

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road

Port Hueneme, California 93041

(805) 488-3588

Regular Meeting

Monday, June 22, 2015

2014-2015 School Year

AGENDA OUTLINE

CALL TO ORDER:

5:30 P.M.

CLOSED SESSION:

The closed session will begin immediately after agenda item 3, below.

PUBLIC SESSION:

6:30 P.M. (approximate)

LOCATION:

City of Port Hueneme Council Chambers

250 N. Ventura Road

Port Hueneme, CA 93041

We welcome visitors to public meetings of the Governing Board and encourage suggestions and comments. Any person who wants to address the Board has two opportunities during the evening. The first is immediately after the 5:30 P.M. Call to Order for comments regarding the Closed Session agenda. The second opportunity is during "Communications," after the Board reconvenes into open session at approximately 6:30 P.M., after scheduled presentations. For our records and to aid in preparing minutes, speakers are asked (but not required) to complete an oral communications form. Forms will be on the small table as you enter the room. Give it to the recording secretary and the presiding board member will call each speaker to the podium.

Pursuant to Education Code 35145.5, the Board cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 100 / Confidential Fax: 805-986-8755

Documents for regular meetings customarily are available no later than the Thursday preceding a regularly scheduled Monday meeting. Meeting documents are also posted [in the Board area of the District website](#).

1. CALL TO ORDER AND FLAG SALUTE – 5:30 P.M.

2. ADOPTION OF THE REGULAR AGENDA

Pursuant to Government Code Section 54954.2, items may be added to the agenda if (1) an "emergency situation" exists as defined by Government Code 54956.5 (majority vote required); (2) the need to take action arose after posting of the agenda (two-thirds vote of the Board or a unanimous vote of those present if less than the full Board); or (3) an item from a posted meeting that occurred not more than five calendar days prior to the current meeting must be continued at this meeting in order for action to be taken.

It is recommended that the Governing Board adopt the agenda, as submitted, or consider any request from an individual board member to revise the proposed agenda before adoption.

Motion: _____ Second: _____ Vote: _____

3. PUBLIC COMMENT REGARDING THE CLOSED SESSION AGENDA

The community is invited to address the Board regarding any topic under Item 4, below:
CLOSED SESSION.

4. CLOSED SESSION

The Governing Board will convene into a Closed Session discussion on the topics listed below.

- 4.1 STUDENT MATTERS (Pursuant to Education Code 35146, 48912 and 48918)
 - Pending Voluntary Expulsion Case 14-15-05
 - Pending Voluntary Expulsion Case 14-05-06
- 4.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Pursuant to Government Code 54957)
- 4.3 COLLECTIVE BARGAINING: LABOR NEGOTIATIONS
(Pursuant to Government Code 54957.6)
 - Deborah DeSmeth, Assistant Superintendent-Human Resources

5. REGULAR SESSION AND ANNOUNCEMENTS

The Board president or other presiding member will resume the regular session, report on actions taken during closed session, and make announcements.

6. STUDENT MATTERS

- 6.1 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 14-15-05 (Hicklin)

It is recommended that the Governing Board take action on Expulsion Case 14-15-05 to:

- (1) accept the recommendations as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion; or
- (2) deny the recommendations as delineated in the proposed expulsion order and direct that an administrative hearing be scheduled.

Motion: _____ Second: _____ Vote: _____

6.2 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 14-15-06 (Hicklin)

It is recommended that the Governing Board take action on Expulsion Case 14-15-06 to:

- (1) accept the recommendations as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion; or
- (2) deny the recommendations as delineated in the proposed expulsion order and direct that an administrative hearing be scheduled.

Motion: _____ Second: _____ Vote: _____

7. APPROVAL OF BOARD MINUTES

If there is more than one set of minutes presented, the Board may approve multiple sets of minutes in a single motion or vote on each set of minutes in separate motions.

- 7.1 It is recommended that the Governing Board approve minutes of the regular meeting of June 8, 2015, as presented.

Motion: _____ Second: _____ Vote: _____

8. PRESENTATIONS

- 8.1 Charles Blackstock Junior High School will share a video that shows some of the activities that took place on campus during 2014/2015.

