov/protection/ntac-ssi.shtml>~~



## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

#### Development and Review of Comprehensive School Safety Plan

The school site council shall consult with local law enforcement in the writing and develop~~menting of~~ the comprehensive school safety plan. When practical, the school site council shall also consult with other school site councils and safety committees. (Education Code 32281, 32282)

(cf. 0420 – School Plans/Site Councils)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee. ~~This committee shall be~~ composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

(cf. 1220 – Citizen Advisory Committees)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

Before adopting ~~its~~the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor
2. A representative of the classified school employee organization
3. A representative of each parent organization at the school, including the parent teacher association and parent teacher clubs

(cf. 1230 – School-Connected Organizations)

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

4. A representative of the teacher organization at the school

(cf. 4140/4240/4340 – Bargaining Units)

5. A representative of the school's student body government

6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. Representatives of local religious organizations

2. Local civic leaders

3. Local business organizations

(cf. 1700 – Relations Between Private Industry and the Schools)

### Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of ~~school~~any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

(cf. 0500 – Accountability)

(cf. 0510 – School Accountability Report Card)

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, ~~which shall include~~inge all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164

(cf. 5141.4 – Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

(cf. 6159 – Individualized Education Program)

b. An earthquake emergency procedure system in accordance with Education Code 32282

(cf. 3516 – Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 – Earthquake Emergency Procedure System)

c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 1330 – Use of School Facilities)

(cf. 3516.1 – Fire Drills and Fires)

(cf. 3516.2 – Bomb Threats)

(cf. 3516.5 – Emergency Schedules)

(cf. 3543 – Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts which would lead to suspension, expulsion or mandatory expulsion recommendations

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

(cf. 4158/4258/4358 – Employee Security)

5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)

(cf. 5131.2 – Bullying)

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel," pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

(cf. 5132 – Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

(cf. 5142 – Safety)

8. A safe and orderly school environment conducive to learning ~~at the school~~

(cf. 5137 – Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

(cf. 5144 – Discipline)

~~10. Hate crime reporting procedures~~

~~(cf. 5145.9 – Hate Motivated Behavior)~~

Among the strategies for providing a safe environment, the school safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

(cf. 5138 – Conflict Resolution/Peer Mediation)

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, ~~and~~ hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

(cf. 5113 – Absences and Excuses)

(cf. 5113.1 – Chronic Truancy and Truancy)

(cf. 5131 – Conduct)

~~(cf. 5136 – Gangs)~~

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence

(cf. 6142.3 – Civic Education)

(cf. 6142.4 – Service Learning/ Community Service Classes)

(cf. 6142.8 – Comprehensive Health Education)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

(cf. 1240 – Volunteer Assistance)

(cf. 5020 – Parent Rights and Responsibilities)

(cf. 6020 – Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

(cf. 5131.6 – Alcohol and Other Drugs)

(cf. 5131.61 – Drug Testing)

(cf. 5131.62 – Tobacco)

(cf. 5131.63 – Steroids)

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

(cf. 1020 – Youth Services)

7. ~~Procedures for responding to the release of a pesticide or other toxic substance from properties located within one-quarter mile of the school~~District policy related to possession of firearms and ammunition on school grounds

~~(cf. 3514.1 – Hazardous Substances)~~

~~(cf. 3514.2 – Integrated Pest Management)~~

~~(cf. 3515.7 – Firearms on School Grounds)~~

8. Measures to prevent or minimize the influence of gangs on campus

(cf. 5136 – Gangs)

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

98. Procedures for receiving verification from law enforcement that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime

(cf. 5116.1 – Intradistrict Open Enrollment)

109. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for ~~the~~ closing ~~of~~ campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

(cf. 1250 – Visitors/Outsiders)

(cf. 3515 – Campus Security)

(cf. 3515.3 – District Police/Security Department)

(cf. 3530 – Risk Management/Insurance)

(cf. 5112.5 – Open/Closed Campus)

(cf. 5131.5 – Vandalism, Theft and Graffiti)

11. Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:

a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement

b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support

c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity

12. Strategies for suicide prevention and intervention

(cf. 5141.52 – Suicide Prevention)

13. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff

(cf. 3515.2 – Disruptions)

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

140. Crisis prevention and intervention strategies, which may include the following:

a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

~~(cf. 3515.2 – Disruptions)~~

(cf. 3515.5 – Sex Offender Notification)

(cf. 5131.4 – Student Disturbances)

b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)

c. Assignment of staff members responsible for each identified task and procedure

d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for student and staff to practice the evacuation plan

e. Coordination of communication to schools, Governing Board members, parents/guardians and the media

(cf. 1112 – Media Relations)

(cf. 9010 – Public Statements)

f. Development of a method for the reporting of violent incidents

## Philosophy, Goals, Objectives and Comprehensive Plans

### COMPREHENSIVE SAFETY PLAN

g. Development of follow-up procedures that may be required after the crisis has occurred, such as counseling

154. Staff ~~training~~development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

16. Environmental safety strategies, including, but not limited to, procedures for prevention and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants

(cf. 3510 – Green School Operations)

(cf. 313.3 – Tobacco-Free Schools)

(cf. 3514 – Environmental Safety)

(cf. 314.1 – Hazardous Substances)

(cf. 3514.2 – Integrated Pest Management)



**TITLE I PROGRAM IMPROVEMENT SCHOOLS**

The Governing Board is committed to enabling all district students to meet state academic achievement standards and to narrowing the achievement gap among student groups. To that end, the ~~Board shall assist all~~ district shall provide support and assistance to increase student achievement in any schools, including those that receive federal Title I fundings and has been identified by the California Department of Education as a program improvement (PI) school, to achieve adequate yearly progress, as defined by the State Board of Education.

~~(cf. 4112.24 – Teacher Qualifications Under the No Child Left Behind Act)~~

~~(cf. 6011 - Academic Standards)~~

~~(cf. 6162.5 - Student Assessment)~~

~~(cf. 6162.51 - Standardized Testing and Reporting Program)~~

~~(cf. 6171 - Title I Programs)~~

The Superintendent or designee shall ensure that school improvement strategies developed for any PI school are coordinated, aligned, and effectively implemented in accordance with administrative regulation and the Board-approved school improvement plan.

~~Whenever a district school is identified by the California Department of Education as in need of program improvement (PI), the Superintendent or designee shall ensure that school improvement efforts are coordinated and aligned. He/she shall also revise the school's Single Plan for Student Achievement in accordance with law and as specified in administrative regulation.~~

~~(cf. 0420 – School Plans/Site Councils)~~

~~(cf. 0460 – Local Control and Accountability Plan)~~

~~(cf. 5116.1 – Intradistrict Open Enrollment)~~

~~(cf. 6179 – Supplemental Instruction)~~

~~(cf. 0420.1 – School Based Program Coordination)~~

~~(cf. 0520.1 – High Priority Schools Grant Program)~~

~~(cf. 0520.4 – Quality Education Investment Schools)~~

~~Depending on the length of time a district school has been identified for PI, the district shall provide opportunities for student transfers, supplemental educational services, other corrective actions, and/or restructuring in accordance with law.~~

~~(cf. 5116.1 – Intradistrict Open Enrollment)~~

~~(cf. 6179 – Supplemental Instruction)~~

As necessary, the Board shall determine corrective actions for schools in Year 3 of PI and/or restructuring options for schools in Year 4 of PI or beyond.

Whenever a school is identified for Year 4 PI but is not identified as a “persistently lowest achieving school” pursuant to Education Code 53201, the parents/guardians of students attending that school may petition the Board to implement an intervention for the purpose of improving academic achievement or student safety, provided that the state limit on the number of such schools has not yet been reached. To be considered by the Board, the petition shall contain all

**TITLE I PROGRAM IMPROVEMENT SCHOOLS**

required content and signatures and specify one of four intervention models (i.e., turnaround model, restart model, school closure, or transformation model) or an alternative governance arrangement, as described in 5 CCR 4803-4807. The district shall implement the option requested by the parents/guardians unless, at a regularly scheduled public hearing, the Board makes a finding in writing stating the reason it cannot implement the recommended option and instead designates one of the other options to be implemented. (Education Code 53300-53303; 5 CCR 4800-4808)

**Program Evaluation**

~~The Board shall annually review the adequate yearly progress of each district school based on state academic assessments and other indicators specified in the state plan for the No Child Left Behind Act. The Superintendent or designee shall publicize and disseminate the results of this review to parents/guardians, principals, schools, and the community so that the instructional program can be continually refined to help all students meet state academic standards. (20 USC 6316)~~The Superintendent or designee shall develop an annual school accountability report card that includes the information specified in 20 USC 6311 for each district school and for the district as a whole. The required information may be incorporated into each school's school accountability report card. (20 USC 6311)

(cf. 0510 - School Accountability Report Card)

(cf. 6190 - Evaluation of the Instructional Program)

~~The Board and Superintendent or designee also shall review the effectiveness of the actions and activities carried out by PI schools with respect to parental involvement, professional development, and other PI activities. (20 USC 6316)~~The report card shall be concise, presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand. It shall be made accessible to the public on the district's web site. (20 USC 6311)

(cf. 1113 – District and School Web Sites)

~~(cf. 4131 – Staff Development)~~

~~(cf. 6020 – Parent Involvement)~~

As necessary based on the results of these evaluations, the Board may require the Superintendent or designee to review and revise any of the school's reform plans, including the school's Single Plan for Student Achievement, allocate additional resources toward the implementation of the plan, and/or require more frequent monitoring of the school's progress in order to raise student achievement.

Legal Reference:

EDUCATION CODE

35256 School accountability report card

53200-53203 Persistently lowest achieving schools

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~~53300-53303 Parent Empowerment Act~~

~~60642.5 California Standards Tests~~

~~60850-60856 High School Exit Examination~~

64000 Categorical programs included in consolidated application

64001 Single school plan for student achievement, consolidated application programs

CODE OF REGULATIONS, TITLE 5

11992-11994 Persistently dangerous schools, definition

~~13075-13075.4 Supplemental educational services~~

~~4800-4808 Parent Empowerment petitions~~

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

6301 Title I program purpose

6311 Adequate yearly progress

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

~~6316 School improvement~~

7912 Persistently dangerous schools

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

~~200.13-200.20 Adequate yearly progress~~

~~200.30-200.35 Identification of program improvement schools~~

~~200.36-200.38 Notification requirements~~

~~200.39-200.43 Requirements for program improvement, corrective action, and restructuring~~

~~200.44 School choice option~~

~~200.45-200.47 Supplemental educational services~~

~~200.48 Funding for transportation and supplemental services~~

200.49-200.51 State responsibilities

200.52-200.53 District improvement

Management Resources:

See next page

## TITLE I PROGRAM IMPROVEMENT SCHOOLS

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~2008 Adequate Yearly Progress Report Information Guide, August 2008~~

~~California's Accountability Workbook~~

~~Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016~~

FEDERAL REGISTER

Final Rule and Supplementary Information, October 29, 2008. Vol. 73, No. 210, pages 64436-64513

~~U.S. DEPARTMENT OF EDUCATION GUIDANCE~~

~~Public School Choice, January 14, 2009~~

~~Supplemental Educational Services, January 14, 2009~~

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

~~Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Program Improvement:

<http://www.cde.ca.gov/ta/ac/ti/programimprov.asp>

U.S. Department of Education, ~~No Child Left Behind~~: <http://www.ednelb.gov>

## Philosophy-Goals-Objectives and Comprehensive Plans

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#### Definitions

~~Adequate yearly progress (AYP) refers to a series of annual academic performance goals, as defined by the State Board of Education, that incorporate student participation levels on state assessments, minimum required percentages of students scoring at the proficient level or above on English language arts and mathematics state assessments, high school graduation rates, and growth on the state's Academic Performance Index (API). AYP includes measurable annual objectives for continuous and substantial improvement for the achievement of all students at the school and for any subgroup of students, including economically disadvantaged students, students from major racial and ethnic groups, students with disabilities, and students with limited English proficiency, when the number of students in the subgroup is sufficient to yield statistically reliable results. (20 USC 6311)~~

~~(cf. 0500—Accountability)~~

~~(cf. 6162.51—Standardized Testing and Reporting Program)~~

~~(cf. 6162.52—High School Exit Examination)~~

~~Program improvement (PI) schools refer to a school receiving federal Title I funds and has failed to make AYP for each of two consecutive school years.~~

~~A school shall be identified for PI by the California Department of Education (CDE) whenever, for each of two consecutive years, it either does not make AYP in the same content area (English language arts or mathematics) schoolwide or for any numerically significant student subgroup or does not make AYP on the same indicator (Academic Performance Index or high school graduation rate) schoolwide.~~

#### Year 1 Program Improvement

For any district school in its first year of program improvement (PI), the Superintendent or designee shall implement a school improvement plan that was approved by the Governing Board.

(cf. 6171 – Title I Programs)

The Superintendent or designee shall ensure that the school receives technical assistance from the district, California Department of Education (CDE), an institution of higher education, a private organization, an educational service agency, or another entity with experience in helping schools improve academic achievement, including assistance in:

~~When any Title I school is identified for PI: (20 USC 6316)~~

~~1. The Superintendent or designee shall provide students enrolled in the school the option of transferring, as described below under "Student Transfers," to another school, which may include a charter school, served by the district that has not been identified for PI.~~

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~~(cf. 0420.4—Charter School Authorization)~~

~~(cf. 5116.1—Intradistrict Open Enrollment)~~

~~2.——Not later than three months after being identified for PI, the school shall revise a school plan, in consultation with parents/guardians, school staff, the district, and outside experts, for approval by the Governing Board. The plan shall cover a two-year period and address the components specified in USC 6316.~~

~~(cf. 6020—Parent Involvement)~~

~~To fulfill this requirement, the school may revise its Single Plan for Student Achievement to reflect the requirements of 20 USC 6316.~~

~~(cf. 0420—School Plans/Site Councils)~~

~~(cf. 6171—Title I Programs)~~

~~3.——Within 45 days of receiving the plan, the Board shall establish a peer review process to assist with its review of the plan, work with the school as necessary, and approve the plan if it meets the requirements of law. (20 USC 6316)~~

~~4.——The school shall implement the plan no later than the beginning of the next full school year following the school's identification for PI, or, if the plan has not been approved prior to beginning the school year, immediately upon approval of the plan.~~

~~5.——As the school develops and implements the school plan, the Superintendent or designee shall ensure that the school receives technical assistance from the district, CDE, an institution of higher education, a private organization, an educational service agency, or another entity with experience in helping schools improve academic achievement, including assistance in:~~

1.

~~a.~~ Analyzing data from state assessments and other examples of student work to identify and address problems in instruction and/or problems in implementing Title I requirements pertaining to parent involvement, professional development, or school and district responsibilities identified in the school plan

2.b. Identifying and implementing professional development, instructional strategies, and methods of instruction that are derived from scientifically based research and that have proven effective in addressing the specific instructional issues that caused the school to be identified for PI

3.

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- ~~e. Analyzing and revising the school's budget so that the school's resources are more effectively allocated to the activities most likely to increase student achievement and remove the school from PI status~~

(cf. 3100 – Budget)

#### Year 2 Program Improvement

~~For any Title I school that fails to make AYP by the end of the first full school year after being identified for PI, the Superintendent or designee shall take all of the following actions: (20 USC 6316)~~

- ~~1. Continue to provide all students enrolled in the school the option of transferring, as described below in the section, "Student Transfers"~~
- ~~2. Arrange for the provision of supplemental educational services (SES) to eligible students from low income families by a provider with a demonstrated record of effectiveness, as described below in the section, "Supplemental Educational Services"~~
- ~~3. Continue to provide for technical assistance in accordance with item #5 in the section, "Year 1 Program Improvement," above.~~

For any district school in its second year of PI, the Superintendent or designee shall continue to implement the school improvement plan and to provide for technical assistance in accordance with the section "Year 1 Program Improvement" above.

In addition, the Superintendent or designee shall arrange for the provision of alternative supports to eligible students from low-income families, as described below in the section "Alternative Supports."

