

Deer Park School District #2
2105 Middle Road
Columbia Falls, MT 59912
FINAL BUDGET/REGULAR MEETING

FINAL BUDGET/REGULAR MEETING MINUTES – August 9, 2022

A regular meeting of the Board of Trustees, Deer Park School District #2 was called to order by Chairwoman Cindy Barnes at the school at 6:37 p.m. for the purpose of considering business to come before the Board.

MEMBERS PRESENT: Gary Anderson, Cindy Barnes, Mickale Carter, and Annelies Pedersen

OFFICIALS PRESENT: Superintendent Sheri Modderman

STAFF PRESENT: Laurie Lapan

PUBLIC PRESENT: None noted.

PUBLIC COMMENT: Trustee Mickale Carter shared that she used the school's tables and chairs recently and thought it was wonderful. She noted that there is a pile of cardboard between the storage sheds and was wondering if there is a plan for that or do they need to be removed.

CORRESPONDENCE: A thank you card from Kathy Rhoades was shared who recently used the gym for a celebration of life gathering. As there was a donation included that will be put on an upcoming agenda as an action item for approval.

MEETING MINUTES:

The following minutes were presented for review:

- July 12, 2022 – Regular Meeting

Gary Anderson made a motion to approve the minutes. Mickale Carter seconded the motion. All were in favor. Motion passed.

ADMINISTRATIVE STAFF REPORTS:

DISTRICT CLERK'S REPORT:

Action Items – Consideration of:

- August Claims

Annelies Pedersen made a motion to approve paying the August claims. Gary Anderson seconded the motion. All were in favor. Motion passed.

- Apportionment of Ending Cash

After review and comparison to the previous year, Mickale Carter made a motion to approve the apportionments of ending cash. Gary Anderson seconded the motion. All were in favor. Motion passed.

Information Items

- July Statement of Expenditure
- July Payroll Report
- Year-End Extracurricular Report

SUPERINTENDENT'S REPORT:

Action Items – Consideration of:

- **Out-of-District Enrollment Requests**

After discussion, Gary Anderson made a motion to approve two out-of-district enrollment requests that were presented for consideration. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **School Lunch Prices 2022-2023**

After considerable discussion and review of reimbursement rates, Annelies Pedersen made a motion to charge \$3.60 for school lunch and .50 for milk. Gary Anderson seconded the motion. All were in favor. Motion passed.

- **Student Handbook**

There was a second review of the student handbook. This review was in continuation of the July 12, 2022 review. After discussion, Mickale Carter made a motion to approve the student handbook with the noted changes. Annelies Pedersen seconded the motion. All were in favor. Motion passed.

- **Staff Handbook**

There was then a second review of the staff handbook, also in continuation from the July meeting. Gary Anderson made a motion to accept the staff handbook with the noted changes. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **8th Grade Math Curriculum**

Action on this item was tabled as concern was expressed about making a decision without access to the materials. Superintendent Modderman will send a link to view the curriculum after which a special meeting to act on the matter.

- **Extra Duty Stipends & Substitute Pay**

The following extra duties were discussed/changed:

- Grant Research – remove this duty
- Website Coordinator – Pam Clark - \$500.00 stipend
- Extracurricular Fundraising Coordinator – table this decision
- Tech Coordinator – Ryan Rague - \$3,500.00 stipend
- Athletic Director – Paul Bruce - \$2,500.00
- Coaches – table for more research
- Certified Substitute Teacher - \$120.00 per day
- Un-Certified Substitute Teacher - \$110.00 per day

Cindy Barnes made a motion to approve the stipends – that were not removed or tabled – and substitute pay as discussed. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **Hiring of Certified Teacher**

As there is a candidate who expressed interest in the certified teaching position, Mickale Carter made the motion to proceed with an interview. Gary Anderson seconded the motion. All were in favor. Motion passed.

- **Library Consultant**

As there is a librarian vacancy, Miriam Watts – former librarian who recently moved – would be willing to work as a library consultant to fulfill the duties that require library certification. Mickale Carter made the motion to approve the hire of Miriam Watts as a library consultant for \$8,000.00 for the 2022-2023 school year. Gary Anderson seconded the motion. All were in favor. Motion passed.

- **Grizzly Security Bid**

Superintendent Modderman has been in contact with Grizzly Security to get a bid on more security cameras and a keyless entry system. Mickale Carter made a motion to proceed with pursuing a quote - and possible grants – for the cameras and keyless entry. Gary Anderson seconded the motion. All were in favor. Motion passed.

BOARD CHAIRWOMAN'S REPORT:

Action Items – Consideration of:

- **Second Reading Revised Policies**
3141 – no further changes

Gary Anderson made a motion to approve the reading as the second and final. Mickale Carter seconded the motion. All were in favor. Motion passed.

Information/Discussion Items

- **Collective Bargaining Approval**

Chairwoman Barnes reviewed all of the tentative changes to the agreement, and after review Gary Anderson made the motion to approve the Collective Bargaining Agreement. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **Final Budget 2022-2023**

Gary Anderson made a motion to approve the final budget for 2022-2023. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **Permissive Building Reserve Fund Levy**

After review of the calculation of tax increase, 2022 certified taxable evaluation of the district, and facilities inventory/inspection status documents, Mickale Carter made a motion to impose the permissive levy for building reserve. Annelies Pedersen seconded the motion. All were in favor. Motion passed.

- **Flathead Crossroads Interlocal Agreement**

Mickale Carter made a motion to continue in the Flathead Crossroads Program. Gary Anderson seconded the motion. All were in favor. Motion passed.

- **Special Education Stipend**

As the special education teaching position has not been filled, Superintendent Modderman is willing to take over the duties of meetings, special education paperwork and some student services until someone is hired. As this will be somewhat time consuming, Chairwoman Barnes made the recommendation to pay Superintendent Modderman a stipend of \$375.00 per month for these duties. Gary Anderson made the motion to approve paying the special education stipend to Superintendent Modderman. Mickale Carter seconded the motion. All were in favor. Motion passed.

FACILITIES UPDATE

Information/Discussion Item:

- **Hillside Steps**

No update to report – cement contractor still needed.

Gary Anderson shared that there is temporary wiring from the pump house to the office – needed to fix a break in the wiring – which will soon be replaced with permanent wiring and buried.

NEXT MEETING:

There will be a special meeting on August 12, 2022, at 11:00 a.m.

The next regular meeting will be on September 13, 2022 at 6:30 p.m.

ADJOURNMENT: Annelies Pedersen made a motion to adjourn the meeting at 11:20 p.m. Mickale Carter seconded the motion. All were in favor. Motion passed.

Chairwoman

Date Approved

District Clerk