9. COMMUNICATIONS

At regularly-scheduled Board meetings, Education Code, Section 35145.5 permits the taking of testimony on matters not on the agenda that a member of the public may wish to bring before the Board. However, no action may be taken by the Board on such matters at the same meeting at which the testimony is taken. Education Code 54954.3 requires that every agenda for a regular meeting provide an opportunity for the public to directly address the governing board on any item of interest to the public before the governing board's consideration of the item.

9.1 Oral Communications

- (1) General Speakers
- (2) Hueneme Education Association
- (3) California School Employees Association Chapter 273

9.2 Written Communications

10. ADOPTION OF THE CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be acted upon in a single motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request that specific items be discussed and/or removed from the Consent Agenda.

Consideration to remove an item or transfer it from the Consent Agenda to the Action Agenda:

Item(s) Removed/Transferred: _____

Except for any item(s) removed upon majority agreement, it is recommended that the Governing Board use a single motion and vote regarding the following items on the Consent Agenda:

Motion: _____ Second: _____ Vote: _____

10.1 Approval of the June 2015 Personnel Report

10.2 Ratification of May 2015 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

10.3 Acceptance of Gifts to the District

11. EDUCATIONAL SERVICES

11.1 Approval of the 2015 Update to District's Local Control and Accountability Plan (LCAP) (DeSmeth)

It is recommended that the Governing Board approve District's 2015 LCAP Update and authorize the Superintendent or his designee to forward the approved LCAP to the Ventura County Office of Education by June 23, 2015.

Motion: _____ Second: _____ Vote: _____

11.2 Approval of the 2015-2016 Consolidated Application for Funding Categorical Aid Programs (Villanueva)

It is recommended that the Governing Board approve the 2015-2016 Consolidated Application for Funding Categorical Aid Programs.

Motion: _____ Second: _____ Vote: _____

11.3 Approval of 2015-2016 Memorandum of Understanding with Loyola Marymount University, Los Angeles-Counseling Program (DeSmeth)

It is recommended that the Governing Board:

- (1) approve a 2015-16 memorandum of understanding with Loyola Marymount University, Los Angeles-Counseling Program, as submitted; and
- (2) authorize the Superintendent or designee to execute the agreement.

Motion: _____ Second: _____ Vote: _____

12. BUSINESS SERVICES

12.1 Adoption of the 2015-2016 Budget (Walker)

It is recommended that the Governing Board adopt the 2015-16 Budget, as submitted.

Motion: _____ Second: _____ Vote: _____

12.2 Adopt Annual Resolutions for the 2015-16 Fiscal Year (Walker)

It is recommended that the Governing Board adopt the following resolutions:

- (1) Resolution B14-15-19: Appropriation Transfers
- (2) Resolution B14-15-20: Temporary Loans between District Funds
- (3) Resolution B14-15-21: Authority of the Governing Board to Improve or Reduce Salaries for Certain Categories of Employees after July 1, 2015

Motion: _____ Second: _____ Vote: _____

12.3 Approval of Memorandum of Understanding between Food Share Inc. and the District (Aipa)

It is recommended that the Governing Board approve the Food Share CalFresh Memorandum of Understanding with the district for the Port Hueneme/South Oxnard Neighborhood for Learning.

Motion: _____ Second: _____ Vote: _____

12.4 Approval of Agreement and Service Provisions with First 5 Ventura County and Authorization to Sign and Execute Subcontractor Service Provider Agreements for 2015-16 (Aipa)

It is recommended that the Governing Board approve the proposed 2015-16 Agreement and Service Provisions with First 5 Ventura County to provide services to the Port Hueneme/ South Oxnard Neighborhood for Learning, and authorize the Superintendent or his designee to sign and execute the Agreements with appropriate subcontractor service providers and use of funds to purchase and install a modular building at Bard for preschool spaces in 2016-17.

Motion: _____ Second: _____ Vote: _____

12.5 Approval of Lease Agreement with Child Development Resources of Ventura County, Inc. for Facilities for Preschool programs at Three District Schools (Aipa)

It is recommended that the Governing Board:

- (1) approve an agreement for Lease of Premises between Hueneme Elementary School District and Child Development Resources of Ventura County, Inc. for Facilities for facilities for preschool programs at Julien Hathaway, Ansgar Larsen, and Parkview Elementary Schools, as submitted; and

- (2) authorize the Superintendent or his designee to execute the agreement.

