

Hampton School District
School Administrative Unit 90

6 Marston Way, Hampton, NH 03842
Phone 603-926-4560 – Fax 603-926-5070

Substitute Application

(Please read carefully)

NOTE: A minimum of a BA/BS is required in order to substitute in Hampton School District as a Teacher. For Nurse substitute, a NH License is required. Resume, copies of transcripts, NH Certification – if certified, or NH License (Nurse) are acceptable and MUST accompany this application when submitted to this office. **NOTE:** Teacher Aide, Office, Library, Cafeteria and Custodian substitutes – please attach resume.

Please check applicable area desired:

____ Teacher ____ Nurse ____ Teacher Aide ____ Office ____ Library ____ Cafeteria ____ Custodian

PLEASE PRINT ALL INFORMATION

Name in Full: _____ Home Phone #: _____

Address: _____ City/Town: _____ State: ____ Zip Code: _____

High School Attended: _____ Year Graduated: _____

Bachelor's Degree: _____ College/University: _____ Year Graduated: _____

Major: _____ Minor: _____

Master's Degree: _____ College/University: _____ Year Graduated: _____

Major: _____ Minor: _____

Certification(s): _____ State: _____

Have you been a member of the N.H. Retirement System? _____

EXPERIENCE – Please list below
(Teachers – indicate whether “teacher” or “substitute”)

Location	Position	Dates

REFERENCES – Give at least three references, with firsthand knowledge of your character, personality, scholastic and teaching ability

Name	Position	Address	Phone Number

(continued, over please)

Please complete both sides

I will be available during the school year on a substitute basis in the Hampton School District checked below:

☐ Centre (Preschool, K, 1, 2))

☐ Marston (3, 4, 5)

☐ Hampton Academy (6, 7, 8)

I believe that I can substitute adequately in the grades and/or subjects listed below:

Centre School

Pre _____
K _____
Grade 1 _____
Grade 2 _____

Marston

Grade 3 _____
Grade 4 _____
Grade 5 _____

Hampton Academy

Grade 6 _____
Grade 7 _____
Grade 8 _____

English _____
Mathematics _____
Social Studies _____
General Science _____
World Languages _____
Music _____
Art _____
Physical Education _____

I am available to substitute every day during the school year and anytime during the regular school day, except: (List days, hours, weeks and/or months when unavailable)

Time:	Monday	Tuesday	Wednesday	Thursday	Friday	Month(s)	Unavailable Dates:

I UNDERSTAND IT IS MY RESPONSIBILITY TO NOTIFY THE SAU OFFICE OF ANY CHANGES IN THE ABOVE INFORMATION.

Except for minor traffic violations, have you ever been arrested/convicted of a crime that has not been annulled by a court of law? _____ Yes (if so, please attach explanation) _____ No

Are you legally eligible for employment in the United States? _____

I give my permission to SAU 90 Administrators and staff to review my credentials, license, and consult with references and other civil authorities in order to verify information submitted in this application. I also understand that employment is conditional, pending a satisfactory Criminal History/Fingerprinting check. (RSA 189:13-a)

Signature: _____ Date: _____

Email address: _____ Alternate Phone Number: _____

APPROVED ()

NOT APPROVED ()

Restrictions: _____

Principal's Signature: _____ Date: _____

School: _____

SAU 90 is an equal opportunity employer and affirm their position of compliance with applicable State and Federal laws of non-discrimination on the basis of race, color, national origin, religion, gender, disability, age or marital status.