

# HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road

Port Hueneme, California 93041

(805) 488-3588

**Regular Meeting**

**Monday, October 26, 2015**

FY 2015-2016

## AGENDA OUTLINE

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**CALL TO ORDER  
AND PUBLIC SESSION:**

**6:00 P.M.**

**CLOSED SESSION:**

If needed, the Board will meet in closed session after the public session is adjourned.

**LOCATION:**

**City of Port Hueneme Council Chambers  
250 N. Ventura Road  
Port Hueneme, CA 93041**

We welcome visitors to public meetings of the Governing Board and encourage suggestions and comments. Any person who wants to address the Board may do so under section 4, below. For our records and to aid in preparing minutes, speakers are asked, but not required, to fill out an oral communications form and give it to the recording secretary. Forms will be on a table as you enter the room. The presiding board member will call each speaker to the podium.

Pursuant to Education Code 35145.5, the Board cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 100 / Confidential Fax: 805-986-8755

Documents for regular meetings customarily are available no later than the Thursday preceding a regularly scheduled Monday meeting. Meeting documents are also posted [in the Board area of the District website](#).

### **1. 6:00 P.M. CALL TO ORDER AND FLAG SALUTE**

### **2. ANNOUNCEMENTS**

- (1) This meeting will be audio-recorded.
- (2) Spanish translation services are available.

**3. PRESENTATIONS**

- 3.1 Life in Fourth Grade at Hueneme Elementary (Romero, Hunter)
- 3.2 Migrant Education Update (Villanueva)
- 3.3 Food Service Operations Report (Carino)
- 3.4 Student CAASPP Results (Cosgrove)
- 3.5 Review District Research on Cooling Classrooms (Walker)

**4. COMMUNICATIONS**

*Education Code 54954.3 requires that every agenda for a regular meeting provide an opportunity for the public to directly address the governing board on any item of interest to the public before the governing board's consideration of the item.*

4.1 Oral Communications

- (1) General Speakers
- (2) Hueneme Education Association
- (3) California School Employees Association Chapter 273

4.2 Written Communications

**5. ADOPTION OF THE CONSENT AGENDA**

*All matters on the Consent Agenda are considered by the Board to be routine and will be acted upon in a single motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request that specific items be discussed and/or removed from the Consent Agenda.*

Consideration to remove an item or transfer it from the Consent Agenda to the Action Agenda:

Item(s) Removed/Transferred: \_\_\_\_\_

Except for any item(s) removed upon majority agreement, it is recommended that the Governing Board use a single motion and vote regarding the following items on the Consent Agenda:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- 5.1 Approval of the October 2015 Personnel Report
- 5.2 Ratification of September 2015 Financial Reports:
  - (1) Expenditures (Commercial Payments and Payroll)
  - (2) Purchase Orders and Checks
  - (3) Miscellaneous Income Report
- 5.3 Acceptance of Gifts
- 5.4 Ratify Amendments to Agreements with Architects to Provide Architectural Services for District Facility Improvements (Walker)

- 5.5 Ratify AMS Change Order to Bard Preschool Modular Project (Walker)
- 5.6 Ratify AMS Change Orders to Blackstock JHS Modular Project (Walker)
- 5.7 Ratification of Agreement to Approve NPS and NPA Contracts for Special Education Services (Hicklin)

**6. APPROVAL OF BOARD MINUTES**

*If there is more than one set of minutes presented, the Board may approve multiple sets of minutes in a single motion or vote on each set of minutes in separate motions.*

- 6.1 It is recommended that the Governing Board approve the proposed minutes of the regular meeting on September 14, 2015 that included the annual Unaudited Actuals Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**7. ADOPTION OF THE REGULAR AGENDA**

*Pursuant to Government Code Section 54954.2, items may be added to the agenda if (1) an "emergency situation" exists as defined by Government Code 54956.5 (majority vote required); (2) the need to take action arose after posting of the agenda (two-thirds vote of the Board or a unanimous vote of those present if less than the full Board); or (3) an item from a posted meeting that occurred not more than five calendar days prior to the current meeting must be continued at this meeting in order for action to be taken.*

It is recommended that the Governing Board adopt the agenda, as submitted, or consider any request from an individual board member to revise the proposed agenda before adoption.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**8. COLLECTIVE BARGAINING: LABOR NEGOTIATIONS**

- 8.1 Public Hearing to Receive Input Regarding the Initial ("Sunshine") Proposal for Reopener Negotiations Submitted by the Hueneme Education Association to the Hueneme Elementary School District (DeSmeth)

Public Hearing

Pursuant to Government Code Section 3547(a), the Governing Board of the Hueneme Elementary School District will hold a public hearing to receive input regarding HEA's initial ("Sunshine") proposal for reopener negotiations.