#### Year 3 Program Improvement: Corrective Action

~~When a school continues to fail to make AYP by the end of the second full school year after identification for PI (four consecutive years of failure to make AYP), the Superintendent or designee shall continue to provide all elements of Year 1 and Year 2 PI specified above. In addition, the Board shall take one or more of the following corrective actions: (20 USC 6316)~~  
After the second full year after identification for PI, the Superintendent or designee shall continue to implement all elements of Year 1 and Year 2 PI specified above, as well as the corrective action(s) determined by the Board, which may include:

1. Replacinge school staff relevant to the failure

(cf. 4113 – Assignment)

(cf. 4114 – Transfers)

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(cf. 4314 – Transfers)

2. Implementing a new curriculum and related professional development

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

(cf. 6141 – Curriculum Development and Evaluation)

3. Significantly decreasing management authority at the school level

4. Appointing an outside expert to advise the school

5. Extending the school year or school day for the school

(cf. 6111 – School Calendar)

(cf. 6112 – School Day)

6. Restructuring the internal organization of the school

#### Year 4 Program Improvement and Beyond: Restructuring

~~For any school that continues to fail to make AYP after one full year of corrective action, the Superintendent or designee shall continue to provide all students enrolled in the school with the option to transfer to another school within the district and continue to make SES available to eligible students who remain in the school. In addition, the Board shall develop a plan and make necessary arrangements to implement one of the following options for alternative governance and restructuring, consistent with state law: (20 USC 6316)~~ For any school in Year 4 of PI or beyond, the Superintendent or designee shall continue to implement all elements of Year 1 and Year 2 PI specified above, as well as one of the following options for alternative governance and restructuring, as determined by the Board:

1. Reopening the school as a charter school
2. Replacing all or most of the school staff relevant to the failure
3. Entering into a contract with an entity with a demonstrated record of effectiveness to operate the school
4. Turning the operation of the school over to the CDE
5. Instituting any other major restructuring of the school's governance arrangements that makes fundamental reforms



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#### Alternative Supports

In any school identified for Year 2 PI or beyond, eligible students from low-income families shall be offered district-selected alternative supports designed to improve their academic achievement. Alternative supports may include, but are not limited to, any of the following:

1. Academic support offered during school hours, before school, after school, during intercession, and/or during summer learning programs

(cf. 5148.2 – Before/After School Programs)

(cf. 6176 – Weekend/Saturday Classes)

(cf. 6177 – Summer Learning Programs)

(cf. 6179 – Supplemental Instruction)

2. Small group instruction and/or pull-out interventions offered during the regular school day

3. Interventions offered during After School Education and Safety or 21<sup>st</sup> Century Community Learning Center programs

4. High quality academic tutoring

5. Provision of supplemental materials that support alternative support services

6. Provision of a crisis, intervention, and/or academic counselor to meet with eligible students

7. Services and programs that remove barriers to promote academic achievement of eligible students

The types of alternative supports and the criteria used to identify eligible students may be included in the district's local control and accountability plan and shall be consistent and aligned with local priorities.

(cf. 0460 – Local Control and Accountability Plan)

If the district contracts with outside entities or community partners to provide alternative supports to eligible students, the Superintendent or designee shall ensure that no electronic device or other items of value are given, retained, or used as an incentive or achievement award and that funds are expended only on direct services to eligible students.

The district shall set aside a reasonable amount of Title I, Part A funds for alternative supports. Whenever the district does not have sufficient funds to serve all eligible students, it may give

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priority to the lowest achieving PI schools or the lowest achieving eligible students attending a PI school. The Superintendent or designee may identify the lowest achieving eligible students based on assessment scores, grades, teacher evaluations, or another locally defined measure.

#### **Notifications**

~~Whenever a school is identified for PI, corrective action, or restructuring, the Superintendent or designee shall promptly notify parents/guardians of students enrolled in that school. The notification shall include: (20 USC 6316; 34 CFR 200.37)~~

- ~~1.——An explanation of what the identification means, and how the school compares in terms of academic achievement to other elementary or secondary schools in the district and state~~
- ~~2.——The reasons for the identification~~
- ~~3.——An explanation of what the school is doing to address the problem of low achievement~~
- ~~4.——An explanation of what the district or state is doing to help the school address the achievement problem~~
- ~~5.——An explanation of how parents/guardians can become involved in addressing the academic issues that caused the school to be identified for PI~~
- ~~6.——An explanation of the option to transfer to another school within the district as described below in the section, "Student Transfers"~~
- ~~7.——If the school is in Year 2 of PI or beyond, an explanation of how parents/guardians can obtain SES for their child as described below in the section, "Supplemental Educational Services"~~

~~(cf. 5145.6—Parental Notifications)~~

~~The Superintendent or designee shall disseminate information about corrective actions taken at any district school to the parents/guardians of each student in that school and to the public through such means as the Internet, the media, and public agencies. (20 USC 6316)~~

~~The Superintendent or designee shall promptly notify teachers and parents/guardians whenever a school is identified for restructuring and shall provide them adequate opportunities to comment before taking action and to participate in developing any plan for restructuring school governance. (20 USC 6316)~~

~~(cf. 4112.9/4212.9/4312.9—Employee Notifications)~~

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~~All notifications pertaining to PI shall be written in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand. (20 USC 6316; 34 CFR 200.36)~~

~~To the extent practicable, the district shall partner with outside groups, such as faith-based organizations, community-based organizations, and business groups, to help inform eligible students and their families of the opportunities to transfer or to receive SES. (34 CFR 200.48)~~

#### **Student Transfers**

~~All students enrolled in a school in Year 1 of PI or beyond shall be provided an option to transfer to another school, which may include a charter school served by the district, provided that the school: (20 USC 6316; 34 CFR 200.44)~~

~~1. —Has not been identified for PI, corrective action, or restructuring~~

~~In the event that all district schools are identified for PI, the district shall, to the extent practicable, establish a cooperative agreement with other local educational agencies in the area for interdistrict transfers.~~

~~(cf. 5117—Interdistrict Attendance)~~

~~2. —Has not been identified by the CDE as a "persistently dangerous" school pursuant to 20 USC 7912 and 5 CCR 11992-11994~~

~~(cf. 0450—Comprehensive Safety Plan)~~

~~Among the students offered an option to transfer out of a PI school, priority shall be given to the lowest achieving students from low income families, as defined by the district for purposes of allocating Title I funds. (20 USC 6316; 34 CFR 200.44)~~

~~If two or more district schools are eligible to accept transfers based on criteria listed in items #1-2 above, the district shall provide a choice of more than one such school and shall take into account parent/guardian preferences among the choices offered. (34 CFR 200.44)~~

~~The Superintendent or designee may consider school capacity in selecting schools that will be offered as alternatives for school choice, but shall not use the lack of school capacity to deny transfer opportunities to students. The Board may increase capacity in eligible district schools to accommodate all students who wish to transfer.~~

~~The transfer option shall be offered so that students may transfer in the school year following the school year in which the district administered the assessments that resulted in the identification of the school for PI, corrective action, or restructuring. In order to provide adequate time for~~

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~~parents/guardians to exercise their transfer option before the school year begins, the Superintendent or designee shall notify parents/guardians of the available school choices sufficiently in advance of, but no later than 14 calendar days before, the start of the school year or on a date otherwise determined necessary by the CDE. (34 CFR 200.37, 200.44)~~

~~Notice of the transfer option shall:~~

- ~~1. Inform parents/guardians that, due to the identification of the current school as in need of improvement, their child is eligible to attend another school, including a charter school~~
- ~~2. Identify each school that the parent/guardian can select~~
- ~~3. Explain why the choices made available to the parents/guardians may have been limited~~
- ~~4. Describe the timelines and procedures that parents/guardians must follow in selecting a school for their child, including a requirement that parents/guardians rank order their preferences of eligible schools as appropriate~~
- ~~5. Provide information on the academic achievement of the school(s) to which the student may transfer (34 CFR 200.37)~~
- ~~6. Explain the provision of transportation to the new school (34 CFR 200.37)~~

~~The notice may include other information about the school(s) to which the student may transfer, such as a description of any special academic programs or facilities, the availability of before- and after-school programs, the professional qualifications of teachers in the core academic subjects, and a description of parent involvement opportunities. (34 CFR 200.37)~~

~~(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind Act)  
(cf. 5148.2—Before/After School Programs)~~

~~In addition to mailing notices directly to parents/guardians, the Superintendent or designee shall provide information about transfer options through broader means, such as the Internet, the media, and public agencies serving students and their families. (34 CFR 200.36)~~

~~(cf. 1100—Communication with the Public)  
(cf. 1113—District and School Web Sites)  
(cf. 1114—District Sponsored Social Media)~~

~~The district shall prominently display on its web site, in a timely manner each school year, a list of available schools to which eligible students may transfer in the current school year. The district shall also display data on the number of students who were eligible for and who~~

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~~participated in the student transfer option, beginning with data from the 2007-08 school year and each subsequent year thereafter. (34 CFR 200.39)~~

~~In accordance with timelines established for the transfer request process, the Superintendent or designee shall notify parents/guardians of their child's school assignment and shall establish a reasonable deadline by which parents/guardians must either accept the assignment or decline the assignment and remain in the school of origin.~~

~~The district shall provide, or shall pay for the provision of, transportation to the district school which the student chooses to attend. (20 USC 6316; 34 CFR 200.44)~~

~~(cf. 3540—Transportation)~~

~~To ensure that transportation may be reasonably provided, the Superintendent or designee may establish transportation zones based on geographic location within the district. Transportation to schools within a zone shall be fully provided, while transportation outside the zone may be partially provided.~~

~~(cf. 3541—Transportation Routes and Services)~~

~~Any student who transfers to another district school may remain in that school until he/she has completed the highest grade in that school. However, the district shall not be obligated to provide, or pay for the provision of, transportation for the student after the end of the school year that the school of origin is no longer identified for PI, corrective action, or restructuring. (20 USC 6316; 34 CFR 200.44)~~

#### **Supplemental Educational Services**

~~When required by law, SES shall be provided outside the regular school day and shall be specifically designed to increase achievement of eligible students from low-income families on state academic assessments and to assist them in attaining state academic standards. (20 USC 6316)~~

~~(cf. 6011—Academic Standards)~~

~~(cf. 6179—Supplemental Instruction)~~

~~When a school is required to provide supplemental educational services, the Superintendent or designee shall annually notify parents/guardians of: (20 USC 6316; 34 CFR 200.37)~~

~~1.——The availability of SES~~

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~~2. The identity of approved providers that are within the district or are reasonably available in neighboring local educational agencies~~

~~3. The identity of approved providers of technology based or distance learning services~~

~~4. The services, qualifications, and demonstrated effectiveness of each provider, including an indication of those providers who are able to serve students with disabilities or limited English proficiency~~

~~5. The benefits of receiving SES~~

~~In addition, the notification shall describe procedures and timelines that parents/guardians must follow to select a provider.~~

~~This notification shall be clearly distinguishable from other information sent to parents/guardians regarding identification of the school for PI, corrective action, or restructuring. (34 CFR 200.37)~~

~~The district shall prominently display on its web site, in a timely manner each school year, a list of state approved providers serving the district in the current year, and the location where services are provided. The district shall also display the number of students who were eligible for and who participated in SES, beginning with data from the 2007-08 school year and each subsequent year thereafter. (34 CFR 200.39)~~

~~The Superintendent or designee shall distribute sign-up forms for SES directly to all eligible students and their parents/guardians and make them available and accessible through broad means of dissemination such as the Internet, other media, and communications through public agencies serving eligible students and their families. (34 CFR 200.48)~~

~~The district shall provide a minimum of two enrollment windows, at separate points in the school year, that are of sufficient length to enable parents/guardians of eligible students to make informed decisions about requesting SES and selecting a provider. (34 CFR 200.48)~~

~~Within a reasonable period of time established by the Superintendent or designee, parents/guardians shall select a SES provider from among those approved by the SBE. Upon request, the Superintendent or designee shall assist parents/guardians in choosing a provider. (20 USC 6316; 34 CFR 200.46)~~

~~The district shall not prohibit or limit an approved provider from promoting its program or the general availability of SES to members of the community. (5 CCR 10375.9)~~

~~When the district is an approved SES provider, the Superintendent or designee shall be careful to provide parents/guardians with a balanced presentation of the options available to them and shall ensure that they understand their right to select the district or any other service provider.~~

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~~No district employee who administers or provides SES, either solely or in collaboration with a SES provider, or who has a financial interest of any kind in a SES provider, shall use his/her position as a district employee to encourage district students or their parents/guardians to use the services of that provider. (5 CCR 13075.7)~~

~~(cf. 9270—Conflict of Interest)~~

~~The Superintendent or designee shall ensure that eligible students with disabilities, students covered under Section 504 of the federal Rehabilitation Act, and students with limited English proficiency receive appropriate SES with any necessary accommodations or language assistance. (34 CFR 200.46)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6164.4—Identification and Evaluation of Individuals for Special Education)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

~~(cf. 6174—Education for English Language Learners)~~

~~If no provider is able to make the services available to such students, the district shall provide these services with necessary accommodations or language assistance, either directly or through a contract. Services shall be consistent with a student's individualized education program (IEP) or Section 504 services plan, as applicable.~~

~~If available funds are insufficient to provide SES to each eligible student whose parents/guardians request those services, priority shall be given to the lowest achieving eligible students. (20 USC 6316)~~

~~If the number of parents/guardians selecting a particular provider exceeds the capacity of that provider, priority shall be given to the lowest achieving eligible students.~~

~~Once a SES provider has been selected by a parent/guardian, the Superintendent or designee shall enter into an agreement with the provider. The agreement shall: (20 USC 6316)~~

~~1. —Require the district to develop, in consultation with the parents/guardians and the provider, a student learning plan which includes specific achievement goals for the student, a description of how the student's progress will be measured, and a timetable for improving achievement. In the case of a student with disabilities, the student learning plan shall be consistent with the student's IEP.~~

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~~2. Describe how the student's parents/guardians and teacher(s) will be regularly informed of the student's progress.~~

~~3. Provide for the termination of the agreement if the provider is unable to meet such goals and timetables.~~

~~4. Contain provisions with respect to the district making payments to the provider.~~

~~5. Prohibit the provider, without written parent/guardian permission, from disclosing to the public the identity of any student eligible for or receiving supplemental educational services.~~

~~(cf. 5125.1—Release of Directory Information)~~

~~In developing the student learning plan as required by item #1 above, the Superintendent or designee shall consult with the parent/guardian of each student to, at a minimum, provide the parent/guardian an opportunity to express his/her views and have them considered. Consultation may include, but is not limited to, communication by telephone, e-mail, home visits, parent/guardian meetings, and/or parent/guardian signatures(s). Evidence of this consultation shall be included in the student learning plan. In the event that a consultation does not take place but the parent/guardian has selected an approved SES provider, the Superintendent or designee, or the provider acting on the district's behalf, shall show evidence of at least three separate attempts to contact the parent/guardian using at least two different means of communication. If the parent/guardian elects not to participate in the consultation, the Superintendent or designee, or approved provider acting on the district's behalf, must develop a student learning plan for the student. (5 CCR 13075.7)~~

~~The Superintendent or designee may request, but not require, that the SES provider develop the student learning plan on behalf of the district for each student served by the provider as indicated in the agreement. In such cases, the Superintendent or designee shall make available to the provider pertinent student academic achievement data with parent/guardian permission and other technical assistance that will facilitate the development of the plan. The Superintendent or designee shall maintain responsibility to review and approve the student learning plan to ensure that it is developed in consultation with the parent/guardian and contains all required information. (5 CCR 13075.7)~~

~~Eligible SES providers shall be given access to school facilities, using a fair, open and objective process, on the same basis as other groups that seek access to school facilities. (34 CFR 200.48)~~

~~(cf. 1330—Use of School Facilities)~~



## Business and Noninstructional Operations

### TOBACCO-FREE SCHOOLS

The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff.

(cf. 3514 – Environmental Safety)  
 (cf. 4159/4259/4359 – Employee Assistance Programs)  
 (cf. 5030 – Student Wellness)  
 (cf. 5131.62 – Tobacco)  
 (cf. 5141.23 – Asthma Management)  
 (cf. 6142.8 – Comprehensive Health Education)  
 (cf. 6143 – Courses of Study)

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code 104420, 104559; Labor Code 6404.5; 20 USC 6083)

These prohibitions applyies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

(cf. 1330 – Use of School Facilities)  
 (cf. 1330.1 – Joint Use Agreements)

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. ~~The products prohibited include a~~Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, niffed, or ingested b any other means, including, but not limited to, cigarettes, cigars, miniature little cigars, smokelesschewing tobacco, pipe tobacco, or snuff, chew, clove cigarettes, betel, electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products.

