

**Deer Park School District #2  
2105 Middle Road  
Columbia Falls, MT 59912  
REGULAR MEETING**

REGULAR MEETING MINUTES – July 12, 2022

A regular meeting of the Board of Trustees, Deer Park School District #2 was called to order by Chairwoman Cindy Barnes at the school at 6:29 p.m. for the purpose of considering business to come before the Board.

MEMBERS PRESENT: Gary Anderson, Cindy Barnes, Mickale Carter, and Annelies Pedersen

OFFICIALS PRESENT: None noted

STAFF PRESENT: None noted.

PUBLIC PRESENT: None noted.

PUBLIC COMMENT: None noted.

CORRESPONDENCE: None noted.

**MEETING MINUTES:**

The following minutes were presented for review:

- June 14, 2022 – Regular Meeting
- June 21, 2022 – Special Meeting
- June 30, 2022 – Special Meeting

Annelies Pedersen made a motion to approve the minutes. Gary Anderson seconded the motion. All were in favor. Motion passed.

**ADMINISTRATIVE STAFF REPORTS:**

**DISTRICT CLERK'S REPORT:**

**Action Items – Consideration of:**

- June Claims-End-of-Year
- July Claims

Gary Anderson made a motion to approve paying the June claims. Annelies Pedersen seconded the motion. All were in favor. Motion passed.

**Information Items**

- June Statement of Expenditure-End-of-Year
- June Payroll Report

**SUPERINTENDENT'S REPORT:**

**Action Items – Consideration of:**

- **Out-of-District Enrollment Requests**

After discussion, Gary Anderson made a motion to approve eight out-of-district enrollment requests that were presented for consideration. Annelies Pedersen seconded the motion. All were in favor. Motion passed.

- **Student Handbook**

There was a review of the Student Handbook. Areas of question/discussion/possible change were:

- Page numbers added
- Table of Contents added
- Title change for Tana Anderson
- Grading considerations for participation in sports
- Language - bold vs underlining for emphasis or change?
- Hat policy
- Emergency drills
- Field trips
- Athletic eligibility policy
- Grade reports
- Lunch program prices
- Medication policy
- Special services
- Student conduct – discipline policy
- Assessment/Testing
- Separate tobacco policy and drug policy
- Form updates
- **Staff Handbook**

There was then a review of the Staff Handbook. Areas of question/discussion/possible change were:

- Classified lunch breaks
- Language - bold vs underlining for emphasis or change?
- Work day checkout as per CBA
- Procedure for staff checkout during work day
- End of year checkout
- Classroom security
- Uniform Complaint procedure
- Copyright policy
- Credit card procedure
- Curriculum
- Drug Free workplace
- Insurance benefits
- Progress reports
- Teaching about religion
- Retention of students
- Add internet access policy and signature page
- Add Table of Contents
- Staff Handbook signature page

There will be a second review of the handbooks during the August regular meeting.

**BOARD CHAIRWOMAN'S REPORT:**

**Action Items – Consideration of:**

- **Second Reading Revised Policies**

- 1111 - no further changes
- 8300 - no further changes
- 8502 - no further changes
- **Second Reading New Policies**
- 3300P1 - no changes
- 3305 - no changes
- 7625 - no changes
- **First Reading Revised Policies**
- 3141 - #5 - change "June 15" to May 5"

Gary Anderson made a motion to approve the readings as the second and final - with noted changes. Mickale Carter seconded the motion. All were in favor. Motion passed.

- **Maintenance Aide**

Gary Anderson made the motion to approve hiring Josh Kercher as a maintenance aide at the rate of \$15.00 per hour. Annelies Pedersen seconded the motion. All were in favor. Motion passed.

#### **Information/Discussion Items**

- **Collective Bargaining Update**

No new updates, no recent meetings.

- **2022-2023 Preliminary Budget**

Due to the late hour, review of the 2022-2023 budget will be held during the August regular meeting.

#### **FACILITIES UPDATE**

#### **Information/Discussion Item:**

- **Hillside Steps**

No update to report - cement contractor still needed.

#### **NEXT MEETING:**

The next meeting will be on August 9, 2022, at 6:30 p.m.

**ADJOURNMENT:** Gary Anderson made a motion to adjourn the meeting at 9:45 p.m. Annelies Pedersen seconded the motion. All were in favor. Motion passed.