- 8.2 Acceptance of Initial (Sunshine) Bargaining Proposal for 2015-2016 Presented by the Hueneme Education Association to the Hueneme Elementary School District (DeSmeth)

It is recommended that the Governing Board accept the Initial Bargaining Proposal presented to the District by the Hueneme Education Association (HEA) for the 2015-2016 Collective Bargaining Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- 8.3 Public Hearing to Receive Input Regarding District’s Initial (“Sunshine”) Proposal for Reopener Negotiations between the Hueneme Education Association and the Hueneme Elementary School District (DeSmeth)

Public Hearing

Pursuant to Government Code Section 3547(a), the Governing Board of the Hueneme Elementary School District will hold a public hearing to receive input regarding District’s initial (“Sunshine”) proposal for reopener negotiations between the District and HEA.

- 8.4 Adoption of District’s 2015-2016 Initial (Sunshine) Proposal to the Hueneme Education Association on the Reopener Collective Bargaining Agreement (DeSmeth)

It is recommended that the Governing Board adopt the District’s Initial (“Sunshine”) Proposal to the Hueneme Education Association on the Reopener Collective Bargaining Agreement between District and HEA.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**9. EDUCATIONAL SERVICES**

- 9.1 Quarterly Report of Williams Uniform Complaints (DeSmeth)

Report of complaints received for the period from July 1 through September 30, 2015, for information only.

**10. BUSINESS SERVICES**

- 10.1 Actuarial Valuation of Postretirement Welfare Benefits under GASB 43/45 (Walker)

For information only

- 10.2 Approval of Agreement with Kenco Construction Services, Inc. (Walker)

It is recommended that the Governing Board approve agreements with Kenco Construction Services, Inc. to provide district representation, DSA in-plant inspections and on-site DSA inspections for the fabrication and installation of modular buildings at Blackstock Jr. High School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- 10.3 Recommendation to Award Bid #HESD 15-16-02 to Newton Construction (Walker)

It is recommended that the Governing Board award bid #HESD 15-16-02, Blackstock JHS Modular Classroom Building Site Improvement Project, in the amount of \$649,000, to Newton Construction & Management, Inc.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

10.4 Approval of Addendum No. 13 to the Superintendent's Agreement for Services as Superintendent (Walker)

It is recommended that the Governing Board approve Addendum No. 13 to the Superintendent's Agreement for Services as Superintendent.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

10.5 Approval of Addendum No. 3 to the Employment Contract for the Assistant Superintendent of Human Resources/Educational Services (Walker)

It is recommended that the Governing Board approve Addendum No. 3 to the Employment Contract for the Assistant Superintendent of Human Resources/Educational Services.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

10.6 Approval of Addendum No. 3 to the Employment Contract for the Assistant Superintendent of Business Services (Walker)

It is recommended that the Governing Board approve Addendum No. 3 to the Employment Contract for the Assistant Superintendent of Business Services.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11. OTHER BUSINESS**

11.1 Adoption of Resolution B15-16-03 to Celebrate Retired Teachers Week (Dannenberg)

It is recommended that the Governing Board adopt Resolution B15-16-03 to proclaim District participation in statewide Retired Teachers Week celebrations during the week of November 1-7, 2015 on behalf of the thousands of teachers who continue to provide services on behalf of Education during their retirement years.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

11.2 Acceptance and First Reading of Proposed Revisions to the District Policy Manual (Dannenberg)

It is recommended that the Governing Board and administrative staff accept for a first reading proposed revisions to various board policies and administrative regulations and provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

11.3 Acceptance and Immediate Approval of Minor Revisions to the District Policy Manual (Dannenberg)

It is recommended that the Governing Board:

- (1) Suspend its practice, under Board Bylaw, to require two readings of policy documents before approval; and
- (2) Review and immediately approve proposed minor revisions to board policies and administrative regulations recommended by the California School Boards Association.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. MONTHLY REPORTS**

12.1 Trustees

12.2 Superintendent

**13. ADJOURNMENT OF PUBLIC SESSION**

**14. CLOSED SESSION**

*If discussion is needed, the Governing Board may convene into a Closed Session on the topics listed below.*

14.1 COLLECTIVE BARGAINING: LABOR NEGOTIATIONS  
(Pursuant to Government Code 54957.6)

- Deborah DeSmeth, Assistant Superintendent-Human Resources

14.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
(Pursuant to Government Code 54957)

**NEXT REGULAR MEETING**

- Regular Meeting at 6:00 P.M. on Monday, November 23, 2015 in Council Chambers, Port Hueneme City Hall, 250 North Ventura Road.

**DISTRICT FRAUD HOTLINE**

Acts of fraud against the Hueneme Elementary School District are expensive. In addition, the actions of perpetrators of fraud often create a hostile and/or fearful environment for others. Anyone who witnesses a fraudulent act against the District is encouraged to report it, using the District's Fraud Hotline. Reports may be called in to (805) 253-3191. All reports will be investigated. The reporter's identity will be kept confidential and, in fact, any person who reports a fraudulent act may choose to remain anonymous. (Ref: Board Policy and Administrative Regulation 3400, rev. 08/13)