2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah

3. Any component, part, or accessory of a tobacco product, whether or not sold separately

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

**Business and Noninstructional Operations**

**TOBACCO-FREE SCHOOLS**

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

Legal Reference:

*See next page*

**Business and Noninstructional Operations****TOBACCO-FREE SCHOOLS**

## Legal Reference:

## EDUCATION CODE

48900 Grounds for suspension/expulsion

48901 Prohibition against tobacco use by students

**BUSINESS AND PROFESSIONS CODE****22950.5 Stop Tobacco Access to Kids Enforcement Act; definitions**

## HEALTH AND SAFETY CODE

39002 Control of air pollution from nonvehicular sources

104350-104495 Tobacco use prevention, especially:

104495 Prohibition of smoking and tobacco waste on playgrounds

**104559 Tobacco use prohibition**

119405 Unlawful to sell or furnish electronic cigarettes to minors

## LABOR CODE

3300 Employer, definition

6304 Safe and healthful workplace

6404.5 Occupational safety and health: use of tobacco products

## UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

~~**7100-7117 Safe and Drug Free Schools and Communities Act**~~~~**7111-7122 Student Support and Academic Enrichment Grants**~~

## CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

**PUBLIC EMPLOYMENT AND RELATIONS BOARD RULINGS**

Eureka Teachers Assn. v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District (1989) PERB Order #750 (13 PERC 20147)

## Management Resources:

## WEB SITES

California Department of Education, Alcohol, Tobacco and Other Drug Prevention:

<http://www.cde.ca.gov/ls/he/at>

California Department of Education, Tobacco-Free School District Certification:

<http://www.cde.ca.gov/ls/he/at/tobaccofreecert.asp>California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>U.S. Environmental Protection Agency: <http://www.epa.gov>

**Business and Noninstructional Operations****TOBACCO-FREE SCHOOLS****Notifications**

Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students and the community. (Health and Safety Code 104420)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 – Parental Notifications)

The Superintendent or designee may disseminate this information through annual written notifications, district and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

(cf. 1113 – District and School Web Sites)

~~At each entrance to a building for structure, the Superintendent or designee shall post a sign stating “No smoking” or “Smoking is prohibited except in designated areas,” as appropriate. (Labor Code 6404.5)~~

The Superintendent or designee shall ensure that signs stating “Tobacco use is prohibited” are prominently displayed at all entrances to school property. (Health and Safety Code 104420, 104559)

**Enforcement/Discipline**

Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises

**Business and Noninstructional Operations**

**TOBACCO-FREE SCHOOLS**

3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time

(cf. 1250 - Visitors/Outsiders)

(cf. 3515.2 - Disruptions)

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code 6404.5)

## Business and Noninstructional Operations

### EARTHQUAKE EMERGENCY PROCEDURE SYSTEM

#### Earthquake Preparedness

Earthquake emergency procedures shall be established in every school building having an occupant capacity of 50 or more students, or more than one classroom, and shall be incorporated into the comprehensive safety plan. (Education Code 32282)

(cf. 0450 – Comprehensive Safety Plan)

Earthquake emergency procedures shall be aligned with the Standardized Emergency Management System and the National Incident Management System. (Government Code 8607; 19 CCR 2400-2450)

(cf. 3516 – Emergencies and Disaster Preparedness Plan)

The Superintendent or designee may work with the California ~~Emergency Management Agency~~ Governor's Office of Emergency Services and the Seismic Safety Commission to develop and establish the earthquake emergency procedures. (Education code 32282)

Earthquake emergency procedures shall outline the roles and responsibilities of students and staff during and after an earthquake.

Earthquake emergency procedures shall include, but not ~~be~~ limited to, all of the following: (Education code 32282)

1. A school building disaster plan, ready for implementation at any time, for maintaining the safety and care of students and staff
2. A drop procedure whereby each student and staff member takes cover under a table or desk, dropping to his/her knees, with the head protected by the arms and the back to the windows

Drop procedures shall be practiced at least once each school quarter in elementary schools and at least once each semester in secondary schools.

3. Protective measures to be taken before, during, and following an earthquake
4. A program to ensure that students and staff are aware of and properly trained in the earthquake emergency procedure system

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

**Business and Noninstructional Operations**

**EARTHQUAKE EMERGENCY PROCEDURE SYSTEM**

Staff and students shall be informed of the dangers to expect in an earthquake and procedures to be followed. Students shall be instructed to remain silent and follow directions given by staff in such an emergency. Staff and students also shall be taught safety precautions to take if they are in the open or on the way to or from school when an earthquake occurs.

Earthquake emergency procedures shall designate primary and alternative locations outside of buildings, which may include areas off campus if necessary, where individuals on a school site will assemble following evacuation. In designating such areas, the Superintendent or designee shall consider potential post-earthquake hazards outside school buildings including, but not limited to, power lines, trees, covered walkways, chain link fences that may be an electric shock hazard, and areas near buildings that may have debris.

Earthquake emergency procedures also shall outline primary and alternative evacuation routes that avoid areas with potential hazards to the extent possible. The needs of students with disabilities shall be considered when planning evacuation routes.

The Superintendent or designee shall consider the danger of a post-earthquake tsunami when developing evacuation routes and locations, including the need to evacuate to higher ground.

The Superintendent or designee shall identify at least one individual within each building to determine if an evacuation is necessary, the best evacuation location, and the best route to that location when an earthquake occurs.

The Superintendent or designee shall identify potential earthquake hazards in classrooms and other district facilities, including, but not limited to, areas where the main gas supply or electric current enters the building, suspended ceilings, pendant light fixtures, large windows, stairwells, science laboratories, storage areas for hazardous materials, shop areas, and unsecured furniture and equipment. To the extent possible, dangers presented by such potential hazards shall be minimized by securing equipment and furnishings and removing heavy objects from high shelves.

## Business and Noninstructional Operations

### EARTHQUAKE EMERGENCY PROCEDURE SYSTEM

#### Earthquake While Indoors at School

When an earthquake occurs, the following actions shall be taken inside buildings and classrooms:

1. ~~Teachers-Staff~~ shall have students perform the drop procedure. Students should stay in the drop position until the emergency is over or until further instructions are given.
2. In laboratories, burners should be extinguished, if possible, before taking cover.
3. As soon as possible, ~~teachers-staff~~ shall move students away from windows, shelves, and heavy objects or furniture that may fall.
4. After the earthquake, the principal or designee shall determine whether planned evacuation routes and assembly locations are safe and shall communicate with teachers and other staff.
5. When directed by the principal or designee to evacuate, or if classrooms or other facilities present dangerous hazards that require immediate evacuation, staff shall account for all students under their supervision and shall evacuate the building in an orderly manner.

#### Earthquake While Outdoors on School Grounds

When an earthquake occurs, the following actions shall be taken by staff or other persons in authority who are outdoors on school grounds:

1. Staff shall direct students to walk away from buildings, trees, overhead power lines, power poles, or exposed wires.
2. Staff shall have students perform the drop procedure
3. Staff shall have students shall stay in the open until the earthquake is over or until further directions are given.

#### Earthquake While on the Bus

If students are on the school bus when an earthquake occurs, the bus driver shall take proper precautions to ensure student safety, which may include pulling over to the side of the road or driving to a location away from outside hazards, if possible. Following the earthquake, the driver shall contact the Superintendent or designee for instructions before proceeding on the route or, if such contact is not possible, drive to an evacuation or assembly location.

(cf. 3543 – Transportation Safety and Emergencies)



**Business and Noninstructional Operations**

**EARTHQUAKE EMERGENCY PROCEDURE SYSTEM**

**Subsequent Emergency Procedures**

1. Staff shall extinguish small fires, if safe.
2. Staff shall provide first aid to any injured students, take roll, and report missing students to the principal or designee.
3. Staff and students shall refrain from lighting any stoves or burners or operating any electrical switches until the area is declared safe.
4. All buildings shall be inspected for water and gas leaks, electrical breakages, and large cracks or earth slippage affecting buildings.
5. The principal or designee shall post staff at safe distances from all building entrances and instruct staff and students to remain outside the buildings until they are declared safe.
6. The principal or designee shall request assistance as needed from the county or city civil defense office, ~~local~~ fire and police departments, city and county building inspectors, and utility companies and shall confer with them regarding the advisability of closing the school.
7. The principal or designee shall contact the Superintendent or designee and request further instructions after assessing the earthquake damage.
8. The Superintendent or designee shall provide updates to parents/guardians of district students and members of the community about the incident, any safety issues, and follow-up directions.

(cf. 1112 – Media Relations)

*Legal References*

*See next page.*

**Business and Noninstructional Operations**

**EARTHQUAKE EMERGENCY PROCEDURE SYSTEM**

Legal Reference:

EDUCATION CODE

32280-32289 School safety plans

GOVERNMENT CODE

3100 Public employees as disaster service workers

8607 Standardized Emergency Management System

CODE OF REGULATIONS, TITLE 19

2400-2450 Standardized Emergency Management System

Management Resources:

CALIFORNIA ~~GOVERNOR'S OFFICE OF EMERGENCY MANAGEMENT-  
AGENCY SERVICES~~ PUBLICATIONS

The ABCs of Post-Earthquake Evacuation: A Checklist for School Administrators and Faculty  
Guide and Checklist for Nonstructural Evacuation Hazards in California Schools, January 2003

School Emergency Response: Using SEMS at Districts and Sites, June 1998

FEDERAL EMERGENCY MANAGEMENT AGENCY PUBLICATIONS

Guidebook for Developing a School Earthquake Safety Program, 1990

WEB SITES

American Red Cross: <http://www.redcross.org>

~~California Emergency Management Agency:~~ <http://www.calema.ca.gov>

~~California Governor's Office of Emergency Services:~~ <http://www.caloes.ca.gov>

California Seismic Safety Commission: <http://www.seismic.ca.gov>

Federal Emergency Management Agency: <http://www.fema.gov/hazards/earthquakes>

National Incident Management System: <http://www.fema.gov/emergency/nims>

Regulation

Approved: 12/02

Revised: 07/11, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

**Business and Noninstructional Operations****MANDATED****FREE AND REDUCED PRICE MEALS**

The Governing Board recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

(cf. 3551 – Food Service Operations/Cafeteria Fund)  
 (cf. 3552 – Summer Meal Program)  
 (cf. 5030 – Student Wellness)  
 (cf. 5148 – Child Care and Development)  
 (cf. 5148.2 – Before/After School Programs)  
 (cf. 6177 – Summer School)

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meals program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 – Food Service/Child Nutrition Program)

Schools participating in the Special Milk Program pursuant to 42 USC 1772 shall provide milk at no charge to students who meet federal eligibility criteria for free or reduced-price meals.

The Board shall approve, and shall submit to the California Department of Education for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students. (Education Code 49557)

(cf. 0410 – Nondiscrimination in District Programs and Activities)  
 (cf. 3555 – Nutrition Program Compliance)  
 (cf. 5145.3 – Nondiscrimination/Harassment)

**Confidentiality/Release of Records**

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential and may not be released except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

(cf. 5125 – Student Records)

The Board authorizes designated employees to use individual records pertaining to student eligibility for the free and reduced-price meals program for the following purposes-~~of~~:

**Business and Noninstructional Operations****MANDATED****FREE AND REDUCED PRICE MEALS**

(Education Code 49558)

1. Disaggregation of academic achievement data

(cf. 6162.51 – State Academic Achievement Tests)

2. ~~In any school identified as a Title I program improvement school pursuant to 20 USC 6316,~~  
~~Identification of students eligible for school-choice and supplemental educational~~  
~~services~~alternative supports in any school identified as a Title I program improvement school

(cf. 0520.2 – Title I Program Improvement Schools)

(cf. 6171 – Title I Programs)

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist in the continuation of the student's meal benefits.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the local control funding formula and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. He/she also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

**Business and Noninstructional Operations****MANDATED****FREE AND REDUCED PRICE MEALS**

(cf. 5141.6 – School Health Services)

**Legal Reference:****EDUCATION CODE**

48980 Notice at beginning of term

49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 Child Nutrition Act of 1974

49547-49548.3 Comprehensive nutrition service

49550-49562 Meals for needy students

**CODE OF REGULATIONS, TITLE 5**

15510 Mandatory meals for needy students

15530-15535 Nutrition education

15550-15565 School lunch and breakfast programs

**UNITED STATES CODE, TITLE 20**

1232g Federal Educational Rights and Privacy Act

6301-6514 Title I programs

**UNITED STATES CODE, TITLE 42**

1751-1769j School lunch programs

1771-1791 Child nutrition, especially:

1773 School breakfast program

**CODE OF FEDERAL REGULATIONS, TITLE 7**

210.1-210.31 National School Lunch Program

220.10-220.21 National School Breakfast Program

245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

**WELFARE AND INSTITUTIONS CODE**

14005.41 Basic health care

**Management Resources:****CSBA PUBLICATIONS**

Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guild, 2012

**CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS**

NSD SNP-12-2015 Updated Guidance on Sharing of School Meal Applications and the Passing of Assembly Bill 1599, July 2015

USDA-SNP-07-2010 Change in Free and Reduced-Price Meal Application Approval Process, September 2010

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Feed More Kids, Improve Program Participation

Direct Certification Implementation Checklist, May 2008

**Business and Noninstructional Operations**

**MANDATED**

**FREE AND REDUCED PRICE MEALS**

**U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS**

Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2015

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

## NUTRITION PROGRAM COMPLIANCE

The Governing Board recognizes the district's responsibility to comply with state and federal nondiscrimination laws as they apply to the district's nutrition programs. The district shall not deny any individual the benefits or service of any nutrition program or discriminate against him/her ~~because of his/her race, color, national origin, gender, sex, sexual orientation, disability, or on any other basis prohibited by law, in its implementation of such a program.~~

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 3550 – Food Service/Child Nutrition Program)

(cf. 3552 – Summer Meal Program)

(cf. 3553 – Free and Reduced Price Means)

(cf. 5030 – Student Wellness)

### Coordinator

The Board designates the compliance officer specified in AR 1312.3, Uniform Complaint Procedures, as ~~coordinator of~~ the district's civil rights coordinator ~~efforts to ensure compliance~~ with the laws governing its nutrition programs and to investigate any related complaints. ~~Any complaint concerning the district's nutrition programs shall be investigated using the process identified in the section entitled "Procedures" in the district's AR 1312.3, Uniform Complaint Procedures.~~

~~(cf. 1312.3—Uniform Complaint Procedures)~~

~~The coordinator shall provide training on the laws, regulations, procedures and directives related to the district's nutrition programs to district employees involved in administering them. The coordinator also shall develop procedures and systems that do not restrict the participation of individuals in the district's nutrition programs, based on their race, ethnicity, or disability, and that prevent district employees from incorrectly denying the applications for participation submitted by such individuals.~~

~~The coordinator shall develop and maintain a system for collecting racial and ethnic data of participants in the district's nutrition programs and shall, at least annually, report to the Board on whether the district's nutrition programs are effectively reaching eligible individuals and whether and where additional outreach may be needed.~~

~~(cf. 5022—Students and Family Privacy Rights)~~

~~(cf. 5125—Student Records)~~

~~When a significant number of participants or potential participants in the district's nutrition programs are only non-English speakers, the coordinator shall make an appropriate language translation available.~~

~~(cf. 5020—Parent Rights and Responsibilities)~~

## NUTRITION PROGRAM COMPLIANCE

~~(cf. 6020—Parent Involvement)~~

~~(cf. 6174—English Language Learners)~~

~~The coordinator also shall ensure that the district's nutrition programs accommodate the special dietary needs of any individual with a disability who has on file a medical statement that restricts his/her diet because of his/her disability.~~

~~(cf. 5141.27—Food Allergies/Special Dietary Needs)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

~~The responsibilities of the compliance officer/coordinator include, but are not limited to:~~

~~1. Providing the name of the civil rights coordinator, Section 504 coordinator, and Title IX coordinator, if different from the civil rights coordinator, to the California Department of Education and other interested parties~~

~~(cf. 6164.6 – Identification and Education Under Section 504)~~

~~2. Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff~~

~~The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.~~

~~3. Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs~~

~~(cf. 6159 – Individualized Education Program)~~

~~4. Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants~~

~~5. Communicating the program's nondiscrimination policy and applicable complaint procedures, as provided in the section "Notifications" below~~

~~6. Providing appropriate translation services when a significant number of person in the surrounding population have limited English proficiency~~



## NUTRITION PROGRAM COMPLIANCE

7. Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due to inaccessibility of facilities

8. Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet

(cf. 5141.27 – Food Allergies/Special Dietary Needs)

9. Implementing procedures to process and resolve civil rights (discrimination) complaints and program-related complaints, including maintaining a complaint log and working with the appropriate person to resolve any complaint

10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants

(cf. 5022 – Students and Family Privacy Rights)

(cf. 5125 – Student Records)

### Notifications

The ~~coordinator shall ensure that the~~ U.S. Department of Agriculture’s (USDA) “And Justice for All” ~~or other approved Nutrition Programs Civil Rights posters~~ or a substitute poster approved by the USDA’s Food and Nutrition Service shall be ~~are~~ displayed in areas visible to the district’s nutrition program participants, such as food service areas and school offices.

