

**Deer Park School District #2**  
**2105 Middle Road**  
**Columbia Falls, MT 59912**  
**REGULAR MEETING**

REGULAR MEETING MINUTES – May 9, 2023

Following the reorganization meeting, the regular meeting of the Board of Trustees, Deer Park School District #2 was called to order by Chairwoman Cindy Barnes at the school at 6:42 p.m. for the purpose of considering business to come before the Board.

**CORRESPONDENCE:**

- A letter of engagement regarding the yearly audit from Denning, Downey & Associates, P.C.'s was presented for review.
- Information from MTSBA regarding membership was presented.

**ADMINISTRATIVE STAFF REPORTS:**

**DISTRICT CLERK'S REPORT:**

**Action Items – Consideration of:**

- May Claims

Gary Anderson made a motion to approve paying the May claims. Mickale Carter seconded the motion. All were in favor. Motion passed.

**Information Items**

- April Statement of Expenditure
- April Payroll Report

**SUPERINTENDENT'S REPORT:**

**Action Items – Consideration of:**

- Out-of-District Enrollments

Superintendent Modderman opened up discussion on the out-of-district enrollments by letting the board know that out-of-district enrollment for Kindergarten would not be presented for consideration until the August meeting to allow for in-district enrollments first as they typically occur throughout the summer. She then made the recommendation to approve the out-of-district enrollments that have been turned in for grades 1<sup>st</sup> through 8<sup>th</sup>. After discussion, Gary Anderson made the motion to approve the out-of-district enrollment requests. Mickale Carter seconded the motion. All were in favor. Motion passed.

- Math Curriculum

Superintendent Modderman then presented cost and preference ratings for the top three choices for math curriculum – Reveal, Illustrative and enVision – with Reveal being the top choice and Superintendent Modderman's recommendation for approval. After discussion and questions, Patrick Lundie made the motion to adopt Reveal as the new math curriculum. Gary Anderson seconded the motion. All were in favor. Motion passed.

**Information/Discussion Items:**

- Maintenance Log Update

There was then a review of the facilities inventor/inspection status report. Superintendent Modderman and trustees Gary Anderson and Jeremy Grady met to review the report and removed items that have been addressed and added items that are needing attention. There was then discussion on creating an area for bus/large vehicle parking and solutions for the south drain field that freezes up periodically in the winter.

- Small Schools Alliance

Information on services offered by the Montana Small Schools Alliance was presented with regard to professional development and workshops as the district will no longer be a member of the Northwest Curriculum Cooperative.

## BOARD CHAIRWOMAN'S REPORT:

### Action Items – Consideration of:

- Second Reading – Revised Policy
  - 1700 – p. 1 – Level 1: Informal - add language – add “school” to the end of line 37, before “counselor” on line 38
  - p. 1 – line 30 – add “upon receipt” to the end of the sentence.
- First Reading – Revised Policy
  - 3417 – p. 3 – line 8 – change “shall” to “may” – to read, “Staff members may supervise...”
  - p. 3 – lines 12-20 – add suggested language

Patrick Lundie made a motion to accept the second reading of policy 1700 with changes and to move it to a third reading, and to move policy 3417 to a second reading. Mickale Carter seconded the motion. All were in favor. Motion passed.

- Staffing Levels 2023-2024

The following were discussed with regard to staff for the 2023-2024 school year:

- As there is a vacancy in 4<sup>th</sup> grade, Heidi Weathers – current Library/Title/Specials teacher – has expressed interest in moving to 4<sup>th</sup> grade.
- A librarian candidate is set to be interviewed.
- There is discussion on moving Tana Voeller – currently 6<sup>th</sup>, 7<sup>th</sup> 8<sup>th</sup> math teacher – to .5 math title teacher and .5 P.E. teacher.
- Aides for the after school program are needed.

After discussion, Mickale Carter made the motion to begin advertising for a certified teacher and after school program aides. Gary Anderson seconded the motion. All were in favor. Motion passed.

- Moving Payroll Expenditures from ESSER Funds to General Fund

As .5 of a teacher’s salary and .1 of the counselor’s salary have been paid from ESSER funds for the past two years, and as those funds will be ending, Patrick Lundie made the motion to move those salary expenditures from ESSER to the general fund beginning in the 2023-2024 school year. Mickale Carter seconded the motion. All were in favor. Motion passed.

### Information/Discussion Items:

- Collective Bargaining Update

The negotiating committees have met twice and are looking at: adding a table of contents and making language changes to 11.1 with regard to the curriculum co-op, and 8.1 language change regarding evaluations.

- Future Planning – District Clerk

As Clerk Martin shared in a previous meeting that she is planning to retire – late fall of 2023 – and as the district will need to begin planning for her replacement, Gary Anderson made the motion to begin advertising for the position. Mickale Carter seconded the motion. All were in favor. Motion passed.

- End-of-Year Spending Priorities

Added to the list created in March was to address the flooring issue in the elementary building and electric work needed for a reader board.

- Set Hiring Meeting for Staff Member Related to Board Members

After speaking with all members, a meeting will be sent for the hiring of staff who are related to board members.

- Parental Notification District Plan

Chairwoman Barnes discussed the requirements for the parental notification district plan – as per SB518.

### NEXT MEETING:

There will be a regular meeting on June 13, 2023 at 6:30 p.m.

ADJOURNMENT: Patrick Lundie made a motion to adjourn the meeting at 9:16 p.m. Mickale Carter seconded the motion. All were in favor. Motion passed.

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Chairwoman

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Date Approved

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District Clerk