

**HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A SPECIAL MEETING OF THE GOVERNING BOARD
TO STUDY THE DISTRICT'S ENGLISH LANGUAGE LEARNING PROGRAM
MONDAY, MARCH 3, 2014**

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule that are called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

This special meeting was called in order for the board to study information provided by district administrators about the district's English Language Learners Program. The agenda was posted on Thursday, February 27, 2014 at the district office at 205 North Ventura Road in Port Hueneme, California, and on the district website. The meeting was held in the district office.

ATTENDANCE

Trustees: Four trustees were present: Scott E. Swenson, President; Donna L. Branstrom, Clerk; and members Darlene A. Bruno and Vianey Lopez. Member Rafael (Ralph) Ramos was ill and could not attend.

Administrators and Others: Present were Dr. Jerry Dannenberg, Superintendent; Deborah DeSmeth, Assistant Superintendent-Human Resources and Educational Services; Dr. Christine Walker, Assistant Superintendent of Business Services; and Irma Villanueva, Senior Director of Educational Projects. The Executive Assistant, Suzan Henry, recorded the proceedings and took minutes. Several district office and school site administrators were in the audience.

CALL TO ORDER AND FLAG SALUTE – Item 1

Mr. Swenson called the meeting to order at 5:30 P.M. and led the flag salute.

ADOPTION OF THE AGENDA – Item 2

Motion 102: Trustee Bruno motioned to adopt the regular agenda as submitted. Trustee Branstrom seconded the motion, which passed upon a unanimous vote of all present: 4 ayes (Branstrom, Bruno, Lopez and Swenson), with one absence (Ramos).

COMMUNICATIONS – Item 3

- 3.1 Oral Communications
- 3.2 Written Communications

There were no oral or written communications offered at this meeting.

STUDY SESSION – Item 4

Dr. Dannenberg, Deborah DeSmeth, Dr. Christine Walker, and Irma Villanueva provided information to the Board regarding English learners in the district. Topics covered were regulations regarding English Learners (ELs); identification and classification of ELs; district program options for ELs; performance data that shows many ELs are “stuck” and not learning; English Language Development (ELD) and California ELD standards; designing an effective system to support an EL’s academic success; and the district’s next steps regarding ELs and ELD. Ms. DeSmeth provided and briefly reviewed two handouts, “Guidelines for ELD Instruction” and “10 Competencies of Effective ELD Teachers,” taken from the book, “Improving Education for English Learners: Research-Based Approaches” by Saunders and Goldenberg. This book is a tool for district principals for the professional development of teachers. Ms. DeSmeth also provided information about Project GLAD®, a model of professional development in the area of language acquisition and literacy.

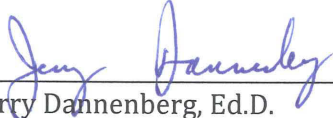
The administrators talked about federal Title III regulations and state regulations. The default EL program in California’s Proposition 227 is Sheltered Immersion. However, the district has always let parents choose the program in which their child will participate to acquire English language skills.

Board members asked about existing district programs for ELs (i.e., Alternate Transitional Bilingual, Two-Way Immersion, Sheltered Immersion, and Mainstream with ELD) and also what the district can do to improve programs or implement new ones to ensure that ELs can advance and have a rewarding education that can lead to a successful future. It was agreed that whatever programs the district may implement must be done with fidelity. Teachers must receive appropriate professional development. A challenge will be to relieve principals and assistant principals of an overabundance of administrative tasks so they have more time to visit classrooms to monitor teachers and ensure students are getting what they need to succeed. The district’s Local Control and Accountability Plan (LCAP) must include a plan to free time for principals and assistant principals to do this and give our teachers the tools they need.

Mr. Swenson noted that teachers should be held accountable for obtaining skills they need to effectively teach students. The district provides many opportunities for teachers to develop professionally.

ADJOURNMENT – Item 5


There being no further regular business before the board, Mr. Swenson adjourned the meeting at 7:08 P.M.



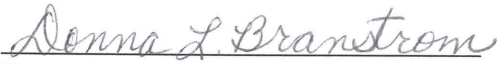
Jerry Dannenberg, Ed.D.
Secretary to the Governing Board

Board signatures are on the next page.

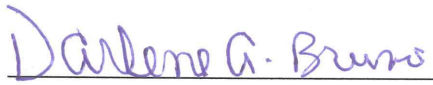
By our signatures given below on this 24th day of March, 2014,
the Governing Board of the Hueneme Elementary School District approves
the foregoing Minutes of a Special Meeting and Study Session on the
district's English Learner Program, held on March 3, 2014.



Scott E. Swenson
Board President



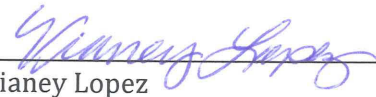
Donna L. Branstrom
Clerk, Board of Trustees



Darlene A. Bruno
Member, Board of Trustees

(absent)

Rafael (Ralph) Ramos
Member, Board of Trustees



Vianey Lopez
Member, Board of Trustees