~~Annually, the coordinator shall notify all students, parents/guardians, and employees of program requirements and the procedures for filing a complaint, through the district’s usual means of notification. The coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their program rights and responsibilities and steps necessary for participation. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures, and that a complaint may be filed anonymously or by a third party.~~

~~(cf. 4112.9/4212.9/4312.9 – Employee Notifications)~~

~~(cf. 5145.6 – Parental Notifications)~~

In addition, ~~the coordinator shall ensure that every informational release, publication, or poster concerning the district’s nutrition programs and/or activities includes~~ all forms of communication available to the public regarding program availability shall contain, in a prominent location, the following statement:

## NUTRITION PROGRAM COMPLIANCE

“In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations policies, the USDA, its Agencies, offices, and employees, and this institutions participating in or administering USDA programs is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, religion, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. In addition, California law prohibits discrimination on any basis identified in Government Code 12940.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call 800-795-3272 (voice) or 202-720-6382 (TTY). USDA is an equal employment provider and employer.”complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

However, if the document is no more than one page and there is no room to print the full nondiscrimination statement, the district may instead use the statement, “This institution is an equal opportunity provider,” in the same print size as the rest of the text.

Forms of communication requiring this nondiscrimination statement include, but are not limited to, web sites, public information releases, publications, and posters, but exclude menus. The nondiscrimination statement need not be included on every page of program information on the district’s or school’s web site, but the statement or a link to the statement shall be included on the home page of the program information.

## NUTRITION PROGRAM COMPLIANCE

A short version of the nondiscrimination statement, stating “This institution is an equal opportunity provider,” may be used on pamphlets, brochures, and flyers in the same print size as the rest of the text.

### Complaints

Any complaint concerning the district’s nutrition programs shall be investigated using the process identified in AR 1312.3 – Uniform Complaint Procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

When a complaint alleging discrimination on the basis of race, color, national origin, sex, age, or disability is unresolved at the district level, the coordinator shall notify the complainant of the option to contact and/or forward his/her complaint to one of the following agencies:

1. Child Nutrition Program Civil Rights and Program Complaint Coordinator, California Department of Education, Nutrition Services Division, 1430 N Street, Room 15004503, Sacramento, CA 95814-2342, or call (916)-323445-85310850 or (800)-952-5609.
- ~~2. Office of Civil Rights, USDA, Western Region, 90 Seventh Street, Suite 10-100, San Francisco, CA 94103, or call 415-705-1336, or fax 415-705-1364, or email Joe.Torres@fns.usda.gov.~~
3. U.S. Department of Agriculture, ~~Director~~, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, ~~WSW~~, Washington, D.C. 20250-9410, ~~or call (800) 877-8339 (Federal Relay Service – English), (800) 79845-61363272 (Federal Relay Service – Spanish), fax or (202) 72690-74426382 (TTY), or email~~ program.intake.usda.gov.

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

49060-49079 Student records

49490-49590 Child nutrition programs

#### PENAL CODE

~~422.55 Definition of hate crime~~

422.6 Interference with constitutional right or privilege

#### CODE OF REGULATIONS, TITLE 5

~~30800~~ Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

**NUTRITION PROGRAM COMPLIANCE**

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VIII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.23 National School Lunch Program, district responsibilities

215.7 Special Milk Program, requirements for participation

215.14 Special Mil Program, nondiscrimination

220.7 School Breakfast Program, requirements for participation

225.3 Summer Food Service Program, administration

225.7 Summer Food Service Program, program monitoring

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-~~404~~104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of ex, effectuating Title IX, especially:

106.9 Dissemination of policy

**NUTRITION PROGRAM COMPLIANCE**

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION, ~~NUTRITION SERVICES DIVISION~~  
PUBLICATIONS

Civil Rights and Complaint Procedures for U.S. Department of Agriculture Child Nutrition  
Programs, ~~March 2010~~ rev. November 2015

U.S. DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION SERVICE  
PUBLICATIONS

Civil Rights Compliance and Enforcement – Nutrition Programs and Activities, FNS Instruction  
113-1, November 2005

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
~~Protecting Students from Harassment and Hate Crime, January 1999~~

Notice of Non-Discrimination, ~~January 1999~~ August 2010

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

U.S. Department of Agriculture, Food and Nutrition Services: <http://www.fns.usda.gov>

U.S. Department of Agriculture, Office for Civil Rights: <http://www.ascr.usda.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

## Personnel

### CERTIFICATION

The Governing Board recognizes that the district's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or district requirements for the position.

(cf. 4111/4211/4311 – Recruitment and Selection)

(cf. 4112.21 – Interns)

(cf. 4112.22 – Staff Teaching English Language Learners)

(cf. 4112.23 – Special Education Staff)

~~(cf. 4112.24 – Teacher Qualifications Under the No Child Left Behind Act)~~

(cf. 4112.5/~~4212.5~~/4312.5 – Criminal Record Check)

(cf. 4113 – Assignment)

(cf. 4121 – Temporary/Substitute Personnel)

(cf. 5148 – Child Care and Development)

(cf. 6178 – Career Technical Education)

(cf. 6200 – Adult Education)

The Superintendent or designee may~~shall~~ provide assistance and support to teachers holding preliminary credentials to help them meet the qualifications required for the clear credential.

(cf. 4131 – Staff Development)

(cf. 4131.1 – Teacher Support and Guidance)

### Priorities for Hiring Based on Unavailability of Credentialed Teacher

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

1. A candidate who ~~is qualified to participate in and~~ enrolls in an approved intern program in the region of the district and possesses an intern credential
2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC

The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)

## Personnel

### CERTIFICATION

3. ~~As a last resort, a~~An individual who holds an emergency permit ~~issued by the CTC~~ or for whom a credential waiver has been granted by the CTC

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) and that the district has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above. The Declaration of Need shall also indicate the number and type of emergency permits that the district estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

### National Board for Professional Teaching Standards Certification Incentive Program

The Board encourages district teachers to voluntarily complete the requirements for the advanced certification awarded by the National Board for Professional Teaching Standards.

The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. In accordance with the collective bargaining agreement and the district budget, the Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program.

(cf. 4161.3 – Professional Leaves)

### Parental Notifications

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to, whether the teacher: (20 USC 6312)

**Personnel**

**CERTIFICATION**

1. Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction
2. Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived
3. Is teaching in the field of discipline of his/her certification

(cf. 5145.6 – Parental Notifications)

In addition, the Superintendent or designee shall notify parents/guardians in a timely manner whenever their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area to which the teacher has been assigned. (20 USC 6312)

Legal Reference:

EDUCATION CODE

8360-8370 Qualifications of child care personnel

32340-32341 Unlawful issuance of a credential

35186 Complaints regarding teacher vacancy or misassignment



**Personnel**

**CERTIFICATION**

44066 Limitations on certification requirements  
44200-44399.1 Teacher credentialing, especially:  
44250-44277 Credential types; minimum requirements  
44300-44302 Emergency permit  
44325-44328 District interns  
44330-44355 Certificates and credentials  
44420-44440 Revocation and suspension of credentials  
44450-44468 University intern program  
44830-44929 Employment of certificated persons; requirement of proficiency in basic skills  
56060-56063 Substitute teachers in special education

**CODE OF REGULATIONS, TITLE 5**

~~6100-6126 Teacher qualifications, No Child Left Behind Act~~

80001-80674.6 Commission on Teacher Credentialing

**UNITED STATES CODE, TITLE 20**

~~6312 Title I local educational agency plans; notifications regarding teacher qualifications~~

~~6319 Highly qualified teachers~~

~~7801 Definitions, highly qualified teacher~~

**CODE OF FEDERAL REGULATIONS, TITLE 34**

~~200.55-200.57 Highly qualified teachers~~

200.61 Parent notification regarding teacher qualifications

**COURT DECISIONS**

Association of Mexican-American Educators et. al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534

**Management Resources:**

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

CL-667 Basic Skills Requirement

CL-856 Provisional Internship Permit

CL 858 Short-Term Staff Permit

13-01 Hiring Hierarchy in Education Code 44225.7, Coded Correspondence, January 30, 2013

Subject Matter Authorization Guideline Book, 2012

Supplementary Authorization Guideline Book, 2012

California Standards for the Teaching Profession, 2009

The Administrator's Assignment Manual, rev. September 2007

**WEB SITES**

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Commission on Teacher Credentialing, Credential Information Guide (for employers' use only):

<http://www.ctc.ca.gov/credentials/cig>

National Board for Professional Teaching Standards: <http://www.nbpts.org>

U.S. Department of Education: <http://www.ed.gov>

Policy Adopted: 11/02

Revised: 09/03, 11/14, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

## EMPLOYEE NOTIFICATIONS

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>I. TO ALL EMPLOYEES</b>			
At the beginning of school year or upon employment	Education Code 231.5; Government Code 12950; 2 CCR 11023	AR 4119.11 4219.11 4319.11	The district's policy on sexual harassment, legal remedies, complaints
Annually to all employees, and 72 hours before pesticide application	Education Code 17612	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information
To all employees, prior to implementing year-round schedule	Education Code 37616	BP 6117	Public hearing on year-round <u>implementing year-round</u> program <u>schedule</u>
To all employees, prior to implementing alternative schedule	Education Code 46162	AR 6112	Public hearing on alternative schedule
<del>Annually to</del> To all employees	Education Code 49013; 5 CCR 4622	AR 1312.3 BP 0460 BP 3260	Uniform complaint procedures, appeals, civil law remedies, coordinator, complaints about student fees and local control <del>and</del> accountability plan
<del>Annually to</del> To all employees	Education Code 49414	AR 5141.21	Request for volunteers to be trained to administer epinephrine auto-injectors
<del>Electronically to</del> To all employees, <del>no more than twice per school year per child needing medication</del>	Education Code 49414.7	AR 5141.21	Request for volunteers to administer emergency antiseizure medication; training to be provided
To all employees	Government Code 1126	BP 4136 4236 4336	Prohibition of activities that are inconsistent, incompatible, in conflict with, or inimical to duties; discipline; appeal
Prior to beginning employment	Government Code 3102	AR 4112.3 4212.3 4312.3	Oath or affirmation of allegiance required of disaster service workers
To all employees	Government Code 8355; 41 USC 8102	BP 4020 BP 4159 4259 4359	District's drug- and alcohol-free workplace; actions <del>to</del> <u>that will</u> be taken if violated; available employee assistance programs

## EMPLOYEE NOTIFICATIONS

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>I. TO ALL EMPLOYEES (Continued)</b>			
Upon placement of automated external defibrillator (AED) in school, <del>and</del> annually thereafter	Health and Safety Code 1797.196	AR 5141	Proper use of AED; location of all AEDs on campus, <u>sudden cardiac arrest, school's emergency response plan</u>
To all employees, if the district receives Tobacco-Use Prevention Education funds	Health and Safety Code 104420	AR 3513.3	District's tobacco-free schools policy and enforcement procedures
Annually to all employees, or more frequently if there is new information	Health and Safety Code 120875, 120880	AR 4119.43 4219.43 4319.43	AIDS and hepatitis B, including methods to prevent exposure
To all employees, with each paycheck	Labor Code 246	AR 4161.1 4261.1 4361.1	Amount of sick leave available
To covered employees and former employees	Labor Code 2800.2	AR 4154 4254 4354	Availability of COBRA/ Cal-COBRA continuation and conversion coverage; statement encouraging careful examination of options before declining coverage
To every new employee, either at the time employee is hired or by end of first pay period	Labor Code 3551	BP 4157.1 4257.1 4357.1	Workers' compensation benefits, how to obtain medical care, role of primary physician, form for reporting personal physician/chiropractor
Prior to beginning employment	Penal Code 11165.7, 11166.5	AR 5141.4	Status as a mandated reporter of child abuse, reporting obligations, confidentiality rights, copy of law
Upon employment, and when employee goes on leave for specified reasons	Unemployment Insurance Code 2613	AR 4154 4254 4354	Disability insurance rights and benefits
To all employees via employee handbook, or to each new employee	2 CCR 11096; 29 CFR 825.300	AR 4161.8 4261.8 4361.8	Benefits through Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA); obligation to provide 30 days' notice of need for leave when possible
To all employees and job applicants	34 CFR 104.8, 106.9	BP 0410 BP 4030	District's policy on nondiscrimination and related complaint procedures

## EMPLOYEE NOTIFICATIONS

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>I. TO ALL EMPLOYEES (Continued)</b>			
Annually to all employees	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; <u>any</u> inspections, response actions; <u>or</u> post-response actions planned or in progress
<b>II. TO CERTIFICATED EMPLOYEES</b>			
To eligible certificated employees in a timely manner, and to part-time and substitute certificated employees within 30 days of hire	Education Code 22455.5	AR 4121	Criteria for membership in retirement system; right to elect membership at any time
Upon employment of a retired certificated individual	Education Code 22461	AR 4117.14 4317.14	Postretirement earnings limitation or employment restriction; monthly report of compensation
To certificated employees	Education Code 35171	AR 4115 BP 4315	District regulations related to performance evaluations
30 days before last day of school year for instructional staff, or by June 30 for noninstructional certificated staff, in any year in which employee is evaluated	Education Code 44663	AR 4115	Copy of employee's evaluation
To a certificated employee with unsatisfactory evaluation, once per year for probationary employee or at least once every other year for permanent employee	Education Code 44664	AR 4115	Notice and description of the unsatisfactory performance
By May 30, if district <u>elects to</u> issue reemployment notices to certificated employees	Education Code 44842	AR 4112.1	Request that the employee notify district of intent to remain in service next year
To certificated employees upon employment, and to nonpermanent employees in July of each school year	Education Code 44916	AR 4112.1 AR 4121	Employment status and salary

**EMPLOYEE NOTIFICATIONS**

<b>When/Whom to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>II. TO CERTIFICATED EMPLOYEES (Continued)</b>			
To probationary employees in district with ADA of 250 or more, by March 15 of employee's second consecutive year of employment	Education Code 44929.21	AR 4117.6	Whether or not employee is reelected for next school year
When certificated employee is subject to disciplinary action for cause, at any time of year or, for charge of unsatisfactory performance, during instructional year	Education Code 44934, 44934.1, 44936	BP 4118 AR 4118	Notice of charges, procedures, and employee rights; intent to dismiss or suspend 30 days after notice
To certificated employee charged with unprofessional conduct, at least 45 days prior to suspension/dismissal notice	Education Code 44938	BP 4118	Notice of deficiency and opportunity to correct
To certificated employee charged with unsatisfactory performance, at least 90 days prior to suspension/dismissal notice or prior to last quarter of school year	Education Code 44938	BP 4118	Notice of deficiency and opportunity to correct
To certificated employee charged with mandatory leave of absence offense, within 10 days of entry of judgment in proceedings	Education Code 44940.5	AR 4118	Notice of intent to dismiss 30 days from notice unless employee demands hearing
To probationary employees 30 days prior to dismissal during school year, but not later than March 15 for second-year probationary employees	Education Code 44948.3	AR 4118	Reasons for dismissal and opportunity to appeal
By March 15 when necessary to reduce certificated personnel, with final notice by May 15	Education Code 44949, 44955	BP 4117.3	Reasons for personnel reduction and employees' right to hearing; final notice of Board decision re: termination
On or before June 30, to temporary employee who served 75 percent of school year but will be released	Education Code 44954	BP 4121	District's decision not to reelect employee for following school year

**EMPLOYEE NOTIFICATIONS**

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>II. TO CERTIFICATED EMPLOYEES (Continued)</b>			
To teacher, when a student engages in or is reasonably suspected of specified acts	Education Code 49079	AR 4158 4258 4358	Student has committed specified act that constitutes ground for suspension or expulsion
To certificated employee upon change in employment status due to alleged misconduct <del>or while allegation is pending</del>	5 CCR 80303	AR 4117.7 4317.7	Contents of state regulation re: report to Commission on Teacher Credentialing
<del>To teachers when school is identified for Title I program improvement restructuring</del>	<del>20 USC 6316</del>	<del>AR 0520.2</del>	<del>School identified for restructuring; opportunity to comment and participate</del>
<b>III. TO CLASSIFIED EMPLOYEES</b>			
To classified employee charged with mandatory leave of absence offense, in merit system district	Education Code 44940.5	AR 4218	Notice of intent to dismiss in 30 days
When classified employee is subject to disciplinary action for cause, in nonmerit districts	Education Code 45113	AR 4218	Notice of charges, procedures, and employee rights
To classified employees at least 60 days prior to layoff, or by April 29 <del>if</del> specially funded program that expires at end of school year	Education Code 45117	AR 4217.3	Notice of layoff and reemployment rights
To classified employees upon employment and upon each change in classification	Education Code 45169	AR 4212	Employee's class specification, salary data, assignment or work location, duty hours, prescribed workweek
To classified permanent employee whose leave is exhausted	Education Code 45192, 45195	AR 4261.1 4261.11	Exhaustion of leave, opportunity to request additional leave
To school bus drivers and school activity bus drivers prior to expiration of specified documents	13 CCR 1234	AR 3542	Expiration date of driver's license, driver's certificate and medical certificate; need to renew