Motion: _____ Second: _____ Vote: _____

12.6 Approval of Lease Agreement with Child Development Resources of Ventura County, Inc. for a Head Start Preschool at Art Haycox Elementary School (Aipa)

It is recommended that the Governing Board:

- (1) approve an agreement for Lease of Premises between Hueneme Elementary School District and Child Development Resources of Ventura County, Inc. for facilities for a Head Start Preschool at Art Haycox Elementary School; and

- (2) authorize the Superintendent or his designee to execute the agreement.

Motion: _____ Second: _____ Vote: _____

12.7 Approval of Lease Agreement with Continuing Development, Inc. for Classroom Space at Three District Schools (Aipa)

It is recommended that the Governing Board:

- (1) approve agreements for Lease of Premises between Hueneme Elementary School District and Continuing Development, Inc. (CDI) to lease classroom space for preschool programs at Art Haycox, Hueneme, and Fred L. Williams Elementary Schools, as submitted; and

- (2) authorize the Superintendent or his designee to execute the agreement.

Motion: _____ Second: _____ Vote: _____

12.8 Approval of Agreement with Assistance League of Ventura County and Hueneme Elementary School District (Aipa)

It is recommended that the Governing Board approve the proposed 2015-16 Agreement with Assistance League of Ventura County and the District and authorize the Superintendent or his designee to sign and execute the Agreement.

Motion: _____ Second: _____ Vote: _____

12.9 Accept Budget Proposal from American Modular Systems (Walker)

It is recommended that the Governing Board accept the budget proposal from American Modular Systems (AMS) for a classroom building at Bard School and authorize the Superintendent or designee to prepare and execute a lease leaseback contract naming AMS as the prime or joint contractor.

Motion: _____ Second: _____ Vote: _____

12.10 Approve Agreement with PMSM Architects to Provide Architectural Services or
Preschool Classroom at Richard Bard School (Walker)

It is recommended that the Governing Board approve an agreement with PMSM Architects to provide architectural services for a new preschool classroom at Richard Bard Elementary School.

Motion: _____ Second: _____ Vote: _____

12.11 Approve Resolution B14-15-22 Authorizing the Execution and Delivery of Agreements
Providing for a Shade Structure and Site Improvements at Art Haycox School (Walker)

It is recommended that the Governing Board approve resolution B14-15-22 of the Board of Trustees of the Hueneme Elementary School District authorizing the execution and delivery of agreements providing for a shade structure and site improvements at Art Haycox School.

Motion: _____ Second: _____ Vote: _____

12.12 Approval of Change Orders to E.O. Green Modular Building Addition (Walker)

It is recommended that the Governing Board approve change orders to the E.O. Green two-story modular building project, BP #14-15-05.

Motion: _____ Second: _____ Vote: _____

13. POLICIES, SECOND READING

13.1 Second Reading and Approval of Revisions to the District Policy Manual (Dannenberg)

It is recommended that, after completing a second reading of proposed policy revisions, the Governing Board approve all revisions as submitted and authorize immediate dissemination and implementation.

Motion: _____ Second: _____ Vote: _____

14. BOARD BUSINESS

14.1 Schedule the Superintendent's Year-End Evaluation Meeting (Dannenberg)

It is recommended that the Governing Board schedule a meeting for the Superintendent's 2014-2015 year-end evaluation.

Motion: _____ Second: _____ Vote: _____

15. MONTHLY ACTIVITY REPORTS

15.1 Trustees

15.2 Superintendent

16. ADJOURNMENT

NEXT MEETING

- The next regular meeting is on Monday, July 27, 2015 at 5:30 P.M. in Council Chambers at City Hall, 250 North Ventura Road, Port Hueneme, California. This will be the first meeting of the 2015-2016 school year.

DISTRICT FRAUD HOTLINE

Acts of fraud against the Hueneme Elementary School District are expensive. In addition, the actions of perpetrators of fraud often create a hostile and/or fearful environment for others. Anyone who witnesses a fraudulent act against the District is encouraged to report it, using the District's Fraud Hotline. Reports may be called in to (805) 253-3191. All reports will be investigated. The reporter's identity will be kept confidential and, in fact, any person who reports a fraudulent act may choose to remain anonymous. *(Ref: Board Policy and Administrative Regulation 3400, rev. 08/13)*