

## MINUTES OF PROCEEDINGS OF SCHOOL BOARD

**Regular**

**Garretson School 5:45 p.m. July 9, 2018**

Present: Shannon Nordstrom, Kari Flanagan, Ruth Sarar, Rachel Hanisch, Tony Martens, Guy Johnson, Superintendent, Emily Bucher, Business Manager. Others Present: Sherry Schoenfish, Garrick Moritz

At 5:46 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board.

Oath of Office was administered by Business Manager Emily Bucher for Ruth Sarar and Tony Martens.

New Business: Budget Hearing. There was discussion on the FY2019 budget. No public was present. No action was taken.

Superintendent Johnson took nominations for the role of Board Chairperson. Flanagan nominated Nordstrom for the role, with a second from Sarar. Hanisch moved to cease nomination, seconded by Flanagan. All Ayes. With no further nominations, Nordstrom was declared Board Chairman. President Nordstrom called for nominations for the role of Vice-Chairperson. Hanisch nominated Flanagan for the role with a second from Sarar. No other nominations were made and Flanagan was elected the vice Chair of the Board.

**Action 19001:** Motion by Martens, seconded by Flanagan to authorize payment of claims for fiscal year 2019. Motion Passed.

Claims Report July, 2018

Garretson School District 49-4, Board Report#2, Checking Account ID, 1, Fund Number, 10, GENERAL FUND, A-OX WELDING SUPPLY CO INC, 58.03, AGILE SPORTS TECHNOLOGIES, 3,399.00, ALLIANCE COMMUNICATIONS, PHONE, 681.00, AREA II BUSINESS MANAGERS, 100.00, BJM ENTERPRISE INC., 3.00, FIRST BANK & TRUST, 47.33, G & R CONTROLS, INC, 580.87, GRAVES IT SOLUTIONS, 5,000.00, NASSP, 320.00, PALISADES OIL CO, 19.81, PITNEY BOWES, 229.44, RENAISSANCE LEARNING INC, 4,642.00, SOUTH DAKOTA UNITED SCHOOLS ASSOC., 450.00, STEVES ELECTRIC & PLUMBING, 1,602.84, WAL-MART CREDIT CARD, 2.35, WASTE MANAGEMENT, 791.10, Fund Number, 21, CAPTIAL OUTLAY FUND, APPTGY 5,000.00, FIRST BANK & TRUST, 2,601.52, Innovative, 2,089.28, RIDDELL, 2,923.56, Stevenson's Asphalt 17,600.00 Checking Account ID, 2, Fund Number, 71, STUDENT ACTIVITY, Dehen Inc., 3,467.40, GLOE, JODI 74.50, KIENTOPF, ALYSHA , 42.98, NORTHERN PLAINS INSURANCE POOL, 40,863.26, SD FFA ASSOCIATION, 2,420.00, STECKLER, KEVIN, 565.00, UNUM LIFE INSURANCE COMPANY OF AMERICA, 176.52

Discussion on administrative recommendations was held.

**Action 19002:** Motion by Martens, seconded by Sarar, to approve the following:

Designate Business Manager as custodian of all accounts.

Designate Business Manager as Treasurer of School Food Services and Trust & Agency.

Authorize Superintendent as Purchasing Agent.

Designate First Bank and Trust and SDFIT as the official depository.

Designate Vice Chairperson – in the event the Chair is unable to sign, as an addition who has authority to sign counter sign checks drawn by the Business Manager.

Set the Bond for the Business Manager at \$100,000.

Designate the Superintendent as the federal representative for all federal program applications and designate the Business Manager as the representative for fiscal responsibility and approving federal funding.

Designate the Superintendent as the Truancy Officer.

Allow the Business Manager authority to pay Xcel Energy, City of Garretson, Postage, Shell, Walmart Credit Card, Wright Express Gas Card and First Bank and Trust Credit Card when due, prior to approval of monthly bills.

Set the Imprest Fund at \$20,000.

Allow the Business Manager to invest school district funds with interest going to the fund that earns it.

Set School Board Member salary at \$60.00 per meeting.

Set School Board election to in conjunction with the City of Garretson's election on the Second Tuesday in April – April 9<sup>th</sup>, 2019.

Designate the Board Chairperson as the hearing official for the School Breakfast and Lunch Program.

Join the ASBSD Emergency School Bus Mutual Assistance Pact.

Set Substitute pay at \$100 per day and \$105.00 beyond 10 consecutive days for subs.

Approve membership to ASBSD and SDUSA.

Set official meeting date and time as the second Monday of the month at 5:45 p.m.

Set prices for admissions to school events at \$4 for students and \$5 for adults.

Set activity ticket prices at \$20 for students and \$40 for adults.

Designate Samuel D. Kerr of Lynn, Jackson, Shultz and Lebrun, P.C. as the School Attorney.

Designate the Garretson Gazette as the official newspaper.

Authorize agreement to continue membership in the Prairie Lakes Coop. Motion passed.

Superintendent Johnson led a discussion to consider participation in the National School Breakfast and Lunch Program.

**Action 19003:** Motion by Flanagan, seconded by Hanisch to participate in the National School Breakfast and Lunch program and set prices for the program as follows.

Lunch: Adult: \$3.60, 6<sup>th</sup>-12; \$2.90, K-5; \$2.80, Reduced; \$.40, Milk; \$.50

Breakfast Adult: \$2.45, 6<sup>th</sup>-12; \$1.75, K-5; \$1.75, Reduced; \$.30, Milk; \$.50

Motion Passed.

**Action 19004:** Motion by Flanagan and seconded by Sarar set Preschool Fees at \$150 per month. Motion passed.

Conflicts of Interest: None

**Action 19005:** Motion by Sarar and seconded by Flanagan to change the August School Board meeting from August 13, at 5:45 p.m. to Thursday, August 16 at 5:45 p.m. Motion Passed. The following information items regarding policies were moved to the upcoming August Board meeting. Policies JGB – Restraint and Seclusion and JGB-E Restraint and Seclusion Incident Report.

First Readings: None. Second Readings: None.

Administrative Reports: Mr. Johnson reported the school is close to fully staffed for the 2018/2019 school year. Superintendent Johnson reported the ASBSD/SASD Joint Conference will be held August 9 and 10 in Sioux Falls, SD. Superintendent Johnson reported on the summer projects and the projects are on schedule.

Mr. Johnson reported on the Long-Term projects which includes the freezer for the Food Service Department and the school compressor.

Superintendent Johnson reported the School has met the State of SD accreditation .

Mr. Johnson also reported the consolidated application/title funding will increase for the 2018/2019 year. Mr. Johnson reported on progress with the land swap with the Garretson Childcare Corporation.

Prairie Lakes Coop -- None.

**Action 19006:** Motion to adjourn the board meeting by Martens, second by Sarar. Motion passed.

Approved by the Garretson Board of Education this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President

\_\_\_\_\_  
Business Manager