**EMPLOYEE NOTIFICATIONS**

<b>When/Whom to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>III. TO CLASSIFIED EMPLOYEES (Continued)</b>			
To school bus drivers and school activity bus drivers upon employment and at least once per year thereafter	13 CCR 2480	AR 3542	Limitations on vehicle idling; consequences of not complying
To school bus drivers, prior to district drug testing program and thereafter upon employment	49 CFR 382.601	BP 4112.42 4212.42 4312.42	Explanation of federal requirements for drug testing program and district's policy
<b>IV. TO ADMINISTRATIVE/SUPERVISORY PERSONNEL</b>			
To deputy, associate, or assistant superintendent or senior manager of classified service, at least 45 days before expiration of contract	Education Code 35031	BP 4312.1	Decision not to reelect or reemploy upon expiration of contract or term
Upon request by administrative or supervisory employee transferred to teaching position	Education Code 44896	AR 4313.2	Statement of the reasons for the release or reassignment
By March 15 to employee who may be released/reassigned the following school year	Education Code 44951	AR 4313.2	Notice that employee may be released or reassigned the following school year
<b>V. TO INDIVIDUAL EMPLOYEES UNDER SPECIAL CIRCUMSTANCES</b>			
<u>In the event of a breach of security of district records to affected employees</u>	<u>Civil Code 1798.21</u>	<u>BP 3580</u>	<u>Types of records affected, date of breach, description of incident, and, as applicable, contact information for credit reporting agencies</u>
Prior to placing derogatory information in personnel file	Education Code 44031	AR 4112.6 4212.6 4312.6	Notice of derogatory information, opportunity to review and comment
To employees who volunteer to administer epinephrine auto-injector	Education Code 49414	AR 5141.21	Defense and indemnification from civil liability by the district
24 hours before Board meets in closed session to hear complaints or charges against employee	Government Code 54957	BB 9321	Employee's right to have complaints/charges heard in open session
When taking disciplinary action against employee for disclosure of confidential information	Government Code 54963	BP 4119.23 4219.23 4319.23	Law prohibiting disclosure of confidential information obtained in closed session

**All Personnel**

**E 4112.9, 4212.9, 4312.9 (g)**

**EMPLOYEE NOTIFICATIONS**

<b>When/Whom to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
Within one working day of work-related injury or victimization of crime	Labor Code 3553, 5401	BP 4157.1 4257.1 4357.1	Potential eligibility for workers' compensation benefits, claim form



**EMPLOYEE NOTIFICATIONS**

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>V. TO INDIVIDUAL EMPLOYEES UNDER SPECIAL CIRCUMSTANCES (Continued)</b>			
When adverse employment action is based on DOJ criminal history information or subsequent arrest notification	Penal Code 11105, 11105.2	AR 4112.5 4212.5 4312.5	Copy of DOJ notification
To any employee with exposure to blood or other potentially infectious materials, upon initial employment and at least annually thereafter	8 CCR 3204, 5193	AR 4119.42 4219.42 4319.42	The existence, location, and availability of exposure and medical records; person responsible for maintaining and providing access to records; right to access records
To any employee assigned to a work area where hazardous chemicals are present, upon initial assignment and upon new exposure situation	8 CCR 5191	AR 3514.1	Location and availability of chemical hygiene plan, exposure limits, signs and symptoms of exposure, location of reference material
To any employee who may be exposed to hazardous substances in the work area, upon initial assignment and when new hazard is introduced into work area	8 CCR 5194	AR 3514.1	Any presence of hazardous substances in the work area, location and availability of hazard communication program, new material safety data sheet, employee rights
To employee eligible for military leave	38 USC 4334	AR 4161.5 4261.5 4361.5	Notice of rights, benefits, and obligations under military leave
Within five days of employee's request for <del>FMLA</del> family care and medical leave, receipt of supporting information, or district's knowledge that the requested leave may qualify as FMLA leave	29 CFR 825.300 <u>2 CCR 11049</u>	AR 4161.8 4261.8 4361.8	Designation of leave as FMLA or non-FMLA; if not eligible, reason not eligible; requirement to use paid leave; any requirement for fitness-for-duty certification; any subsequent changes in designation notice
Whenever notice of eligibility for FMLA is provided to employee	29 CFR 825.300	AR 4161.8 4261.8 4361.8	Rights and responsibilities re: use of FMLA; consequences of failure to meet obligations

Exhibit

Approved: 06/15

Revised: pending 1st reading 09/16**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

**Personnel****MANDATED****ASSIGNMENT**

In order to serve the best interests of students and the educational program, the Governing Board authorizes the Superintendent or designee shall assign certificated personnel to positions for which their preparation, certification, professional experience, and aptitude qualify them.

(cf. 4112.2 – Certification)

(cf. 4112.21 – Interns)

(cf. 4112.22 – Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 – Special Education Staff)

(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement.

(cf. 4141/4241- Collective Bargaining Agreement)

**Assignment to Courses/Classes**

The Superintendent or designee shall assign teachers to courses based on the grade level and subject matter authorized by their credentials.

When there is no credential authorization requirement for teaching an elective course, the Superintendent or designee shall select the credentialed teacher whose knowledge and skills best prepare him/her to provide instruction in that subject.

~~Teachers who are assigned to teach core academic subjects shall meet the requirements of the No Child Left Behind Act (NCLB) pertaining to qualifications of highly qualified teachers. (20 USC 6319, 7801; 5 CCR 6100-6126)~~

~~(cf. 4112.24 – Teacher Qualifications under the No Child Left Behind Act)~~

When specifically authorized by law or regulation, ~~T~~he Superintendent or designee may assign a teacher, with her/her consent, to a position outside his/her credential authorization ~~when specifically authorized by law or regulation and~~ in accordance with the local teaching assignment options described in the Commission on Teacher Credentialing's (CTC) Administrator's Assignment Manual. Assignments made pursuant to Education Code 44256, 44258.2, and 44263 shall be annually approved by Board resolution. In such cases, the Superintendent or designee shall reference in district records the statute or regulation under which the assignment is authorized.

(cf. 3580 – District Records)

The Superintendent or designee shall periodically report to the Board on teacher ~~mis~~assignments and vacancies, including the number and type of assignments made outside a teacher's credential authorization through a local teaching assignment option. Whenever district misassignments and

**Personnel****MANDATED****ASSIGNMENT**

vacancies are reviewed by the County Superintendent of Schools or ~~CTCommission on Teacher Credentialing~~, as applicable, the Superintendent or designee shall report the results to the Board and shall provide recommendations for remedying any identified issues.

(cf. 1312.4 – Williams Uniform Complaint Procedures)

**Equitable Distribution of Qualified Teachers**

~~In order to~~The Superintendent or designee shall ensure that highly qualified and experienced teachers are equitably distributed among district schools, including those with higher than average levels of low-income, minority, and/or academically underperforming students. He/she shall annually report to the Board comparisons of teacher qualifications across district schools, including the number of teachers serving under a provisional internship permit, short-term staff permit, intern credential, emergency permit, or credential waiver., the Superintendent or designee shall:

(cf. 0520.2 – Title I Program Improvement Schools)

- ~~1. — Verify that all teachers of core academic subjects possess the qualifications of highly qualified teachers as required by NCLB, or develop immediate and long-term solutions for ensuring that all core academic classes will be taught by highly qualified teachers~~
- ~~2. — Not assign teachers with provisional internship permits, short-term staffing permits, or credential waivers to schools that have 40 percent or higher poverty or are ranked in deciles 1-3 on the statewide Academic Performance Index~~
- ~~3. — Not place interns in high poverty, low performing schools in greater numbers than in schools with low poverty or higher academic achievement~~
- ~~4. — Compare teacher retention rates across district schools and develop strategies to recruit and retain experienced and effective teachers in hard-to-staff schools~~

~~(cf. 4111—Recruitment and Selection)~~

~~The Superintendent or designee shall annually report to the Board and the California Department of Education (CDE) comparisons of teacher qualifications across district schools. When required by the CDE, the Superintendent or designee shall develop an equitable distribution plan to identify strategies for recruiting, developing, and retaining highly qualified teachers in low performing schools. As needed, the Board may direct the Superintendent to transfer teachers to high-need schools in accordance with law and the collective bargaining agreement, and/or may align district resources to improve the skills and qualifications of teachers at those schools.~~

Strategies for ensuring equitable access to experienced teachers may include, but are not limited

Personnel

MANDATED

ASSIGNMENT

to, incentives for voluntary transfers, provision of professional development, and/or programs to recruit and retain effective teachers.

(cf. 0460 – Local Control and Accountability Plan)

(cf. 4111 – Recruitment and Selection)

(cf. 4114 – Transfers)

(cf. 4131 – Staff Development)

(cf. 4131.1 – ~~Beginning~~ Teacher Support and Guidance~~/Induction~~)

~~(cf. 4138 – Mentor Teachers)~~

(cf. 6171 – Title I Programs)

**Personnel****ASSIGNMENT***Legal Reference:*

## EDUCATION CODE

33126 School accountability report card

35035 Additional powers and duties of superintendent

35186 Complaint process

37616 Assignment of teachers to year-round schools

44225.6 Commission report to the legislature re: teachers

44250-44277 Credentials and assignments of teachers

44314 Subject matter programs, approved subjects

~~44395-44398 Incentives for assigning NBPTS-certified teachers to high-priority schools~~

44824 Assignment of teachers to weekend classes

44955 Reduction in number of employees

## GOVERNMENT CODE

3543.2 Scope of representation

## CODE OF REGULATIONS, TITLE 5

~~6100-6126 Teacher qualifications, No Child Left Behind Act~~

80003-80005 Credential authorizations

80020-80020.5 Additional assignment authorizations

80335 Performance of unauthorized professional services

80339-80339.6 Unauthorized certificated employee assignment

## UNITED STATES CODE, TITLE 20

6311 State plan

~~6312 Local educational agency plans~~~~6319 Highly qualified teachers~~

6601-6651 Teacher and Principal Training and Recruiting Fund

~~7801 Definitions, highly qualified teacher~~~~CODE OF FEDERAL REGULATIONS, TITLE 34~~~~200.55-200.57 Highly qualified teachers~~

## Management Resources:

## CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~Revised State Plan for the No Child Left Behind Act, rev. September 2008~~~~California State Plan to Ensure Equitable Access to Excellent Educators~~~~Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016~~

## COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

~~Administrator's Assignment Manual – Updates and Revisions, May 2014~~

The Administrator's Assignment Manual, rev. September 2007

## U.S. DEPARTMENT OF EDUCATION GUIDANCE

~~Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016~~

Improving Teacher Quality State Grants: ESEA Title II, Part A, rev. October 5, 2006

## WEB SITES

CSBA: <http://www.csba.org>

Policy

adopted: 11/02

Revised: 07/09

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

**Personnel**

**ASSIGNMENT**

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

~~Santa Clara County Office of Education, Personnel Management Assistance Team:~~  
~~<http://www.sccoe.org/depts/pmat>~~

U.S. Department of Education: <http://www.ed.gov>

## EVALUATION/SUPERVISION

Evaluation of certificated employees shall be conducted in accordance with the procedures established in this administrative regulation and applicable collective bargaining agreements. To the extent that any of those provisions conflict, the procedures in the collective bargaining agreement shall be implemented.

(cf. 4141/4241 – Collective Bargaining Agreement)

The Superintendent or designee shall print and make available to certificated employees written regulations related to the evaluation of their performance in their assigned duties. (Education Code 35171)

(cf. 4112.9 – Employee Notifications)

### Frequency of Evaluations

Each probationary certificated employee shall be evaluated at least once each school year. (Education Code 44664)

(cf. 4116 – Probationary/Permanent Status)

(cf. 4117.6 – Decision Not to Rehire)

Each certificated employee with permanent status shall be evaluated and assessed at least every other year. If the employee receives an unsatisfactory evaluation, he/she shall be annually evaluated until he/she achieves a positive evaluation or is separated from the district. (Education Code 44664)

~~(cf. 4117.4 – Dismissal)~~

~~(cf. 4118 – Dismissal/Suspension/Disciplinary Action)~~

~~Alternatively, if the evaluator and employee agree, a permanent employee shall be evaluated at least every five years provided he/she has been employed by the district at least 10 years, was rated in his/her previous evaluation as meeting or exceeding standards, and meets the qualifications of a highly qualified teacher as defined in 20 USC 7801, if his/her position requires such qualifications. Either the evaluator or the employee may withdraw consent for the alternative schedule at any time. (Education Code 44664)~~

~~(cf. 4112.24 – Teacher Qualifications Under the No Child Left Behind Act)~~

~~Alternatively, a permanent employee who has been employed by the district at least 10 years and who was rated in his/her previous evaluation as meeting or exceeding standards shall be evaluated at least every five years, if he/she and the evaluator so agree. Either the evaluator or the employee may withdraw consent for the alternative schedule at any time. (Education Code 44664)~~

## **Personnel**

### **EVALUATION/SUPERVISION**

#### **Evaluation Results**

Certificated instructional employees shall receive a written copy of their evaluation no later than 30 days before the last scheduled school day of the school year in which the evaluation takes place. Before the last scheduled school day of the school year, the employee and the evaluator shall meet to discuss the evaluation. (Education 44663)

Noninstructional certificated staff members employed on a 12-month basis shall receive a copy of their evaluation no later than June 30 of the year in which the evaluation takes place. Before July 30, the employee and the evaluator shall meet to discuss the evaluation. (Education Code 44663)

Instructional and noninstructional certificated employees shall have the right to respond in writing to their evaluation. This response shall become a permanent attachment to the employee's personnel file. (Education code 44663)

(cf. 4112.6/4212.6/4312.6 – Personnel Files)

Evaluations shall include recommendations, if necessary, as to areas in need of improvement in the employee's performance. If an employee is not performing satisfactorily according to teaching standards approved by the Governing Board pursuant to Education Code 44662, the Superintendent or designee shall so notify the employee in writing and shall describe the unsatisfactory performance. The Superintendent or designee shall confer with the employee, make specific recommendations as to areas needing improvement, and endeavor to provide assistance to the employee in his/her performance. (Education Code 44664)

The Superintendent or designee may require any certificated employee who receives an unsatisfactory rating in the area of teaching methods or instruction to participate in a program designed to improve appropriate areas of performance and to further student achievement and the district's instructional objectives. (Education Code 44664)

(cf. 4131 – Staff Development)

(cf. 4131.1 – Teacher Support and Guidance)

#### **Qualifications of Evaluators**

The Superintendent or designee shall assign the principal or other appropriate supervisory personnel to evaluate certificated staff. He/she shall ensure that the evaluator:

1. Possesses a valid administrative credential



## Personnel

**AR 4115 (c)**  
**MANDATED**

### EVALUATION/SUPERVISION

2. Is competent in the instructional methodologies used by the teachers being evaluated
3. Is skilled in the supervision of instruction and in techniques and procedures related to the evaluation of instruction
4. Is familiar with district curriculum priorities and practices, district standards for student progress, and district policies and procedures related to personnel supervision, performance evaluation, and staff development

## **Personnel**

### **TEACHER AIDES/PARAPROFESSIONALS**

#### **Qualifications**

No person shall be initially assigned to assist in instruction as a paraprofessional unless he/she has demonstrated proficiency in reading, writing, and mathematics skills up to or exceeding that required for local high school seniors pursuant to Education Code 51220(a) and (f). (Education Code 45330, 45344.5, 45361.5)

A paraprofessional who has passed a proficiency test in another district and was employed in the same capacity shall be considered to have met the district's proficiency standards, unless the district determines that the other district's test is not comparable. (Education Code 45344.5, 45361.5)

#### **Duties**

A paraprofessional shall perform only such duties as, in the judgment of the certificated personnel to whom the paraprofessional is assigned, may be performed by a person not licensed as a classroom teacher. These duties shall not include assignment of grades to students. (Education Code 45330)

(cf. 4112.2 – Certification)  
(cf. 5121 – Grades/Evaluation of Student Achievement)  
(cf. 6171 – Title I Programs)

Instructional aides need not perform their duties only in the physical presence of the teacher, but the teacher shall retain responsibility for the instruction and supervision of the students in his/her charge. (Education Code 45344)

#### **Parental Notification**

At the beginning of each school year, parents/guardians shall be notified that they may request information regarding whether their child is provided services by a paraprofessional and, if so, the paraprofessional's qualifications. (20 USC 6312)

(cf. 5145.6 – Parental Notifications)

## Students

**BP 5116.1 (a)**  
**MANDATED**

### INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also ~~balancing enrollment in order to~~ maximize the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5117 – Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

(cf. 5111.1 – District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

### Enrollment Priorities

No student currently residing within a school’s attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 – School Attendance Boundaries)

The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside of his/her attendance area as follows:

1. Any student enrolled in a district school that has been identified on the state’s Open Enrollment Act List. (Education Code 48354)

(cf. 5118 – Open Enrollment Act Transfers)

~~2. Any student enrolled in a district school receiving Title I funds that has been identified for program improvement (PI), corrective action, or restructuring. (20 USC 6316)~~

~~(cf. 0420.4 – Charter Schools)~~

~~(cf. 0520.2 – Title I Program Improvement Schools)~~

~~(cf. 6171 – Title I Programs)~~

23. Any student enrolled in a district school designated by the California Department of Education as “persistently dangerous.” (20 USC 7912; 5 CCR 11992)

(cf. 0450 – Comprehensive Safety Plan)

## **Students**

### **INTRADISTRICT OPEN ENROLLMENT**

**34.** Any student who is a victim of a violent crime while on school grounds. (20 USC 7912)

**45.** Upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either:  
(Education Code 35160.5)

a. A written statement from a representative of an appropriate state or local agency, ~~such as~~including, but not necessarily limited to, a law enforcement official, social worker, or a properly licensed or registered professional such as a psychiatrist, psychologist or marriage and family therapist

b. A court order, including a temporary restraining order and injunction

**56.** Any sibling of a student already in attendance in that school.

**67.** Any student whose parent/guardian is assigned to that school as his/her primary place of employment.

### **Application and Selection Process**

The Superintendent or designee shall calculate each school's capacity in a non-arbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 – Gifted and Talented Student Program)

### **Transportation**

Except as required ~~by 20 USC 6316~~ for students who transfer~~reds~~ out of a Title I P~~rogram~~ improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

**Students**

**BP 5116.1 (c)**  
**MANDATED**

**INTRADISTRICT OPEN ENROLLMENT**

(cf. 3250 – Transportation Fees)

(cf. 3540 – Transportation)

## Students

**BP 5116.1 (d)**  
**MANDATED**

### INTRADISTRICT OPEN ENROLLMENT

#### Legal Reference:

##### EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48980 Notice at beginning of term

##### CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

##### UNITED STATES CODE, TITLE 20

~~6311 State plans~~

~~6316 Transfers from program improvement schools~~

7912 Transfers from persistently dangerous schools

~~CODE OF FEDERAL REGULATIONS, TITLE 34~~

~~200.36 Dissemination of information~~

~~200.37 Notice of program improvement status, option to transfer~~

~~200.39 Program improvement, transfer option~~

~~200.42 Corrective action, transfer option~~

~~200.43 Restructuring, transfer option~~

~~200.44 Public school choice, program improvement schools~~

~~200.48 Transportation funding for public school choice~~

##### COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

##### ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

#### Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev.

