



"Learning....a voyage for a lifetime"

HAMPTON SCHOOL DISTRICT

SCHOOL ADMINISTRATIVE UNIT 90

6 Marston Way, Hampton, NH 03842
Phone 603.926.4560 • Fax 603.926.5070

DR. LOIS B. COSTA
Superintendent of Schools

DR. LOIS DASILVA-KNAPTON
Director of Student Services

MARIAH B. CURTIS
Business Administrator

Fingerprinting Request Form

Name

School(s)

Address

Phone Number

Please circle: Intern Volunteer Contractor Employee Coach Substitute

If you are volunteering, please state the activity. _____

List the days/times you are available to be fingerprinted. _____

New Hampshire State Law (RSA 189:13-a) and the SAU 90 policy GBCD requires the completion of a background investigation, including a criminal history check and fingerprinting for all employees, volunteers, coaches, interns, substitutes, and contracted service employees.

Please complete this form to schedule a criminal background check with the SAU 90 office and email it to fingerprinting@sau90.org. Fingerprints are offered by appointment only and the processing time at the state may vary, but can be as long as several weeks. **The cost of the criminal background check is \$21.25 for volunteers and \$48.25 for all other categories**, payable at your appointment. Please make checks payable to the State of NH – Criminal Records. Cash and credit cards are not accepted.

Signature

Date

KT120822

Office use only
_____/_____/_____
Date Processed
_____/_____/_____
Rec'd State Clearance
_____/_____/_____
Rec'd FBI Clearance