U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE

Public School Choice, January 2009

Unsafe School Choice Option, May 2004

#### Policy

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Adopted: (06/03)

Port Hueneme, California

Revised: 09/03, 08/13, pending 1st reading 09/16

Students

**BP 5116.1 (e)**  
**MANDATED**

## INTRADISTRICT OPEN ENROLLMENT

### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, ~~Unsafe School Choice Option:~~

<http://www.cde.ca.gov/is/ss/sc/useo.asp>

U.S. Department of Education, ~~No Child Left Behind:~~ <http://www.ednelb.gov>

Policy

Adopted: (06/03)

Revised: 09/03, 08/13, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

## Students

## INTRADISTRICT OPEN ENROLLMENT

**Enrollment under the No Child Left Behind Act**  
**Transfers for Victims of a Violent Criminal Offense**

Within a reasonable amount of time, not to exceed ~~140-school~~ days, after it has been determined that a student ~~becomes~~has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the ~~student's~~ needs and preferences of the affected student and his/her parent/guardian ~~preferences~~ in making the ~~offer~~school assignment. If the parents/guardian elects ~~choose~~ to transfer his/her~~their~~ child, the transfer shall be completed as soon as practicable.

**Transfers from a "Persistently Dangerous" School**

~~Within 10-school days after learning that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 20-school days after learning of the school's designation, the Superintendent or designee shall notify parents/guardians of their option to transfer.~~

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," the Superintendent or designee shall provide parents/guardians of students attending the school with the following notifications:

1. Within 10 days of receipt of the notification from CDE, notice of the school's designation
2. Within 20 days of receipt of the notification from CDE, notice of the option to transfer their child

(cf. 0450 - Comprehensive Safety Plan)

Parents/guardians who desire to transfer their child out of a "persistently dangerous" school shall provide a written ~~request~~notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed seven~~10~~ school days, for the submission of parent/guardian requests.

~~The Superintendent or designee shall notify parents/guardians of their school assignment within 10-school days of the date that submissions are due.~~ The Superintendent or designee shall



**Students****INTRADISTRICT OPEN ENROLLMENT**

consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. For students whose parents/guardians accept the offer, the transfer shall generally be made within 30 school days of receiving the notice of the school's designation from the CDE.~~Upon assignment, the transfer shall be completed as soon as practicable.~~ If parents/guardians decline the assigned school, the student may remain in his/her current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Agreements)

## Students

### INTRADISTRICT OPEN ENROLLMENT

#### Other Intradistrict Enrollment

~~To implement intradistrict open enrollment pursuant to Education Code 35160.5:~~  
Except for transfers for victims of a violent crime and from a “persistently dangerous school,” the following procedures shall apply to intradistrict open enrollment:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of these schools and open enrollment applications shall be available at ~~all school offices~~each school site, the district office, and on the district’s web site.

~~2. Students of parents/guardians who submit applications to the district by January 1 shall be eligible for admission to their school of choice the following school year under the district’s open enrollment policy.~~

~~23. Enrollment in a school of choice shall be determined by lot from the eligible applicant pool, and a~~After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.

~~34. The Superintendent or designee shall~~ provide~~inform~~ written notification to applicants ~~by mail~~ as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.

~~45.~~ Approved applicants must confirm their enrollment within 10 school days.

Any student who, prior to the 2016-17 school year, was granted a transfer out of a Title I school that had been identified for program improvement shall be allowed to remain in the school of enrollment until he/she completes the highest grade offered at that school.

(cf. 0520.2 – Title I Program Improvement Schools)

~~Once enrolled, a~~ A student granted intradistrict enrollment under other circumstances shall not be required to reapply for readmission but. ~~However, the student~~ may be subject to displacement due to excessive enrollment.

Any complaints regarding the selection process shall be submitted in accordance with the applicable complaint procedure~~to the Superintendent or designee.~~

(cf. 1312 - Complaints Concerning the Schools)

**Students**

**INTRADISTRICT OPEN ENROLLMENT**

**Notifications**

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 35160.5, 48980)

1. All options for meeting residency requirements for school attendance

(cf. 5111.1 – District Residency)

~~(cf. 5111.12 – Residency Based on Parent/Guardian Employment)~~

~~(cf. 5111.13 – Residency for Homeless Children)~~

~~(cf. 5118 – Open Enrollment Act Transfers)~~

2. Program options offered within local attendance areas

3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied

5. A district application form for requesting a change of attendance

6. The explanation of attendance options under California law as provided by the California Department of Education

(cf. 5145.6 – Parental Notifications)

## Students

### GRADES/EVALUATION OF STUDENT ACHIEVEMENT

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement/academic performance.

(cf. 5020 – Parent Rights and Responsibilities)  
(cf. 5125.2 – Withholding Grades, Diploma or Transcripts)

~~The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy and administrative regulation. (Education Code 49066)~~

~~(cf. 5125.3 – Challenging Student Records)~~

~~Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level. The Superintendent or designee shall establish and regularly evaluate a uniform grading system, and principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.~~

~~(cf. 6020 – Parent Involvement)  
 (cf. 6011 – Academic Standards)~~

~~Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests and portfolios.~~

The Superintendent or designee shall establish a uniform grading system that shall be applied to all students in that course and grade level. Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

A teacher shall base a student's grades solely on the quality of the student's academic work and his/her mastery of course content based on district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods, including, but not limited to, tests, projects, portfolios, and/or class discussion as appropriate. Other elements that are not a direct measure of knowledge and understanding of course content, such as attendance, effort, student conduct, and work habits, shall not be factored into the academic grade but may be reported separately.

(cf. 6011 – Academic Standards)  
 (cf. 6162.5 – Student Assessment)

## Students

### GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Whenever a student misses an assignment or assessment due to either an excused or unexcused absence, he/she shall be given full credit for subsequent satisfactory completion of the assignment or assessment.

(cf. 6154 – Homework/Makeup Work)

Students in grades K-5 shall receive progress reports at the end of each grading period rather than letter grades.

When reporting student gradesperformance to parents/guardians, teachers may add narrative descriptions, observational notes and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum. However, transcripts that may be used to inform postsecondary institutions or prospective employers of the student's academic achievements shall not contain information disclosing the student's disability.

(cf. 5125 - Student Records)

(cf. 6159 – Individualized Education Program)

(cf. 6164.6 – Identification and Education Under Section 504)

A grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy, or administrative regulation. (Education Code 49066)

(cf. 5125.3 – Challenging Student Records)

#### **Unexcused Absences**

~~If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for non-performance of the standard.~~

**Students****GRADES/EVALUATION OF STUDENT ACHIEVEMENT**

~~(cf. 6154—Homework/Makeup Work)~~

*Legal Reference:*

## EDUCATION CODE

48070 Promotion and retention

48205 Excused absences

~~48431.6 Required systematic review~~~~48800-48802 Enrollment of gifted students in community college~~~~48904-48904.3 Withholding grades, diplomas, or transcripts~~

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding pupil's achievement

~~49069.5 Students in foster care, grades and credits~~~~51220.3 Extra-grade weighting for college admission courses~~~~51242 Exemption from physical education based on participation in interscholastic athletics~~~~69432.9 Cal Grant program; notification of grade point average~~~~76000-76002 Enrollment in community college~~

## CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

~~30008 Definition of high school grade point average for student aid eligibility~~

## UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

~~6101-6251 School-to-Work Opportunities Act of 1994~~~~CODE OF FEDERAL REGULATIONS, TITLE 34~~~~99.1-9.67 Family Educational Rights and Privacy Act~~

## COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) ~~122 S.Ct. 934~~ 534 U.S. 426Las Virgenes Educators Association v. Las Virgenes Unified School District (~~2nd Appellate District~~ 2001) 86 Cal.App.4th 1Swany v. San Ramon Valley Unified School Dist. (~~N.D.Cal.~~ 1989) 720 F.Supp. 764Johnson v. Santa Monica-Malibu Unified School District Board of Education (~~App. 2 Dist.~~ 1986) ~~224 Cal. Rptr. 885~~, 179 Cal.App. 3d 593

## Management Resources:

~~CDE PUBLICATIONS~~~~Elementary Makes the Grade! 2001~~~~CSBA PUBLICATIONS~~~~Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016~~~~U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE~~~~Report Cards and Transcripts for Students with Disabilities, October 17, 2008~~

## WEB SITES

~~CSBA: <http://www.csba.org>~~

Policy

Adopted: 05/03

Revised: 03/04, 11/06, pending 1st reading 09/16**HUENEME SCHOOL DISTRICT**

Port Hueneme, California

**Students**

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT**

California Department of Education: <http://www.cde.ca.gov>

~~Advanced Placement Challenge Project: <http://www.apchallenge.net>~~

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy

Adopted: 05/03

Revised: 03/04, 11/06, pending 1st reading 09/16

**HUENEME SCHOOL DISTRICT**

Port Hueneme, California

## GRADES/EVALUATION OF STUDENT ACHIEVEMENT

**~~Grades for Achievement~~**

The Superintendent or designee shall inform teachers of the district's policy regarding grading, including expectations that grades shall be based on factors that directly measure students' knowledge and skills in the content area and shall not include nonacademic factors.

~~Written~~ Report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.

(cf. 6020 – Parent Involvement)

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

(cf. 5123 – Promotion/Acceleration/Retention)

**Grades for ~~Achievement~~ Academic Performance**

Grades for ~~achievement~~ academic performance shall be reported for each ~~marking~~ grading period as follows:

Elementary School Grades K-5	Junior High School Grades 6-7-8 Electronic Progress Report
<b>4: Meeting Standard</b> The student demonstrates consistent understanding and application of skills and concepts taught in class. The student is consistently on target for meeting established end-of-year, grade-level learning objectives. It is not anticipated that students will receive a “4” in all areas of the report card, as many skills and concepts are revisited over the course of a year to support consistent understanding and application.	A = 90-100 % Outstanding Achievement 4.0 grade points



## GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Elementary School Grades K-5	Junior High School Grades 6-7-8 Electronic Progress Report
<b>3: Nearing Standard</b> The student demonstrates understanding and application of skills and concepts taught in class. The student is on target for meeting established end-of-year, grade-level learning objectives.	B = 80-89% Good Achievement 3.0 grade points
<b>2: Progressing Toward Standard</b> The student demonstrates partial understanding and application of skills and concepts taught in class. The student may require more exposure or practice to fully demonstrate consistent understanding and application. A mark of "2" is expected and often occurs when a new concept or skill is introduced.	C = 70-79% Satisfactory Achievement 2.0 grade points
<b>1: Minimal Evidence of Meeting Standard</b> The student consistently requires assistance to demonstrate understanding and/or application of skills and concepts taught in class. The student may benefit from work that is adapted or from differentiated instruction in order to demonstrate better understanding or application of skills and concepts.	D = 60-69% Minimum Achievement 1.0 grade points
	F = 0-59% - Failing Little or no Achievement 0 grade points
	I = Incomplete 0 grade points

An Incomplete shall be given only when a student's work is not finished by the end of the grading period because of illness or other excused absence. ~~If not made up within six weeks, the Incomplete shall become an F.~~

## Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

**Students**

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT**

(cf. 6142.7 – Physical Education)

## Students

AR 5121 (d)  
**MANDATED**

### GRADES/EVALUATION OF STUDENT ACHIEVEMENT

#### ~~Grades for Students in Foster Care~~

~~Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)~~

- ~~1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school~~
- ~~2. A verified court appearance or related court-ordered activity~~

~~(cf. 6173.1—Education for Foster Youth)~~

Regulation

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Approved: (05/03)

Port Hueneme, California

Revised: 03/04, 11/06, 08/13, 09/15, pending 1st reading 09/16

**Students****TOBACCO**

The Governing Board recognizes the serious health risks presented by tobacco use and desires to ensure that, through adoption of consistent policies, district students are made aware of those risks and, to the extent possible, protected from them. The Superintendent or designee shall establish a coordinated school health system that includes a comprehensive behavioral health education component that teaches students the knowledge, skills, and attitudes they need in order to lead healthy lives and avoid high-risk behaviors, such as tobacco use.

(cf. 5141.23 – Asthma Management)

The Superintendent or designee shall provide prevention, intervention, and cessation education, information, activities, and/or referrals to district students, and shall ensure consistent enforcement of district policies prohibiting student possession and use of tobacco products.

**Prohibition Against Tobacco Use**

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. ~~Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel-~~ (Education Code 48900, 48901)

(cf. 3513.3 – Tobacco-Free Schools)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

~~Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco, is also prohibited.~~

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff

**Students**

**TOBACCO**

2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah

3. Any component, part, or accessory of a tobacco product, whether or not sold separately

These prohibitions do not apply to a student's possession or use of his/her own prescription products. However, student possession or use of prescription products in school shall be subject to the district's policy and regulation for addressing the administration of medications on campus. (Education Code 48900)

(cf. 5141.21 – Administering Medication and Monitoring Health Conditions)

**Students****TOBACCO****Prevention Instruction**

The district shall provide developmentally appropriate tobacco-use prevention instruction for students at selected grade levels from kindergarten through 8 pursuant to Education Code 51202. Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.

~~(cf. 1020 – Youth Services)~~

~~(cf. 5141.6 – School Health Services)~~

(cf. 6142.8 – Comprehensive Health Education)

(cf. 6143 – Courses of Study)

**Intervention/Cessation Services**

The ~~Superintendent or designee also~~ district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use. Such intervention services shall be provided as an alternative to suspension for tobacco possession.

(cf. 1020 – Youth Services)

(cf. 5141.6 – School Health Services)

(cf. 5146 – Married/Pregnant/Parenting Students)

(cf. 6164.2 – Guidance/Counseling Services)

**Program Planning**

The district's tobacco-use prevention and intervention program shall be based on an assessment of tobacco-use problems in district schools and the community, an examination of existing services and activities in the community, and a determination of high-risk student populations that are most in need of district services.

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

(cf. 1220 – Citizen Advisory Councils)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

## Students

### TOBACCO

The Superintendent or designee also shall coordinate the district's tobacco-use prevention and intervention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 5030 – Student Wellness)

(cf. 5131.6 – Alcohol and Other Drugs)

(cf. 5131.63 – Steroids)

The Superintendent or designee shall select tobacco-use prevention programs based on the model program designs identified by the California Department of Education (CDE) and may modify the model to meet district needs. (Health and Safety Code 104420)

The Superintendent or designee shall not accept for distribution any materials or advertisements that promote the use or sale of tobacco products. He/she also shall not accept tobacco-use prevention or intervention funds or materials from the tobacco industry or from any entity which has received funding from the tobacco industry.

(cf. 1325 – Advertising and Promotion)

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

#### *Legal Reference:*

##### EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use

##### BUSINESS AND PROFESSIONS CODE

22950.5 Stop Tobacco Access to Kids Enforcement Act; definitions

##### HEALTH AND SAFETY CODE

104350-104495 Tobacco use prevention education

104559 Tobacco use prohibition

119405 Unlawful to sell or furnish electronic cigarettes to minors

##### PENAL CODE

308 Minimum age for tobacco possession

##### CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment

6844-6847 Child Health and Disability Prevention program; health assessments

**Students**

**TOBACCO**

UNITED STATES CODE, TITLE 20

7111-71~~2217 Safe and Drug-Free Schools and Communities Act~~Student Support and Academic Enrichment Grants

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

ATTORNEY GENERAL OPINIONS

88 OpsCal.Atty.Gen. 8 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

TUPE Acceptance of Funds Guidance

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten through Grade Twelve, 2003

Getting Results: Part II California Action Guide to Tobacco Use Prevention Education, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Tobacco-Use Prevention Education:

<http://www.cde.ca.gov/ls/he/at/tupe.asp>

California Department of Public Health, Tobacco Control:

<http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Centers for Disease Control and Prevention, Smoking and Tobacco Use:

<http://www.cdc.gov/tobacco>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

Policy

Adopted: 05/03

Revised: 11/11, 07/14, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California



## **Instruction**

### **INDEPENDENT STUDY**

#### **Educational Opportunities**

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction

(cf. 6143 – Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum

3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum

4. Continuing and special study during travel

(cf. 5112.3 – Student Leave of Absence)

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement

(cf. 0420.4 – Charter Schools)

(cf. 6142.4 – Service Learning/Community Service Classes)

(cf. 6181 – Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 – Absences and Excuses)

#### **Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

The district shall not provide independent study students and their parents/ guardians with funds

**Instruction**

**INDEPENDENT STUDY**

or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

**Eligibility for Independent Study**

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 – District Residency)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 – Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 – Home and Hospital Instruction)

**Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student

**INDEPENDENT STUDY**

4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, by grade level and type of program, which will trigger an evaluation of whether the student should be allowed to continue in independent study

5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year

~~65~~. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.

**Instruction**

**INDEPENDENT STUDY**

76. A statement that independent study is an optional educational alternative in which no student may be required to participate

87. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 – Suspension and Expulsion/Due Process)

98. Signatures of the student, the parent/guardian or caregiver of the student if the student is under 18 years of age, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

**Records**

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study

2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8.

3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher

4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

Regulation

Approved: 06/03

Revised: 08/13, 04/15, 11/15, 07/16, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

**Instruction**

**AR 6158 (e)**  
**MANDATED**

**INDEPENDENT STUDY**

(cf. 3580 – District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Regulation

Approved: 06/03

Revised: 08/13, 04/15, 11/15, 07/16, pending 1st reading 09/16

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Port Hueneme, California

**Instruction**

**SUPPLEMENTAL INSTRUCTION**

The Governing Board recognizes that high-quality supplemental instructional programs can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills. The district shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs. Supplemental instruction shall be offered in accordance with law and may be used to assist the district in meeting its goals for student achievement.

(cf. 0460 – Local Control and Accountability Plan)

(cf. 5113.1 – Chronic Absence and Truancy)

(cf. 5147 – Dropout Prevention)

~~(cf. 5148.2 – Before/After School Programs)~~

~~(cf. 5149 – At Risk Students)~~

(cf. 6011 – Academic Standards)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.5 – Elementary/Middle School Graduation Requirements)

(cf. 6164.5 – Student Success Teams)

Supplemental instruction may be offered during and outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. ~~It may also be provided~~ When supplemental instruction is offered during the regular school day, ~~provided~~ it does ~~shall~~ not supplant the student's instruction in the core curriculum areas or physical education.

(cf. 5148.2 – Before/After School Programs)

(cf. 6111 – School Calendar)

(cf. 6112 – School Day)

(cf. 6142.7 – Physical Education and Activity)

(cf. 6176 – Weekend/Saturday Classes)

(cf. 6177 – Summer Learning Programs)

~~Supplemental instruction shall be offered to:~~

~~1. — Eligible students from low income families whenever the district or a district school receiving federal Title I funds has been identified by the California Department of Education for program improvement for two or more consecutive years. (20 USC 6316)~~

~~(cf. 0520.2 – Title I Program Improvement Schools)~~

~~(cf. 0520.3 – Title I Program Improvement Districts)~~

~~2. — Students who have been recommended for retention at their current grade level or are at risk of retention (Education Code 48070.5)~~

~~(cf. 5123 – Promotion/Acceleration/Retention)~~

## SUPPLEMENTAL INSTRUCTION

~~3. —Students in grades 7-8 who do not demonstrate “sufficient progress” toward passing the state exit examination required for high school graduation (Education Code 60851)~~

~~(cf. 6162.52 —High School Exit Examination)~~

~~In addition, contingent on the district budget and local control and accountability plan (LCAP), supplemental instruction may be offered to students who:~~

~~1. —Based on state assessment results, grades, or other indicators, demonstrate academic deficiencies in core curriculum areas that may jeopardize their attainment of academic standards~~

~~2. —Are in targeted student groups identified in the district’s LCAP as needing increased or improved services to succeed in the educational program~~

~~(cf. 0460 —Local Control and Accountability Plan)~~

~~(cf. 3100 —Budget)~~

~~(cf. 3553 —Free and Reduced Price Meals)~~

~~(cf. 6173.1 —Education for Foster Youth)~~

~~(cf. 6174 —Education for English Language Learners)~~

~~3. —Desire enrichment in core academic areas, visual and performing arts, physical education, or other subjects as approved by the Board~~

~~(cf. 6142.6 —Visual and Performing Arts Education)~~

~~(cf. 6142.7 —Physical Education and Activity)~~

~~(cf. 6142.91 —Reading/Language Arts Instruction)~~

~~(cf. 6142.92 —Mathematics Instruction)~~

~~(cf. 6142.93 —Science Instruction)~~

~~(cf. 6142.94 —History Social Science Instruction)~~

~~(cf. 6143 —Courses of Study)~~

~~(cf. 6172 —Gifted and Talented Student Program)~~

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

(cf. 1020 – Youth Services)

## Instruction

**BP 6179 (c)**  
**MANDATED**

### SUPPLEMENTAL INSTRUCTION

When determined to be necessary by the principal or designee, a student may be required to participate in ~~a~~ supplemental instruction outside the regular school day. In such cases, written parent/guardian consent shall be obtained for the student's participation.

Supplemental instruction shall be offered to student in grades 2-8 who have been retained or recommended for retention at their current grade level. (Education Code 37252.2, 48070.5)

(cf. 5123 – Promotion/Acceleration/Retention)

The district shall offer alternative supports designed to increase the academic achievement of socioeconomically disadvantaged students attending schools identified by the California Department of Education for program improvement for two or more consecutive years.

(cf. 0520.2 – Title I Program Improvement Schools)  
(cf. 0520.3 – Title I Program Improvement Districts)

#### Legal Reference:

##### EDUCATION CODE

37200-37202 School calendar

37223 Weekend classes

37252-37254.1 Supplemental instruction

~~41505-41508 Pupil Retention Block Grant~~

42238.01-42238.07 Local control funding formula

46100 Length of school day

48070-48070.5 Promotion and retention

48200 Compulsory education

48985 Translation of notices

51210-51212 Courses of study, elementary schools

51220-51228 Courses of study, secondary schools

52060-52077 Local control and accountability plan

60603 Definitions, core curriculum areas

60640-60649 California Assessment of Student Performance and Progress

60850-60859 High school exit examination

##### CODE OF REGULATIONS, TITLE 5

11470-11472 Summer school

~~UNITED STATES CODE, TITLE 20~~

~~6316 Program improvement schools and districts~~

#### Management Resources:

~~U.S. DEPARTMENT OF EDUCATION GUIDANCE~~

Policy

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Adopted: 04/03, 09/03

Port Hueneme, California

Revised: 11/05, 08/13, 03/14, pending 1st reading 09/16



**Instruction**

**BP 6179 (d)**  
**MANDATED**

**SUPPLEMENTAL INSTRUCTION**

~~Supplemental Educational Services, January 14, 2009~~  
~~Creating Strong Supplemental Educational Services Programs, May 2004~~  
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy

**HUENEME ELEMENTARY SCHOOL DISTRICT**

Adopted: 04/03, 09/03

Port Hueneme, California

Revised: 11/05, 08/13, 03/14, pending 1st reading 09/16

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: SECOND READING AND APPROVAL OF REVISIONS  
TO THE DISTRICT POLICY MANUAL

BOARD MEETING DATE: September 12, 2016

FROM: Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION

It is recommended that, after completing a second reading of proposed policy revisions, the Governing Board approve all revisions as submitted and authorize immediate dissemination and implementation.

BACKGROUND

Following policy revisions by the California School Boards Association (CSBA), The Superintendent reviewed samples of their revised policies to determine the revisions needed for district policies. Policy documents showing revision mark-ups were presented to the Board for a first reading at the August 22, 2016 meeting. As no further changes were suggested, the policies were subsequently finalized for a second and final reading. It is now recommended that, unless further discussion and/or change is warranted, the following revised policy documents be approved and implemented:

**Series 1000: Community Relations**

- AR 1312.3, Uniform Complaint Procedures (Mandated)

**Series 5000: Students**

- BP and AR 5141.31, Immunizations

**Community Relations**

**UNIFORM COMPLAINT PROCEDURES**

Except as the Governing Board may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 – Complaints Concerning District Employees)  
(cf. 1312.2 – Complaints Concerning Instructional Materials)  
(cf. 1312.4 – Williams Uniform Complaint Procedures)  
(cf. 4030 – Nondiscrimination in Employment)

**Compliance Officers**

The district designates the individual identified below as the employee responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. This individual also serves as the compliance officer specified in AR 5145.3 – Nondiscrimination/Harassment as the responsible employee to handle complaints regarding sex discrimination. The individual shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 – Nondiscrimination/Harassment)  
(cf. 5145.7 – Sexual Harassment)

| Senior Director, Educational Projects  
| Hueneme Elementary School District  
| 205 North Ventura Road, Port Hueneme, CA 93041  
| (805) 488-3588, Ext. 9-402  
| [ivillanueva@huensd.k12.ca.us](mailto:ivillanueva@huensd.k12.ca.us)

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which he/she has a bias or conflict of interest that would prohibit him/her from fairly investigating or resolving the complaint. Any complaint against or implicating a compliance officer may be filed with the Superintendent or designee.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall include current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints, including those involving alleged unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching

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## **UNIFORM COMPLAINT PROCEDURES**

decisions on complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 – Staff Development)  
(cf. 9124 – Attorney)

The compliance officer or, if necessary, any appropriate administrator, shall determine whether interim measures are necessary during and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement, if possible, one or more interim measures. The interim measures may remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

### **Notifications**

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

The Superintendent or designee shall annually provide written notification of the district's UCP, including information regarding unlawful student fees, local control and accountability plan (LCAP) requirements, and requirements related to the educational rights of foster youth and homeless students, to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (Education Code 262.3, 48853, 48853.5, 49013, 49069.5, 51225.1, 51225.2, 52075; 5 CCR 4622)

(cf. 0420 – School Plans/Site Councils)  
(cf. 0460 – Local Control and Accountability Plan)  
(cf. 1220 – Citizen Advisory Committees)  
(cf. 3260 – Fees and Charges)  
(cf. 4112.9/4212.9/4312.9 – Employee Notifications)  
(cf. 5145.6 – Parental Notifications)  
(cf. 6173 – Education for Homeless Children)  
(cf. 6173.1 – Education for Foster Youth)

The annual notification and complete contact information of the compliance officer may be posted on the district web site and, if available, provided through district-supported social media.

(cf. 1113 – District and School Web Sites)  
(cf. 1114 – District-Sponsored Social Media)

**Community Relations**

**UNIFORM COMPLAINT PROCEDURES**

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal antidiscrimination laws, if applicable
3. Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination (such as discriminatory harassment, intimidation, or bullying)
4. Include statements that:
  - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
  - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.
  - c. A complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.
  - d. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

## **Community Relations**

### **UNIFORM COMPLAINT PROCEDURES**

- e. The Board is required to adopt and annually update the LCAP in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.
- f. A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to assist the student in ensuring proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.
- g. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 calendar days of receiving the district's decision.
- h. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision.
- i. Copies of the district's UCP are available free of charge.

### **District Responsibilities**

All UCP-related complaints shall be investigated and resolved within 60 calendar days of the district's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. (5 CCR 4631)

The compliance officer shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations shall be notified when a complaint is filed and when a decision or ruling is made. However, the compliance officer shall keep all complaints or allegations of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) confidential except when disclosure is necessary to carry out the investigation, take subsequent corrective action, conduct ongoing monitoring, or maintain the integrity of the process. (5 CCR 4630, 4964)

### **Filing of Complaints**

The complaint shall be presented to the compliance officer, who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in accordance with the following:

**Community Relations****UNIFORM COMPLAINT PROCEDURES**

1. A written complaint alleging district violation of applicable state or federal law or regulations governing consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), may be filed only by a person who alleges that he/she personally suffered the unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged unlawful discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)
4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
5. When the complainant or alleged victim of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.
6. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

**Investigation of Complaint**

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

## **Community Relations**

### **UNIFORM COMPLAINT PROCEDURES**

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or his/her representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. He/she shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

The compliance officer shall apply a “preponderance of the evidence” standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

#### **Report of Findings**

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report, as described in the section, “Final Written Decision,” below, within 60 calendar days of the district’s receipt of the complaint. (5 CCR 4631)

#### **Final Written Decision**

The district's decision on how it will resolve the complaint shall be in writing and sent to the complainant. (5 CCR 4631)



## UNIFORM COMPLAINT PROCEDURES

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected.

If the complaint involves a limited English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
  - a. Statements made by any witnesses
  - b. The relative credibility of the individuals involved
  - c. How the complaining individual reacted to the incident
  - d. Any documentary or other evidence relating to the alleged conduct
  - e. Past instances of similar conduct by any alleged offenders
  - f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition

For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. How the misconduct affected one or more students' education

**UNIFORM COMPLAINT PROCEDURES**

- b. The type, frequency, and duration of the misconduct
  - c. The relationship between the alleged victim(s) and offender(s)
  - d. The number of persons engaged in the conduct and at whom the conduct was directed
  - e. The size of the school, location of the incidents, and context in which they occurred
  - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:

- a. The corrective actions imposed on the individual found to have engaged in the conduct that relate directly to the subject of the complaint
  - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint
  - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's right to appeal the district's decision to the CDE within 15 calendar days, and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

- 1. He/she may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with the CDE. (Education Code 262.3)
- 2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)

## **Community Relations**

### **UNIFORM COMPLAINT PROCEDURES**

3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at [www.ed.gov/ocr](http://www.ed.gov/ocr) within 180 days of the alleged discrimination.

#### **Corrective Actions**

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on the victim may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others

**Community Relations**

**UNIFORM COMPLAINT PROCEDURES**

4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint (Education Code 49013; 5 CCR 4600)

**Appeals to the California Department of Education**

Any complainant who is dissatisfied with the district's final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the district's decision. (Education Code 222, 48853, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51228.3, 52075; 5 CCR 4632)

The complainant shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision

**UNIFORM COMPLAINT PROCEDURES**

3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's uniform complaint procedures
7. Other relevant information requested by the CDE

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**Students****IMMUNIZATIONS**

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

(cf. 1400 – Relations between Other Governmental Agencies and the Schools)  
 (cf. 5141.22 – Infectious Diseases)  
 (cf. 5141.26 – Tuberculosis Testing)  
 (cf. 6142.8 – Comprehensive Health Education)

Effective July 1, 2016, each student (including a student who qualifies for special education and related services) shall present an immunization record from any authorized private or public health provider certifying that he/she has received all required immunizations in accordance to the law prior to enrolling for the first time in a district elementary or secondary school, or preschool, for special education assessment consideration, or prior to being admitted or advanced to grade 7. Students shall be excluded from school or exempted from immunization requirements only as authorized by law.

(cf. 5112.1 – Exemptions from Attendance)  
 (cf. 5112.2 – Exclusions from Attendance)  
 (cf. 5141.32 – Health Screening for School Entry)  
 (cf. 5148 – Child care and Development)  
 (cf. 5148.3 – Preschool/Early Childhood Education)

Each transfer student shall be requested to present his/her immunization record, if possible, upon registration at a district school or program. If the immunization record is not available, the district shall conditionally admit the student for up to 30 school days while waiting for the transfer of immunization records from his/her previous school.

(cf. 6173 – Education for Homeless Children  
 (cf. 6173.1 – Education for Foster Youth)  
 (cf. 6173.2 – Education of Children of Military Families)

**Exemption**

The Superintendent or designee will accept exemptions for immunizations for medical reasons when a licensed physician provides a written statement to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, and containing additional information required by law. Personal belief exemptions or written affidavit stating that an immunization is contrary to personal beliefs, signed by the parent or guardian prior to January 1, 2016, will be valid until the student enrolls in the next applicable grade span requiring immunization (birth to preschool, grades K-6, grades 7-12).

**Students**

**IMMUNIZATIONS**

**Conditional Admission**

The Superintendent or designee may conditionally admit, in accordance with the law governing conditional admission, a student who has not received all the required immunizations. In addition, the Superintendent or designee shall admit transfer students, homeless or foster youth, and students of military families in accordance with the law while his/her immunization records are being transferred or located from the previous school.

**Exclusions**

The Superintendent or designee may temporarily exclude any student without the required evidence of completed immunization(s) from school until the immunization(s) are obtained or an exemption is granted, or otherwise under the direction of a public health officer due to concerns of exposures to a communicable disease.

(cf. 5141.3 – Health Examinations)  
(cf. 5141.6 – School Health Services)  
(cf. 5145.6 – Parental Notifications)

Legal Reference:  
*See next page*

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**Students**

**IMMUNIZATIONS**

Legal Reference:

EDUCATION CODE

44871 Qualifications of supervisor of health

46010 Total days of attendance

48216 Immunization

48853.5 Immediate enrollment of foster youth

48980 Required notification of rights

49403 Cooperation in control of communicable disease and immunizations

49426 Duties of school nurses

49701 Flexibility in enrollment of children of military families

51745-51749.6 Independent study

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable disease, especially:

120335 Immunization requirement for admission

120395 Information about meningococcal disease, including recommendation for vaccination

120440 Disclosure of immunization information

CODE OF REGULATIONS, TITLE 5

430 Student records

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11432 Immediate enrollment of homeless children

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

California Immunization Handbook for Child Care Programs and Schools, August 2015

Guide to Immunizations Required for Child Care

Guide to Immunizations Required for School Entry

Parents' Guide to Immunizations Required for Child Care

Parents' Guide to Immunizations Required for School Entry

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of Local Education Agencies and State Compliance Reporting, July 2015

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

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**Students**

**IMMUNIZATIONS**

**WEB SITES**

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

California Department of Public Health, Shots for Schools: <http://shotsforschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

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**Students****IMMUNIZATIONS****Required Immunizations**

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

Except as provided herein, effective July 1, 2016, the Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, or preschool, for special education assessment consideration, for the first time nor admit or advance any student to grade 7 unless the student has been fully immunized. The student shall present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps and rubella (MMR)
2. Diphtheria, tetanus and pertussis (whooping cough) (DTP, DTaP, or Tdap)
3. Poliomyelitis (polio)
4. Hepatitis B
5. Varicella (chickenpox)
6. Haemophilus influenza type b (Hib meningitis)
7. Any other disease designated by the CDPH

(cf. 5141.22 – Infectious Diseases)

(cf. 5148 – Child Care and Development)

(cf. 5148.3 – Preschool/Early Childhood Education)

(cf. 6170.1 – Transitional Kindergarten)

However, full immunization against hepatitis B shall not be a condition by which the Superintendent or designee shall admit or advance any student to grade 7. (Health and Safety Code 120335)

The Superintendent or designee shall not unconditionally admit or advance any student to grade 7 unless the student has been fully immunized against Pertussis, including all Pertussis boosters appropriate for the students' age. (Health and Safety Code 120335 (d))

A student who qualifies for an individualized education program (IEP), unless exempt pursuant to state law, shall be fully immunized in accordance with Health and Safety Code 120335 and this

**Students****IMMUNIZATIONS**

regulation. However, this shall not prohibit an under-immunized student from accessing any special education and related services required by his/her IEP. (Health and Safety Code 120335)

(cf. 6159 – Individualized Education Program)

The student's immunization record shall be provided by the student's parent/guardian. The personal immunization record documentation that shall be accepted is from a health care provider, California Immunization Registry (CAIR), another state's and countries' records, or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given during the month of the first birthday and for the Tdap dose given on or after the seventh birthday. (17 CCR 6070)

**Exemptions**

A temporary or permanent exemption from one or more immunizations shall be granted under any of the following circumstances:

1. The parent/guardian files with the district a written statement by a licensed physician (M.D./D.O.) to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe and the specific nature and probable duration of the physical condition or medical circumstances, including, but not limited to, family medical history. The physician may provide a written statement that the student is medically exempt from the measles (rubella) and/or varicella (chickenpox) requirements as a result of having had measles and/or varicella, or as a result of having had laboratory confirmed illness with the corresponding disease. A student with a temporary medical exemption shall be conditionally admitted; upon expiration of the temporary exemption, the student must receive all required immunizations. A student with a permanent medical exemption shall be unconditionally admitted. (Health and Safety Code 120370; 17 CCR 6051; CA Immunization Handbook 9<sup>th</sup> ed. 2016)

2. The student's parent/guardian filed with the district, before January 1, 2016, a letter or written affidavit stating that an immunization is contrary to his/her personal beliefs, in which case the student shall be exempted from the immunization until he/she enrolls in the next applicable grade span requiring immunization. The grade spans are: birth to preschool, grades K-6, grades 7-12. (Health and Safety Code 120335 (g))

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)

3. Notwithstanding the requirement in 2, above, personal belief exemptions will be allowed for any new immunizations deemed appropriate by the CDPH. (Health and Safety Code 120338)

**Students****IMMUNIZATIONS**

When a student transfers to a different school within the district or transfers into the district from another school district in California, his/her personal beliefs exemption filed before January 1, 2016, shall remain in effect until the next applicable grade span. A student transferring from a school outside the district shall present a copy of the personal beliefs exemption upon enrollment. In accordance with the CDPH, personal beliefs exemption issued by another state or country prior to January 1, 2016, are not valid in California. The Superintendent or designee may consult with legal counsel regarding the validity of any personal beliefs exemption and applicable immunization requirements. If the PBE documentation is no longer available, students must meet immunization requirements based on their age or grade.

4. The student is in a home-based private school.
5. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction.

(cf. 6158 – Independent Study)

**Conditional Enrollment**

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035, 6050)

1. The student has not received all the immunizations required for his/her age group, but has commenced receiving doses of all required vaccines in accordance with state regulations and is not due for any other doses at the time of admission.
2. The student has a temporary exemption from immunization for medical reasons, and the required immunizations are obtained at the termination of the exemption.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses as specified in 17 CCR 6035.

(cf. 5145.6 – Parental Notifications)

3. A transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been received. (Health and Safety Code 120375 (a); 17 CCR 6070)

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 school days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she

**Students****IMMUNIZATIONS**

shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375 (a); 17 CCR 6070)

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's parent/guardian and prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized. (Education Code 48853.5, 49701; Health and Safety Code 120341; 42 USC 11432)

(cf. 6173 – Education for Homeless Children)

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education of Children of Military Families)

**Exclusions Due to Lack of Immunizations**

Any student without the required evidence of immunization may be excluded from school until proof of immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above. Students who qualify for IEP's shall not be prohibited from accessing any special education and related services required by the IEP.

(cf. 5112.2 – Exclusions from Attendance)

(cf. 6183 – Home and Hospital Instruction)

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian in writing that he/she has 10 school days to supply evidence of proper immunization or an appropriate exemption. This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department. (Education Code 48216; 17 CCR 6040)

(cf. 5141.6 – School Health Services)

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (Health and Safety Code 120375 (b); 17 CCR 6055)

**Exclusion Due to Exposure to Disease**

Under the direction of the local health officer and if the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and

**Students****IMMUNIZATIONS**

his/her documentation of immunization does not show proof of complete immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 120370; 17 CCR 6060)

**Records**

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. The District shall file a written report on the immunization status of new entrants with the CDPH and the local health department at times and on forms prescribed by the CDPH. The local health department shall have access to the complete health information as it relates to immunization of each student in order to determine immunization deficiencies. (Education Code 49076 (a) (4); Health and Safety Code 120375, 120440; 17 CCR 6070)

(cf. 5125 – Student Records)

The district shall also retain in the mandatory student record any physician or health officer statement, personal beliefs letter or affidavit, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions. The District shall cooperate with the county health officer in carrying out programs for the immunization of students. The District may use funds, property, and personnel of the District for that purpose. The District may permit any licensed physician or any qualified registered nurse to administer immunizing agents to any student seeking admission to any District school institution. (Health and Safety Code 120375 (d))

**Audits**

If an audit reveals deficiencies in the district's reporting procedures, a remedial plan will be provided to the Superintendent or designee.

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ADOPT RESOLUTION B16-17-05 IN SUPPORT OF  
PROPOSITION 55 – THE CALIFORNIA CHILDREN’S  
EDUCATION AND HEALTH CARE PROTECTION  
ACT OF 2016

BOARD MEETING DATE: September 12, 2016

FROM: Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution B16-17-05 in support of Proposition 55 – The California Children’s Education and Health Care Protection Act of 2016.

BACKGROUND

Proposition 30, which was passed by voters in 2012, was an important step toward restoring some of those lost revenues. However, the revenues generated by Proposition 30 will disappear fully in 2018. The California Children’s Education and Health Care Protection Act of 2016 will extend the income tax provisions of Proposition 30 (which affects the top 2 percent of wage earners in California) through 2030, ensuring that several billion dollars of critical funding for education are preserved.

The 2016-17 state budget indicates that state revenues may stall in the coming years, and that another economic downturn is likely. Coupled with the loss of existing Proposition 30 revenues in 2018, California’s schools face the danger of falling back into recession levels of funding in the next three to five years. If Proposition 30 revenues are not extended, the effects on California’s schools, children and families could be a major setback.

As we continue to pursue the full resources necessary to prepare all of California’s students for college and career, it is crucial that, at a minimum, we retain current education funding. Nationally, California continues to rank near the bottom in per-pupil spending. In order to elevate California to the national average, and eventually exceed that average, we cannot afford another dip in funding levels.

Proposition 55 would extend the current income tax provisions of Proposition 30 for 12 years. This tax rate affect the wealthiest 2 percent of Californians: singles earning more than \$250,000 per year and couples earning \$500,000 per year. The sales tax provisions of Proposition 30 will not be extended as part of this measure. While revenues will vary, the majority of monies from this measure will benefit K-12 education, as well as health programs such as Medi-Cal. This measure is important to ensure that as much as \$4 billion dollars in revenue for public education do not permanently disappear in the next two to three years.

## **HUENEME ELEMENTARY SCHOOL DISTRICT**

### **RESOLUTION B16-17-05 to Support PROPOSITION 55: The California Children's Education and Health Care Protection Act of 2016**

**WHEREAS**, the Hueneme Elementary School District Board of Education is committed to making policy and financial decisions that enable the school district to provide quality educational programs and services to the school-age children of our community; and

**WHEREAS**, during the recent recession, the state cut more than \$56 billion from education, healthcare and other critical services; and public schools statewide experienced unprecedented funding reductions and apportionment deferrals; and

**WHEREAS**, California public schools rank 42nd out of the 50 states in per-pupil spending; California public schools are the most crowded in the nation; and California provides fewer guidance counselors and librarians per student than any other state in the nation;<sup>1</sup> and

**WHEREAS**, many of California's schoolchildren come from low-income families that lack access to the health care services needed to keep those children in school and learning; and

**WHEREAS**, passage of Proposition 30 in 2012 helped increase state revenues, providing a significant boost to California's K-12 school spending and sending funds directly to school districts through the Education Protection Account; and

**WHEREAS**, the revenues from Proposition 30 will decline after 2016 and will disappear completely after 2018, the last year its provisions will be in effect; and

**WHEREAS**, Proposition 55, the California Children's Education and Health Care Protection Act of 2016 would extend the Proposition 30 temporary income tax rates for an additional 12 years, to continue funding the Education Protection Account and boost spending on health care for low income families; and

**WHEREAS**, unless Californians extend the Proposition 30 temporary tax increases, the state's schools most likely will receive relatively fewer dollars in the years ahead, raising the prospect that California's school spending will fall even further behind the nation; and

**WHEREAS**, the California School Boards Association supports Proposition 55, the California Children's Education and Health Care Protection Act of 2016; now, therefore, be it

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<sup>1</sup> [http://calbudgetcenter.org/wp-content/uploads/Californias-Support-for-K12-Education-Ranks-Low-by-Almost-Any-Measure\\_FactSheet\\_11.17.2015.pdf](http://calbudgetcenter.org/wp-content/uploads/Californias-Support-for-K12-Education-Ranks-Low-by-Almost-Any-Measure_FactSheet_11.17.2015.pdf)



**RESOLVED** that the Hueneme Elementary School District Board of Education joins the California School Boards Association and governing boards around the state in supporting Proposition 55, the California Children’s Education and Health Care Protection Act of 2016 and in urging the Legislature to work with the public education community to identify stable, long-term, adequate funding solutions for public schools.

**BE IT FURTHER RESOLVED**, that this body, the Hueneme Elementary School District Board of Education, supports the passage of Proposition 55, the California Children’s Education and Health Care Protection Act of 2016 because it provides needed revenue to public schools.

Adopted by the Governing Board of the Hueneme Elementary School District on September 12, 2016.

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Scott Swenson, Board President

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Bexy I. Gomez, Clerk of the Board

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:      CONSIDERATION TO READMIT PREVIOUSLY  
EXPELLED STUDENT INTO A DISTRICT SCHOOL

BOARD MEETING DATE:      September 12, 2016

FROM:                              Denise B. Hicklin, Senior Director, Pupil Support Services  
Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

The issue is whether the Board should admit a student previously expelled from the Hueneme Elementary School District and who currently still resides within District boundaries.

RECOMMENDATION:

It is recommended that the Governing Board approve one of the following actions:

- (1)      Admit student 15-16-01 to Blackstock Junior High School; or
- (2)      Have the student remain at Gateway Community School, where the student is currently enrolled, for one additional semester; or
- (3)      Allow the student to be admitted to the Hueneme Elementary School District, but be placed at E.O. Green Junior High School.

BACKGROUND:

Student 15-16-01 was expelled by the Governing Board of the Hueneme Elementary School District on January 25, 2016.

Conditions of the student's expulsion stated that the student would be eligible to request readmission to the school district for the 2016-2017 school year, if the terms and conditions of the Rehabilitation Contract were met.

The student has fulfilled all of the terms and conditions of the Rehabilitation Contract. Staff therefore; recommends that the Board approve that Student 15-16-01 be readmitted to Blackstock Junior High School, at the earliest opportunity (option 1, above).

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:      CONSIDERATION TO READMIT PREVIOUSLY  
EXPELLED STUDENT INTO A DISTRICT SCHOOL

BOARD MEETING DATE:    September 12, 2016

FROM:                        Denise B. Hicklin, Senior Director, Pupil Support Services  
Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

The issue is whether the Board should admit a student previously expelled from the Hueneme Elementary School District and who currently still resides within District boundaries.

RECOMMENDATION:

It is recommended that the Governing Board approve one of the following actions:

- (1)      Admit student 15-16-02 to Blackstock Junior High School; or
- (2)      Have the student remain at Gateway Community School, where the student is currently enrolled, for one additional semester; or
- (3)      Allow the student to be admitted to the Hueneme Elementary School District, but be placed at E O Green Junior High School.

BACKGROUND:

Student 15-16-02 was expelled by the Governing Board of the Hueneme Elementary School District on January 25, 2016.

Conditions of the student's expulsion stated that the student would be eligible to request readmission to the school district for the 2016-2017 school year, if the terms and conditions of the Rehabilitation Contract were met.

The student has fulfilled all of the terms and conditions of the Rehabilitation Contract. Staff therefore; recommends that the Board approve that Student 15-16-02 be readmitted to Blackstock Junior High School, at the earliest opportunity (option 1, above).

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF A CONFIDENTIAL COMPROMISE  
AND RELEASE AGREEMENT

BOARD MEETING DATE: September 12, 2016

FROM: Denise B. Hicklin, Senior Director, Pupil Support Services  
Helen Cosgrove, Assistant Superintendent, Educational Services  
Dr. Christine Walker, Superintendent

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STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the confidential Compromise and Release Agreement for Student No. 16-17-01 that was signed by Dr. Christine Walker, Superintendent, on September 2, 2016.

BACKGROUND:

Pursuant to California Education Code 56505(e) (6) a request for special education due process was filed by the parents of a Hueneme Elementary School District student on June 6, 2016. On August 25, 2016, the parties entered into mediation, in an attempt to amicably resolve the dispute. The parties were successful in resolving all issues through a Compromise Agreement and a fully executed Compromise and Release Agreement was submitted on September 2, 2016.